

## Welcome Checklist for AACCS Upper School Families – 2020-2021

### [Aacsonline.org > Home page > Admissions > What's Next? Preparing for 2020/2021](#)

*Note: (your Admissions portal access will roll over to Parent portal access in early July).*

**NOTE!** Each student will be issued a **Google Chromebook** for school use during the first week of school. The Chromebooks remain the property of AACCS and are collected in June.

#### To Do In June/July (Use the pathway above for the following resources):

\_\_\_\_\_ **SCHEDULE** – Review this and contact us if you detect an error (not a disappointment!) in the scheduled courses. Refer to the **Upper School Course Catalog** if needed, via the path above.

\_\_\_\_\_ **BOOKS** – Purchase/rent your student's required books (hard copy or digital), online subscriptions, etc. See the **Textbook & Resources List** (this will be posted by mid-May).

- **Edtech** is our main source for all resources on that list. For general info: [www.shelfit.com](http://www.shelfit.com) or [www.discover.shelfit.com](http://www.discover.shelfit.com). **Online shopping begins July 7** at [aacs.shelfit.com](http://aacs.shelfit.com) (or via the Shelfit button on Parent page). Create an account\*, enter AACCS, the course, and shop!  
*\*NOTE most math courses require an online subscription through Edtech with an AACCS STUDENT email on the account; please plan accordingly. Student emails are due in July.*

- The **AACCS Online Used Book Exchange**. ... “under construction” ... stay tuned!

- You may shop at Amazon, etc. **UNLESS** our Textbook & Resources List and Edtech's site indicate **you must buy from Edtech** (true for several math books).

\_\_\_\_\_ **UNIFORM** – Purchase this ASAP through Land's End at [Land's End Uniforms](#). Also, used uniforms are available through the **AACCS Online Used Uniform Exchange** (opens mid-May).

\_\_\_\_\_ **RECORDS** – **Final transcript** from 2019/2020 and updated student's **health and immunization records** needed! Mail these to the Admissions Office or email to [admissions@aacsonline.org](mailto:admissions@aacsonline.org)

\_\_\_\_\_ **SUMMER ASSIGNMENTS** – Will be posted in **early June**. Summer reading books are noted on our **Textbook & Resources List** and the Edtech Shelfit site.

\_\_\_\_\_ **ATHLETICS** – You have a school sport athlete? Sports physical & online registration needed! See the Athletics tab > Inside Athletics > Athletic Forms > Family ID Home Page.

\_\_\_\_\_ **VERACROSS** – Confirm or update your Veracross profile information (currently still under your Admissions portal profile), **especially email addresses**. Keep that login information handy!

#### To Do By Early August:

\_\_\_\_\_ **WEBSITE** – Check <https://www.aacsonline.org/> often for important info, events, forms, etc.

\_\_\_\_\_ **HANDBOOKS** – Read the **Upper School Parent/Student Handbook and AACCS Chromebook Handbook** on our website (Parent page) with your student. Updated by Aug. 7.

\_\_\_\_\_ **FORMS** – (aacsonline > Parents > Divisional Forms), complete Family ID registration before Orientation.

\_\_\_\_\_ **TRANSPORTATION** – Bus info is on the Parent page; see specific button for “AACs Transportation”. Student driver and parking information is available in Kerr Main Office.

\_\_\_\_\_ **STUDENT PREP** – Purchase a locker shelf insert, a lock, a planner (digital or hard copy), binders – one big with dividers or many small, notebook AND graph paper, pens, pencils.

## To Do By Mid / Late August (First Day of School is August 26!!)

\_\_\_\_\_ **ORIENTATION** – Attend with your student on Tuesday morning, August 25; bring a copy of his/her schedule (hard copy or digital)! More details about orientation to come.

\_\_\_\_\_ **PACK UP!** – Completed summer assignments to turn in on August 26, the first day of school!

**Address:** 109 Burns Crossing Road, Severn, MD 21144  
**Phone/fax #s:** 410-846-3507 (phone); 410-519-5907 (fax)  
**Summer Office Hours:** 9:00 am – 1:00 pm at Kilby Center (June 12 – August 2) | *Monica Stanfield*  
8:30 am – 4:30 pm *Summer Programs* Kilby Center (June 17 – August 2)  
9:00 am – 1:00 pm at Kerr Center (June 12 – August 6) | *Hope Handschuh*  
**Regular Office Hours:** 7:30 am - 4:00 pm (through June 11; re-starting Aug. 5 in Kilby, Aug. 7 in Kerr)

## Key Contacts

Name & Title/Role	Contact Info	For Questions About ...
Jason Burrell Interim Principal	<a href="mailto:jburrell@aacsonline.org">jburrell@aacsonline.org</a> 410-519-5300, ext. 3554	Instructional program, general topics, etc.
Eric Hansen Director of Student Development	<a href="mailto:ehansen@aacsonline.org">ehansen@aacsonline.org</a> 410-519-5300, ext. 3103	Matters of students' emotional, social and spiritual development
Don Wiley Dean of Academics	<a href="mailto:dwiley@aacsonline.org">dwiley@aacsonline.org</a> 410-519-5300, ext. 3105	Course selection, student schedules and course credits
Jake Palumbo Dean of Students	<a href="mailto:jpalumbo@aacsonline.org">jpalumbo@aacsonline.org</a> 410-519-5300, ext. 3103	Uniform, handbook, or student life
Angela Beall Admin. Ass't., Dean of Students	<a href="mailto:abeall@aacsonline.org">abeall@aacsonline.org</a> 410-519-5300, ext. 3104	Student scheduling, etc.
Josiah Wolf Athletic Director	<a href="mailto:jwolf@aacsonline.org">jwolf@aacsonline.org</a> 410-519-5300, ext. 3552	Sports eligibility, summer practices
Sunny Caton, College & Career Counseling Director	<a href="mailto:scaton@aacsonline.org">scaton@aacsonline.org</a> 410-519-5300, ext. 3557	Career exploration, college search, NCAA, PSAT/SAT/ACT/AP testing
Megan Lamb Ed. Support Coordinator	<a href="mailto:mlamb@aacsonline.org">mlamb@aacsonline.org</a> 410-519-5300, ext. 3259	Educational Support, tutoring, and learning accommodations
Jen Miller, International Student Program Coordinator; ELL/ESL	<a href="mailto:jmiller@aacsonline.org">jmiller@aacsonline.org</a> 410-519-5300, ext. 3560	International student program
Cedrick Dickens Summer Camps Director	<a href="mailto:cdickens@aacsonline.org">cdickens@aacsonline.org</a> 410-519-5300, ext. 3149	AACS summer camps