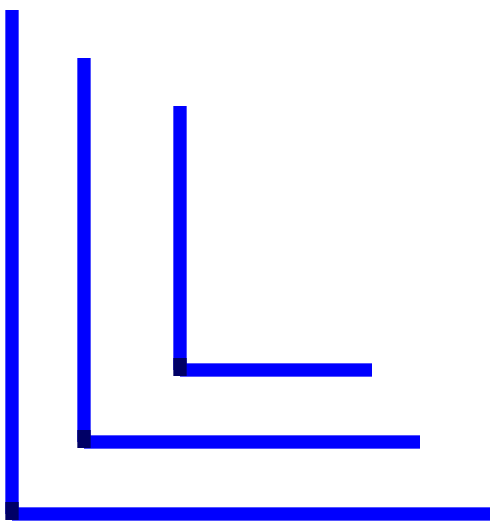


**ALUM ROCK UNION ELEMENTARY
SCHOOL DISTRICT**

BOARD OF TRUSTEES



**Special Board Meeting
August 30, 2017**

AMENDED



**Wednesday, August 30, 2017
AMENDED AGENDA NOTICE - SPECIAL BOARD MEETING**

Type: AMENDED AGENDA - SPECIAL BOARD MEETING

Time: 6:00 p.m.

Code: Regular #05-17/18

Location: ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT, 2930 Gay Avenue, San Jose, CA 95127; Board Room.

PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54953, MEMBER ANDRES QUINTERO WILL BE PARTICIPATING VIA TELECONFERENCE AT THE FOLLOWING LOCATION: Mission College, 3000 Mission College Boulevard, Santa Clara, CA, 95054, Gillmor Center, Study Area, 3rd Floor. This agenda will be posted at the foregoing location at least 24 hours before the August 30, 2017 Special Board Meeting is scheduled to commence. Public participation will be permitted at the Teleconferencing Location. Government Code Section 54953 requires that all votes taken during the Teleconferencing Meeting shall be by Roll Call.

In compliance with the Americans with Disabilities Act, if you need special assistance in order to participate in the public meeting of the Board of Trustees, please contact the Office of the Superintendent at (408) 928-6822.

1. OPEN SESSION - CALL TO ORDER AND ROLL CALL

1.01 CALL TO ORDER / ROLL CALL -- PRESIDENT KHANH TRAN.

2. BOARD BUSINESS

2.01 DISCUSSION/ACTION: Approval of Amended Job Description for Deputy Superintendent. This agenda item was submitted by President Khanh Tran.

2.02 ANNOUNCEMENT AND PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION (Government Code Section 54957.7).

2.03 ADJOURNMENT TO CLOSED SESSION: The Board will adjourn to Closed Session at approximately 6:05 p.m. Open Session will resume at the end of Closed Session in the Board Room at approximately 8:30 p.m.

3. CLOSED SESSION

3.01 INFORMATION/DISCUSSION/ACTION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957). Title: Superintendent.

3.02 INFORMATION/DISCUSSION/ACTION; CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9; Three (3) potential cases.

3.03 DISCUSSION/ACTION: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957).

4. RECONVENE TO OPEN SESSION - DISTRICT OFFICE BOARD ROOM

4.01 CALL TO ORDER AND PLEDGE OF ALLEGIANCE BY PRESIDENT KHANH TRAN.

4.02 REPORT OF ACTION TAKEN IN CLOSED SESSION.

5. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD

5.01 REQUESTS TO ADDRESS THE BOARD. Members of the public will be provided an opportunity to speak to the Board at the time the Open Agenda Items listed below are discussed.

6. CONTINUANCE TO BOARD BUSINESS

6.01 DISCUSSION/ACTION: Removal of Current Alum Rock Board President. This agenda item was submitted by President Khanh Tran.

6.02 DISCUSSION/ACTION: Nomination and Election of a New Board President. This agenda item was submitted by President Khanh Tran.

7. ADJOURNMENT

7.01 President adjourns the meeting.

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

Board of Trustees:

August 28, 2017

Subject: APPROVAL OF AMENDED JOB DESCRIPTION FOR DEPUTY SUPERINTENDENT

This agenda item was submitted by President Khanh Tran.

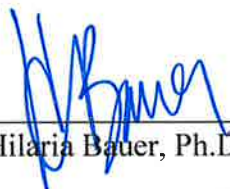
DISCUSSION/ACTION

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees: Meeting: August 30, 2017
Special Board Meeting

DISCUSSION/ACTION

Z.01
Agenda Placement


Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

**SPECIAL BOARD MEETING OF AUGUST 30, 2017
MEETING #05-17/18**

AGENDA ITEM: 2.01

I do not recommend the approval of the Amended Deputy Superintendent Job Description nor the appointment of this individual because of the following reasons:

1. This will create confusion among the staff, and it will generate an environment of mistrust about “who to follow”.
2. It breaks Section 2.6 of my Superintendent’s Contract.
3. The District has not allowed this position by way of position control and it’s not on our budget.

Superintendent Hilaria Bauer

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

JOB DESCRIPTION

I. Position

The deputy superintendent has a direct responsibility to the School Board and an indirect responsibility to the Superintendent; and serves as acting superintendent in the superintendent's absence, as well as acting as deputy in specific delegated responsibilities, or any responsibilities assigned and designated by the Board. The deputy is the superintendent's chief assistant and advisor in planning and operating the school district and has a balance of management skills, abilities, experience, and interpersonal skills to ensure collaborative and positive interactions with students, staff and community; leading toward a realization of shared vision of excellence for the students and staff in the Alum Rock Union School District.

II. Duties and Responsibilities

a. General

1. Assesses by way of observation and written reports all programs in all schools and departments and report findings and offer recommendation for improvements to the superintendent.
2. Works with the superintendent in interpreting district programs and reporting them to the community.
3. Represents the superintendent as designee at the superintendent's request.
4. Continually assess proposed state and federal legislation for district implications and consult with the superintendent regarding findings, conclusions and recommendations.
5. Evaluates assigned members of the management team.
6. Acts for the superintendent in the superintendent's absence.
7. Keeps the superintendent informed on all phases of the school programs.
8. Advises the superintendent in matters policy and decision.
9. Supports the School Board and/or the superintendent in any additional ways as directed.

b. Services

1. Develops goals and objectives with the superintendent's staff.
2. Coordinates all services and programs of the school district.
3. Hears controversies and complaints regarding district matters, and provide written summaries to the School Board and superintendent.
4. Provides leadership and coordination within the superintendent's staff and management.

DEPUTY SUPERINTENDENT JOB DESCRIPTION

5. Provides ongoing evaluation of district services and functions.
6. Oversees Human Resources and provides for management training and accountabilities within the school district.
7. Oversees the business department and bond programs.
8. Supervises and approves all district audit activities; and provides reports to the School Board and/or the superintendent.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

6.01

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

Board of Trustees:

August 28, 2017

Subject: REMOVAL OF CURRENT ALUM ROCK BOARD PRESIDENT

This agenda item was submitted by President Khanh Tran.

DISCUSSION/ACTION

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees: Meeting: August 30, 2017
Special Board Meeting

DISCUSSION/ACTION

6.01
Agenda Placement

Hilaria Bauer
Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

Board of Trustees:

August 28, 2017

Subject: NOMINATION AND ELECTION OF A NEW ALUM ROCK BOARD PRESIDENT

This agenda item was submitted by President Khanh Tran.

DISCUSSION/ACTION

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees: Meeting: August 30, 2017
Special Board Meeting

DISCUSSION/ACTION

6.02
Agenda Placement

Hilaria Bauer
Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____