

# AAS BOARD

## SY 2019-2020

### Board Meeting Briefs

**The list below is the highlights of discussions and the Board decisions made at the meeting.**

**Date:** March 13, 2020 AAS Community Room (8:30 am to 12:00 noon)

**In Attendance:** AAS Board, AAS Faculty Observer, School Director, AAS Leadership Team

#### **AGENDA AND MINUTES APPROVAL.** (Chair John Kushner)

- Agenda was approved as presented
- Minutes of January 31, 2020 Board meeting were approved subject to two amendments

#### **FINANCE AND FACILITIES COMMITTEE REPORT** (Nira Shearer for Chair Jobin).

- The Board was updated on a variety of financial and school operation activities including the PTO budget, enrolment statistics, insurance plans, Enterprise Risk Management Plan, adoption of Pandemic Matrix, and an externally required benefit change
- Adoption of the 2020-2021 Budget on consensus based on 995 students enrolment, 5% tuition increase and exchange rate of RUR65:\$1 for local expenses

#### **PG COMMITTEE REPORT** (Chair Julian Traill).

- Adoption of revisions to Board policy 2.70 Graduation Requirements on consensus
- Discussion of Policy 2.20 Achieving Our Mission (former 2.30 Academic Competence)

#### **LEADERSHIP REPORTS** (Rhonda Norris).

- No questions from Board to school leadership on written reports
- Director's update to the Child Protection program at the school including change of leadership, referral information, and guidelines for maintaining child protection over the distance learning

#### **PTO REPORT** (Rupa Bhattasali).

- Update on the PTO Budget for SY 2020-2021
- Update on the modification and cancellation of PTO events due to COVID19 threat
- PTO grant applications on-line voting process

#### **COVID19 THREAT RESPONSE SCENARIOS/DECISIONS**

The Board reviewed the current situation with the global spread of COVID19 in terms of severity and danger, duration, operation of schools in infected areas, local and international authorities recommendations.

The Board reviewed two scenarios for further school operation in the event of necessary or planned closure:

- A) Changing Spring Break to the first week of May starting distance learning immediately following for no more than three weeks.
- B) Changing Spring Break to the first week of May starting distance learning when required in compliance with the local authorities requirement following for no more than six weeks.

The Board was unanimous in its decision to change the calendar, approval of the two scenarios, and implementation of Distance Learning. The Board approved a financial concession of \$1000 per student in all grades to be paid to the tuition payees representing potential expense savings from closing campus for a period of time, not representing a pro-ration of fees based on days.

It was agreed that leadership would plan for the AAS 2020 Graduation Ceremony as soon as possible and at an off the school campus venue with the quality of the ceremony kept intact.

It was agreed that AAS would support AAS holding IB Exams in Moscow as scheduled with exploration on approved venues consistent with local regulations and IB guidelines.

- The Board discussed safeguarding measures at the school.
- The Board will communicate its decision to parents today.
- The Board discussed its actions in case of emergency and other housekeeping matters.

Next meeting: May 15, 2020