



# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · [www.arusd.org](http://www.arusd.org)

September 14, 2017

To: Board of Trustees

From: Kolvira Chheng, Assistant Superintendent of Business Services

Re: Item #8.13.1 – RFQ Facilities Assessment

The table below reflects the proposed timeline for RFQ process for facilities assessment.

DATE	ACTIVITY
Week of September 18, 2017	RFQ Issued – First Advertisement
Week of September 25, 2017	RFQ Issue – Second Advertisement
Week of October 9, 2017	Mandatory Site Visits
Wednesday, October 25, 2017	Written requests for Interpretation, Correction or Modification
Week of October 30, 2017	District will respond to requests for clarification.
Thursday, November 9, 2017	Statements of Qualifications Due by 3:00 p.m.
Monday, November 20, 2017	Panel interview and make recommendation to the Board.
Thursday, December 14, 2017	Board Meeting - Tentative approval of Contract

Hilaria Bauer, Ph.D., Superintendent

Board of Trustees: Esau Ruiz Herrera, President · Andrés Quintero, Vice-President  
Dolores Márquez-Frausto, Clerk · Khanh Tran, Member · Karen Martinez, Member