

OFFICIAL MINUTES  
LAKE WASHINGTON SCHOOL DISTRICT NO. 414  
Board of Directors' Meeting  
May 18, 2020

The board meeting was called to order on May 18, 2020 by President Siri Bliesner at 5:00 p.m.

CALL TO ORDER

Due to current social distancing precautions because of the Coronavirus, all meeting participants will be joining the meeting remotely in alignment with current proclamation issued by Governor Inslee. The board meeting will be livestreamed and viewable on the [district website](#). Viewers could call (425) 936-2805 or (425) 936-2809, Conference ID: 471683, to listen to the meeting in alignment with the Governor's proclamation.

There will be no in-person public comment to ensure social distancing. All public comments should be submitted in writing to [djenkins@lwsd.org](mailto:djenkins@lwsd.org) by 1:00 p.m. on the day of the board meeting.

Members present remotely: Siri Bliesner, Mark Stuart, Chris Carlson, Eric Laliberte, and Cassandra Sage.

ROLL CALL

Present: Superintendent Jane Stavem

Chris Carlson moved to approve the agenda. Seconded by Cassandra Sage.

APPROVAL OF AGENDA

Motion carried.

Siri Bliesner read public comments received from Britt Clarke, Jessica Booth, Sweta Kishore, Christin Urban, Kenny Booth, Melissa Nilsen, and Allison Terwilliger on remote learning and plans for the upcoming school year; and Lisa Guthrie, Cheryl Jones, Jaime Heaps, Jennifer and Robert Martin, Sujatha Parthasarathy, Juan Jewell, Sandra Slutz, and Susan Cozzens to ensure that accommodations and services are provided to students with disabilities.

PUBLIC COMMENT

Eric Laliberte moved to approve the consent agenda. Seconded by Chris Carlson.

CONSENT AGENDA

Siri Bliesner, yes; Mark Stuart, yes; Chris Carlson, yes; Eric Laliberte, yes; and Cassandra Sage, yes.

Motion carried.

LAKE WASHINGTON SCHOOL DISTRICT NO. 414  
Board of Directors' Meeting  
May 18, 2020

Approves minutes of the May 4 board meeting.

APPROVAL OF MINUTES

Approves May 18, 2020 Human Resources Report.

APPROVAL OF HUMAN  
RESOURCES REPORT

Approves the monitoring report for OE-12, Facilities, as presented.

APPROVAL OF  
MONITORING REPORT  
OE-12, FACILITIES

Approves the monitoring report for OE-13, Technology, as presented.

APPROVAL OF  
MONITORING REPORT  
OE-13, FACILITIES

Approval of the following instructional materials for use in the Lake Washington schools –

INSTRUCTIONAL  
MATERIALS ADOPTION

**Title:** Rebecca  
**Author:** Daphne Du Maurier  
**Publisher:** Harper  
**Copyright:** 1938  
**No. of Copies:** 30-60  
**Price:** \$10.87 per copy  
**School Requesting:** Juanita High School – Cambridge Program  
**Classification:** Grades 11-12

**Title:** Lexia Core 5  
**Author:** Numerous  
**Publisher:** Rosetta Stone  
**No. of Copies:** 3300  
**Price:** \$13-\$18 per student  
**School Requesting:** Intervention Services & K-12 Literacy  
**Classification:** Grades K-5

**Title:** Spelling City  
**Author:** Numerous  
**Publisher:** Learning City  
**No. of Copies:** 4  
**Price:** \$69.95 each copy  
**School Requesting:** Rosa Parks Elementary School  
**Classification:** Grades 2-3

**Title:** What is the Constitution?  
**Author:** Patricia Brennan Demuth  
**Publisher:** Penguin Workshop  
**Copyright:** 2018  
**No. of Copies:** 85  
**Price:** \$5.99 per copy  
**School Requesting:** Elizabeth Blackwell Elementary School  
**Classification:** Grade 5

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

Board of Directors' Meeting

May 18, 2020

Adopts Resolution No. 2292 authorizing the Superintendent or her designee to convey the sufficient right-of-way abutting NE 132<sup>nd</sup> Street for the City of Kirkland to install a new right-turn lane, curb/gutter, sidewalk, and sidewalk ramp by Deed of Dedication to the City of Kirkland, and also to convey a small portion of property that crosses through the public right-of-way at NE 125<sup>th</sup> Place. The Deed of Dedication to the City of Kirkland is required and benefits the new Juanita High School (Site 82).

RIGHT-OF-WAY  
DEDICATION OF  
PROPERTY - CITY OF  
KIRKLAND  
JUANITA HIGH SCHOOL  
REBUILD AND ENLARGE  
PROJECT (SITE 82)  
RESOLUTION NO. 2292

Barbara Posthumus, Associate Superintendent of Business Services and Support Services, indicated that through the adoption of the 2019-20 Debt Service Fund Budget, the Board of Directors established an expenditure authorization of \$83,230,675. On March 9, 2020 the Board authorized the district to refund bonds in order to take advantage of favorable interest rates and save the taxpayers money. Three bond issues (2009 BABs, 2010A BABs, 2010B) are being refunded for a total of \$138 million. The bonds being refunded are considered a "current refunding" because they will close within 90 days of the refunded bond's next call date (the 2009 BABs are now callable anytime, while 2010A BABs and 2010B are callable beginning June 1, 2020). Accounting methodology requires school districts to treat the current refunding as revenue (other financing sources) and expenditures in the Debt Service Fund. In order to properly account for these changes in revenues and expenditures, the 2019-20 Debt Service Fund budget has been revised. While the beginning fund balance has been updated to reflect the actual beginning fund balance, the adjustment to revenues and expenditures are offsetting and do not impact to the overall projected ending fund balance.

NON-CONSENT  
  
2019-20 DEBT SERVICE  
FUND BUDGET  
EXTENSION  
PUBLIC HEARING AND  
ADOPTION  
RESOLUTION NO. 2291

State statutes require the board to hold a public hearing on the budget extension and adopt the revised budget by resolution. The appropriate public notices have been published in the local newspaper.

Resolution No. 2291 has been prepared in accordance with state law increasing the 2019-20 Debt Service Fund budget from \$83,230,675 to \$221,230,675.

Included are the detailed budget changes for the Debt Service Fund and the state format for budget extensions.

Siri Bliesner opened the public hearing. No one called in by phone to provide comments or submit written comments. Siri Bliesner then closed the public hearing.

Mark Stuart moved that the Board adopts Resolution No. 2291 authorizing the Superintendent to increase the 2019-20 Debt Service Fund budget from \$83,230,675 to \$221,230,675. Seconded by Chris Carlson.

Motion carried.

Jane Stavem noted that in-depth information is generally shared with the board members on a variety of topics in study session. Information was distributed and time set aside on the tonight's agenda for board members to seek clarification or ask questions on the overview of the budget process and the 2020-25 Six Year Capital Facilities Plan.

Barbara Posthumus related that information was shared at the May 4 board meeting on exterior refurbishment of the fieldhouse at Juanita High School. Board members requested additional information. She presented two options: Option 1) exterior painting, replacement of wood cornices with metal cornices, along with new exterior graphics/signage with an estimated cost of \$200,000; and Option 2) same as option 1 and includes partially metal cladding to match the new academic building with an estimated costs of \$650,000. She reviewed the pros and cons of both options and responded to board members' questions.

Brian Buck, Director of Support Services, noted that this would not impact the project if the roof replacement was done at a later date.

Jane Stavem conveyed that there will need to be further discussions in the future with the board regarding interior renovations of the fieldhouse/pool. This would need to be part of a future capital improvement bond measure.

OVERVIEW OF BUDGET  
PROCESS - QUESTIONS &  
CLARIFICATIONS

2020-2025 SIX YEAR  
CAPITAL FACILITIES  
PLAN - QUESTIONS &  
CLARIFICATIONS

UPDATE ON JUANITA  
HIGH SCHOOL  
FIELDHOUSE PLAN

Brian Buck noted that there are many aspects of the pool and fieldhouse which are beyond the life cycle which will need to be addressed.

Chris Carlson noted that the fieldhouse is a focal point in the community and that there are many issues that need to be addressed to this facility by the board and the community. It is difficult to direct these funds for this purpose when the district has overcrowding which needs to be addressed. Eric Laliberte expressed his concerns to make renovations to a building which may be removed a few years later due to discovery of additional issues, replacement of the building, etc. Mark Stuart wanted to ensure that this work would protect the physical integrity of the building and supported Option 1.

Siri Bliesner highlighted that the district's mission is to provide safe, clean, and maintained facilities and ensure the effective use of resources. She summarized the discussion and indicated the consensus of the board would be appropriate to select Option 1 and paint the fieldhouse.

Mike Van Orden, Associate Superintendent of Teaching and Learning, reviewed the Continuous Learning Plan as a response to the COVID-19 closure. The district was mobilized to plan and prepare to deliver continuous instruction to over 30,000 students remote. The emphasis shifted and the district prepared for longer-term solution. This plan provided the five specific elements as required by the Office of Superintendent of Public Instruction. In addition, Resolution No. 2290, Emergency Waiver for School Days and Instructional Hours, has been prepared for board review and approval in accordance with WAC 392-901-035 and in alignment with WAC 392-901-005 through 040, Special Rules for Emergency School Closures in the 2019-20 School Year.

Chris Carlson moved that the Board review and approve Resolution No. 2290, Emergency Waiver of School Days and Instructional Hours, and authorized the superintendent to submit Resolution No. 2290 to the Office of Superintendent of Public Instruction as specified. Seconded by Eric Laliberte.

Motion carried unanimously.

OVERVIEW OF DISTRICT  
CONTINUOUS LEARNING  
PLAN AS A  
REQUIREMENT OF  
CHAPTER 392-901 WAC  
AND AFFIRMED THROUGH  
RESOLUTION NO. 2290

EMERGENCY WAIVER OF  
SCHOOL DAYS AND  
INSTRUCTIONAL HOURS  
OFFICE OF  
SUPERINTENDENT OF  
PUBLIC INSTRUCTION  
RESOLUTION NO. 2290

Jen Rose, Director of Teaching and Learning, provided an update on the two-year process for the adoption of 6-12 English Language Arts Adoption. Plans were interrupted this spring with the district closure; curriculum was piloted at the middle school level, but not at the high school due to the closure of the district in March. So, the timeline will be adjusted for piloting materials at the high school. A recommendation for approval of the middle school ELA textbook adoption will be presented in June.

UPDATE ON DISTRICT  
TEXTBOOK ADOPTION  
ENGLISH LANGUAGE  
ARTS - 6-12

Shannon Hitch, Director of Special Services; Paul Vine and Stacy McCrath, Associate Directors of Special Services, Secondary; and Kim Brenner, Associate Director of Early Learning, provided an update on preschool and transition academies during remote learning.

PRESCHOOL AND  
TRANSITION - UPDATE  
ON REMOTE LEARNING  
PLAN

The meeting was recessed at 7:10 p.m. and reconvened at 7:25 p.m.

RECESS-

Mike Van Orden presented for Results 2, Academic Content, Knowledge, and Skills, for approval and responded to board members' questions.

APPROVAL OF  
MONITORING REPORT  
RESULTS-2, ACADEMIC  
CONTENT, KNOWLEDGE,  
AND SKILLS

Siri Bliesner inquired if the board agreed with the report, with the exceptions as noted.

Chris Carlson moved that the Board approve the monitoring report for Results-2, Academic Content, Knowledge, and Skills as presented. Seconded by Cassandra Sage.

Eric Laliberte conveyed that there is a growing achievement gap for low-income students that is not closing but widening. Siri Bliesner stated that based on the conversation that reasonable progress has been made with the exceptions as noted and that there will be further discussion on short-term targeted goals.

Motion carried.

Matt Gillingham, Associate Superintendent, Student and Community Services, provided an update on the planning for the 2020-21 school year. The Office of Superintendent of Public Instruction is forming a task force which will provide guidance to school districts; this plan may be available in late-July/early August.

He shared "Structuring for Resiliency, which addressed critical points in response to COVID-19 developments for end of the year (*graduation, collection of materials, staff closeout*), summer (*credit recovery, summer learning options, technology access, and post-secondary connections*), and the fall (*principal/teacher preparation, student academics and well-being, and mitigation efforts*). He described the roadmap to Return-to-School, Return-to-School decision-making structure which involves cabinet, stakeholders and Return-to-School committee. There are several sub-groups of the Return-to-School: wellness, instruction, post-secondary, facilities, school operations, and technology.

Chris Carlson conveyed that communication is key throughout this process, from the end of the year to close schools and to the fall to open schools.

Cassandra Sage conveyed that Washington State School Directors' Association (WSSDA) is looking for proposals for the upcoming WSSDA annual conference.

Chris Carlson moved to adjourn. Seconded by Mark Stuart.

Motion carried.

The meeting was adjourned at 9:10 p.m.

SUPERINTENDENT  
REPORT

REMOTE LEARNING  
UPDATE  
- PLANNING FOR  
2020-21 SCHOOL YEAR

BOARD MEMBER  
COMMENTS

ADJOURNMENT

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Siri Bliesner, President

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Jane Stavem, Superintendent

Diane Jenkins  
Recording Secretary