



Students and Parents May/June Schedule Update Approved Plan to Resume Classes May 20 Through June 4

As directed by the Education Bureau (EDB), the high school will begin the process of a gradual start with the 9th and 10th grades. Starting with the underclassmen limits the disruption to the AP Exams and controls the amount of movement between classes on May 20th-22nd. The schedule outlined below is a working draft as the requirements from the EDB could change at any time. If any changes occur to this planning document we will promptly send a revised version to our community. A detailed schedule is available at the bottom of the document outlining the transition back to campus.

All students and faculty will be trained in the protocols listed below prior to gaining access to the campus. All students and parents will be notified of HKIS and the Education Bureau's guidelines for opening up and returning to campus. ***Students are not required to attend classes on campus and for families who are currently overseas, HKIS strongly recommends that they do not attempt to fly back to Hong Kong in an effort to have their children return to school.***

To Attend On-Campus Classes From May 20th

- Parents must complete travel declaration prior to the student returning to campus
- Students must bring and wear a mask each day when on campus
- Parents must take and record the temperature of their child each day in the booklet provided by HKIS on the first day back on campus.
- Students cannot come to campus if they are not feeling well or have a temperature of 37.5C/99.5F or higher.
- Students cannot gather in more than groups of 8 at anytime
- Students need to maintain social distance guidelines

Classroom Structure

- Faculty will Zoom LIVE during the day if needed and upload recordings by the end of the day to support students not on campus.
- Students are not required to be on campus

Guidelines for Returning to School May 20 to June 4:



Facilities

- Bathrooms cleaned every hour
- Classrooms cleaned after each class and prior to the next
- Classrooms set for students seating 1meter apart
- Single entrance and exit at the main gate on Redhill Road
- No food served to students on campus (bring own lunch)
- All doors locked at all times - students will enter with teacher

Preparation Steps

- Extended passing times
- Hand sanitizers in each classroom and offices
- Latex gloves for cleaning and masks for teachers
- Cleaning supplies for wipedown end of each block (faculty)
- Common spaces have been adjusted
 - Lunch will be assigned by grade level
 - Students will have 15-minutes to eat in the cafeteria

Health and Wellbeing

- Nurse on site with separate quarantine rooms
- 8 On-site counselors to support the mental well being of our students and faculty
- Protocols in place for any student or faculty with a fever or symptoms of any illness
- Good health and hygiene materials posted throughout the school
- Automatic hand sanitizer dispensers throughout the campus
- Bus company (Kwoon Chung Motors) notified of protocols for masks and temperature

Daily Attendance

- Attendance NOT mandatory
- Students will not be allowed on campus if they do not have a class (on half-day sessions)
- All students with a free period at the beginning or end of the day do not have to be on campus
- Any community member on campus must have a completed travel verification form, wear a mask, and have a temperature check

No Cafeteria or Food Available

- Only refilling stations will be available (no water fountain)

Calendar for Re-opening



May 28 - June 4th (8:30-2:50) on Campus Grades 9-11

- All rooms wiped down by faculty in between classes
- All rooms cleaned by FM during the lunch hour (11:05-12:15)
- All rooms deep cleaned at the end of the day

June 5th - No Classes

- Graduation 6:00 pm

June 8th-11th - No Classes

- Faculty Office Hours 8:30-11:30
- Individual conferences with students and parents
 - Time is set aside for parents and students to meet with faculty as needed to discuss the end of the year or any questions about transitions for 2020-2021
- Planning for 20-21 School year

**High School Calendar for May/June
(also updated in Schoology and Google Calendar)**

		June 2020		
June 1 Day 4 Grades 9 to 11 (on-campus and virtual)	2 Day 5 Grades 9 to 11 (on-campus and virtual)	3 Day 6 Grades 9 to 11 (on-campus and virtual)	4 Day 7 Special Schedule Grades 9 to 11 (on-campus and virtual)	5 No Classes TENTATIVE Graduation 6:00 pm
8:30-9:40	8:30-9:40	8:30-9:40		
9:55-11:05	9:55-11:05	9:55-11:05		
Lunch	Lunch	Lunch	8:30-9:00	
11:05-12:30	11:05-12:30	11:05-12:30	Farewell	
12:30-1:40	12:30-1:40	12:30-1:40	Assembly	
1:55-3:05	1:55-3:05	1:55-3:05		
3:05-3:30	3:05-3:30	3:05-3:30	9:00-9:30	
Student Contact Time	Student Contact Time	Student Contact Time	Homeroom and Yearbooks	
No Classes for Seniors	No Classes for Seniors	No Classes for Seniors	9:45-10:35	



			Period 7 10:50-11:40 Period 1 11:45-12:00 12:10-12:25 12:35-12:50 Lunch 1:00-1:50 Period 3 2:05-2:55 Period 5 Senior Graduation Rehearsal 11:45-3:00 Last Day (9-12)	
8 Teachers available to conference with families 8:30-11:30 Report Card by 4:00pm	9 Teachers available to conference with families 8:30-11:30	10 Teachers available to conference with families 8:30-11:30	11 Teachers available to conference with families 8:30-11:30	12 Faculty Last Day