

Victor Central School  
Board of Education  
PROPOSED AGENDA  
Regular Meeting, Thursday, June 11, 2020 – 5:30 PM  
Early Childhood School  
Virtual Meeting Via YouTube Live

*It is expected that, upon opening the meeting, a motion will be made to adjourn to executive session and that the regular meeting will begin at 7:15 PM via YouTube Live at the following link:*  
<https://youtu.be/RYPwvhng12U>

✓ = Board Action Expected

1. **Meeting Called to Order by President Deborah Palumbo-Sanders**
  - ✓ • Motion to enter executive session to discuss the employment history a specific individuals.
  - ✓ • Motion to return to regular session and adjourn the meeting.
  - **Meeting called to order by President Deborah Palumbo-Sanders**
  - A. **Moment of Silence**
  - B. **Pledge to the Flag**
  - C. **Greetings to Visitors**
  - D. **Reading of Fire Evacuation Procedure**  
(In case of a fire, would everyone please follow the EXIT signs to the outside of the building. Please stay completely clear of the building to provide space for any Fire Department vehicles.)
- ✓ 2. **Approval of the Agenda**
3. **Superintendent's Update**
4. **Presentations/Recognitions:**  
The Board wishes to acknowledge the following retirees:
  - ❖ *Early Childhood School*; Laura Dash
  - ❖ *Primary School*; Brian Burley, Wendy Chiasson, Sue Delmonicco, Diane DiGiacomandrea, Tim DiSanto, Ellen Gunn, Dan Osborn
  - ❖ *Intermediate School*; Sara Camp, Dave Labman, Sharon Schmaltz
  - ❖ *Junior High School*; Maureen Bolger, MaryBeth Brendel, Darlene Cowles, Paul Mangiamele, Marie Vara
  - ❖ *Senior High School*; Connie Bertucci, Shelly Collins, Larissa Foster, Heidi Nelson, Heather Zollo
  - ❖ *Transportation*; Florence Ingino
  - ❖ *District*; Dave Henderson
5. **Public Participation:** Due to the virtual meeting, there will be no live public participation. Please feel free to email any thoughts or comments to the Superintendent at [terranovat@victorschools.org](mailto:terranovat@victorschools.org). The Board will receive all thoughts and comments submitted.
- ✓ 6. **Acceptance of Consent Items (5 min.)**
  - A. **Minutes of the Regular Board Meeting on May 14, 2020 and the Special Board Meetings on May 18, 2020, May 28, 2020 and the Public Hearing on May 27, 2020;**
  - B. **Treasurer's Report for the month ending April 30, 2020 and other financial related documents;**
  - C. **Personnel Agenda;**

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- D. Board Members to attend standing committee meetings;
  - E. Recommendations of the Committee on Special Education from the meetings of February 14, 27, 2020, March 5, 12, 2020, April 14, 15, 16, 17, 20, 23, 27, 28, 29, 30, 2020, May 1, 4, 5, 6, 7, 8, 11, 12, 13, 14, 15, 19, 21, 22, 28, 2020, June 1, 2, 3, 4, 5, 8, 9, 10, 11, 2020 and from the Committee on Preschool Special Education meetings of April 21, 28, 2020, May 5, 12, 19, 26, 2020;
  - F. Approve Dr. Robert J. Tuite as Victor Central School's School Physical and Medical Director for the 2020-2021 School Year;
  - G. Approve Barbara Sullivan as Victor Central School's Nurse Practitioner for the 2020-2021 School Year;
  - H. Amend the School Year Calendar for the 2019-2020 school year;
  - I. Approve the following donation:
    - \$2,500 from the Victor Central Schools Educational Foundation to the Victor Central School District to purchase a string bass;
  - J. Approve the ESSA 2020-2021 Participation Rate Improvement Plan as submitted;
  - K. Approve the District-wide Safety Plan and the Building Level Emergency Management Plan for the 2020-2021 school year;
  - L. Approved a revised Master Election Inspector List for the June 9, 2020 Annual Vote and Election;
  - M. Adopt a Resolution Authorizing the Issuance of Revenue Anticipation Notes as submitted;
  - N. Adopt Resolutions for Year-end Utilization and Funding of Reserves;
  - O. Approve Caitlin Mack-Elliott to complete an Administrative Internship with the Victor Central School District during the summer of 2020; and
  - P. Capital Construction Awards to the following as submitted:
    - Roofing Contract to Elmer W. Davis;
    - Flooring Contract to Greenfield Flooring, LLC
7. A. Campus News
- B. Learning Plan and Professional Development Presentation (*Kristin Swann*)
- ✓ C. Second and Final Reading of the following policies:
  - Information, Security Breach and Notification; Policy 8635
  - Data Security and Privacy Policy; Policy 8636
- D. First Reading of the following policy:
  - Board Meeting Procedures; Policy 2350
8. Meeting Reports
- ✓ A. Approval of the 2020-2021 Monroe County School Board Officers
- B. Monroe County School Boards Association Dues for 2019-2020
- C. Standing Committee Updates
9. **Public Comment:** Due to the virtual meeting, there will be no live public participation. Please feel free to email any thoughts or comments to the Superintendent at [terranovat@victorschools.org](mailto:terranovat@victorschools.org). The Board will receive all thoughts and comments submitted.
10. Upcoming Events/Meeting Reports
- A. Organizational Meeting July 9, 2020 at 7:15 PM
- ✓ 11. Adjourn

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION  
Unapproved Minutes of the Regular Meeting of May 14, 2020  
Virtual Meeting via Zoom**

- CALL TO ORDER** President Debbie Palumbo-Sanders called the meeting to order at 6:31 PM.  
**Members Present** Karen Ballard, Tim DeLucia, Chris Eckhardt, Kristin Elliott, Christopher Parks, Debbie Palumbo-Sanders
- ENTER EXECUTIVE SESSION** A motion was made by T. DeLucia, seconded by K. Ballard, to enter executive session at 6:31 PM to discuss the employment history of a specific individual. The motion was carried. 6 yes 0 no
- REGULAR SESSION** A motion was made by K. Elliott, seconded by K. Ballard, to return to regular session at 7:09 PM. The motion was carried. 6 yes 0 no
- President Debbie Palumbo-Sanders started the meeting by thanking Mike Vistocco for serving on the Board of Education. She said he has stepped away from the Board of Education, which has opened up a third seat. On behalf of the Board she thanked Mike for his valuable input over the last two years and wished him well.
- APPROVE AGENDA** A motion was made by C. Eckhardt, seconded by K. Elliott, to approve the revised agenda. The motion was carried. 6 yes 0 no
- RECOGNITIONS** None at this time.
- PUBLIC PARTICIPATION** Due to the virtual meeting there was no live participation. Community members were asked to email thoughts or comments related to the budget to [VCSbudget@victorschools.org](mailto:VCSbudget@victorschools.org) anything other than budget related items to the Superintendent at [terranovat@victorschools.org](mailto:terranovat@victorschools.org).
- CONSENT ITEMS**  
A motion was made by C. Parks, seconded by K. Ballard, to approve, upon recommendation of the Superintendent, the following consent items:
- MINUTES** Minutes of the regular Board Meeting on April 16, 2020, the special Board Meetings on April 22, 2020 May 7, 2020, and May 12, 2020;
- FINANCIAL STATEMENTS** Treasurer’s Report for the month ending March 31, 2020;

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### PERSONNEL

The following personnel items:

*All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.*

### Instructional Probationary Appointments:

The probationary appointment of **Anna Atwater**, who has Certification in Music Education, to a probationary position as a Music Teacher, effective September 1, 2020, at an annual salary of \$47,700 (Step 6M+10), leading towards tenure in Music Education.

The probationary appointment of **Angela Affronti**, who has Certifications in School District Leader, School Building Leader, Literacy Grades 5-12, and Social Studies Grades 7-12, to a probationary position as Director of Technology, effective August 1, 2020, at an annual salary of \$98,000, leading towards tenure as Director of Technology.

The probationary appointment of **Ashlee VanKouwenberg**, who has Certification in Family and Consumer Science, to a probationary position as a Family and Consumer Science Teacher, effective September 1, 2020, at an annual salary of \$51,210 (Step 9M+10), leading towards tenure in Family and Consumer Science Education.

The probationary appointment of **Jessica D'Ambrosio**, who holds Certification as a School Counselor, to a probationary position as a School Counselor effective July 1, 2020, at an annual salary of \$55,088 (Step 3M+30 and Counselor's Index), leading toward tenure as a School Counselor.

The probationary appointment of **Peter Pouliot**, who has Certification in Technology Education, to a probationary position as a Technology Teacher, effective September 1, 2020, at an annual salary of \$66,010 (Step 9M+232), leading towards tenure in Technology Education.

The appointment of **Leanne Gmeindl**, who holds NYS certification in Speech and Language Disabilities, pending certification as School District Leader, and Connecticut certifications as Intermediate Level Administrator and Supervision and Special Education Grades K-12, to a probationary position as the Director of Special Education, beginning July 1, 2020, at an annual salary of \$103,000.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**Appointments:**

The appointment of **James Mauro**, Elementary Teacher, to an unpaid Administrative Internship for the Extended School Year Program, effective July 1, 2020 through approximately August 14, 2020.

The appointment of the following as Extended School Year Teachers at a rate of 1/200<sup>th</sup> of 2020/2021 salary: **Tom Cheevers, Kaitlyn Cooper, Charles Loray, and Jeffrey Pistritto.**

The appointment of the following as Extended School Year Teachers at an hourly rate of \$39.75: **Katie McCarthy and Erin Lamborn.**

The appointment of the following as Extended School Year Related Service Providers at an hourly rate of \$39.75: **Kaitlyn O'Brien.**

The appointment of the following as Extended School Year Nurse (shared position), at an hourly rate of \$21.64: **Christine Berardino and Lori Pownell.**

**Tenure  
Appointments:**

The appointment to tenure of **Brittany Gordon**, who is certified in the areas of Childhood Education Grades 1-6, Literacy Birth-Grade 6, and Literacy Grades 5-12, upon the successful completion of her probationary period as a Elementary Teacher, effective June 30, 2020.

The appointment to tenure of **Hannah Knight**, who is certified as a School Psychologist, upon the successful completion of her probationary period as a School Psychologist, effective June 30, 2020.

The appointment to tenure of **Katelyn Carrozzi**, who is certified as a School Counselor, upon the successful completion of her probationary period as a School Counselor, effective August 31, 2020.

The appointment to tenure of **Kristin Amato**, who is certified in the areas of Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, Early Childhood Education Birth-Grade 2, Students with Disabilities Birth-Grade 2, and Literacy Birth-Grade 6, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2020.

The appointment to tenure of **Chelsey Arcangeli**, who is certified in the areas of Social Studies Grades 7-12, Literacy Birth-Grade 6, and Literacy Grades 5-12, upon the successful completion of her probationary period as a Social Studies Teacher, effective August 31, 2020.

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

The appointment to tenure of **Timothy Caughlin**, who is certified in the areas of English Grades 7-12 and English Grades 5-6 extension, upon the successful completion of his probationary period as an English Teacher, effective August 31, 2020.

The appointment to tenure of **Krista Cooper**, who is certified in the areas of Childhood Education Grades 1-6 and Early Childhood Education Birth-Grade 2, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2020.

The appointment to tenure of **Kimberly Dieter** who is certified in the area of Speech and Language Disabilities, upon the successful completion of her probationary period as a Speech and Language Teacher, effective August 31, 2020.

The appointment to tenure of **Ashley Fotopoulos**, who is certified in the areas of Students with Disabilities Grades 7-12, English Grades 7-12, and English Grades 5-6 extension, upon the successful completion of her probationary period as a Special Education Teacher, effective August 31, 2020.

The appointment to tenure of **Jennifer Hall**, who is certified in the areas of Students with Disabilities Grades 1-6 and Pre-Kindergarten, Kindergarten, and Grades 1-6, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2020.

The appointment to tenure of **Karen Harrison**, who is certified in the area of Technology Education, upon the successful completion of her probationary period as a Technology Education Teacher, effective August 31, 2020.

The appointment to tenure of **Stephanie Leyburn**, who is certified in the area of Speech and Language Disabilities, upon the successful completion of her probationary period as a Speech and Language Teacher, effective August 31, 2020.

The appointment to tenure of **Jessica Palmer**, who is certified in the areas of Mathematics Grades 7-12, Mathematics Grades 5-9, Students with Disabilities Grades 1-6, Students with Disabilities Grades 7-12, and Childhood Education Grades 1-6, upon the successful completion of her probationary period as a Mathematics Teacher, effective August 31, 2020.

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BOARD OF EDUCATION**

The appointment to tenure of **Amy Rotoli**, who is certified in the areas of Earth Science Grades 7-12, Physics Grades 7-12, General Science Grades 7-12, Biology Grades 7-12 and Chemistry Grades 7-12, upon the successful completion of her probationary period as a Science Teacher, effective August 31, 2020.

The appointment to tenure of **Heidi Searing-Post**, who is certified in the area of Nursery, Kindergarten, and Grades 1-6, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2020.

The appointment to tenure of **Todd Thompson**, who is certified in the areas of Chemistry Grades 7-12, Chemistry Grades 5-6 extension, and Students with Disabilities Grades 7-12, upon the successful completion of his probationary period as a Science Teacher, effective August 31, 2020.

**Leaves of Absence:** The granting of an extension of childcare leave of absence for **Maura Rovinsky**, Elementary Teacher, effective July 1, 2020, and extending to February 21, 2021.

The granting of a maternity leave and subsequent childcare leave of absence for **Gina Peterson**, Reading and Elementary Teacher, effective approximately September 1, 2020, and extending to February 8, 2021.

The granting of a maternity leave and subsequent childcare leave of absence for **Jessica Sapp**, Elementary Teacher, effective approximately June 6, 2020, and extending to November 10, 2020.

The granting of a maternity leave and subsequent childcare leave of absence for **Keeley Sprague**, Special Education Teacher, effective approximately September 22, 2020, and extending to December 15, 2020.

**Resignations:** The resignation of **Megan Mancini**, ELL Teacher, effective June 30, 2020.

**Non-Instructional  
Deceased:**

The passing of **Jeffrey Hyland**, School Bus Driver Substitute, April 20, 2020.

**Resignations:** The resignation of **Curtis Pound**, Teacher Aide, effective May 11, 2020.

**VICTOR CENTRAL SCHOOL  
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<b>CSE/CPSE RECOMMENDATIONS</b>	Recommendations of the Committee on Special Education from the meetings of February 3, 11, 2020, March 30, 31, 2020, April 13, 14, 15, 16, 17, 20, 21, 22, 23, 24, 30, 2020, May 1, 4, 5, 6, 7, 8, 11, 12, 13, 14, 2020 and from the Committee on Preschool Special Education from the meetings of April 14, 21, 28, 2020;
<b>BOARD MEMBER COMMITTEE MEETINGS</b>	Board members to attend standing committee meetings;
<b>DONATIONS</b>	Approve the following donation: <ul style="list-style-type: none"><li>• \$1,500 from PTSA to the Victor Central School District in support of the Inquiry Program;</li></ul>
<b>ELECTION INSPECTORS</b>	Approve the Election Inspectors for the June 9, 2020 Victor Central School District Annual Vote and Election and the Victor Farmington Library Funding Vote;
<b>CONSTRUCTION CONTRACT AGREEMENT WITH SWBR</b>	Approve the agreement between the Victor Central School District and SWBR Architecture, Engineering, and Landscape Architecture D.P.C. for the Victor Central School District 2021 Capital Improvement Project as submitted;
<b>CONSTRUCTION CONTRACT AGREEMENT WITH CAMPUS CONSTRUCTION</b>	Approve the agreement between the Victor Central School District and Campus Construction for the Victor Central School District 2021 Capital Improvement Project as submitted;  Mrs. Palumbo-Sanders said the construction contract agreements were reviewed by legal counsel.
<b>RESOLUTION TO PARTICIPATE IN COOPERATIVE BIDDING PROGRAM</b>	Adopt the resolution for the purpose of participating in a Cooperative Bid, coordinated by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates counties for various commodities and/or services as submitted;
<b>2020-2021 SCHOOL CALENDAR</b>	Approve the revised school calendar for the 2020-2021 School Year as submitted;
<b>DISTRICT COUNCIL</b>	Appoint Lauri Boone as the Community Member for District Council for a two-year term (2020-2021 and 2021-2022);

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### RESCIND LEGAL NOTICES

Rescind the following legal notices:

- Annual Vote and Election Legal Notice for the May 19, 2020 District meeting, which was approved by the Board of Education on March 11, 2020;
- Victor Farmington Library Vote on June 22, 2020, which was approved by the Board of Education on April 16, 2020; and

### PROPERTY TAX REPORT CARD

Approve the property Tax Report Card for the 2020-2021 School Year.

The motion to accept the foregoing consent items was carried.

6 yes 0 no (*end of consent items*)

### CAMPUS NEWS

Dr. Terranova talked about the eight town hall meetings he has held so far. He said there is much to talk about. He focused on the four themes community, giving thanks, students and communication.

Due to technical difficulties the Board took a recess from 7:26 PM – 7:29 PM. No official business was discussed during that time and the Board proceeded where they left off.

### BUDGET UPDATE

Dr. Terranova started out by reminding everyone of the significant amount of work that has already been done by the Board of Education to really refine a budget. The District has a significant revenue challenge, which has led to having the lowest per pupil expenditure of any school district in New York State. Dr. Terranova said the District, before his arrival, has done incredible things in terms of student achievement and accomplishment and providing a comprehensive education. The challenge is the District will not be able to sustain the type of programs and comprehensive education without overriding the tax cap. We need to figure out a way to keep existing staff and support existing programs, with a small number of mandated increases. The District needs to protect the critically low savings, or reserves as they are called. They are significantly lower than most, if not all districts in the area. We will eventually need to support more fully the understaffed areas including technology integration, safety and security, cleaning and mental health. Jay Schickling, Assistant Superintendent for Business, said the District is looking at a budget to budget increase of \$4.5 million. That represents an increase of about 6.14%, which is actually a smaller increase than the year to year from last year's budget and was tax cap compliant. That includes a tax levy of \$50 million, which is an increase of 9.34%, which would mean a projected tax rate of \$17.14 per \$1,000. Victor would remain the lowest tax rate of any large suburban

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### BUDGET UPDATE Continued

school in the Rochester area. A projected tax rate increase would be roughly 7.8%. He said it is difficult to project forward, especially in this economic climate. It is largely dependent upon the assessed values of properties. There are also commercial entities that are impacted by revenue loss during the pandemic. Mr. Schickling went over the expenditure side of the budget. Any purchase of equipment or supplies are being held nearly flat or increased minimally due to inflation. He said in terms of contractual services there is some growth. There are some additional students who have manifested a need for special education services or accommodations. There has also been a real rise in high cost claimants through the healthcare consortium where the District purchases health insurance. For a while this region has been insulated from large premium increases. There is a reduction in costs of debt service. There has also been a budget/cost shift to Districts as part of the state budget this year. Some of the cost of supporting students with certain needs the state had supported. Those costs have now been shifted to the schools. Mr. Schickling talked about the state requiring the budget being broken down in three components administrative, program and capital. He then explained each of those component areas. Primarily the District's budget is being spent on providing the services that must be provided. Dr. Terranova then spoke about the consequences of a failed budget. He said the District is exceeding the tax cap and the budget has to be approved by 60% or more. The vast majority of the budget is spent on mandated items. If the District went out at the tax cap, which is 1.9% there would have to be between \$3.2 and \$3.4 million in cuts. There would be significantly larger class sizes K-12 and athletic offerings would be reduced. There would be a reduction in secondary course offerings. Curriculum and instruction development oversight would be significantly reduced. Dr. Terranova said the if the vote is successful the tax rate will still be significantly lower than Ontario County, Monroe County and Wayne County averages. Mr. Shickling said this tax rate would still represent a rate that is less than what was paid by the Victor Central School District Community from 2003 – 2008. He then went over the process for the vote. Anyone who is not registered voter and meets voter qualifications can visit the Department of Motor Vehicles website to register. There will be three propositions on the ballot. The school budget proposition that approves the expenditure, the bus bond proposition which is a routine refreshment of the bus fleet and the Victor Farmington Library funding. Ballots have to be back by 5:00 PM on Tuesday, June 9<sup>th</sup> to be counted. There are three open Board of Education seats.

Chris Eckhardt thanked Dr. Terranova and the administration for all of their hard work and tireless efforts in preparing the budget. The proposed budget maintains program quality and excellence, while not

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### BUDGET UPDATE Continued

asking the Victor Farmington residents to pay for additional or increased programming or staffing at this time of unparalleled economic stress for individuals and families. This is a budget that allows the community to decide. If the budget is not successful in passing there will be program cuts that will take place when kids return to school next year for the first time since March. Mr. Eckhardt said a year ago he ran for the Board and said his goal was to serve the entire Victor educational community and be a part of a collaborative effort that ensures the children of the school would have the opportunity to maximize their potential. That goal hasn't changed. He said he would not be able to support a budget that stays at the cap and makes dramatic program cuts at a time when kids will need more support on all levels when they return. He said he would also not be able to support the budget that was reviewed at the March meeting that added additional programming during a time of economic stress. It is necessary to put forth a budget that overrides the tax cap and requires a super majority vote. Mr. Eckhardt said it is up to the community to cast their vote, however he wants them to have an understanding of his thought process. Again, he thanked the administration for their efforts on the proposed budget and his fellow Board of Education members for their collaboration and passion during the painstaking work. He thanked the community for the support of the Victor schools.

Kristin Elliot thanked Mr. Eckhardt for speaking on behalf of the Board. She said this has not been taken lightly. The Board is passionate and has spent countless hours as everything has been so fluid. She said the Board is presenting the community with the best they can do for the kids during this time. She said this is an opportunity to easily cast a vote because ballots are being sent directly to the homes. She thanked the community for their support. She also thanked the administration, under the leadership of Dr. Terranova. She said the Board has been well schooled on how to prepare a budget. Mr. Schickling has done a tremendous job, among all the others, that have contributed to this. The Board wishes to maintain the excellence in the District.

Karen Ballard said she agrees with her fellow Board members. They have worked really hard over the past three or four months trying to come up with a reasonable decision. The Board is looking for the residents of the District to support the budget going forward and for years to come.

Tim DeLucia said he has been on the Board for a while and he has never seen the District having to face such challenges as this year.

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### BUDGET UPDATE Continued

He said it's a perfect storm. There is the potential for additional loss of funding from the state because of the economic stress that we are all under. He said he is proud of the Board as they have worked very hard, along with the administration of the District, to plan a budget that does and will maintain what Victor has been able to provide for years and will continue to provide if the budget is successful. It is going to take everyone in the community to help. If you are registered, and you are able to, cast your vote.

Christopher Parks said the statement that Victor is the lowest per pupil expenditure in the state is not a badge of honor, however it does cause for celebration of what the faculty, staff and administration can do with so little. He asked for clarification on the comment about the tax rate still being less than it was years ago. Mr. Schickling said at one point in the early 2000's the tax rate of the District was approaching \$21 per \$1,000. Over the course of about 10 years the tax rate has made it down to \$16 per \$1,000. The residents have been paying a substantially lower rate and this rate would represent an increase. Dr. Parks said from an educational standpoint larger class sizes K-12 does matter. We have great teachers and they would make it work, however it is still not educationally sound to put them in a position where they are trying to squeeze more kids into their class. He said Mr. Eckhardt spoke so eloquently about another budget that was proposed in March, but due to the sensitivity and care for the community during this economic time financially that was a larger ask. He thanked Dr. Terranova and Mr. Schickling as well as Mr. Ford who started to look at this. Dr. Parks said he has not experienced this level of community involvement in the past and finds it is very helpful. It is a very positive thing as the District moves forward and hopes it continues. As we have an ability to see things collectively and collaboratively, know it is not just an individual struggle or challenge, we get to face it together. He said the idea of what would be lost is a great drive for him.

Debbie Palumbo-Sanders said she has been a life-long resident of Victor. Public education is community driven and community supported. She said it is up to us to support our youth who don't have an opportunity to vote. They are our future. As a small business owner and first year in the business she said she can talk about the impacts of COVID-19, but through it all she will always support public education. Mrs. Palumbo-Sanders said she believes in being a life-long learner and as a member of the Board of Education she was brought on by the public to make the best decision for students and to be fiscally responsible for the community. She asked the community to please get out and vote.

# VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

## **ADOPT 2020-2021 PROPOSED BUDGET**

A motion was made by K. Ballard, seconded by C. Parks, that the following resolution be adopted:

**RESOLVED**, that, upon recommendation of the Superintendent, the proposed budget for the 2020-2021 school year be approved as submitted, for a total of \$78,256,890, subject to approval by the qualified voters of the District at the Annual Vote and Election on June 9, 2020.

District Clerk, Maureen Goodberlet, asked for a roll call vote.  
Karen Ballard – yes, Tim DeLucia – yes, Chris Eckhardt – yes,  
Kristin Elliott – yes, Debbie Palumbo-Sanders – yes  
Christopher Parks – yes  
The motion was carried. 6 yes 0 no

## **POLICY REVIEW First Reading**

The following policies were brought to the Board of Education as a first read:

- Information, Security Breach and Notification; Policy 8635
- Data Security and Privacy Policy, Policy 8636

## **MEETING REPORTS Monroe County School Boards Association**

Mr. DeLucia said there are no meetings taking place right now. He continues to receive email updates.

## **Standing Committee Updates**

Mrs. Palumbo-Sanders said Inquiry Program Advisory Committee continues to meet virtually. She said it is great to see they are continuing on.

## **PUBLIC COMMENT**

Due to the virtual meeting there was no live participation. Community members were asked to email thoughts or comments related to the budget to [VCSbudget@victorschools.org](mailto:VCSbudget@victorschools.org) anything other than budget related items to the Superintendent at [terranovat@victorschools.org](mailto:terranovat@victorschools.org).

## **UPCOMING EVENTS Annual Vote and Election**

Victor Central School District Annual Vote and Election and Victor Farmington Library Funding Vote to be held on Tuesday, June 9, 2020 by Absentee Ballot. Absentee Ballots will be mailed to every registered voter in the Victor Central School District no later than May 27, 2020.

## **Regular Board Meeting**

The next regular Board meeting will take place on Thursday June 11, 2020, virtually on YouTube Live.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**ADJOURN**

A motion was made by K. Elliott, seconded by C. Eckhardt, to adjourn the meeting at 8:17 PM. The motion was carried. 6 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**Unapproved Minutes of a Special Meeting of May 18, 2020  
Virtual Meeting via Zoom**

**CALL TO ORDER**

President Deborah Palumbo-Sanders called the meeting to order at 5:40 PM.

**Members Present**

Karen Ballard, Tim DeLucia, Chris Eckhardt, Kristin Elliott, Debbie Palumbo-Sanders, Christopher Parks

**APPROVE AGENDA**

A motion was made by C. Eckhardt seconded by C. Parks to approve the agenda. The motion was carried. 6 yes 0 no

**ENTER EXECUTIVE  
SESSION**

A motion was made by K. Ballard, seconded by K. Elliott, to enter executive session at 5:40 PM to discuss the employment history of specific individuals. The motion was carried. 6 yes 0 no.

**RETURN TO REGULAR  
SESSION**

A motion was made by K. Elliott, seconded by C. Eckhardt, to return to regular session at 7:17 PM. The motion was carried. 6 yes 0 no

**ADJOURN**

A motion was made by K. Ballard, seconded by C. Parks, to adjourn the meeting at 7:18 PM. The motion was carried. 6 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**Unapproved Minutes of a Special Meeting of May 28, 2020  
Virtual Meeting via Zoom**

- CALL TO ORDER** President Deborah Palumbo-Sanders called the meeting to order at 6:36 PM.
- Members Present** Karen Ballard, Tim DeLucia (entered at 6:37 PM), Chris Eckhardt, Kristin Elliott, Debbie Palumbo-Sanders, Christopher Parks (entered at 6:44 PM)
- APPROVE AGENDA** A motion was made by K. Elliott seconded by K. Ballard to approve the agenda. The motion was carried. 4 yes 0 no
- ENTER EXECUTIVE SESSION** A motion was made by K. Ballard, seconded by C. Eckhardt, to enter executive session at 6:36 PM to discuss the employment history of specific individuals. The motion was carried. 4 yes 0 no.
- RETURN TO REGULAR SESSION** A motion was made by C. Parks, seconded by C. Eckhardt, to return to regular session at 9:07 PM. The motion was carried. 6 yes 0 no
- ADJOURN** A motion was made by C. Eckhardt, seconded by C. Parks, to adjourn the meeting at 9:07 PM. The motion was carried. 6 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**Public Hearing on the Proposed Budget for the 2020-2021 School Year  
Wednesday, May 27, 2020  
Virtual Meeting via Facebook Live at 6:30 PM**

**BUDGET  
REVIEW**

Superintendent of Schools, Tim Terranova and Assistant Superintendent for Business Jay Schickling reviewed the proposed budget for the 2020-2021 school year. They then answered questions.

**ADJOURN**

The hearing was adjourned at 7:30 PM

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk

RESOLUTION

TREASURER'S REPORTS

RESOLVED That, upon the recommendation of the Superintendent, the following Treasurer's reports for the month ending April 30, 2020 be accepted.

I. GENERAL FUND

II. EXTRACLASS ACTIVITY REPORT

III. SCHOOL LUNCH FUND

IV. TRUST & AGENCY FUND

V. SPECIAL AID FUND

VI. CAPITAL FUND - 29M PROJECT

A handwritten signature or set of initials, possibly "A.A.", enclosed in a circular scribble.

## TREASURER'S REPORT

## GENERAL FUND

I.

4/1/2020

29,927,445.24

## RECEIPTS:

ACCOUNTS RECEIVABLE	0.00
TAXES (INCLUDING LIBRARY TAX)	880,179.67
STATE AID	22,651.08
INTEREST & PENALTIES ON TAXES	25,990.87
ADMISSIONS	0.00
IN LIEU OF TAXES	0.00
INTEREST AND EARNINGS	19,153.67
BUILDING USE	1,458.00
REFUND PRIOR YEARS EXPENSE	0.00
USE OF BUSES	0.00
MISC.	1,426.30
DUE FROM OTHER FUNDS	101,076.00
TUITION	0.00
INSURANCE RECOVERY	0.00
MONROE CO. SALES TAX	0.00
WAYNE CO. SALES TAX	0.00
MEDICAID	22,651.07
TOTAL RECEIPTS	<u>1,074,586.66</u>
TOTAL RECEIPTS & BAL.	31,002,031.90
DISBURSEMENTS	<u>4,966,780.41</u>
BAL. ON HAND 04/30/20	<u>26,035,251.49</u>
<u>BANK RECONCILIATION</u>	
BAL./BANK STATEMENT	794,983.64
IN TRANSIT	0.00
BANK ERROR	0.00
LESS CHECKS OUTSTANDING	774,108.59
RETURNED CHECKS	0.00
DEPOSIT IN TRANSIT	<u>0.00</u>
BAL. IN NOW ACCOUNT/CDGA NAT.	20,875.05
BAL. IN CERTIFICATES/MM	26,014,370.44
BANK ERROR - FIVE STAR SERVICE FEE	6.00
IN TRANSIT	0.00
IN TRANSIT	0.00
IN TRANSIT	0.00
TOTAL BALANCE	<u>26,035,251.49</u>

4/30/2020

LYNNE LUBASZEWSKI  
DISTRICT TREASURER



## EXTRACLASS TREASURER'S REPORT

4/30/2020

II.  
0.00

ACTIVITIES	BEG. BAL.	RECEIPTS	TOTAL	DISBURSMTS	END. BAL.
CLASS OF 2019	0.00	0.00	0.00	0.00	0.00
CLASS OF 2020	5,067.59	0.00	5,067.59	1,096.50	3,971.09
CLASS OF 2021	5,945.88	0.00	5,945.88	15.00	5,930.88
CLASS OF 2022	2,148.28	0.00	2,148.28	0.00	2,148.28
CLASS OF 2023	0.00	0.00	0.00	0.00	0.00
AQUATIC L.	1,551.90	15.90	1,567.80	190.00	1,377.80
ART CLUB	239.34	0.00	239.34	0.00	239.34
BUSINESS CLUB	7,541.95	0.00	7,541.95	2,852.74	4,689.21
DRAMA CLUB	4,010.67	15,490.94	19,501.61	802.78	18,698.83
FRENCH CLUB	21,314.81	0.00	21,314.81	325.66	20,989.15
GO GREEN GARDEN TEAM	96.27	0.00	96.27	0.00	96.27
GLOBAL COMPETENCY	636.55	0.00	636.55	0.00	636.55
INTERNATIONAL CLUB	253.02	0.00	253.02	0.00	253.02
J.H. MUSICAL	23,638.42	0.00	23,638.42	0.00	23,638.42
J.H. STORE	1,238.00	0.00	1,238.00	0.00	1,238.00
J.H. ST. CO.	4,564.10	0.00	4,564.10	0.00	4,564.10
J.H. YEARBOOK	26.43	0.00	26.43	0.00	26.43
KEYCLUB	4,271.00	0.00	4,271.00	0.00	4,271.00
MANUFACTURING SYSTEMS	0.26	0.00	0.26	0.00	0.26
MEDICAL EXPLORERS	160.75	0.00	160.75	0.00	160.75
MENTORING CLUB	4,505.78	0.00	4,505.78	0.00	4,505.78
N.H.S.	2,046.59	0.00	2,046.59	0.00	2,046.59
OUTDOOR ACTIVITY	1,141.48	0.00	1,141.48	999.00	142.48
POSITIVE SCHOOL CLIMATE	5,247.58	0.00	5,247.58	1,096.50	4,151.08
SALES TAX	0.00	0.00	0.00	0.00	0.00
SEAS	581.00	0.00	581.00	0.00	581.00
S.H. ORCHESTRA	9,179.79	0.00	9,179.79	0.00	9,179.79
SH SCHOOL STORE	4,333.60	0.00	4,333.60	0.00	4,333.60
S.H. ST. CO.	9,781.34	11.60	9,792.94	395.00	9,397.94
SH YEARBOOK	8,952.11	0.00	8,952.11	0.00	8,952.11
SPANISH CLUB	2,357.09	0.00	2,357.09	0.00	2,357.09
TRI-M HONOR SOCIETY	1,287.50	0.00	1,287.50	0.00	1,287.50
VICTOR CARES	6,965.06	0.00	6,965.06	0.00	6,965.06
TOTALS	<u>139,084.14</u>	<u>15,518.44</u>	<u>154,602.58</u>	<u>7,773.18</u>	<u>146,829.40</u>
BAL/BANK	149,533.56				
CKS OUT	2,739.97		4/30/2020		<u>146,829.40</u>
INT. NOT POSTED	9.19				
BANK ERROR	0.00				
RETURNED CHECKS	45.00				
IN TRANSIT	0.00				
BAL. 04/30/2020	<u>146,829.40</u>				



Betty Post, Extraclass Treasurer

BALANCE ON HAND 04/1/2020		610,114.46
RECEIPTS:		
ACCOUNTS RECEIVABLE	0.00	
A LUNCHES	0.00	
A BREAKFAST	0.00	
OTHER SALES	657.26	
SALES TAX	0.00	
INTEREST POSTED	36.59	
DUE FROM OTHER FUNDS	14,055.83	
MISC	78.84	
STATE AND FEDERAL AID	0.00	
TOTAL RECEIPTS		<u>14,828.52</u>
TOTAL RECEIPTS AND BAL.		624,942.98
DISBURSEMENTS		<u>126,897.71</u>
BALANCE ON HAND 4/30/2020		<u><u>498,045.27</u></u>
BANK RECONCILIATION		
BAL. PER BANK STATEMENT 04/30/2020 AND CD'S		498,328.52
IN TRANSIT	0.00	
BANK ERROR	0.00	
IN TRANSIT ON LINE PAYMENTS	0.00	
RETURNED CHECK	0.00	
OUTSTANDING CHECKS (6763)	283.25	
BALANCE IN SCHOOL LUNCH FUND		<u><u>498,045.27</u></u>

LYNNE LUBASZEWSKI  
DISTRICT TREASURER



BALANCE ON HAND 04/01/2020	618,345.54
TOTAL RECEIPTS:	<u>3,663,348.75</u>
TOTAL RECEIPTS AND BAL.	4,281,694.29
DISBURSEMENTS:	<u>3,722,829.86</u>
ENDING BALANCE 04/30/2020	<u><u>558,864.43</u></u>

BANK RECONCILIATION

<u>BAL. PER STATEMENT</u>	TRUST & AGENCY ACCOUNT	
P/R INTEREST-CNB		715,531.59
P/R INTEREST-FIVE STAR		0.41
OUTSTANDING CHECKS		0.00
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		153,174.04
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		1,239.71
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		2,035.89
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		217.93
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
BAL. IN T & A ACCOUNT	4/30/2020	<u><u>558,864.43</u></u>

PAYROLL ACCOUNT...BAL. PER BANK STATEMENTS	17,676.87
LESS INTEREST NOT POSTED	0.41
IN TRANSIT TO GENERAL	0.00
DEPOSIT IN TRANSIT	0.00
BANK ERROR	<u>0.00</u>
BALANCE IN PAYROLL ACCOUNT	<u><u>17,676.46</u></u>

OUTSTANDING CHECKS IN PAYROLL ACCOUNT	<u><u>17,676.46</u></u>
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LYNNE LUBASZEWSKI  
DISTRICT TREASURER

## TREASURER'S REPORT

## SPECIAL AID FUND

V.

BALANCE ON HAND	4/1/2020	453,264.71
RECEIPTS:		
INTEREST	32.88	
DUE FROM OTHER FUNDS	0.00	
STATE OF NY	242,166.97	
REFUND PR YR EXPENSE	<u>0.00</u>	
TOTAL RECEIPTS		<u>242,199.85</u>
TOTAL RECEIPTS AND BALANCE		695,464.56
DISBURSEMENTS		<u>189,224.78</u>
BAL. ON HAND 04/30/2020		<u><u>506,239.78</u></u>
BANK RECONCILIATION		
<u>BAL./BANK STATEMENT</u>		516,922.50
OUTSTANDING CHECKS (5706,5768,5784,5786,5789,5791,5793,5794,5795,5796,5797,5798)		10,682.72
IN TRANSIT		<u>0.00</u>
BALANCE IN NOW/MM ACCOUNT 04/30/2020		<u><u>506,239.78</u></u>

LYNNE LUBASZEWSKI  
DISTRICT TREASURER



BALANCE ON HAND	4/1/2020	2,175,080.07
RECEIPTS:		
INTEREST	1,126.45	
FROM CAPITAL RESERVE	0.00	
DUE TO OTHER FUNDS	<u>0.00</u>	
TOTAL RECEIPTS		<u>1,126.45</u>
TOTAL RECEIPTS AND BALANCE		2,176,206.52
DISBURSEMENTS		<u>161,349.80</u>
BAL. ON HAND 04/30/2020		<u><u>2,014,856.72</u></u>

BANK RECONCILIATION

<u>BAL./BANK STATEMENT</u>	5,878.74
LESS CHECKS OUT (5008)	1,548.00
DEPOSIT IN TRANSIT	<u>0.00</u>
BALANCE IN CHECKING ACCOUNT	4,330.74
BALANCE IN CERTIFICATES OF DEPOSIT/MONEY MARKET	2,010,525.98
IN TRANSIT	<u>0.00</u>
BALANCE IN CAPITAL 29M PROJECT 04/30/2020	<u><u>2,014,856.72</u></u>

LYNNE LUBASZEWSKI  
DISTRICT TREASURER



**Victor Central School District**  
Budget Status Report As Of: 05/31/2020  
Fiscal Year: 2020  
Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
<b>1010 Board Of Education</b>							
4 Contractual and Other		5,500.00	0.00	5,500.00	8,330.30	101.85	-2,932.15
45 Materials & Supplies		1,700.00	0.00	1,700.00	1,588.49	0.00	111.51
<b>Subtotal of 1010 Board Of Education</b>		<b>7,200.00</b>	<b>0.00</b>	<b>7,200.00</b>	<b>9,918.79</b>	<b>101.85</b>	<b>-2,820.64</b>
<b>1040 District Clerk</b>							
16 Noninstructional Salaries		88,851.00	-3,000.00	85,851.00	78,738.38	7,112.62	0.00
<b>Subtotal of 1040 District Clerk</b>		<b>88,851.00</b>	<b>-3,000.00</b>	<b>85,851.00</b>	<b>78,738.38</b>	<b>7,112.62</b>	<b>0.00</b>
<b>1060 District Meeting</b>							
4 Contractual and Other		1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
45 Materials & Supplies		3,400.00	8,000.00	11,400.00	2,857.85	9,789.51	-1,247.36
<b>Subtotal of 1060 District Meeting</b>		<b>4,600.00</b>	<b>8,000.00</b>	<b>12,600.00</b>	<b>2,857.85</b>	<b>9,789.51</b>	<b>-47.36</b>
<b>1240 Chief School Administrator</b>							
15 Instructional Salaries		199,999.00	42,000.00	241,999.00	225,339.14	15,833.34	826.52
4 Contractual and Other		5,800.00	0.00	5,800.00	2,819.03	0.00	2,980.97
45 Materials & Supplies		1,175.00	52.00	1,227.00	720.62	63.42	442.96
<b>Subtotal of 1240 Chief School Administrator</b>		<b>206,974.00</b>	<b>42,052.00</b>	<b>249,026.00</b>	<b>228,878.79</b>	<b>15,896.76</b>	<b>4,250.45</b>
<b>1310 Business Administration</b>							
15 Instructional Salaries		130,613.00	0.00	130,613.00	121,506.12	10,708.34	-1,601.46
16 Noninstructional Salaries		75,769.00	-3,000.00	72,769.00	75,450.51	5,388.02	-8,069.53
4 Contractual and Other		14,400.00	552.00	14,952.00	12,471.52	245.09	2,235.39
45 Materials & Supplies		2,200.00	233.97	2,433.97	895.87	698.33	839.77
49 BOCES Services		34,300.00	0.00	34,300.00	34,775.79	150.16	-625.95
<b>Subtotal of 1310 Business Administration</b>		<b>257,282.00</b>	<b>-2,214.03</b>	<b>255,067.97</b>	<b>245,099.81</b>	<b>17,189.94</b>	<b>-7,221.78</b>
<b>1320 Auditing</b>							
4 Contractual and Other		33,000.00	11,425.00	44,425.00	17,850.00	23,770.00	2,805.00
<b>Subtotal of 1320 Auditing</b>		<b>33,000.00</b>	<b>11,425.00</b>	<b>44,425.00</b>	<b>17,850.00</b>	<b>23,770.00</b>	<b>2,805.00</b>
<b>1325 Treasurer</b>							
16 Noninstructional Salaries		111,083.00	0.00	111,083.00	99,117.86	8,965.14	3,000.00
4 Contractual and Other		500.00	0.00	500.00	0.00	0.00	500.00
45 Materials & Supplies		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<b>Subtotal of 1325 Treasurer</b>		<b>112,583.00</b>	<b>0.00</b>	<b>112,583.00</b>	<b>99,117.86</b>	<b>8,965.14</b>	<b>4,500.00</b>
<b>1330 Tax Collector</b>							
16 Noninstructional Salaries		9,063.00	0.00	9,063.00	9,044.80	0.00	18.20
4 Contractual and Other		10,000.00	3,110.00	13,110.00	12,894.32	0.00	215.68
45 Materials & Supplies		100.00	0.00	100.00	0.00	0.00	100.00
<b>Subtotal of 1330 Tax Collector</b>		<b>19,163.00</b>	<b>3,110.00</b>	<b>22,273.00</b>	<b>21,939.12</b>	<b>0.00</b>	<b>333.88</b>
<b>1420 Legal</b>							
4 Contractual and Other		70,000.00	47,000.00	117,000.00	101,455.68	18,048.53	-2,504.21
<b>Subtotal of 1420 Legal</b>		<b>70,000.00</b>	<b>47,000.00</b>	<b>117,000.00</b>	<b>101,455.68</b>	<b>18,048.53</b>	<b>-2,504.21</b>

**Victor Central School District**  
Budget Status Report As Of: 05/31/2020  
Fiscal Year: 2020  
Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
<b>1430 Personnel</b>							
15 Instructional Salaries		156,458.00	0.00	156,458.00	142,019.76	12,788.24	1,650.00
16 Noninstructional Salaries		203,530.00	0.00	203,530.00	183,711.34	20,456.19	-637.53
4 Contractual and Other		55,000.00	43,228.00	98,228.00	72,746.94	10,575.98	14,905.08
45 Materials & Supplies		1,350.00	0.00	1,350.00	958.69	0.00	391.31
49 BOCES Services		65,500.00	0.00	65,500.00	53,915.53	9,982.56	1,601.91
<b>Subtotal of 1430 Personnel</b>		<b>481,838.00</b>	<b>43,228.00</b>	<b>525,066.00</b>	<b>453,352.26</b>	<b>53,802.97</b>	<b>17,910.77</b>
<b>1480 Public Information and Services</b>							
15 Instructional Salaries		0.00	67,000.00	67,000.00	61,042.74	5,549.26	408.00
16 Noninstructional Salaries		46,854.00	0.00	46,854.00	41,907.68	5,096.32	-150.00
4 Contractual and Other		20,885.00	1,000.00	21,885.00	16,884.00	4,148.00	853.00
45 Materials & Supplies		12,750.00	-1,000.00	11,750.00	5,405.85	1,489.00	4,855.15
49 BOCES Services		55,000.00	2,000.00	57,000.00	56,415.83	147.57	436.60
<b>Subtotal of 1480 Public Information and Services</b>		<b>135,489.00</b>	<b>69,000.00</b>	<b>204,489.00</b>	<b>181,656.10</b>	<b>16,430.15</b>	<b>6,402.75</b>
<b>1620 Operation of Plant</b>							
16 Noninstructional Salaries		1,195,291.00	-42,000.00	1,153,291.00	829,806.64	155,835.21	167,649.15
4 Contractual and Other		1,018,489.00	-28,999.00	989,490.00	598,407.51	59,331.21	331,751.28
45 Materials & Supplies		138,000.00	47,512.75	185,512.75	160,465.40	22,202.20	2,845.15
49 BOCES Services		35,000.00	20,000.00	55,000.00	60,222.48	1,314.10	-6,536.58
<b>Subtotal of 1620 Operation of Plant</b>		<b>2,386,780.00</b>	<b>-3,486.25</b>	<b>2,383,293.75</b>	<b>1,648,902.03</b>	<b>238,682.72</b>	<b>495,709.00</b>
<b>1621 Maintenance of Plant</b>							
16 Noninstructional Salaries		594,491.00	0.00	594,491.00	510,776.66	89,885.80	-6,171.46
2 Equipment		40,000.00	279.90	40,279.90	279.90	0.00	40,000.00
4 Contractual and Other		464,500.00	350,240.51	814,740.51	569,446.24	181,807.84	63,486.43
45 Materials & Supplies		250,000.00	20,906.06	270,906.06	216,777.04	19,619.85	34,509.17
49 BOCES Services		28,000.00	-28,000.00	0.00	0.00	0.00	0.00
<b>Subtotal of 1621 Maintenance of Plant</b>		<b>1,376,991.00</b>	<b>343,426.47</b>	<b>1,720,417.47</b>	<b>1,297,279.84</b>	<b>291,313.49</b>	<b>131,824.14</b>
<b>1670 Central Printing &amp; Mailing</b>							
4 Contractual and Other		2,500.00	0.00	2,500.00	1,679.28	0.00	820.72
45 Materials & Supplies		53,200.00	0.00	53,200.00	60,669.09	5,000.00	-12,469.09
<b>Subtotal of 1670 Central Printing &amp; Mailing</b>		<b>55,700.00</b>	<b>0.00</b>	<b>55,700.00</b>	<b>62,348.37</b>	<b>5,000.00</b>	<b>-11,648.37</b>
<b>1680 Central Data Processing</b>							
49 BOCES Services		450,000.00	0.00	450,000.00	458,596.38	1,001.26	-9,597.64
<b>Subtotal of 1680 Central Data Processing</b>		<b>450,000.00</b>	<b>0.00</b>	<b>450,000.00</b>	<b>458,596.38</b>	<b>1,001.26</b>	<b>-9,597.64</b>
<b>1910 Unallocated Insurance</b>							
4 Contractual and Other		225,964.00	905.00	226,869.00	11,868.92	217,162.00	-2,161.92
<b>Subtotal of 1910 Unallocated Insurance</b>		<b>225,964.00</b>	<b>905.00</b>	<b>226,869.00</b>	<b>11,868.92</b>	<b>217,162.00</b>	<b>-2,161.92</b>
<b>1920 School Association Dues</b>							
4 Contractual and Other		22,865.00	0.00	22,865.00	10,314.21	0.00	12,550.79

**Victor Central School District**  
Budget Status Report As Of: 05/31/2020  
Fiscal Year: 2020

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
<b>Subtotal of 1920 School Association Dues</b>		<b>22,865.00</b>	<b>0.00</b>	<b>22,865.00</b>	<b>10,314.21</b>	<b>0.00</b>	<b>12,550.79</b>
<b>1981 BOCES Administrative Costs</b>							
49 BOCES Services		698,856.00	29,000.00	727,856.00	721,032.59	14,241.11	-7,417.70
<b>Subtotal of 1981 BOCES Administrative Costs</b>		<b>698,856.00</b>	<b>29,000.00</b>	<b>727,856.00</b>	<b>721,032.59</b>	<b>14,241.11</b>	<b>-7,417.70</b>
<b>1989 Unclassified</b>							
4 Contractual and Other		0.00	42,120.00	42,120.00	42,117.88	0.00	2.12
<b>Subtotal of 1989 Unclassified</b>		<b>0.00</b>	<b>42,120.00</b>	<b>42,120.00</b>	<b>42,117.88</b>	<b>0.00</b>	<b>2.12</b>
<b>2010 Curriculum Devel and Suprvsn</b>							
15 Instructional Salaries		373,947.00	0.00	373,947.00	318,900.13	22,678.88	32,367.99
16 Noninstructional Salaries		89,107.00	0.00	89,107.00	80,473.32	9,512.84	-879.16
4 Contractual and Other		29,085.00	303.88	29,388.88	15,504.72	0.00	13,884.16
45 Materials & Supplies		4,700.00	6,763.16	11,463.16	7,660.49	27.97	3,774.70
49 BOCES Services		40,000.00	-10,000.00	30,000.00	40,641.89	913.67	-11,555.56
<b>Subtotal of 2010 Curriculum Devel and Suprvsn</b>		<b>536,839.00</b>	<b>-2,932.96</b>	<b>533,906.04</b>	<b>463,180.55</b>	<b>33,133.36</b>	<b>37,592.13</b>
<b>2020 Supervision-Regular School</b>							
15 Instructional Salaries		1,388,945.00	0.00	1,388,945.00	1,291,034.64	114,672.86	-16,762.50
16 Noninstructional Salaries		411,531.00	0.00	411,531.00	317,231.03	52,192.34	42,107.63
2 Equipment		245.00	0.00	245.00	150.01	0.00	94.99
4 Contractual and Other		11,300.00	3,110.69	14,410.69	9,847.61	215.00	4,348.08
45 Materials & Supplies		10,700.00	2,531.90	13,231.90	7,265.13	1,762.29	4,204.48
<b>Subtotal of 2020 Supervision-Regular School</b>		<b>1,822,721.00</b>	<b>5,642.59</b>	<b>1,828,363.59</b>	<b>1,625,528.42</b>	<b>168,842.49</b>	<b>33,992.68</b>
<b>2060 Research, Planning &amp; Evaluation</b>							
4 Contractual and Other		2,800.00	0.00	2,800.00	0.00	0.00	2,800.00
45 Materials & Supplies		500.00	0.00	500.00	0.00	0.00	500.00
<b>Subtotal of 2060 Research, Planning &amp; Evaluation</b>		<b>3,300.00</b>	<b>0.00</b>	<b>3,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,300.00</b>
<b>2070 Inservice Training-Instruction</b>							
4 Contractual and Other		5,200.00	0.00	5,200.00	835.00	0.00	4,365.00
45 Materials & Supplies		700.00	0.00	700.00	0.00	0.00	700.00
<b>Subtotal of 2070 Inservice Training-Instruction</b>		<b>5,900.00</b>	<b>0.00</b>	<b>5,900.00</b>	<b>835.00</b>	<b>0.00</b>	<b>5,065.00</b>
<b>2110 Teaching-Regular School</b>							
10 Teacher Salaries, Pre-K		31,966.00	0.00	31,966.00	24,677.91	8,561.46	-1,273.37
11 Teacher Salaries, 1/2 K		934,357.00	-50,000.00	884,357.00	682,159.14	189,576.36	12,621.50
12 Teacher Salaries, K-6		9,583,319.00	-25,000.00	9,558,319.00	7,839,544.41	1,695,480.05	23,294.54
13 Teacher Salaries, 7-12		9,294,231.00	-55,611.00	9,238,620.00	7,449,104.85	1,768,605.63	20,909.52
14 Substitute Tchr Salaries		540,000.00	0.00	540,000.00	522,920.36	0.00	17,079.64
16 Noninstructional Salaries		1,180,095.00	-151,000.00	1,029,095.00	918,393.60	116,396.84	-5,695.44
2 Equipment		43,000.00	-475.00	42,525.00	22,840.76	4,490.44	15,193.80
4 Contractual and Other		64,459.00	39,528.99	103,987.99	58,026.68	4,178.66	41,782.65
45 Materials & Supplies		350,541.00	56,298.92	406,839.92	337,598.57	23,034.51	46,206.84
473 Payment to Charter School		32,000.00	8,768.78	40,768.78	25,660.82	15,107.96	0.00

**Victor Central School District**  
Budget Status Report As Of: 05/31/2020  
Fiscal Year: 2020

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
48 Textbooks		118,835.00	3,154.35	121,989.35	88,300.43	15,851.82	17,837.10
49 BOCES Services		424,233.00	-39,020.00	385,213.00	464,852.55	3,390.65	-83,030.20
<b>Subtotal of 2110 Teaching-Regular School</b>		<b>22,597,036.00</b>	<b>-213,354.96</b>	<b>22,383,681.04</b>	<b>18,434,080.08</b>	<b>3,844,674.38</b>	<b>104,926.58</b>
<b>2250 Prg For Sdnts w/Disabil-Med Elgble</b>							
15 Instructional Salaries		2,343,323.00	100,000.00	2,443,323.00	2,035,888.61	432,974.46	-25,540.07
16 Noninstructional Salaries		1,961,691.00	-73,228.00	1,888,463.00	1,651,758.78	175,320.45	61,383.77
4 Contractual and Other		161,000.00	1,449.00	162,449.00	52,094.95	62,066.05	48,288.00
45 Materials & Supplies		7,250.00	1,138.00	8,388.00	6,436.99	489.97	1,461.04
471 Tuition Pd To NYS Pub Sch		520,000.00	69,485.14	589,485.14	422,068.12	128,234.33	39,182.69
49 BOCES Services		2,635,000.00	23,228.00	2,658,228.00	2,815,803.35	3,108.34	-160,683.69
<b>Subtotal of 2250 Prg For Sdnts w/Disabil-Med Elgble</b>		<b>7,628,264.00</b>	<b>122,072.14</b>	<b>7,750,336.14</b>	<b>6,984,050.80</b>	<b>802,193.60</b>	<b>-35,908.26</b>
<b>2280 Occupational Education(Grades 9-12)</b>							
49 BOCES Services		640,325.00	0.00	640,325.00	652,108.16	1,552.64	-13,335.80
<b>Subtotal of 2280 Occupational Education(Grades 9-12)</b>		<b>640,325.00</b>	<b>0.00</b>	<b>640,325.00</b>	<b>652,108.16</b>	<b>1,552.64</b>	<b>-13,335.80</b>
<b>2330 Teaching-Special Schools</b>							
4 Contractual and Other		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
45 Materials & Supplies		500.00	0.00	500.00	0.00	0.00	500.00
<b>Subtotal of 2330 Teaching-Special Schools</b>		<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>
<b>2610 School Library &amp; AV</b>							
15 Instructional Salaries		331,762.00	0.00	331,762.00	262,180.92	72,066.96	-2,485.88
16 Noninstructional Salaries		105,745.00	0.00	105,745.00	87,667.32	9,658.88	8,418.80
4 Contractual and Other		1,700.00	-1,200.00	500.00	0.00	0.00	500.00
45 Materials & Supplies		17,120.00	-3,391.00	13,729.00	9,636.63	0.00	4,092.37
46 Sch. Library AV Loan Prog		53,250.00	3,604.14	56,854.14	47,552.34	11,289.20	-1,987.40
<b>Subtotal of 2610 School Library &amp; AV</b>		<b>509,577.00</b>	<b>-986.86</b>	<b>508,590.14</b>	<b>407,037.21</b>	<b>93,015.04</b>	<b>8,537.89</b>
<b>2620 Educational Television</b>							
4 Contractual and Other		19,000.00	0.00	19,000.00	13,122.10	0.00	5,877.90
45 Materials & Supplies		3,000.00	3,457.19	6,457.19	3,362.56	538.94	2,555.69
<b>Subtotal of 2620 Educational Television</b>		<b>22,000.00</b>	<b>3,457.19</b>	<b>25,457.19</b>	<b>16,484.66</b>	<b>538.94</b>	<b>8,433.59</b>
<b>2630 Computer Assisted Instruction</b>							
16 Noninstructional Salaries		226,934.00	0.00	226,934.00	172,287.12	37,197.98	17,448.90
22 State Aided Comp Hardware		142,234.00	15,000.00	157,234.00	50,437.61	103,393.38	3,403.01
4 Contractual and Other		81,146.00	33,917.00	115,063.00	95,825.32	11,869.97	7,367.71
45 Materials & Supplies		62,000.00	-60,999.01	1,000.99	0.00	0.00	1,000.99
46 Sch. Library AV Loan Prog		21,700.00	-3,168.00	18,532.00	18,389.81	162.23	-20.04
49 BOCES Services		496,380.00	68,000.00	564,380.00	541,844.84	22,139.55	395.61
<b>Subtotal of 2630 Computer Assisted Instruction</b>		<b>1,030,394.00</b>	<b>52,749.99</b>	<b>1,083,143.99</b>	<b>878,784.70</b>	<b>174,763.11</b>	<b>29,596.18</b>
<b>2810 Guidance-Regular School</b>							
15 Instructional Salaries		973,775.00	0.00	973,775.00	826,111.27	137,384.70	10,279.03
16 Noninstructional Salaries		126,267.00	0.00	126,267.00	82,744.19	13,606.59	29,916.22

**Victor Central School District**  
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Fiscal Year: 2020

**Fund: A GENERAL FUND**

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
4 Contractual and Other		1,400.00	0.00	1,400.00	145.00	0.00	1,255.00
45 Materials & Supplies		1,400.00	0.00	1,400.00	1,197.66	0.00	202.34
<b>Subtotal of 2810 Guidance-Regular School</b>		<b>1,102,842.00</b>	<b>0.00</b>	<b>1,102,842.00</b>	<b>910,198.12</b>	<b>150,991.29</b>	<b>41,652.59</b>
<b>2815 Health Svcs-Regular School</b>							
16 Noninstructional Salaries		331,078.00	0.00	331,078.00	293,130.75	52,342.16	-14,394.91
2 Equipment		500.00	0.00	500.00	0.00	0.00	500.00
4 Contractual and Other		146,771.00	6,582.00	153,353.00	142,569.76	78,896.24	-68,113.00
45 Materials & Supplies		25,233.00	0.00	25,233.00	13,429.82	1,721.99	10,081.19
<b>Subtotal of 2815 Health Svcs-Regular School</b>		<b>503,582.00</b>	<b>6,582.00</b>	<b>510,164.00</b>	<b>449,130.33</b>	<b>132,960.39</b>	<b>-71,926.72</b>
<b>2820 Psychological Svcs-Reg Schl</b>							
15 Instructional Salaries		840,762.00	0.00	840,762.00	724,130.27	145,224.52	-28,592.79
4 Contractual and Other		1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
45 Materials & Supplies		1,200.00	0.00	1,200.00	388.80	0.00	811.20
<b>Subtotal of 2820 Psychological Svcs-Reg Schl</b>		<b>843,162.00</b>	<b>0.00</b>	<b>843,162.00</b>	<b>724,519.07</b>	<b>145,224.52</b>	<b>-26,581.59</b>
<b>2830 Pupil Personnel Svcs-Special Schools</b>							
15 Instructional Salaries		320,182.00	0.00	320,182.00	277,305.82	17,217.10	25,659.08
16 Noninstructional Salaries		120,661.00	0.00	120,661.00	112,574.73	12,457.33	-4,371.06
4 Contractual and Other		110,800.00	39,959.69	150,759.69	74,366.59	10,880.78	65,512.32
45 Materials & Supplies		500.00	3,517.27	4,017.27	3,749.09	0.00	268.18
<b>Subtotal of 2830 Pupil Personnel Svcs-Special Schools</b>		<b>552,143.00</b>	<b>43,476.96</b>	<b>595,619.96</b>	<b>467,996.23</b>	<b>40,555.21</b>	<b>87,068.52</b>
<b>2850 Co-Curricular Activ-Reg Schl</b>							
15 Instructional Salaries		378,705.00	0.00	378,705.00	329,701.68	32,904.63	16,098.69
4 Contractual and Other		31,165.00	11,860.24	43,025.24	13,980.24	0.00	29,045.00
45 Materials & Supplies		16,952.00	6,285.48	23,237.48	12,280.87	4,063.61	6,893.00
<b>Subtotal of 2850 Co-Curricular Activ-Reg Schl</b>		<b>426,822.00</b>	<b>18,145.72</b>	<b>444,967.72</b>	<b>355,962.79</b>	<b>36,968.24</b>	<b>52,036.69</b>
<b>2855 Interscholastic Athletics-Reg Schl</b>							
15 Instructional Salaries		690,099.00	0.00	690,099.00	614,793.19	61,802.68	13,503.13
2 Equipment		2,000.00	0.00	2,000.00	1,987.44	0.00	12.56
4 Contractual and Other		259,500.00	43,556.04	303,056.04	258,304.38	20,791.19	23,960.47
45 Materials & Supplies		59,000.00	12,382.18	71,382.18	59,973.26	13,798.83	-2,389.91
49 BOCES Services		0.00	0.00	0.00	0.00	0.00	0.00
<b>Subtotal of 2855 Interscholastic Athletics-Reg Schl</b>		<b>1,010,599.00</b>	<b>55,938.22</b>	<b>1,066,537.22</b>	<b>935,058.27</b>	<b>96,392.70</b>	<b>35,086.25</b>
<b>5510 District Transportation Services</b>							
16 Noninstructional Salaries		1,987,943.00	0.00	1,987,943.00	1,763,999.56	209,764.82	14,178.62
2 Equipment		6,414.00	0.00	6,414.00	5,560.87	132.76	720.37
4 Contractual and Other		192,000.00	28,227.31	220,227.31	157,898.85	7,506.48	54,821.98
45 Materials & Supplies		557,400.00	2,929.32	560,329.32	300,820.33	35,626.18	223,882.81
49 BOCES Services		200.00	0.00	200.00	0.00	0.00	200.00
<b>Subtotal of 5510 District Transportation Services</b>		<b>2,743,957.00</b>	<b>31,156.63</b>	<b>2,775,113.63</b>	<b>2,228,279.61</b>	<b>253,030.24</b>	<b>293,803.78</b>
<b>5530 Garage Building</b>							

**Victor Central School District**  
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Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
16 Noninstructional Salaries		8,500.00	0.00	8,500.00	4,320.92	0.00	4,179.08
4 Contractual and Other		57,500.00	583.00	58,083.00	27,377.72	11,325.02	19,380.26
<b>Subtotal of 5530 Garage Building</b>		<b>66,000.00</b>	<b>583.00</b>	<b>66,583.00</b>	<b>31,698.64</b>	<b>11,325.02</b>	<b>23,559.34</b>
5581 Transportation from Boces							
49 BOCES Services		18,940.00	0.00	18,940.00	10,986.72	457.47	7,495.81
<b>Subtotal of 5581 Transportation from Boces</b>		<b>18,940.00</b>	<b>0.00</b>	<b>18,940.00</b>	<b>10,986.72</b>	<b>457.47</b>	<b>7,495.81</b>
7140 Recreation							
15 Instructional Salaries		0.00	0.00	0.00	118.00	0.00	-118.00
4 Contractual and Other		11,000.00	0.00	11,000.00	7,220.17	0.00	3,779.83
<b>Subtotal of 7140 Recreation</b>		<b>11,000.00</b>	<b>0.00</b>	<b>11,000.00</b>	<b>7,338.17</b>	<b>0.00</b>	<b>3,661.83</b>
7310 Youth Program							
15 Instructional Salaries		0.00	0.00	0.00	-100.00	100.00	0.00
<b>Subtotal of 7310 Youth Program</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-100.00</b>	<b>100.00</b>	<b>0.00</b>
9010 State Retirement							
8 Employee Benefits		1,256,971.00	0.00	1,256,971.00	847,145.03	115,948.52	293,877.45
<b>Subtotal of 9010 State Retirement</b>		<b>1,256,971.00</b>	<b>0.00</b>	<b>1,256,971.00</b>	<b>847,145.03</b>	<b>115,948.52</b>	<b>293,877.45</b>
9020 Teachers' Retirement							
8 Employee Benefits		2,554,917.00	0.00	2,554,917.00	2,072,540.24	432,969.84	49,406.92
<b>Subtotal of 9020 Teachers' Retirement</b>		<b>2,554,917.00</b>	<b>0.00</b>	<b>2,554,917.00</b>	<b>2,072,540.24</b>	<b>432,969.84</b>	<b>49,406.92</b>
9030 Social Security							
8 Employee Benefits		2,858,430.00	0.00	2,858,430.00	2,315,610.97	462,443.66	80,375.37
<b>Subtotal of 9030 Social Security</b>		<b>2,858,430.00</b>	<b>0.00</b>	<b>2,858,430.00</b>	<b>2,315,610.97</b>	<b>462,443.66</b>	<b>80,375.37</b>
9040 Workers' Compensation							
8 Employee Benefits		357,054.00	-40,000.00	317,054.00	134,646.00	165,354.00	17,054.00
<b>Subtotal of 9040 Workers' Compensation</b>		<b>357,054.00</b>	<b>-40,000.00</b>	<b>317,054.00</b>	<b>134,646.00</b>	<b>165,354.00</b>	<b>17,054.00</b>
9045 Life Insurance							
8 Employee Benefits		17,500.00	0.00	17,500.00	16,242.28	321.73	935.99
<b>Subtotal of 9045 Life Insurance</b>		<b>17,500.00</b>	<b>0.00</b>	<b>17,500.00</b>	<b>16,242.28</b>	<b>321.73</b>	<b>935.99</b>
9050 Unemployment Insurance							
8 Employee Benefits		15,000.00	0.00	15,000.00	10,834.70	0.00	4,165.30
<b>Subtotal of 9050 Unemployment Insurance</b>		<b>15,000.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>10,834.70</b>	<b>0.00</b>	<b>4,165.30</b>
9055 Disability Insurance							
8 Employee Benefits		30,000.00	0.00	30,000.00	16,843.80	6,217.04	6,939.16
<b>Subtotal of 9055 Disability Insurance</b>		<b>30,000.00</b>	<b>0.00</b>	<b>30,000.00</b>	<b>16,843.80</b>	<b>6,217.04</b>	<b>6,939.16</b>
9060 Hospital, Medical, Dental Insurance							
8 Employee Benefits		10,217,795.00	0.00	10,217,795.00	8,658,864.48	1,229,116.09	329,814.43
<b>Subtotal of 9060 Hospital, Medical, Dental Insurance</b>		<b>10,217,795.00</b>	<b>0.00</b>	<b>10,217,795.00</b>	<b>8,658,864.48</b>	<b>1,229,116.09</b>	<b>329,814.43</b>
9089 Other (specify)							
8 Employee Benefits		0.00	171,000.00	171,000.00	0.00	0.00	171,000.00

**Victor Central School District**  
Budget Status Report As Of: 05/31/2020  
Fiscal Year: 2020

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
<b>Subtotal of 9089 Other (specify)</b>		<b>0.00</b>	<b>171,000.00</b>	<b>171,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>171,000.00</b>
<b>9711 Serial Bonds-School Construction</b>							
6 Principal		3,629,932.00	-224,932.00	3,405,000.00	0.00	3,405,000.00	0.00
7 Interest		1,176,109.00	-106,809.00	1,069,300.00	534,650.00	534,650.00	0.00
<b>Subtotal of 9711 Serial Bonds-School Construction</b>		<b>4,806,041.00</b>	<b>-331,741.00</b>	<b>4,474,300.00</b>	<b>534,650.00</b>	<b>3,939,650.00</b>	<b>0.00</b>
<b>9731 Bond Antic Notes-School Construction</b>							
6 Principal		1,445,000.00	0.00	1,445,000.00	0.00	1,445,000.00	0.00
7 Interest		549,000.00	-287,212.00	261,788.00	-96,079.00	357,867.00	0.00
<b>Subtotal of 9731 Bond Antic Notes-School Construction</b>		<b>1,994,000.00</b>	<b>-287,212.00</b>	<b>1,706,788.00</b>	<b>-96,079.00</b>	<b>1,802,867.00</b>	<b>0.00</b>
<b>9732 Bond Antic Notes-Bus Purchases</b>							
6 Principal		781,452.00	0.00	781,452.00	781,452.00	0.00	0.00
7 Interest		53,404.00	0.00	53,404.00	53,404.43	0.00	-0.43
<b>Subtotal of 9732 Bond Antic Notes-Bus Purchases</b>		<b>834,856.00</b>	<b>0.00</b>	<b>834,856.00</b>	<b>834,856.43</b>	<b>0.00</b>	<b>-0.43</b>
<b>9770 Revenue Anticipation Notes</b>							
7 Interest		3,000.00	-3,000.00	0.00	0.00	0.00	0.00
<b>Subtotal of 9770 Revenue Anticipation Notes</b>		<b>3,000.00</b>	<b>-3,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>9785 Install Purch Debt-State Aided Hardware</b>							
6 Principal		0.00	224,932.00	224,932.00	224,932.00	0.00	0.00
7 Interest		0.00	106,809.00	106,809.00	106,808.97	0.00	0.03
<b>Subtotal of 9785 Install Purch Debt-State Aided Hardware</b>		<b>0.00</b>	<b>331,741.00</b>	<b>331,741.00</b>	<b>331,740.97</b>	<b>0.00</b>	<b>0.03</b>
<b>9901 Transfer to Other Funds</b>							
95 Transfer-Special Aid Fund		75,000.00	80,212.00	155,212.00	17,672.09	0.00	137,539.91
<b>Subtotal of 9901 Transfer to Other Funds</b>		<b>75,000.00</b>	<b>80,212.00</b>	<b>155,212.00</b>	<b>17,672.09</b>	<b>0.00</b>	<b>137,539.91</b>
<b>9950 Transfer to Capital Fund</b>							
9 Transfer to Capital Funds		0.00	2,500,000.00	2,500,000.00	2,500,000.00	0.00	0.00
<b>Subtotal of 9950 Transfer to Capital Fund</b>		<b>0.00</b>	<b>2,500,000.00</b>	<b>2,500,000.00</b>	<b>2,500,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total GENERAL FUND</b>		<b>73,732,603.00</b>	<b>3,174,095.85</b>	<b>76,906,698.85</b>	<b>59,472,050.38</b>	<b>15,080,114.57</b>	<b>2,354,533.90</b>

**Victor Central School District**  
Budget Status Report As Of: 05/31/2020  
Fiscal Year: 2020  
Fund: A GENERAL FUND

**Selection Criteria**

Criteria Name: Last Run  
Fund: A  
Budget type: Current Year  
As Of Date: 05/31/2020  
Suppress Budget Accounts with no activity  
Print Summary Only  
Sort by: Fund/State function/State object  
Printed by Lynne Lubaszewski

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**Victor Central School District**  
Revenue Status Report As Of: 05/31/2020  
Fiscal Year: 2020  
Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1001.000		Real Property Taxes	42,633,007.00	268,830.77	42,901,837.77	42,893,448.60	8,389.17	
1081.000		Other Pmts in Lieu of Tax	2,642,451.00	0.00	2,642,451.00	2,817,600.35		175,149.35
1085.000		STAR Reimbursement	3,287,452.00	-268,830.77	3,018,621.23	3,020,367.46		1,746.23
1090.000		Int. & Penal. on Real Pro	45,000.00	0.00	45,000.00	55,333.55		10,333.55
1120.000		Nonprop. Tax Distrib. By	73,000.00	0.00	73,000.00	73,000.00		
1310.000		Day Sch.Tuit-Res.Nonvet P	60,000.00	-60,000.00	0.00	0.00		
1410.000		Admissions (from Individu	1,000.00	0.00	1,000.00	414.05	585.95	
2230.000		Day School Tuit-Oth Dist. NYS	0.00	60,000.00	60,000.00	80,000.00		20,000.00
2401.000		Interest and Earnings	1,000.00	0.00	1,000.00	660.17	339.83	
2401.100		Interest -MM/CD	249,000.00	0.00	249,000.00	357,613.79		108,613.79
2401.200		Interest Capital Reserve A	0.00	0.00	0.00	27,193.34		27,193.34
2410.000		Rental of Real Property,I	12,500.00	0.00	12,500.00	8,561.62	3,938.38	
2440.000		Rental of Buses	12,000.00	0.00	12,000.00	11,909.97	90.03	
2690.000		Other Compensation for Lo	1,000.00	0.00	1,000.00	276.69	723.31	
2701.000		BOCES Svs Approved for Ai	71,667.00	0.00	71,667.00	244,661.91		172,994.91
2702.000		Contracted Trans (Incld BOCES)	0.00	0.00	0.00	789.74		789.74
2703.000		Refund PY Exp-Other-Not Trans	36,000.00	0.00	36,000.00	128,783.39		92,783.39
2770.000		Other Unclassified Rev.(S	21,733.00	0.00	21,733.00	205,144.75		183,411.75
3101.000		Basic Formula Aid-Gen Aid	15,695,001.00	0.00	15,695,001.00	12,102,818.00	3,592,183.00	
3102.000		Lottery Aid (Sect 3609a E	4,689,515.00	0.00	4,689,515.00	4,743,524.23		54,009.23
3102.100		VLT Lottery Aid	861,101.00	0.00	861,101.00	862,061.27		960.27
3102.200		COMMERCIAL GAMING GRANT	142,692.00	0.00	142,692.00	99,004.44	43,687.56	
3103.000		BOCES Aid (Sect 3609a Ed	1,581,949.00	0.00	1,581,949.00	1,181,530.00	400,419.00	
3260.000		Textbook Aid (Incl Txtbk/	260,552.00	0.00	260,552.00	260,378.00	174.00	
3262.000		Computer Software Aid	64,639.00	0.00	64,639.00	64,579.00	60.00	
3262.100		Hardware Aid	67,875.00	0.00	67,875.00	67,813.00	62.00	
3263.000		Library A/V Loan Program	26,969.00	0.00	26,969.00	26,943.00	26.00	
3289.000		Other State Aid	0.00	0.00	0.00	24,821.09		24,821.09
4601.000		Medic.Ass't-Sch Age-Sch Yr Pro	46,500.00	0.00	46,500.00	94,531.94		48,031.94
5050.000		Interfund Trans. for Debt	300,000.00	0.00	300,000.00	300,000.00		
5999.000		Appropriated Fund Balance	529,000.00	0.00	529,000.00	0.00	529,000.00	
5999.100		Appropriatd Res - Liability	55,000.00	0.00	55,000.00	0.00	55,000.00	
5999.200		Appropriatd Res - EBALR	150,000.00	0.00	150,000.00	0.00	150,000.00	
5999.300		Appropriatd Res - Unemploy	65,000.00	0.00	65,000.00	0.00	65,000.00	
5999.400		Appropriatd Res - Wrkrs Comp	50,000.00	0.00	50,000.00	0.00	50,000.00	

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget



**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**  
Personnel Agenda, June 11, 2020

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional**

**Probationary  
Appointments:**

The probationary appointment of **Benjamin Raymo**, who has certification as a School Counselor, to a probationary position as a School Counselor, effective July 1, 2020, at an annual salary of \$67,965 (Step 13M+24 and Counselor's Index), leading towards tenure as a School Counselor.

*Amended Start Date:* The corrected probationary appointment of **Angela Affronti**, who has certifications in School District Leader, School Building Leader, Literacy Grades 5-12, and Social Studies Grades 7-12, to a probationary position as Director of Technology, effective July 1, 2020, at an annual salary of \$98,000, leading towards tenure as Director of Technology.

The probationary appointment of **Amelia Paas**, who has pending certification in Special Education Grades 7-12 and English Grades 7-12, to a probationary position as a Special Education Teacher, effective September 1, 2020, at an annual salary of \$41,300 (Step 1B), leading towards tenure in Special Education.

The probationary appointment of **Kathryn Ward**, who has certifications in Literacy Birth-Grade 6, Special Education, and Pre-Kindergarten, Kindergarten, and Grades 1-6, to a probationary position as a Reading Teacher, effective September 1, 2020, leading towards tenure in Reading. Seniority in Elementary Education will be frozen effective June 30, 2020.

The probationary appointment of **Heather Boyle**, who has certifications in Generalist in Middle Childhood Education Grades 5-9, Mathematics Grades 7-12, Mathematics Grades 5-9, and pending certifications in English Language Learners, Childhood Education Grades 1-6, and Literacy Birth-Grade 6, to a probationary position as an ELL Teacher, effective September 1, 2020, at an annual salary of \$58,010 (Step 9M+102), leading towards tenure in ELL Education.

**Leaves of Absence:**

The granting of a maternity leave and subsequent childcare leave of absence for **Sarah Baker**, Special Education Teacher, effective approximately June 28, 2020, and extending to October 13, 2020.

**Position Action:** The Board of Education authorizes the following action to be effective on July 1, 2020:

-Abolish the position of .8FTE Foreign Language Teacher position (.4FTE French, .4FTE Spanish) within the Victor Teachers' Association unit.

<b>Athletics:</b>	<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Level</u></b>	<b><u>Years</u></b>
<b>Basketball – Girls</b>	Head Varsity	Frank Clark	1	26

<b>Per Diem Substitutes:</b>	<b><u>Candidate</u></b>	<b><u>Area of Certification</u></b>
	Darlene Cowles	English
	Maureen Bolger	Family and Consumer Science

**Non-Instructional**

**Resignations:** The resignation, due to retirement, of **Susan Delmonico**, Teacher Aide, effective July 31, 2020.

## **Resolution to Amend the 2019-2020 School Calendar**

**RESOLVED**, that the Victor School District Board of Education amends the 2019-2020 school calendar as follows:

**WHEREAS**, pursuant to Executive Orders 202.11, 202.14, 202.18, AND 202.28, the Victor School District continued to provide remote instruction for students, meals for students, and childcare for essential workers every weekday between, and including, April 1, 2020 and May 29, 2020, despite the fact the District was scheduled to be on spring break during and to have an additional non-instructional day during that time; and

**WHEREAS**, the Victor School District was in session, and provided the remote instruction and services referenced above on April 6 - 10, 2020 (spring recess) including April 10, 2020 (Good Friday), April 13, 2020 (scheduled non-instructional day), and May 22, 2020 (scheduled non-instructional day). Now therefore,

**BE IT RESOLVED**, that Wednesday, June 16, 2020 will be the last day of school for the 2019-2020 academic school year.

### ESSA 2020-2021 Participation Rate Improvement Plan

<b>School Name</b>	Victor Intermediate School	<b>Contact Person Name</b>	Kristin M. Swann
<b>School BEDS Code</b>	431701060001	<b>Contact Person Title/Position</b>	Associate Superintendent
<b>District Name</b>	Victor Central School District	<b>Contact Person Phone Number</b>	585-924-3252 x1450
<b>District BEDS Code</b>	431701060000	<b>Contact Person Email</b>	swannk@victorschools.org

<b>Indicate the Subject(s) and Subgroup(s) for which a Participation Rate Improvement Plan is Required:</b>			
<b>English Language Arts</b>		<b>Mathematics</b>	
<input type="checkbox"/> All Students	<input type="checkbox"/> English Language Learners	<input type="checkbox"/> All Students	<input type="checkbox"/> English Language Learners
<input type="checkbox"/> American Indian/Alaska Native	<input checked="" type="checkbox"/> Hispanic or Latino	<input type="checkbox"/> American Indian/Alaska Native	<input type="checkbox"/> Hispanic or Latino
<input type="checkbox"/> Asian or Native Hawaiian / Other Pacific Islander	<input type="checkbox"/> Multiracial	<input type="checkbox"/> Asian or Native Hawaiian / Other Pacific Islander	<input type="checkbox"/> Multiracial
<input type="checkbox"/> Black or African American	<input type="checkbox"/> Students with Disabilities	<input type="checkbox"/> Black or African American	<input type="checkbox"/> Students with Disabilities
<input type="checkbox"/> Economically Disadvantaged	<input type="checkbox"/> White	<input type="checkbox"/> Economically Disadvantaged	<input type="checkbox"/> White
	<input type="checkbox"/> None / Not Applicable		<input type="checkbox"/> None / Not Applicable

<b>Required Plan Component</b>	<b>School Response</b>
<p><b>Please provide a brief explanation of why the 2017-18 and 2018-19 school year participation rates were below 95%.</b></p>	<p>Victor Intermediate School / Subgroup: Hispanic or Latino / Subject area: ELA</p> <p>Current Year (2018-19) Participation Rate (Single Year) = 81.9%</p> <p>Current Year Participation Rate (Two Year Weighted) = 83.3%</p> <p>Previous Year (2017-18) Participation Rate = 84.7%</p>

<p><b>Provide a brief description of Consultation and Collaboration process for development of the plan.</b></p>	<p>The District participated in a self-assessment and developed a Participation Rate Improvement Plan. The plan includes the steps that will be implemented prior to the 2020-2021 school year test administrations to improve the participation rate. The following administrators and staff members have provided input into the action plan:</p>																								
<p><b>List the Stakeholders who consulted and collaborated on the development of the plan, and the dates of meetings held.</b></p>	<table border="1"> <thead> <tr> <th data-bbox="653 477 1066 526">Name</th> <th data-bbox="1066 477 1507 526">Title</th> <th data-bbox="1507 477 1877 526">Dates Worked on Plan</th> </tr> </thead> <tbody> <tr> <td data-bbox="653 526 1066 623">Ms. Kristin Swann</td> <td data-bbox="1066 526 1507 623">Associate Superintendent</td> <td data-bbox="1507 526 1877 623">April 18, April 19, 2020, May 21, May 28, 2020</td> </tr> <tr> <td data-bbox="653 623 1066 688">Ms. Lisa Phillips</td> <td data-bbox="1066 623 1507 688">VCS Data Coordinator</td> <td data-bbox="1507 623 1877 688">April 19, 2020</td> </tr> <tr> <td data-bbox="653 688 1066 753">Mr. Kevin Swartz</td> <td data-bbox="1066 688 1507 753">INT School Principal</td> <td data-bbox="1507 688 1877 753">April 19, 2020</td> </tr> <tr> <td data-bbox="653 753 1066 818">Ms. Michele Maloney</td> <td data-bbox="1066 753 1507 818">INT School Assistant Principal</td> <td data-bbox="1507 753 1877 818">May 28, 2020</td> </tr> <tr> <td data-bbox="653 818 1066 883">Ms. Caitlyn Mack Elliott</td> <td data-bbox="1066 818 1507 883">INT Teacher</td> <td data-bbox="1507 818 1877 883">May 28, 2020</td> </tr> <tr> <td data-bbox="653 883 1066 948">Mr. Tom Cheevers</td> <td data-bbox="1066 883 1507 948">INT Teacher</td> <td data-bbox="1507 883 1877 948">May 28, 2020</td> </tr> <tr> <td data-bbox="653 948 1066 1013">Ms. Kelly Danks</td> <td data-bbox="1066 948 1507 1013">Parent</td> <td data-bbox="1507 948 1877 1013">May 28, 2020</td> </tr> </tbody> </table>	Name	Title	Dates Worked on Plan	Ms. Kristin Swann	Associate Superintendent	April 18, April 19, 2020, May 21, May 28, 2020	Ms. Lisa Phillips	VCS Data Coordinator	April 19, 2020	Mr. Kevin Swartz	INT School Principal	April 19, 2020	Ms. Michele Maloney	INT School Assistant Principal	May 28, 2020	Ms. Caitlyn Mack Elliott	INT Teacher	May 28, 2020	Mr. Tom Cheevers	INT Teacher	May 28, 2020	Ms. Kelly Danks	Parent	May 28, 2020
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Mr. Tom Cheevers	INT Teacher	May 28, 2020																							
Ms. Kelly Danks	Parent	May 28, 2020																							
<p><b>Describe the chosen strategies and key activities to be implemented to improve Participation Rate at the school.</b></p>	<ol style="list-style-type: none"> <li>1. Development of an assessment landing page on the District website.</li> <li>2. The District website will link assessment communications from NYSED.</li> <li>3. In February, a parent communication will be created in order for Principals, or their designee, to share communication about state assessments. This communication will be posted to the district website and translated in Spanish for all families requiring such services.</li> <li>4. A video will be created that is posted on the District website that parents can access that explains important aspects of the 3-8 State Assessments. This video may cover topics such as:</li> </ol>																								

	<ul style="list-style-type: none"> <li>a. All students must be prepared for success in college and careers by being able to think critically and solve complex problems.</li> <li>b. Annual assessments are only one of several indicators of student performance. However, they provide objective information about how students are progressing toward the higher level skills and knowledge required to be successful after high school.</li> <li>c. Tests objectively inform parents and teachers about their students’ progress compared to other students across the state.</li> <li>d. The annual ELA and math tests for students in grades 3-8 are required by the federal Every Student Succeeds Act (ESSA) of 2015.</li> <li>e. Assessment design and how the test format has changed over time.</li> <li>f. When parents can expect to receive assessment results.</li> <li>g. The State Education Department has released 75-percent of the questions from this year’s tests. <a href="http://www.engageny.org/3-8">The 2018 test questions are online at EngageNY.</a> (<a href="http://www.engageny.org/3-8">www.engageny.org/3-8</a>)</li> <li>h. How the District will administer the Grades 3-8 ELA and Math Tests on the computer. Computer-based testing (CBT) has the potential to make the assessments stronger instructional tools and will make it possible to get test results back sooner.</li> </ul> <p>5. Teachers and PPS staff will work with individual families to improve student attendance as some students are showing chronic absenteeism and have not had the opportunity to participate in 3-8 assessments.</p> <p>6. We will continue to individualize supports and resources for ENL students and encourage their participation on the State Assessments.</p>
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By signing below, the building principal, Superintendent, and Board of Education President/Board of Trustees President certify that the 2020 – 21 PRIP has been approved and adopted by the district.

Principal Name:	Kevin Swartz
Principal Signature:	Electronic Signature (Due to COVID-19)
Date:	June 2, 2020

Superintendent's Name:	Dr. Tim Terraova
Superintendent's Signature:	
Date:	

Board President's Name:	Ms. Deborah Palumbo-Sanders
Board President's Signature:	
Date:	

## **District Wide School Safety Plan**

### **Project S.A.V.E.**

#### **(Safe Schools Against Violence in Education)**

#### **Outline for Victor Central School District School Safety Plan**

#### **(Commissioner's Regulation 155.17)**

### **Introduction**

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. Districts are required to develop a district-wide school emergency management plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies. The district-wide plan is responsive to the needs of all schools within the district and is consistent with the more detailed emergency response plans required at the school building level. Districts stand at risk from a wide variety of acts of violence, natural, and man-made disasters. To address these threats, the State of New York has enacted the Safe Schools Against Violence in Education (S.A.V.E.) law. Project S.A.V.E. is a comprehensive planning effort that addresses prevention, response, and recovery with respect to a variety of emergencies in each school district and its schools.

### **Section I: General Considerations and Planning Guidelines**

#### **A. Purpose**

The Victor Central School District Safety Plan was developed pursuant to Commissioner's Regulation 155.17. At the direction of the Victor Central School Board of Education, the Superintendent of the Victor Central School District appointed a District-wide School Safety Committee and charged it with the development and maintenance of the District-wide School Safety Plan.

#### **B. Identification of School Teams**

The Victor Central School District has created School Safety Committees consisting of, but not limited to, teachers, administrators, parent representation, school resource officer, and other school personnel.

#### **C. Concept of Operations**

1. The District-wide School Safety Plan shall be directly linked to the individual Building-level Emergency Response Plans for each school building. Protocols reflected in the District-wide School Safety Plan will guide the development and implementation of individual Building-level Emergency Response Plans.

2. In the event of an emergency or violent incident, the initial response to all emergencies at an individual school will be by the School Emergency Response Team.
3. Upon the activation of the School Emergency Response Team, the Superintendent of Schools or his/her designee will be notified and, where appropriate, local emergency officials will also be notified.
4. Efforts may be supplemented by county and state resources through existing protocols.

**D. Plan Review and Public Comment**

1. This plan shall be reviewed and maintained by the District-wide School Safety Committee and reviewed on an annual basis on or before July 1 each year.
2. While linked to the District-wide School Safety Plan, Building-level Emergency Response Plans shall not be subject to disclosure under Article 6 of the Public Officers Law or any other provisions of law, in accordance with Education Law Section 2801-a.

**Section II: General Emergency Response Planning**

(The District-wide School Safety Plan should provide the framework for the Building-level emergency Response Plan.)

**A. Identification of sites of potential emergency, including:**

1. The process for identifying the sites: The sites listed below were identified by the planning team in consultation with participating school personnel and outside agency representatives:
  - a. External List: (examples include hazardous railroad location, airports, industrial sites with potential for chemical spills, dams or waterways with flood potential, nuclear power plants, etc.)
    - Empire Natural Gas Line
    - New York State Thruway for spills
  - b. Internal List: (chemical storage location, swimming pools, boiler rooms, etc.)
    - Swimming Pool (Junior/Senior High School) – associated chemicals
    - Boiler Rooms in each building
    - Science Prep Rooms

**Section III: Victor District-Wide Safety Plan**

**A. Policies and procedures for responding to implied or direct threats by students, staff, and visitors**

Anyone issuing an implied or direct threat is required to be escorted by a staff member to the building administrator. The building administrator will evaluate the seriousness of the threat and follow-up with necessary actions including but not limited to:

1. disciplinary action as outlined in the District's Code of Conduct Policy
2. referral to counseling
3. law enforcement involvement
4. superintendent's hearing and possible suspension for students or State Education Department sanctions for staff

**B. Procedures for restricting access to the violent crime scene to preserve evidence**

Prior to the arrival of law enforcement representatives, the building administrator will make every effort to restrict access to the crime scene in order to preserve evidence. Upon arrival of law enforcement officials, they will take over this responsibility with the full support of the building administrator.

**C. Prevention and Intervention Strategies**

Methods used in the Victor Central School District include:

1. Recruitment and training of school safety staff to de-escalate potentially violent students.

**D. Procedures for involving law enforcement for violent incidences**

All staff are required to notify the building administrator of any violent incidences. The building administrator will determine the seriousness of the situation, refer to the Emergency Management Plan, and contact law enforcement immediately if the situation warrants.

**E. Procedures for contacting parents/guardians regarding violent incidences**

For incidences involving individual or several students, the parents/guardians of all students involved will be notified as soon as possible by the building administrator regarding the details of the incident. Whenever the safety of the general student population has been jeopardized, all parents/guardians will be notified of the circumstances of the incident as soon as possible.

**F. Procedures outlining the role of school personnel and equipment in school safety measures**

All staff are required to actively participate in measures outlined by the administration for providing school safety and security. These include:

1. Limiting access for all persons to one main entrance during regular instructional hours.

2. Being cognizant of strangers in the building and stopping visitors who have not properly registered.
3. Providing adequate lighting in all areas.
4. Reducing and controlling traffic flow on campus.

**G. Procedures for disseminating information following a violent incident at school**

The Superintendent, in conjunction with the School and Community Relations office and building principal, will issue to the appropriate office staff a written media release statement to be shared with the public as needed. A statement to parents/guardians regarding the nature of the incident, the response used, and any follow-up procedures required will also be issued.

**H. Procedures for annual safety training for staff and students**

Appropriate training will be held for the following:

1. New teacher/ staff at respective orientations
2. Bus drivers at regularly planned training
3. Students at the beginning of the school year
4. All other staff annually

**I. Protocols for responding to emergency situations**

(Refer to the Emergency Management Plan)

**J. Strategies for improving communication among students and between students and staff regarding reporting bullying and violence** (Refer to the Code of Conduct)

**K. Description of duties of hall monitor and other safety personnel, training required and the hiring/screening process**

1. School Resource Officer – Job Responsibilities
  - a. Serves as an active member of the District Emergency Response Team for health-related issues
  - b. Serves as an active member of the District’s Safety Committee
  - c. Works in conjunction with District social workers on all truancy-related concerns
  - d. Develops violence prevention strategies and acts as a consultant to the school community on related issues
  - e. Serves as a liaison with local law enforcement agencies
  - f. Serves as a positive role model for students PreK-12
  - g. Serves as a resource to faculty and staff on crime prevention issues
  - h. Promotes the development of positive attitudes toward law enforcement personnel

2. Hall Monitor Supervision – Job Responsibilities
  - a. Assists teachers in cafeteria study hall with attendance procedures, passes, and maintenance of order
  - b. Assists with corridor and parking lot supervision before school, during lunch periods, and activity period as assigned by the assistant principal
  - c. Assists with attendance procedures as requested by the assistant principal
  - d. Assists teachers with other such duties as deemed appropriate by the principal or his/her designee

**L. Evacuation procedures, sheltering sites, medical assistance, transportation arrangements, emergency notification to parents in response to a “serious violent incident”**

1. Evacuation Procedure (Refer to the Emergency Management Plan)
2. Sheltering Sites (Refer to the Emergency Management Plan)
3. Medical Assistance:
  - a. All school buildings have a nurse on duty during regular instructional hours
  - b. The 911 system is used to secure additional needed assistance
4. Transportation Arrangements (Refer to the Emergency Management Plan)
5. Emergency notification to parents/guardians in response to a “serious violent incident”:
  - a. At the beginning of each year, parents/guardians provide the school with emergency phone numbers where they can be reached during school hours. Parents/Guardians are directed to listen to designated radio stations, television stations and Blackboard Connect for emergency information such as early dismissal, pick-up areas and debriefing areas, if necessary.

**M. Procedures for assuring that response agencies have access to floor plans, blue prints and schematics of interior and exterior properties and access areas.**

Each year as the plan is updated, and at anytime significant changes occur, the Director of Facilities will provide floor plans, blue prints, and schematics of interior and exterior areas to the local fire chief, ambulance corps, police department and the county emergency management coordinator for each respective facility.

**N. Description of Internal and External Communication Systems**

1. Internal: Two-way communication is provided from all building areas and rooms to the main office.
  - a. Key administrators have two-way radios within the buildings.
2. External: The 911 system directly links all phones to the County Emergency Management Office.
  - a. Administrators have cell phones for external and internal use.

b. Fire and burglar alarms are linked directly to the 911 system.

**O. Chain of command consistent with the national incident command system**

The chain of command will follow the guidelines as set forth in the Victor Emergency Management Plan. Additionally, in accordance with the national Incident Command System, the chain of command will include local agencies which have jurisdiction over the incident.

**P. Procedures for coordinating the plan with the county and statewide plans**

The Director of Facilities will submit a copy of the plan to the affected County Emergency Management Coordinator for review to insure compatibility with the county plan and statewide plan on an annual basis.

**Q. Procedure for review and conduct of drills to test components of the plan**

Each year, the Superintendent will conduct at least one test of the emergency response procedures for each student occupied facility. All tests will be conducted in cooperation with local and county emergency management officials to the extent possible.

**RESOLUTION OF THE VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK, DELEGATING TO THE PRESIDENT OF THE BOARD OF EDUCATION THE POWER TO AUTHORIZE THE ISSUANCE OF REVENUE ANTICIPATION NOTES.**

THE BOARD OF EDUCATION OF THE VICTOR CENTRAL SCHOOL DISTRICT, IN THE COUNTIES OF ONTARIO, MONROE AND WAYNE, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than a majority of all the members of said Board of Education) AS FOLLOWS:

Section 1. In order to facilitate the issuance from time to time of revenue anticipation notes to meet periodic cash-flow needs pursuant to Section 25.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the “Law”), the Board of Education of the Victor Central School District (the “District”), in the Counties of Ontario, Monroe and Wayne, New York, hereby delegates its power to authorize the issuance of revenue anticipation notes (the “Notes”) to the President of the Board of Education, the chief fiscal officer of the District, pursuant to Section 30.00 of the Law.

Section 2. All Notes so authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 3. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00 and 60.00 of the Law, the powers to sell and issue such Notes, including

the renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, are hereby further delegated to the President of the Board of Education.

Section 4. All of such Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice-President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 5. The powers hereby delegated shall be exercised by the President of the Board of Education until such time as the Board of Education, by resolution, shall elect to reassume the same.

Section 6. This resolution shall take effect immediately.

\* \* \*

The adoption of the foregoing resolution was seconded by \_\_\_\_\_ and duly put to a vote on roll call, which resulted as follows:

AYES:

NOES:

The resolution was declared adopted.



953 High Street, Victor, New York 14564 www.victorschools.org p 585.924.3252 f 585.742.7023

**Jay Schickling**, *Assistant Superintendent for Business*

To: Dr. Tim Terranova, Superintendent  
From: Jay Schickling, Assistant Superintendent for Business  
Date: June 4, 2020  
Topic: End of Year Reserve Transfers and Fund Balance Estimate

Tim,

As we end the fiscal year, the Board of Education shall authorize transfers to the District's reserve funds pursuant to NYS Education Law. I would like to stress that the 2019-20 school year provides unique challenges in projecting our year end fund balance due to the COVID closure, and the fact that the 4% statutory limit on the District's unappropriated fund balance may change if our budget proposal is not approved by the voters, which is a delayed process this year. As such, I am providing resolutions for reserve funding with maximum contribution amounts to provide flexibility at year end, something that is a regular practice for many school districts.

It should be noted that the amounts being authorized are intended maximums, but the actual transfers after the conclusion of the District's financial audit will likely be less, thus the language reads 'up to a maximum' rather than an exact amount. We will not have exact figures until our books are closed, final expenses are recorded, and encumbrances are liquidated. By authorizing "up to" amounts, this should allow flexibility in the distribution of year end balances. It does not mean the aggregate total of the authorization will be funded.

Also included is a resolution to amend the budget for the value appropriated out of the Employee Benefit Accrued Liability Reserve to fund the contractual benefit payments due to employees upon separation from the District due to retirement. This amount will ultimately increase available fund balance at the end of the year at which point we will have the ability given the authorizations referenced above to refund the reserve if we so choose. For reference, a preliminary estimate of excess fund balance for June 30, 2020 is appended to this memo. It should be noted that if we were not making utilization of approximately \$380,000 of reserve balances as a funding source, our excess fund balance would be approximately 1% of total budget and that is inclusive of any savings derived from the COVID closures.

I am recommending the Board authorize up to the following transfers into existing reserve fund accounts. The Board of Education and audit committee will receive the final reserve balances and account distribution upon the completion of the financial audit. Additionally, I have enclosed the resolution language to support the authorization of the transfers as outlined.

If you have any questions or require further clarification please to not hesitate to ask.

	Estimated Balance June 30, 2019	Recommended Funding Limit (Not to Exceed)	Reserve Plan Target	Target Rationale
Employee Retirement System	\$265,682	\$300,000	\$3,771,000	3 Year's budgeted ERS contribution
Teachers Retirement System	\$533,200	\$525,000	\$2,666,000	10% of TRS eligible payroll
Capital Reserve	\$0	\$300,000	N/A	\$2,175,253 before fully funded
Reserve for Unemployment	\$470,372	\$0	\$523,500	1.4% of payroll
Employee Benefit Liability	\$761,154	\$300,000	\$1,474,652	2% of budget
Workers Compensation Reserve	\$217,905	\$75,000	\$978,000	3 Year's annual expense
Tax Certiorari Reserve	\$446,607	\$300,000	\$2,600,000	Up to open exposure of certiorari challenges
Reserve for Liability	\$788,484	\$0	\$2,200,000	Up to 3% of budget
<b>Total</b>	<b>\$3,483,404</b>	<b>\$1,800,000</b>	<b>\$14,213,152</b>	

#### Resolution for Appropriation From Reserve

Based on the recommendations of the Superintendent the Board of Education approves the amendment to the 2019-2020 budget and increases appropriations code A9089-800-00-0000 in the amount of \$131,244 to be funded from an appropriation of the Employee Benefit Accrued Liability reserve increasing the A-599 appropriated reserve code in the amount of \$131,244.

#### Funding of Employee Retirement System Reserve

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Retirement Contribution Reserve, as authorized by Section 6-r of the general municipal law, up to a maximum of \$300,000 from unappropriated fund balance as of June 30, 2020.

#### Funding of Employee Retirement System Reserve - TRS Sub Fund

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Retirement Contribution Reserve TRS Sub Fund, as authorized by Section 6-r of the general municipal law, up to a maximum of \$525,000 from unappropriated fund balance as of June 30, 2020.

#### Funding of Employee Benefit Accrued Liability Reserve

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Employee Benefit Accrued Liability Reserve, as authorized by Section 6-p of the general municipal law, up to a maximum of \$300,000 from unappropriated fund balance as of June 30, 2020.

#### Funding of Workers Compensation Reserve

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Workers Compensation reserve, as authorized by Section 6-j of the general municipal law, up to a maximum of \$75,000 from unappropriated fund balance as of June 30, 2020.

#### Funding of Tax Certiorari Reserve

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Tax Certiorari Reserve, as authorized by Section 3651 of the New York State Education Law, up to a maximum of \$300,000 from unappropriated fund balance as of June 30, 2020.

#### Funding of Capital Reserve

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Capital Reserve, as authorized by Section 3651 of the New York State Education Law, up to a maximum of \$300,000 from unappropriated fund balance as of June 30, 2020.

## **Information Security Breach and Notification**

### Breach of Private Information under Technology Law §208

The District is required by State Technology Law to notify affected individuals and state agencies when there has been (or is reasonably believed to have been) a security breach in the District's computer system which compromises the individuals' private information.

"Private information" is defined in State Technology Law §208, and includes certain types of information, which would put an individual at risk for identity theft or permit access to private accounts. "Private information" does not include information that can lawfully be made available to the general public pursuant to federal or state law or regulation.

Any breach of the District's information storage or computerized data which compromises the security, confidentiality, or integrity of "private information" maintained by the District must be promptly reported to the Superintendent and the Board of Education.

The Board directs the Superintendent of Schools or his/her designee, in accordance with appropriate business and technology personnel, to establish regulations which:

- identify and or define the types of private information that is to be kept secure;
- include procedures to identify any breaches of security that result in the release of private information; and
- include procedures to notify persons affected by the security breach and state and local agencies as required by law.

### Employee "Personal Identifying Information" under Labor Law §203-d

Pursuant to Labor Law §203-d, the District will not communicate employee "personal identifying information" to the general public. This includes:

1. social security number
2. home address or telephone number
3. personal email address
4. internet identification name or password
5. parent's surname prior to marriage, and;
6. driver's license number.

In addition, the District will protect employee social security numbers in that such numbers will not be:

1. publically posted or displayed;
2. visibly printed on any ID badge, card or timecard;
3. placed in files with unrestricted access; or
4. used for occupational licensing purposes.

**Cross-References:**

1120 – School District Records

5500 – Student Records

8630 – Records Management

**Policy References:**

State Technology Law §§201-208

Labor Law §203-d

Education Law §2-d

8 NYCRR Part 121

Adopted: 05/12/2016

## **Data Security and Privacy Policy**

In accordance with New York State Education Law §2-d, the District hereby implements the requirements of Commissioner's regulations (8 NYCRR §121) and aligns its data security and privacy protocols with the National Institute for Standards and Technology Framework for Improving Critical Infrastructure Cybersecurity Version 1.1 (NIST Cybersecurity Framework or "NIST CSF").

In this regard, every use and disclosure of personally identifiable information (PII) by the District will benefit students and the District (for example, improving academic achievement, empowering parents and students with information, and/or advancing efficient and effective school operations). PII will not be included in public reports or other documents.

The District also complies with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). Consistent with FERPA's requirements, unless otherwise permitted by law or regulation, the District will not release PII contained in student education records unless it has received a written consent (signed and dated) from a parent or eligible student. For more details, see Board of Education policy no. 5500 and any applicable administrative regulations.

In addition to the requirements of FERPA, the Individuals with Disabilities Education Act (IDEA) provides additional privacy protections for students who are receiving special education and related services. For example, pursuant to these rules, the District will inform parents of children with disabilities when information is no longer needed and, except for certain permanent record information, that such information will be destroyed at the request of the parents. The District will comply with all such privacy provisions to protect the confidentiality of PII at collection, storage, disclosure, and destruction stages as set forth in federal regulations 34 CFR 300.610 through 300.627.

The Superintendent or his/her designee will establish and communicate procedures for parents, eligible students, and employees to file complaints about breaches or unauthorized releases of student, teacher or principal data (as set forth in 8 NYCRR §121.4). The Superintendent is also authorized to promulgate any and all other regulations necessary and proper to implement this policy.

### **References:**

Education Law §2-d

8 NYCRR §121

Family Educational Rights and Privacy Act of 1974, 20 USC §1232(g), 34 CFR 99

Individuals with Disabilities Education Act (IDEA), 20 USC §1400 et seq., 34 CFR 300.610-300.627

## Board Meeting Procedures

Each Board of Education meeting shall be conducted in an orderly manner which provides time for and encourages community involvement. The order of business at each regular meeting shall be as follows:

1. Meeting Called to Order

- a. Moment of Silence
- b. Pledge to the Flag
- c. Greetings to Visitors
- d. Reading of the Fire Evacuation Procedure

2. Approval of the Agenda

3. Superintendent's Update

43. Presentations/Recognitions (optional)

54. Public Participation

65. Acceptance of Consent Items

- a. Minutes of prior meeting(s)
- b. Treasurer's Report and Financial Statements
- c. Personnel Agenda
- d. Recommendation of the Committee on Preschool Special Education and of the Committee on Special Education
- e. Other

76. Presentations/~~Superintendent's Reports~~ and Recommendations

87. Meeting Reports

98. Public Comment

## 109. Upcoming Events

## 110. Adjourn

The regular order of business may be changed at any meeting (and for that meeting only) by an affirmative vote of a majority and voting for the proposed change in the regular order of business.

Except in emergencies, the Board shall not attempt to decide upon any question under consideration before examining and evaluating relevant information. The Superintendent shall be given an opportunity to examine and to evaluate all such information, and to recommend action before the Board attempts to make a decision.

The Board may adjourn a regular or special meeting at any place in the agenda providing that arrangements are made to complete the items of business on the agenda at a future meeting. The minutes shall make notice of the adjournment, and the reconvened session shall be considered an addition to these minutes.

Cross- Ref: 2342, Agenda Preparation and Dissemination

Adoption Date: 1/13/2000, Revised: 8/9/2012, 2/4/2016  
2000 - Governance and Operations

## Monroe County School Boards Association Annual Meeting Requirement

The board of each district/BOCES needs to provide a second for each nomination and vote (yes or no) on each candidate.

### Approval of the 2020-2021 MCSBA Officers

- The nominating committee nominates Amy Thomas, President of the Pittsford School Board, for MCSBA President and call for a second.

(Please record the name of the member submitting the SECOND \_\_\_\_\_).

YES \_\_\_\_\_

NO \_\_\_\_\_

- The nominating committee nominates Gary Bracken, Spencerport School Board member, for MCSBA Vice-President and call for a second.

(Please record the name of the member submitting the SECOND \_\_\_\_\_).

YES \_\_\_\_\_

NO \_\_\_\_\_

- The nominating committee nominates John Abbott, Monroe 2-Orleans BOCES Board member, for MCSBA Treasurer and call for a second.

(Please record the name of the member submitting the SECOND \_\_\_\_\_).

YES \_\_\_\_\_

NO \_\_\_\_\_