

**TEMPLE CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
ANNUAL ORGANIZATIONAL MEETING  
DISTRICT OFFICE BOARDROOM  
9700 LAS TUNAS DRIVE, TEMPLE CITY, CALIFORNIA**

**DECEMBER 6, 2017  
6:00 to 6:15 p.m.**

**AGENDA**

**OPENING BUSINESS**

1. Call Meeting to Order
2. Roll Call:  
Larry Marston, President  
John Pomeroy, Vice President  
Vinson Bell, Clerk  
George Goold, Member  
Kenneth Knollenberg, Member  
Samuel Kim, Student Board Member
3. Public Comment on Agendized and Non-Agendized Items

**DISCUSSION/ACTION ITEMS**

Election of Board Officers: The Board President will entertain motions for the President, Vice President, and Clerk Board Officers.

4. Member \_\_\_\_\_ is elected to serve as President of the Board of Education.  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_
5. Member \_\_\_\_\_ is elected to serve as Vice President of the Board of Education.  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_
6. Member \_\_\_\_\_ is elected to serve as Clerk of the Board of Education.  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_
7. Kathryn E. Perini is elected to serve as Secretary to the Board of Education.  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_
8. Melissa Kistler is elected to serve as Assistant Secretary to the Board of Education.  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

**Date, Time, and Location of Regular Meetings**

9. Designate the second and fourth Wednesdays of each month at 6:15 p.m. for Regular Board Meetings; Closed Session will begin at 6:17 p.m.; Open Session, 7:00 p.m. Meetings will be held in the Boardroom at 9700 Las Tunas Drive, Temple City.  
Note: Generally, only one regular meeting is held in April, July, August, November, and December.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

**Appointment of Representatives**

10. Member \_\_\_\_\_ is elected to serve as the Board Representative to the County Committee on School District Organization.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

11. Member \_\_\_\_\_ is elected to serve as the Board Representative to the Los Angeles County School Trustees Association.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

12. Kathryn E. Perini and Art Cunha are appointed to serve as Board Representatives in employer/employee relations with authority to delegate representation to a Management Team member.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

**Authorization of Signatures**

13. Adopt Resolution 1718-08, Annual Certification of Signatures Verifies Signatures of Governing Board Members and Authorizes Art Cunha, Melissa Kistler, Kathryn E. Perini, and Marianne Sarraill to sign Warrants, Contracts, Orders for Payment, Notices of Employment, and related documents as approved by the Board of Education, By Roll Call Vote.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

\_\_ Member Bell                      \_\_ Member Knollenberg      \_\_ Member Pomeroy  
\_\_ Member Goold                    \_\_ Member Marston

14. Authorize Diana Vasquez, Director of Purchasing to Sign Purchase Orders Under \$1,000.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

**Miscellaneous**

15. Designate Management, Confidential, or Other Unrepresented Positions:
- |  |   |
|--|---|
| Administrative Assistant                       | Director, School to Career Enrichment Programs/Student Services |
| Administrative Assistant to the Superintendent | Director, Special Education                                     |
| Assistant Principal                            | Director, Technology  |
| Assistant Superintendent, Educational Services | Personnel Assistant   |
| Assistant Superintendent, Personnel Services   | Personnel Technician  |
| Chief Business Official                        | Public Information Officer/Webmaster                            |
| Coordinator, Curriculum                        | Principal   |
| Director, Educational Services                 | Special Education Program Specialist                            |
| Director, Facility Services and Maintenance    | Superintendent  |
| Director, Fiscal Services                      | Supervisor, Extended Learning                                   |
| Director, Food Services                        | Supervisor, Facility Services and Maintenance                   |
| Director, Purchasing                           |   |

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

16. Appoint Marianne Sarrail as District Representative and Maria Cabrera as Alternate to the West San Gabriel Valley Benefits Joint Powers Authority, West San Gabriel Valley Workers' Compensation Joint Powers Authority, and West San Gabriel Valley Liability and Property Joint Powers Authority.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

17. Adopt Board Policies through December 2018.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

18. Member \_\_\_\_\_ volunteers to serve as the Board Representative to the Temple City Schools Foundation.

19. Members \_\_\_\_\_ and \_\_\_\_\_ volunteer to serve as Board Representatives to the School District/City Standing Committee.

**Adjournment**

20. Annual Organizational Meeting adjourned at \_\_\_\_\_ p.m.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the outside display case at the Temple City Unified School District located at 9700 Las Tunas Drive, Temple City, California, not less than 72 hours prior to the meeting.

Emerald Chien, Administrative Assistant to the Superintendent  
Posted: December 1, 2017 at 4:00 p.m.