

## Credit for Military Training



### MOS 42A – Human Resources Specialist

Business Administration

Skill Level 30

Course ID	Course Title	Credit Hours
BUS 275	Principles of Management	3
BUS 205	Supervisory Management	3
HPE 118	Individual/Dual Lifetime Activities (Fitness)	1
CIS 170	Microsoft Office	3
BUS 261	Business Communications	3

**Total: 13 Hours**

Skill Level 40

Course ID	Course Title	Credit Hours
BUS 117	Introduction to Leadership	3

**Total: 16 Hours**

Skill Level 50

Course ID	Course Title	Credit Hours
BUS 129	Human Relations in Business	3
BUS 206	Human Resource Management	3

**Total: 22 Hours**

For more information, email [haviland@allenc.edu](mailto:haviland@allenc.edu) or call (620) 901-6291.

[Business Administration \(AS\)](#)

[Associates in Science](#)