

FARIBAULT PUBLIC SCHOOLS
Faribault, Minnesota

Education Program
Series 100

PER POLICY STATEMENT
Policy No. 101.0

District 656, Faribault Public Schools, has adopted a process for Planning, Evaluating, and Reporting (PER), which includes the following components:

1. District Goals - Broad goals have been adopted by the board which provide general direction for district curriculum and instruction.
2. Curriculum Review Cycle - A six year curriculum review cycle has been adopted to guide district curriculum development and evaluation.
3. Resource Plan - District staff will develop a plan for the allocation of fiscal and human (staff time) resources for the overall PER process of the district. This plan shall be updated annually and include the resources to support a thorough curriculum review cycle process.
4. Learner Outcomes - For each subject area in the curriculum, learner outcomes will be prepared at grade and course level. Development of learner outcomes will follow the curriculum review cycle. These learner outcomes shall include state adopted essential learner outcomes when they become available.
5. Student and Program Evaluation - Ongoing evaluation of student performance will be conducted, as well as program evaluation, following the district curriculum review cycle. State developed tests will be used as required by state law.
6. PER Committee - A district-wide PER committee will be established to advise the board and staff on matters relating to curriculum review and evaluation.
7. Role and Responsibility - District staff will develop written roles and responsibilities for all participants in the district's PER process. This description of role and responsibility will include the PER Committee as well as district administration and staff involved in curriculum review.
8. Improvement Plans - District staff will prepare curriculum improvements

plans on an annual basis to address areas of weakness identified through program evaluation activities.

9. Assurance of Mastery (AOM) - An AOM program has been established which identifies students who are not making sufficient progress in communications or math. Remedial action will be planned for these students.
10. PER Report - A draft PER report will be prepared annually by district staff with input from the PER committee. The report will be approved by the board prior to October 1 of each year and disseminated to district residents and the State Department of Education prior to October 15.
11. Program Linkage - District programs such as North Central Accreditation, educational effectiveness, and technology, will be integrated with the PER process whenever possible to maximize resources.
12. PER Aid - Financial aid received by the district under the PER law will be for PER related activities only.

September 26, 1988
Date of Adoption