

MORRIS SCHOOL DISTRICT
VIRTUALLY VIA ZOOM

REGULAR/ORGANIZATIONAL BUSINESS MEETING	June 8, 2020
EXECUTIVE SESSION	6:30 P.M.
OPEN SESSION	7:30 P.M.
CALL TO ORDER STATEMENT	OPEN PUBLIC MEETING
ROLL CALL	Mrs. Nancy Bangiola Mrs. Meredith Davidson Ms. Linda K. Murphy Mr. Vij Pawar Mrs. Susan Pedalino Ms. Lisa Pollak Mrs. Ann Rhines Mr. Alan Smith Ms. Melissa Spiotta Ms. Lucia Galdi
MORRIS PLAINS REPRESENTATIVE	
STUDENT REPRESENTATIVES	Ms. Katherine Baskin Ms. Briana Franco
PLEDGE OF ALLEGIANCE SUPERINTENDENT'S REPORT	
PRESIDENT'S REPORT	
PUBLIC COMMENT	1 Hour (3 minutes per person)
Please email your public comment to be read at the Board Meeting to PublicComments@msdk12.net .	
COMMITTEE REPORTS	
BUSINESS AGENDA	
Communications	All correspondence to the board must be addressed through the board secretary. Copies are available in the Board Secretary's Office
Minutes	
Policy	
Educational Matters	
Pupil Service	
Human Resources	
Business Matters	
NEW BUSINESS BROUGHT BEFORE THE BOARD	
EXECUTIVE SESSION	
ADJOURNMENT	

EXECUTIVE SESSION

Motion #1 AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on June 8, 2020 at 6:30 P.M., and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

☒ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters

☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.

☐ "(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) reconvene and immediately adjourn or reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

May 11, 2020

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

May 11, 2020

POLICY

SCHOOL CALENDAR 2019-2020 (revised)

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the revisions to the school calendar for the 2019-2020 school year:

[2019-2020 School Calendar \(Revised\)](#)

SECOND READING

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve for second reading the following new/revised bylaws/policies/regulations:

[8860 Notification and Acknowledgement of the Death of a District Employee or Officer](#)

[8861 Memorials](#)

[5601 School Clearance Following a Crisis Situation](#)

[5515 Video /Audio Conferencing with Students for Instructional or Support Purposes](#)

EDUCATIONAL MATTERS

HARASSMENT, INTIMIDATION, AND BULLYING REPORT

Motion #1 that upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, May 11, 2020.

COMMUNITY SCHOOL - EVENING SCHOOL FALL 2020-2021

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve the following courses and instructors for the fall semester of the Community School Evening School program, to be offered September through December, 2020.
(See attached Educational folder)

COMMUNITY SCHOOL - GREAT HORIZONS FALL 2020-2021

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve the following courses and instructors for the fall semester of the Community School Great Horizons program, to be offered September through December, 2020.
(See attached Educational folder)

COMMUNITY SCHOOL FALL TRIPS 2020-2021

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve the following trips for the Fall semester of the Community School to be offered between September and December, 2020:

Whale Watching & Dolphin Adventure Cruise ~ Saturday, September 26, 2020

Skytop Harvest Lake Stroll, an Historic Lodge at Fall Foliage Time ~
Sunday, October 11, 2020

Celebrate the Sleepy Hollow Bicentennial ~ Sunday, October 25, 2020

Bucks County Holiday Break ~ Thursday, November 12, 2020

Wine and Wolves ~ Saturday, October 17, 2020

Thankfulness at Valley Forge National Historical Park ~ Sunday, November 29, 2020

Afternoon Tea at the Cairnwood Estate at Christmastime ~
Thursday, December 3, 2020

EXPLANATION:

Fees paid from collected tuitions.

ESEA-ESSA GRANT 2020-2021

Motion #5 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve submission of the ESEA-ESSA grant for 2020-2021.

Allocation

Title I - Part A:	\$ 568,580
Title I - Part D:	\$ 87,725
Title II:	\$ 125,271
Title III:	\$ 172,731
Title III Immigrant	\$ 39,858
Title IV:	\$ 38,798

EXPLANATION:

The Elementary and Secondary Education Act (ESEA) of 1965 represented a major new commitment by the federal government to “quality and equality” in educating our young people. The Every Student Succeeds Act (ESSA) replaced No Child Left Behind (NCLB). It is the reauthorization of the Elementary and Secondary Education Act (ESEA). The Morris School District is awarded funds under this grant based on student population and is then required to submit a grant application outlining the plan for use of those funds. A plan has been established that will enhance district programs under Title I, Title II, Title III, Title III immigrant and Title IV. Details on each grant can be found in the BOE Minutes folder.

DISTRICT PRIORITY:

The programs and expenses outlined in the ESEA-ESSA grant submission support district goals related to Our Way Forward: “Mastery by Grade 3” and “Mastery Language Arts & Math” in addition several of the programs in the grant application support goals in the Equity & Inclusion Action Plan under Curriculum & Instruction, Professional Development & Training and Relationships & Partnerships.

ESSER - CARES ACT GRANT 2020-2021

Elementary and Secondary School Emergency Relief Fund

Motion #6 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve submission of the ESSER grant for 2020-2021.

Allocation

Public	\$ 269,705
NonPublic	\$ 152,698
Total	\$ 422,403

PUPIL SERVICES

IDEA 20-21 GRANT

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve submission of the IDEA grant application for the FY 21 as follows:

Allocation

Preschool: \$ 54,921

Basic

District \$ 1,604,320

Non-Public \$ 123,716

TOTAL \$ 1,728,036

STIPULATION OF SETTLEMENT

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve Stipulation of Settlement resolving a dispute pertaining to student #606992. The Stipulation of Settlement is on file in the office of the Director of Pupil Services.

HUMAN RESOURCES

ABOLISH POSITION(S) 2020-2021

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education abolish the following position(s) for the 2020-2021 school year:

- 0.5 PreSchool Consortium School Nurse LLC
- 1.0 Social Worker, MHS
- 0.5 Special Education Teacher, SX
- 1.0 Special Education Teacher, MHS
- 1.0 Special Education Teacher, TJ

ESTABLISH POSITION(S) 2020-2021

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education establish the following position(s) for the 2020-2021 school year:

- 1.0 PreSchool Consortium School Nurse LLC
- 1.0 Special Education Teacher, FMS
- 1.0 Special Education Teacher, HC

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2020-2021

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) (***revisions in bold***) of the following staff according to the effective date and reason shown:

Carlisle, Kathleen 1.0 School Psychologist, PS	May 31 , 2020 End of Leave Replacement <i>(revised date)</i>
Gilbert, Johnna 1.0 Grade 2, WD	July 1, 2020 Resigned
Keyser, Gary 1.0 Maintenance, B&G	July 1, 2020 Retired
Moreno, Gilberto 1.0 Custodian, AV	October 1, 2020 Retired
Nally, Ryan 1.0 Grade 3 Teacher, TJ	July 1, 2020 Resigned

APPOINTMENT(S) 2020-2021 */**

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

			<u>In place of:</u>
Alban, Anthony 1.0 Bil. Social Studies, MHS	\$55,277 BA, Step 1	09/01/20-06/30/21	Est. 05/11/20
Bateman, Wendy 1.0 ESL Teacher, AV	\$60,917 MA, Step 6	09/01/20-06/30/21	Wertheim-Fraebel, E. Retired
Cadavid, Olga 1.0 Teacher Assistant, PS	\$24,610 BA, Step 1	09/01/20-06/30/21	Est. 04/27/20
Curl, Marilyn 1.0 Bil, Teacher, Gr. 5, SX	\$58,877 MA, Step 1	09/01/20-06/30/21	Est. 05/11/20
Eickmeyer, Marlene 1.0 Grade 4 / 5, NP	\$64,977 DOC, Step 2	09/01/20-06/30/21	Kelly, D. Retired
Gray, Glenna 1.0 ELL Teacher, FS	\$58,877 MA, Step 1	09/01/20-06/30/21	White, A. Reassigned
Mawyin, David 1.0 Spec. Ed. Teacher, HC	\$58,877 MA, Step 1	09/01/20-06/30/21	Est. 06/08/20
Pichardo, Oshaira 1.0 School Counselor, MHS	\$62,677 MA, Step 7	09/01/20-06/30/21	Est. 05/11/20
Polesovsky, Mia 1.0 Spec. Ed. Teacher, NP	\$58,877 MA, Step 1	09/01/20-06/30/21	Est. 05/11/20
Stadtlander, Sean 1.0 Phys. Ed. Teacher, WD	\$55,277 BA, Step 1	09/01/20-06/30/21	D. Koban Retired
Thelemaque, Katina 1.0 Asst. Princ., TJ/WD	\$109,000	07/01/20-06/30/21	Fenimore, J. Resigned

* Pending probationary period
** Pending completion of paperwork

CHANGE OF LEVEL OF PROFESSIONAL PREPARATION 2020-2021

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve a change of salary for the following certificated staff members that have successfully satisfied the requirements for a change of level of professional preparation:

Employee	School/Dept.	19-20 Level	19-20 Salary	20-21 Level	20-21Salary
Lieberman, Lance	1.0 Grade 2, HC	MA, Step 17	\$84,212	MA30, Step 17	\$87,112

REAPPOINTMENT AND SALARIES FOR CERTIFICATED STAFF 2020-2021-REVISIONS

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment and salaries (revisions) of the certificated staff for the 2020-2021 school year as filed with the School Business Administrator/Board Secretary and Human Resources office.

REAPPOINTMENT AND SALARIES - NON-CERTIFICATED STAFF 2020-2021-REVISIONS *

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment and salaries (revisions) of the non-certificated staff for the 2020-2021 school year as filed with the School Business Administrator/Board Secretary and Human Resources offices.

*Pending probationary period

LEAVE(S) OF ABSENCE 2019-2020

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Botsakos, Sara
1.0 Mathematics, MHS
01/06/20-02/23/20 * - Maternity
02/24/20-05/25/20 ** - FMLA
05/26/20-~~06/30/21~~ ***- Childrearing
(revised dates)

Curcio, Rachel
1.0 Grade 4, TJ
~~05/08/20-06/05/20~~ * - Maternity
~~06/08/20-06/30/20~~ ** - FMLA/NJFLA
09/01/20-11/03/20 ** - FMLA/NJFLA
11/04/20-11/11/20 *** - Childrearing
(revised dates)

Escobedo, Nicole
1.0 Art, FMS
~~05/14/20-06/11/20~~ * - Maternity
~~06/12/20-06/30/20~~ ** - FMLA/NJFLA
~~09/01/20-11/11/20~~ ** - FMLA/NJFLA
(revised dates)

Lefkovits, Alexandria 1.0 Computer Ed. Teacher, FMS	09/01/20-10/02/20 ** - FMLA/NJFLA
Russell-Johnson, Kate 1.0 Grade 5, SX	10/14/20-12/09/20 * - Maternity 12/10/20-03/08/21 ** - FMLA/NJFLA
Satkowski, Sarah 1.0 Language Arts, FMS	09/03/20-10/09/20 * - Maternity 10/12/20-01/12/21 ** - FMLA/NJFLA
Shah, Erin 1.0 Math, MHS	05/18/20-06/30/20 * - Maternity 09/01/20-11/23/20 ** - FMLA/NJFLA 11/24/20-06/30/21 *** - Childrearing <i>(revised dates)</i>
Silvers, Jessica 1.0 Speech, PS	09/21/20-11/16/20 * - Maternity 11/17/20-02/10/21** - FMLA/NJFLA 02/11/21-04/15/21 *** - Childrearing
Tulli, Nicole 1.0 Grade 2/3, NP	05/11/20-06/30/20 * - Maternity 9/01/20-11/23/20 ** - FMLA/NJFLA 11/24/20-06/30/21 *** - Childrearing <i>(revised dates)</i>
Unger, Allison 1.0 Math, FMS	10/23/20-12/10/20 * - Maternity 12/11/20-03/15/21 ** - FMLA/NJFLA

* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.

** Without pay/with benefits

*** Without pay/without benefits

TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2020-2021

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified staff:

Employee	Former Assignment	New Assignment	Effective	In Place Of:
Korczukowski, Debora	0.5 Pre-School Consortium School Nurse, LLC	1.0 Pre-School Consortium School Nurse, LLC	09/01/20	Est. 06/04/20
White, Alina	1.0 ELL Teacher, FMS	1.0 ELL Teacher, MHS	09/01/20	Est. 05/11/20

EXTRA PAY REVISION 2019-2020

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions (**revisions in bold**) for the 2019-2020 school year:

FRELINGHUYSEN MIDDLE SCHOOL - CO-CURRICULAR					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
Positive Behavior Intervention System Advisor (PBIS)	Crosbie, Caroline (9/1/19-12/16/19 resigned)	1	\$633		\$633

ELEMENTARY SCHOOLS					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
Helping Teacher – AH	Hamilton, Kristen	4	\$3,865		\$3,865
Helping Teacher – AH	Jones, Robert	2	\$3,865		\$3,865
Helping Teacher – AV	Salazar, Jennifer	8	\$3,865		\$3,865
Helping Teacher – AV	Sparano, Robert	8	\$3,865		\$3,865
Helping Teacher – HC	Harpaul, Celia	4	\$3,865		\$3,865
Helping Teacher – HC	Jones, Steven	3	\$3,865		\$3,865
Helping Teacher – NP	Pollock-Gilson, Wendy	5	\$3,865		\$3,865
Helping Teacher – NP	Russell, Robert	2	\$3,865		\$3,865
Helping Teacher – SX	Lewis-Lahey, Anthony	5	\$3,865		\$3,865
Helping Teacher – SX	Michel, Hailee	5	\$3,865		\$3,865
Helping Teacher – TJ	Babula, John	7	\$3,865		\$3,865
Helping Teacher – TJ	Milesky, Susan	3	\$3,865		\$3,865
Helping Teacher – WD	Hall, Vicki	1	\$3,865		\$3,865

Helping Teacher – WD	Pencinger, Jennifer	1	\$3,865		\$3,865
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SUBSTITUTE HANDBOOK

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the writing of the District Substitute Handbook:

Description: Drafting and preparation of a District Substitute Handbook for PreK-12
 Dates: May 17, 2020 - June 30, 2020 (100 Total Hours)
 Funds: Local
 Staff: Biller, Heidi
 Hoeg, Carol
 Pooler, Jamie
 Satkowski, Sarah
 Toye, Crystal

EXPLANATION: Upon submission of an approved timesheet, staff members will be paid as per contract language.

MHS SUMMER SECURITY COVERAGE 2020-2021

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve compensation to the following MHS Security Monitors to monitor the front desk at MHS.

Date/Time: June 23, 2020 - August 31, 2020
 (Not to exceed 8 hours daily Monday – Thursday and
 Not to exceed 5.5 hours Friday)
 Location: MHS
 Staff: Ashmont, Albert
 Bailey, Charles
 Bell, Beverly
 Cetrulo, Robert
 Chambliss, Barron
 Edmondson, Christopher
 Mantone, Jerald
 Norton, Nicholas
 Singleton, Melissa
 Schmidt, Edward
 Trizzino, James
 Vorhies, Cara
 Weber, John

SUMMER 2020

**ALL SUMMER EMPLOYMENT PENDING FUNDING AND ENROLLMENT
SUMMER ACADEMY PROGRAMS**

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following and payment upon submission of approve time sheets for the staff who will be involved with the 2019 summer curriculum programs, projects and employments as listed on the following pages, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7.1 et seq., 18:39-17 et seq.; 18A:6-4.13 at seq.:

PK-12 EXTENDED SCHOOL YEAR FOR SPECIAL EDUCATION

Posting: #E2
Position: Special Education Extended School Year Program Pre-School Site Leader
Program: PreK-12 Special Education
Dates: July 6, 2020– August 7, 2020
Stipend: \$4,500
Funding Source: Local Funds

Santana, Socorro

Posting: #E12
Positions: Field Maintenance
Dates: April 27, 2020 – June 30, 2020
July 1, 2020 – August 31, 2020
Funding: Local Funds
Staff: James Maxton \$15.00/hour

Posting: #E3
Program: PK-12 Extended School Year (ESY) for Special Education
Description: Provide extended school year services to students with significant disabilities.
Dates: July 6, 2020 – August 7, 2020
Funding Source: Local Funds

Teachers – \$34.00/hr
Bajwa, Tanya
Bie, Jennifer
Bisulca, Tracy
Bonilla, Armida
Bruskin, Jennifer

Carolan, Nicole
Eck, Tracey
Esteves, Cecilia
Hwang-Nesbit, Francis
Kersey, Warren
Miller, Kayla
O'Brien, Matthew
Ronay, Scott
Schierer, Laura
Sun, Yifei
Verteramo, Vincent
Young, Kristina

Teachers - \$39.00/hr

Bautista, Adora
Bozzi, Amy
Corona, Stephanie
Mihalik, Monica

Assistant Behavior Specialists - \$27.50/hr

Amieva, Lucy
Arakelian, Allison
Baran, Christine
Barry, Nancy
Berry-Brown, Kendra
Buchner, Stephanie
Carfano, Kristin
Casadevall, Andrew
Cotten, Tawana
DeLillo, Heather
Dress, Josephine
Ekstroem Knudsen, Jonathan
Escobar, Libia
Gaskins, Courtney
Gaynor, Alison
Granato, Cynthia
Griffith, June
Gupta, Sheela
Haith, Seynabou
Hammond, Aatifa
Handel, Madeline
Kardaras, Barbara
Koba, Migdonia
McDonald, Eugene
Mestell, Jonathan
Meza, Luz
Opipari, Carolyn

Rangel, Teresa
Rios-Vargas, Daniela
Rolfe, Jill
Santiago, Susan
Shaw, Tyronica
Spallino, Gabrielle
Titus-Thermitus, Carline
Toler, Michelle
Torres, Adriana
Weiss, Gloria
Williams, Nancy B.

Speech Therapists – 1/140th of monthly salary

Beeck, F. Jean
Bertos, Fani
Corona, Beverly
Lagonigro Fazari, Maria L.
Maloney, Kristy
Sillers, Jessica

Occupational Therapists – 1/140th of monthly salary

Dehn, Karlie
McCann, Michelle

Secretary - \$13/hr

Ahrens, Sandra

Posting:	#E11	
Positions:	Custodial Work Crews	
Dates:	June 25, 2020 – August 30, 2020	
Funding:	Local Funds	
Staff:	Jordan, Robert (Supervisor)	\$18.00/hour

Posting:	#E12	
Positions:	Field Maintenance	
Dates:	April 27, 2020 – June 30, 2020 July 1, 2020 – August 31, 2020	
Funding:	Local Funds	
Staff:	Dobbs, Kenshin	\$15.00/hour
	Maxton, James	\$15.00/hour
	MacIntyre, Neil	\$15.00/hour
	Zdroik, Clayton	\$15.00/hour

FMS GUIDANCE SUMMER HOURS 2019

Program: Guidance Services - FMS
Description: Guidance services are needed during the summer to complete and correct schedules. Counselors will be working with students and parents as they do this. In addition, counselors will be meeting with and scheduling new students. They will also be working on developing new programs to be offered next year to students and parents.
Dates: June 23, 2020-August 31, 2020
Funding: Local funds
Rate: 1/140th of monthly salary (not to exceed 50 hours total)
Staff: Brown, Renee
Campbell-Studer, Kimberly
Hidalgo, Jessica
Phinn, Vincent
Puccio, Carolina

EXPLANATION: Upon submission of an approved timesheet, staff member will be compensated as outlined above.

MHS SUMMER GUIDANCE HOURS

Program: Guidance Services – MHS
Description: Guidance services are needed during the summer to complete and correct schedules. Counselors will be working with students and parents as they do this. In addition, counselors will be meeting with and scheduling new students. They will also be working on developing new programs to be offered next year to students and parents.
Dates: June 23, 2020-August 31, 2020
Funding: Local
Rate of pay: 1/140th of monthly salary:
not to exceed the allotted number of hours for each counselor.
Staff: Counselors (10):
Barrera, Claudia - 63 hours (9 days)
Caruso, Sandra - 42 hours (6 days)
Cheikes, Ellen - 56 hours (9 days)
Kenny, Kristina - 56 hours (9 days)
Matthews, Craig - 56 hours (8 days)
Miller, Robert - 42 hours (6 days)
Norton, Michael - 56 hours (9 days)
Tate Melendez, Monica - 56 hours (8 days)
Streiff, Cheryl - 56 hours (9 days)
Wolf, Karen - 42 hours (6 days)

EXPLANATION: Upon submission of approved timesheets, employees will be compensated at 1/140th their monthly salary.

BUSINESS MATTERS

BILLS LIST 2019-2020

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2019-2020 bills list for the period ending:

May 15 & 31, 2020 (payroll)
June 8, 2020

TRANSPORTATION CONTRACT ADDENDUM 2019-2020

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve the amended contract with Wilkerson Transportation Company (STA) for 2019-2020 school year as attached.

EXPLANATION

Pursuant to S3904, the contract with Wilkerson/STA has been re-negotiated and reflects a reduction of \$150,587.27.

TUITION RATES 2020-2021

Motion #3 that upon the recommendation of the Superintendent the Board of Education approve the tuition rates for the 2020 - 2021 school year for Pre-School - Grade 12 Classes.

GENERAL EDUCATION

Kindergarten	\$ 16,815.00
Grades 1-5	\$ 17,369.00
Grades 6-8	\$ 17,807.00
Grades 9-12	\$ 17,975.00

SPECIAL EDUCATION

Multiple Disabled	\$ 57,102.00
Multiple Disabled Summer	\$ 9,517.00

MEMBERSHIPS

***NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION
(NJSIAA) 2020-2021***

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve the following Resolution:

Pursuant to the provisions of Chapter 172 of the Laws of 1979 approved by the Governor of the State of New Jersey on August 26, 1979 (N.J.S.A. 18A:11-3, et seq), it is necessary for our member schools to adopt by resolution membership in the NJSIAA. It must be emphasized that in adopting such a resolution, a member school agrees to be governed by the Constitution, Bylaws and Rules and regulations of NJSIAA, including all rules governing student-athletic eligibility

CONTRACTS

COMPUTER SOLUTIONS, INC.

Motion #5 that upon the recommendation of the Superintendent, the Board of Education, approve a contract for the 2020-2021 school year with Computer Solutions, Inc. for software support with an annual Data Back-up fee totaling \$27,744.00.
(Contract on file in Business Administrator's Office)

ASSETWORKS

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve the renewal of the contract with Assetworks, Inc. for Assetmaxx Software for the fixed asset program for the 2020-2021 school year in the amount of \$1,800.
(Contract on file in Business Administrator's office.)

EXPLANATION

This software is used to maintain district inventory.

STRAUSS ESMAY ASSOCIATES

Motion #7 that upon the recommendation of the Superintendent, the Board of Education approve the renewal of the contract with Strauss Esmay Associates for Policy Alert and Support System Software and Online Maintenance for the 2020-2021 school year in the amount of \$ 4,735.00.
(Contract on file in Business Administrator's office.)

AGREEMENTS

CO-OP AGREEMENT

Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 40A:11-11(5), the annual renewal of the Cooperative Pricing Agreement with the County of Somerset and that such membership shall continue thereafter unless Morris School District elects to formally withdraw from the agreement.

CO-OP AGREEMENT

Motion #9 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 40A:11-11(5), the annual renewal of the Cooperative Pricing Agreement with the County of Middlesex and that such membership shall continue thereafter unless Morris School District elects to formally withdraw from the agreement.

CO-OP AGREEMENT

Motion #10 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 40A:11-11(5), the annual renewal of the Cooperative Pricing Agreement with the County of Hunterdon and that such membership shall continue thereafter unless Morris School District elects to formally withdraw from the agreement.

CO-OP AGREEMENT

Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 40A:11-11(5), the annual renewal of the Morris County Cooperative Pricing Agreement with an annual membership fee of \$1,100.

TRANSPORTATION JOINTURE 2020-2021

Morris County Educational Services Commission

Motion #12 WHEREAS, in accordance with the statutes of 18A:18-1.1 and 1.2, Boards of Education of two or more districts may provide jointly, by agreement, the transportation of pupils attending schools within or outside of the district:

WHEREAS, the Morris County Educational Services Commission provides transportation services for many school districts to various schools:

NOW THEREFORE, BE IT RESOLVED:

1. that the Business Administrator/Board Secretary be authorized to pursue the said transportation jointure with the Morris County Educational Services Commission.
2. that the services provided by the Morris County Educational Services Commission shall be provided in accordance with the rules, regulations and policies as established by the Commission.
3. that the cost of transportation, as apportioned to each participating district and computed by the Commission, shall be in accordance with policy as established by the Commission's Board of Directors.
4. that the Morris School District will pay a management fee to Morris County Educational Services Commission

BE IT ALSO RESOLVED, that the Morris County Educational Services Commission be authorized to receive transportation bids for the 2020-2021 school year on behalf of Morris School District.

PHOENIX ADVISORS 2020-2021

Motion #13 that upon the recommendation of the Superintendent, the Board of Education approve an agreement with Phoenix Advisors LLC, an independent registered Municipal Advisor in the amount of \$1,000. Agreement is on file in the Business Administrator's Office.

UNUM

Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve the current long term disability rate of 0.79% for UNUM. The rate had no change from last year and is guaranteed until August 1, 2021.

INSURANCE

Delta Dental Flagship

Motion #15 that upon the recommendation of the Superintendent, the Board of Education approve a one year renewal of the optional Flagship employee managed-care dental coverage insurance with Delta Dental for July 1, 2020– June 30, 2021. The renewal rates represent a 0% increase.

	<u>Flagship Plan</u>
Employee Only	\$27.79 per month
Employee & 1 Dependent	\$53.08 per month
Full Family	\$87.94 per month

Traditional Coverage

Motion #16 that upon the recommendation of the Superintendent, the Board of Education approve employee traditional dental coverage Insurance with Delta Dental for the period July 1, 2020– June 30, 2021. The renewal rates for the 20-21 year are at a 2.81% *decrease*.

	<u>Traditional Plan 01</u>	<u>Traditional Plan 02</u>
Employee	\$ 38.05 month	\$38.77 month
Employee & 1 Dependent	\$ 77.09 month	\$78.54 month
Full Family	\$131.28 month	\$133.73 month

Student Insurance

Motion #17 that upon the recommendation of the Superintendent, the Board of Education approve Student Basic Accident and Catastrophic Student Insurance policy for the period July 1, 2020 – June 30, 2021. This policy is through Bollinger Specialty Group. The premium will be \$155,503.00.

PROFESSIONAL SERVICES 2020-2021

Morris County Educational Services Commission (non-public)

Motion #18 WHEREAS, there exists a need for professional services for **2020-2021** and funds are available for these purposes,

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described

- | | |
|---|---|
| Morris County Educational Services Commission | Shared Services for Non-Public Nursing |
| | Shared Services for Non-Public Technology |
| | Shared Services for Non-Public Security |
| | Shared Services for Professional Support Services |

OT, PT and Speech Services
Chapter 192/193
Non-Public IDEA - B

EXPLANATION

Shared service for Chapter 192/193 and Non-Public grants are pending funding.

Energy For America

Motion #19 WHEREAS there exists a need for professional services for **2020-2021** and funds are available for these purposes,

WHEREAS the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged as follows:

Energy For America	Energy Professional Engineering and Facilities Management services for school year 2020-2021.	\$ 102,972
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Motion #20 WHEREAS, there exists a need for professional services for 2020-2021 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount not to exceed as follows:

Behavior Analysts of NJ, LLC	Direct and Indirect Services BCBA-D - Consultative Services BCBA-D - Professional Development BCBA Direct Instructor Direct Intensive Instruction	\$175/hour \$150/hour \$125/hour \$100/hour \$75/hour
Douglas Greer, Ph.D.	CABAS Consultation Services	\$1200/day (30 days per year)

BAYADA Home Health Care, Inc.	Nursing Services	\$56/hour for RN Services \$46/hour for LPN Services
BAYADA Home Health Care, Inc.	Substitute School Nursing Services	\$60/hour for RN Services \$50/hour for LPN Services
Ascending Trends, LLC	Behavior Analytic Consultative Services, Direct and Indirect Services	\$150/hour
Barbara C. Miller PT, PA	General Physical Therapy Consultation Services Direct Physical Therapy Services	\$123/hour
Go for Bodywork Manual Physical Therapy	Physical Therapy Services Physical Therapy Evaluations	\$107/hour \$250/evaluation
Fast ER Urgent Care	Basic Student Medical Exam Complex Student Medical Exam Extended panel urine drug collection with ETG/S with MRO review Breath alcohol test with confirmation of all positives On call fee - 3 hour min. (if outside normal business hours) Review of student's sports forms - 2 hour min.	\$70/exam \$175/exam \$70 \$25 \$50/hour \$100/hour
Brian Fennelly, M.D.	Psychiatric Evaluation Emergency Psychiatric Evaluation (requiring a letter in 24 hours) Missed Evaluation or cancellation with less than 24 hours notice	\$700/evaluation \$760/evaluation \$300
Jennifer Weber, Ph.D., BCBA-D	Direct Services Indirect Services	\$150/hour \$150/hour

Tri-County Behavioral Care, LLC	School Clearance Risk Assessment	\$100/assessment
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Creative Speech Solutions, LLC	Speech Language Services	\$90/hour
	Occupational Therapy Services	\$90/hour
	Speech and Occupational Evaluations	\$350/evaluation
	Augmentative Alternative Evaluations	\$450/evaluation

Goryeb Children’s Hospital-Atlantic Health System	Neurodevelopmental Evaluation	\$675/evaluation
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Hillmar, LLC	Bilingual and monolingual speech-language, psychological, educational, social, BDI evaluations CST evaluations for Hearing impaired - speech-language, psychological, educational, and social evaluations Occupational and Speech Therapy Services Applied Behavior Services Counseling Services, Participation in IEP meetings, Oral and written translation	See attached rate sheet
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Data Group	Behavior Consultation (school based)	\$115/hour
	Behavior Modification Specialist (school based)	\$70/hour
	Behavior Modification Specialist (home based)	\$70/hour
	Program Coordination/Parent Training (home based)	\$115/hour
	Initial Program Assessment (home based)	\$115/hour

Center for Psychological Assessment and Treatment, Loren Amsell, Ph.D.	Psychosexual Evaluation	\$1,800/evaluation
	Psychological Evaluation	\$1,800/evaluation
	Threat Assessment and School Violence Risk Consultation (Policy / Assessment Development / Training)	\$1,800/evaluation
		\$185/hour

LEASE/PURCHASE FINANCING

Motion #21 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

THE BOARD OF EDUCATION OF THE MORRIS SCHOOL DISTRICT, IN THE COUNTY OF MORRIS, NEW JERSEY DETERMINING TO FINANCE ACQUISITION OF CERTAIN VEHICLES AND EQUIPMENT BY MEANS OF AN EQUIPMENT LEASE PURCHASE FINANCING IN AN AMOUNT NOT EXCEEDING \$540,000, AUTHORIZING AN ADVERTISEMENT FOR BIDS IF NECESSARY, DELEGATING THE AWARD OF THE BID, AUTHORIZING THE EXECUTION OF THE LEASE AND RELATED DOCUMENTS AND AUTHORIZING OTHER ACTIONS NECESSARY TO COMPLETE THE TRANSACTION

WHEREAS, the Board of Education (the "Board") of the Morris School District (the "School District", in the County of Morris, New Jersey is created and is charged by law with the responsibility to provide a system of public education within the school district over which the Board has jurisdiction and to acquire and install equipment therefor; and

WHEREAS, the Board has determined to fund the acquisition of certain vehicles and equipment consisting of copiers and passenger busses and other equipment necessary for school purposes including financing and incidental or related costs (the "Equipment") by means of an equipment lease purchase financing for a term that does not exceed five (5) years pursuant to the provisions of N.J.S.A. 18A:20-4.2(f) and N.J.S.A. 18A:18A-1 *et. seq.*; and

WHEREAS, the Board has selected the Hunterdon County Educational Services Commission as financial advisor (the "Financial Advisor") and McManimon, Scotland & Baumann, LLC, as special counsel (the "Special Counsel") for the purpose of advising and assisting with the proposed lease purchase financing of the Equipment; and

WHEREAS, in accordance with the procedures set forth in N.J.S.A 18A:18A-1 *et. seq.* (the "Public School Contracts Law") and the regulations promulgated thereunder, a notice of the bid will

be published if required and bids or quotes (hereinafter simply referred to as “bids”) are scheduled to be returned to the Business Administrator, who, with the assistance of the Special Counsel and the Financial Advisor, will determine the lowest responsive and responsible bidder to purchase the Lease (as hereinafter defined) from the Board (hereinafter referred to as the “Purchaser”); and

WHEREAS, the Board will enter into a lease purchase agreement (the “Lease”) and other related documents with the Purchaser in an amount not to exceed \$540,000 to finance the Equipment; and

WHEREAS, the Board desires to authorize the delegation of the award of the bid to the Business Administrator/Board Secretary and further authorizes the Board President, Business Administrator/Board Secretary, Financial Advisor and Special Counsel to prepare and to execute the Lease and certain other documents and agreements necessary or incidental to the transactions contemplated thereby;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MORRIS SCHOOL DISTRICT, IN THE COUNTY OF MORRIS, NEW JERSEY as follows:

Section 1. The Board hereby determines to finance the Equipment by means of a lease purchase financing in a principal amount not exceeding \$540,000 in accordance with the requirements of the Public School Contracts Law. The lease shall be for a period not to exceed five years and the interest portion of rent shall be calculated at a rate per annum not in excess of the rate set forth in the legally responsive bid producing the lowest yield. The Business Administrator/Board Secretary, the Financial Advisor, the Special Counsel and other appropriate representatives of the Board (the "Professionals") are hereby authorized to prepare the necessary timetables, bid documents

and other related documents as may be necessary and to take other steps necessary to prepare for and to implement the proposed financing.

Section 2. The Board hereby authorizes the publication of a request for bid if required in accordance with the Public School Contracts Law or the solicitation of quotes in order to prepare for the proposed transaction.

Section 3. The Board President and/or the Business Administrator/Board Secretary are authorized to award the bid and the Lease in accordance with the terms of this resolution to the lowest bidder in accordance with the bid proposals or quotes submitted to the Business Administrator/Board Secretary, which winning bid proposal or quote will be retained on file in the office of the Business Administrator/Board Secretary. The Purchaser's interest rate will be held fixed for a period of thirty (30) days from the date of the bid or such longer period as recommended by the Financial Advisor. If the closing does not occur within such thirty (30) day or longer period from the date of the bid, the interest rate will be calculated in accordance with the index rate recommended by the Financial Advisor as set forth in the bid specifications.

Section 4. The Board President and/or the Business Administrator/Board Secretary are hereby authorized to execute and deliver the Lease, an agent or an escrow agreement, an assignment agreement, if necessary, and such other documents as may be necessary to consummate the transaction in a form approved by Special Counsel. Specifically, the Board authorizes the Board President or the Business Administrator to establish an escrow account for the deposit of the Lease proceeds and to direct the deposit and investment of the Lease proceeds in the escrow in accordance with the requirements of law. The Business Administrator is also authorized to pay any agreed upon fees in connection with the transaction including any escrow agent fee. The Board President and/or Business Administrator are also authorized and directed to take on behalf of the School District such

other actions as shall be necessary and appropriate to accomplish the lease purchase financing for the Equipment in accordance with the terms of the Lease and this resolution and pursuant to the terms of the agreements and instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the School District in respect thereto.

Section 5. The payment of rent or other monies due under the Lease shall be made only from the General Fund of the School District. Neither the Board, the School District nor any agency, department or political subdivision thereof, shall be obligated to pay any sum due under the Lease to the Purchaser from any taxing source unless an appropriation is made in a duly approved budget of the School District. The obligations of the School District shall not constitute indebtedness of the School District or the constituent municipalities or of any department, agency or political subdivision thereof. The Lease shall set forth the term of the lease purchase agreement for the Equipment, the rental payments to be paid by the School District in respect thereof and the dates on which such rent shall be due and payable.

Section 6. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease, if applicable. The Board authorizes the Business Administrator to act and determine on behalf of the Board whether the Lease will be designated as "bank qualified" within the meaning of Section 265 of the Code. The Board hereby declares its intent to issue the Lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or to reimburse expenditures for the costs of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent

within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

Section 7. The references herein to officers of this School District and in actions taken on behalf of this Board include any interim, acting or successor officers holding those positions.

Section 8. Any action authorized herein taken prior to the adoption of this resolution is hereby ratified and deemed to be taken pursuant to this resolution.

Section 9. This resolution shall take effect immediately.

BIDS

Bid Renewal #18-027 Fire Alarm Repairs

Motion #22 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 18A:18A-42, bid for Fire Alarm Repairs, #18-027, having been duly advertised and received on October 30, 2018 and awarded on November 5, 2018 to American Protective Systems, Inc., Branchburg, NJ, shall be renewed for the second one-year renewal at a 0% increase for the 2020-2021 school year as set forth below:

	<u>American Protective Systems, Inc.</u>
Hourly Labor Rate:	
Normal Business Hours	\$95.00
Outside Normal Business Hours	\$142.50
Materials Markup	15%
Tool Rental	At Cost

Bid Renewal # 19-002(B) HVAC Time & Materials

Motion #23 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 18A:18A-42, the bid for HVAC Time and Materials, Bid #19-002 (B), having been duly advertised and received on June 18, 2019 and awarded on June 24, 2019 to KCG, Inc., Towaco, New Jersey, shall be renewed for the first one-year renewal at a 1.7% increase for the 2020-2021 school year as set forth below:

Service/Charge Per Hour	KCG, Inc.
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Refrigeration Repairman	\$82.38
Air Conditioning Repairman	\$82.38
Heating & Vent. Equip Repair Mechanic	\$82.38
Heating & Vent. Repair Journeyman	\$82.38
Temp Control Mechanic (Electric)	\$82.38
Temp Control Mechanic Journeyman (Electric)	\$82.38
Temp Control Mechanic (Pneumatic)	\$82.38
Temp Control Mech. Journeyman (Pneumatic)	\$82.38
Supervisor	\$82.38

Bid Renewal #19-003 Security System Maintenance/Monitoring

Motion #24 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 18A:18A-42, the bid for Security System Maintenance/Monitoring, #19-003, having been duly advertised and received on May 14, 2019 and awarded on June 3, 2019 to Triad Security Systems, Union, New Jersey, in the amount of \$55,560.00 for the annual maintenance of security equipment for all district schools, MHS Field House, MHS Press Box, Transportation Department and Liberty Street Maintenance Building shall be renewed for the first one-year renewal, at a 0% increase for the 2020-2021 school year as set forth below:

Services/Equipment Costs	Triad Security
Unit Price #1 – Dual Tech Motion Detector	\$350.00
Unit Price #2 – Passive Infrared Motion Detector	\$275.00
Total Installation	\$0.00
Total Maintenance (Per Month)	\$4,630.00

Bid Renewal # 19-006 District Computer Repairs

Motion #25 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 18A:18A-42, bid for District Computer Repairs, #19-006, having been duly advertised and received on May 14, 2019 and awarded on June 24, 2019 to Softnetworks, LLC, Whippany, NJ, shall be renewed for the first one-year renewal at a 0% increase for the 2020-2021 school year as set forth below:

District Computer Repairs	Softnetworks, LLC
Hourly Repair Rate	\$45.00
Material Mark Up %	10.00%

Bid Renewal # 19-008 Refuse Removal

Motion #26 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 18A:18A-42, the bid for Refuse Removal, Bid #19-008, having been duly advertised and received on May 21, 2019 and awarded on June 3, 2019 to Interstate Waste Services of New Jersey, Inc., Teaneck, NJ, shall be renewed for the first one-year renewal at a 0% increase for the 2020-2021 school year as set forth below:

Bidder	Base Amount	20 Yard Container @1 Call	30 Yard Container @ 1 Call
Interstate Waste Services of New Jersey, Inc.	\$93,169.48	\$419.20	\$510.00

ORGANIZATIONAL MOTIONS

Motion #27 that upon the recommendation of the Superintendent, the Board of Education approve the reorganization motions #1 - 46 as follows:

BOARD ORGANIZATION

1. **Board Secretary**
Motion, that Anthony LoFranco be appointed Board Secretary for the 2020-2021 school year.
2. **Assistant Board Secretary**
Motion, that Joan Frederick be appointed Assistant Board Secretary for the 2020-2021 school year.
3. **Purchasing Agent**
Motion that the Board approve the Business Administrator/ Board Secretary as the Purchasing Agent for the Morris School District for the 2020-2021 school year.

4. **Affirmative Action**
Motion, that the Business Administrator/Board Secretary and the Director of Human Resources, Personnel & Equity be appointed as the Affirmative Action Officers for the district for the 2020-2021 school year.

5. **Public Agency Compliance Officer (P.A.C.O.)**
Motion, that the Business Administrator/Board Secretary, be appointed as the Public Agency Compliance Officer for the district for the 2020-2021 school year.

6. **Custodian of School Records**
Motion, that the Business Administrator/Board Secretary be appointed the Custodian of School Records in accordance with the State of New Jersey Open Public Records Act (P.L. 2001,c.404,N.J.S.A. 47:1A-et seq) for the 2020-2021 school year.

7. **Auditor**
Motion that the firm of Hodulik & Morrison, a division of PKF O'Connor Davies, LLP be appointed the Auditor for the 2020-2021 school year.

8. **Architects of Record**
Motion that the firm, DiCara Rubino Architects & USA Architects be appointed as the Architects of Record for the 2020-2021 school year. Rate schedule on file in Business Administrator's office.

9. **Attorney**
Motion that the firm, Wiley, Malehorn, Sirota & Raynes be appointed Board Attorneys for the period July 1, 2020 - June 30, 2021 at the rates of: Attorney \$165/hr.; Paralegal \$85/hr.

10. **Special Counsel**
Motion that the following firms be appointed as Special Counsel for the period July 1, 2020- June 30, 2021:
Porzio, Bromberg & Newman at rates of: Attorney \$195/hr; Paralegal \$145/hr.
Cleary Giacobbe Alfieri Jacobs LLC at rates of:Partners/Counsel/Associates \$165/hr, Paralegal \$90/hr
Schenck Price Smith & King LLP at rates of: Partner/Counsel \$180/hr,
Sr. Associate \$170/hr, Jr. Associate \$160/hr, Paralegals \$100/hr

11. **School Physician**
Motion that Morristown Memorial Hospital Center of Atlantic Health Systems be appointed to provide physicians to the school district for the 2020-2021 school year.

12. **Orthopedic Doctor**
Motion that Dr. Berton Taffet be appointed the Orthopedic Doctor of Record for the 2020-2021 school year.

13. **Insurance Broker for Dental, Long Term Disability Benefits.**

Motion, that Brown & Brown of Livingston, N.J. be appointed the Insurance Broker for Dental, and Long Term Disability for the 2020-2021 school year.

14. **Insurance Broker**

Motion, that The Morville Agency, Newton, New Jersey be appointed Insurance Agent of Record for the 2020-2021 school year for property, casualty and liability insurance.

15. **Tax Shelter Annuities 403 (b) providers**

Motion, that the following be approved as authorized Tax Shelter Annuity Providers for The 2020-2021 school year.

Great West
Lincoln Financial
Lincoln Investment
Valic
Equitable (FKA Axa Equitable)
Security Benefit Advisors

16. **403(b) Plan Signers**

Motion, that the following individuals be authorized signers related to administrative functions pertaining to the same plan:

Business Administrator
Assistant Business Administrator
Payroll Supervisor

17. **457 Plan Provider**

Motion, that the following be approved as an authorized 457 Plan Provider for the 2020-2021 school year.

Lincoln Financial
Lincoln Investment
Valic
Equitable (FKA Axa Equitable)
Security Benefit Advisors

18. **457 Plan Authorized Signers**

Motion that the following individuals be authorized signers related to administrative functions pertaining to the 457 plan:

Business Administrator
Assistant Business Administrator
Payroll Supervisor

19. **Library Representative**

Motion, that the Superintendent of Schools, be appointed representative to the Morristown/Morris Township library for the 2020-2021 school year with Debra Gottsleben, as his designee.

20. **504 Coordinator**
Motion, that the Board approve the Director of Pupil Services as the 504 Coordinator for the 2020-2021 school year.
21. **Attendance Officer**
Motion that the Board approve Edward Conrads as the Attendance Officer for the Morris School District for the 2020-2021 school year.
22. **Asbestos Management Officer**
Motion, that the Director of Facilities be appointed as the Asbestos Management and PEOSA Officer/Coordinator for the district for the 2020-2021 school year.
23. **Indoor Air Quality Officer**
Motion, that the Director of Facilities be appointed as the Indoor Air Quality Officer for the district for the 2020-2021 school year.
24. **Integrated Pest Management Officer**
Motion, that the Integrated Pest Management Plan be approved and that the Director of Facilities be appointed as the Integrated Pest Management Officer for the district for the 2020-2021 school year.
25. **Right to Know Officer**
Motion, that the Director of Facilities be appointed as the Right to Know Officer for the district for the 2020-2021 school year.
26. **Chemical Hygiene Officer**
Motion, that the Chemical Hygiene Plan be approved and that the Director of Facilities be appointed as the Chemical Hygiene Officer for the district for the 2020-2021 school year.
27. **Authorizations**
Motion, that the Assistant Board Secretary or in his/her absence, the President, or the Vice President, act as Board Secretary in the absence of the Board Secretary.
28. **Business Administrator Authorization**
Motion that the Board of Education approve the Business Administrator/Board Secretary to do account transfers, pay bills and approve travel in accordance with policies #0147, 0147A, 3440 and 4440, Board Member Travel Expenses; Staff Travel Expenses and N.J.S.A. 18A:11-12, in between board meetings on an emergency basis with list of such transfers, payments and travel subject to presentation and ratification at the next business meeting of the board.
29. **Superintendent's Authorization**
Motion that the Board of Education approve the Superintendent of Schools or his designee to employ school personnel to fill vacancies in existing job classifications as they may occur in between board meetings on an emergency basis with a list of those employed subject to presentation and ratification at the next business meeting of the board.

30. **Charges for Reproducing Public Documents**

Motion, that the Board of Education approves the following rates for photocopying of public documents in compliance with NJSA 47:1A-1

Letter size or smaller	\$0.05/page
Legal size or larger	\$0.07/page

31. **Investments**

Motion, that the Board of Education authorize the Board Secretary and Assistant Board Secretary to invest district funds to maximize interest.

32. **Depositories**

Motion, that the following be named as depositories of public funds for Morris School District for the purpose of investments for the school year 2020-2021, effective July 1, 2020:

- Provident Bank
- Chase Bank of New Jersey
- TD Ameritrade -Escrow Financing
- US Bank - Escrow Financing
- New Jersey Cash Management Fund

33. **Wire Transfers**

Motion, that the Board of Education authorize wire transfer money between the following accounts with Authorized Signatories as listed below.

<u>SIGNATURE</u>		<u>AUTHORIZED</u>
Provident General Operating Account	JP Morgan Chase Bank ABA Beneficial Depository . Trust Co. Redemption AC Account	Business Administrator Assist Business Administrator
Provident General Operating Account	JP Morgan Chase Bank ABA Beneficial Depository Trust Co. Dividend Account	Business Administrator Assist Business Administrator
Provident General Operating Account	N.J.Cash Management Fund Account	Business Administrator Superintendent
Provident Agency Account	Visions Federal Credit Union	Business Administrator Assistant Business Administrator

34. **Petty Cash**

Motion, that the Board approve the following petty cash funds for the 2020-2021 school Year as per Policy 6620

Account Title	Custodian(s)	Amount	Maximum Single Expenditure

High School Office	Principal	\$ 450	\$50
Alexander Hamilton School	Principal	\$200	\$50
Hillcrest School	Principal	\$200	\$50
Sussex Avenue School	Principal	\$200	\$50
Thomas Jefferson School	Principal	\$200	\$50
Alfred Vail School	Principal	\$200	\$50
Woodland School	Principal	\$200	\$50
Normandy Park Magnet School	Principal	\$200	\$50
Lafayette Learning Center	Principal	\$200	\$50
Cafeteria Change Fund	Food Services	\$1000	\$0
Maintenance	Supervisor of Buildings and Grounds	\$200	\$50
Administration Offices	School Business Administrator/Board Secretary	\$1,000	\$500
Frelinghuysen Middle School	Principal	\$200	\$50
Transportation	Supervisor of Transportation	\$200	\$50
Pupil Services	Director of Pupil Services	\$400	\$100
Community School	Director of Community School	\$3,000	\$200
Community School Office Fund	Director of Community School	\$1,000	\$200

Requests for reimbursement must be made at least every three months. (May be requested sooner, if needed.)

35. **Designation of Depositories for School Funds**

Motion, that the depositories for General School funds for the Morris School District, for the school year 2020-2021, effective July 1, 2020, are as follows:

PROVIDENT BANK

1. General Account

3 Signatures Required

1. Board President
2. Board Vice President
3. Business Administrator
4. Assistant Business Administrator

- | | |
|---|---|
| 2. Payroll Account | <u>2 Signatures Required</u> <ol style="list-style-type: none">1. Board President2. Business Administrator3. Assistant Business Administrator4. Payroll Supervisor |
| 3. Payroll Deduction Account | <u>2 Signatures Required</u> <ol style="list-style-type: none">1. Business Administrator2. Assistant Business Administrator3. Payroll Supervisor |
| 4. Petty Cash Account | <u>1 Signature Required</u> <ol style="list-style-type: none">1. Business Administrator2. Assistant Business Administrator3. Superintendent4. Assistant Superintendent for Curriculum |
| 5. Coins for A Cause | <u>2. Signature Required</u> <ol style="list-style-type: none">1. Principal2. Secretary3. Helping Teacher |
| 6. J. Burton Wiley Scholarship Fund | <u>1 Signature Required</u> <ol style="list-style-type: none">1. Business Administrator2. Assistant Business Administrator3. Superintendent4. Assistant Superintendent for Curriculum |
| 7. Morristown HS Scholarship Fund | <u>1 Signature Required</u> <ol style="list-style-type: none">1. Business Administrator2. Assistant Business Administrator3. Superintendent4. Assistant Superintendent for Curriculum |
| 8. Dorothy F. Johnson Scholarship Account | <u>1. Signature Required</u> <ol style="list-style-type: none">1. Business Administrator2. Assistant Business Administrator3. Superintendent4. Assistant Superintendent for Curriculum |
| 9. Alfred Vail Activity Fund | <u>2. Signatures Required</u> <ol style="list-style-type: none">1. Principal |

2. Secretary
3. Helping Teacher

10. Alexander Hamilton Activity Fund

2. Signatures Required

1. Principal
2. Secretary
3. Helping Teacher

11. Sussex Activity Fund

2. Signatures Required

1. Principal
2. Secretary
3. Helping Teacher

12. Thomas Jefferson Activity Fund

2. Signatures Required

1. Principal
2. Secretary
3. Helping Teacher

13. Woodland Activity Fund

2. Signatures Required

1. Principal
2. Secretary
3. Helping Teacher

14. Frelinghuysen Activity Fund

2. Signatures Required

1. Principal
2. Supervisor of Instruction
3. School Treasurer

15. Frelinghuysen Athletic Account

2. Signatures Required

1. Principal
2. Supervisor of Instruction
3. School Treasurer

16. Hillcrest Activity Fund

2. Signatures Required

1. Principal
2. Secretary
3. Helping Teacher

17. Normandy Park Activity Fund

2. Signatures Required

1. Principal
2. Secretary
3. Helping Teacher

18. Morristown High School Athletic Account

2. Signature Required

1. Principal
2. Athletic Director
3. Director of Accts. Administration

- | | |
|---|---|
| 19. Morristown High School Activity Fund | 2. <u>Signature Required</u>
1. Principal
2. Vice-Principal
3. Director of Accts. Administration |
| 20. Morris School District
Cafeteria Account | 2. <u>Signatures Required</u>
1. District Food Service Liaison
2. Business Administrator
3. Assistant Business Administrator |
| 21. Morris School District Ann McGiffin's
Small Miracle Fund | 1. <u>Signature Required</u>
1. Business Administrator
2. Assistant Business Administrator |
| 22. Morris School District Salary Redirection
Account | 1. <u>Signature Required</u>
1. Business Administrator
2. Assistant Business Administrator
3. Payroll Supervisor
4. Any one of three AFLAC REP. |
| 23. Morris School District Capital Reserve
Accounts | 2. <u>Signatures Required</u>
1. Business Administrator
2. Assistant Business Administrator
3. Superintendent
4. Assistant Superintendent for
Curriculum |
| 24. Morris School District Maintenance Reserve
Account | 2. <u>Signatures Required</u>
1. Business Administrator
2. Assistant Business Administrator
3. Superintendent
4. Assistant Superintendent for
Curriculum |
| 25. Community School
Checking Account | 2. <u>Signatures Required</u>
1. Director
2. Business Administrator
3. Assistant Business Administrator |
| 26. Community School
Petty Cash Account | 2. <u>Signature Required</u>
1. Director
2. Assistant Business Administrator
3. Office Manager |
| 36. <u>Official Newspaper</u> | |

Motion, that the Daily Record be designated as the official newspaper of the Morris School District. Other notices, which require a broader circulation, shall also be published in The Star Ledger.

37. **Official Station**

Motion, that FOX TV (Channel 5) be designated as the official Television Station of Morris School District.

38. **Policy**

Motion, that all policies, rules, regulations, handbooks and other legislative or regulatory action of this Board, in force immediately prior to this reorganization meeting, are hereby continued in force, as if the Board Year had not changed.

39. **Curriculum**

Motion, that existing courses of study, course guides, instructional materials, handbooks, textbooks, curriculum, educational programs and services, and the five-year curriculum planning and evaluation schedule which all were in force immediately prior to this reorganization meeting are hereby continued in force as if the board year had not changed.

40. **Chart of Accounts**

Motion, that the Board approve the Chart of Accounts for the 2020-2021 school year as on file in the office of the Business Administrator.

41. **Award of Purchases, Contracts or Agreements**

Motion that the Board of Education approve, in accordance with Title 18A:18A-37(c), the authorization of the Business Administrator to award contracts that are in the aggregate less than 15 percent of the bid threshold without soliciting competitive quotes.

42. **Purchasing Limits**

Motion: WHEREAS, Anthony Lo Franco, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to **\$44,000**, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Morris School District Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the quote threshold amount of **\$6,600** and the bid threshold amount of **\$44,000** for the Board of Education, and further authorizes Anthony Lo Franco, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

43. **Tax Schedules**

Motion that the Board of Education approve the attached Tax Schedules for the Town of Morristown and Morris Township for the 2020-2021 school year.

44. **Authorization of Procurement of Goods/Services through Joint Purchasing Agreements for 2020-2021 School Year**

WHEREAS Title 18A:18A-11 provides that, “The Boards of Education, of two or more districts may provide jointly by agreement for the provision and performance of good and services for their respective districts, or one or more boards of education may provide for such provision or performance of goods or services by joint agreement with the governing body of any municipality or county, and

WHEREAS, the Morris School District has the need, on a timely basis, to procure goods and services utilizing Joint Purchasing Agreements, and

WHEREAS, the Morris School District desires to authorize its purchasing agent for the 2020-2021 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services utilizing joint purchasing agreements.

45. **Authorization of Procurement of Goods/Services through State Contracts for 2020-2021 School Year**

WHEREAS Title 18A:18A-10 provides that, “A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Morris School District has the need, on a timely basis, to procure goods and services utilizing State Contracts, and

WHEREAS, the Morris School District desires to authorize its purchasing agent for the 2020-2021 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors, as per list filed in the office of the Business Administrator/Board Secretary.

46. **Authorization for the Superintendent to request canine searches in the high school and middle school for the 2020-2021 school year.**

WHEREAS, the Morris School District Board of Education believes that random canine

searches promote a safe school environment and act as a means to educate and deter children from bringing illegal drugs to school; and

WHEREAS, the Morristown Police Department and the Morris Township Police Department, in cooperation with the Morris County Prosecutor's Office, will conduct suspicionless canine searches at the high school and middle school periodically throughout the school year; and

WHEREAS, these searches will be scheduled in advance and require the approval of the building principal and district superintendent; and

NOW, THEREFORE BE IT RESOLVED, the Morris School District Board of Education, in an effort to promote a safe, drug-free environment, authorizes the Superintendent to request the Morristown Police Department and the Morris Township Police Department to conduct suspicionless canine searches for the 2020-2021 school year.