

**Barre City Elementary & Middle School
Spaulding High School**

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Doing whatever it takes to ensure success for every child.

**Barre Town Middle & Elementary School
Central Vermont Career Center**

Carol Marold
Director of Human Resources

Emmanuel Ajanma
Director of Technology

Lauren May
Director of Early Education

Jamie Evans
Director of Facilities

Josh Allen
Communications Specialist

MEMORANDUM

TO: Barre Unified Union School District Facilities and Transportation Committee
Giuliano Cecchinelli - Chair, Tim Boltin - Vice Chair, Guy Isabelle,

DATE: June 2, 2020

RE: Barre Unified Union School District Facilities and Transportation Committee Meeting
June 8, 2020 @ 5:30 p.m. via Zoom Conference
Link: <https://us02web.zoom.us/j/87233374635?pwd=QjJQVk52a0VDTTZVak9CeEpwMnZSdz09>
Meeting ID: 872 3337 4635
Password: 9N7xLZ

Please Note: If you attend the meeting remotely you must state your name for the record to satisfy the Open Meeting Law

AGENDA

1. Call to Order
2. Additions/Changes to Agenda
3. Public Comment
4. Approval of Minutes
 - 4.1. Meeting Minutes of May 11, 2020
5. New Business
 - 5.1. Swish Representative - FDMA Buyers Group
6. Old Business
 - 6.1. Summer Projects Update
 - 6.2. SEA Project Update
 - 6.3. Electric Bus Update
7. Other Business
8. Items for Future Agenda
9. Next Meeting Date: Monday, July 13, 2020; 5:30 pm
10. Adjournment

BOARD/COMMITTEE MEETING NORMS

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

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BARRE UNIFIED UNION SCHOOL DISTRICT FACILITIES AND TRANSPORTATION COMMITTEE MEETING

Video Conference via Zoom
May 11, 2020 - 5:30 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Giuliano Cecchinelli, Chair - (BC)
Tim Boltin, Vice Chair - (BC)
Guy Isabelle – (At-Large)
Andrew McMichael

COMMITTEE MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

Luke Aither, SHS Assistant Principal
Hayden Coon, BCEMS Principal – joined at 5:49 p.m.
Jamie Evans, Facilities Director
Scott Griggs, CVCC Assistant Director
Jennifer Nye, BTMES Principal

GUESTS PRESENT:

Dave Delcore – Times Argus

1. Call to Order

The Chair, Mr. Cecchinelli, called the Monday, May 11, 2020 BUUSD Facilities and Transportation Committee meeting to order at 5:32 p.m., which was held via video conference.

2. Additions and/or Deletions to the Agenda

Delete 8.1 Electronic Busing, Transportation for SHS, and Transportation for Middle School Sports
Delete 8.2 SWISH Products - Representative

3. Public Comment

None.

4. Approval of Minutes

4.1 Approval of Minutes – April 13, 2020 BUUSD Facilities and Transportation Committee Meeting

The Committee agreed by consensus to approve the Minutes of the April 13, 2020 BUUSD Facilities and Transportation Committee meeting.

5. New Business

None.

6. Old Business

6.1 Projects Update

SHS – Mr. Evans advised that the underground heating line replacement is on track.

BTMES – Removal of the canopy is still slated for this summer. Mr. Evans will be meeting with a contractor to assist with writing specifications. An RFP will be sent out once the specifications are completed.

BCEMS – Phase 1 of the bus loop project is proceeding. The permit paperwork has been filed. The RFP will be going into the newspaper later next week. Phase 1 involves removing the curved loop so that all buses will be able to park in a straight section parallel to the building.

BUUSD – Work on the parking lot in back of the building is proceeding. The contractor will be starting work soon and agrees that no billing will take place until after 07/01/2020. The project involves removing one foot of top soil, placing filter cloth, and covering the filter cloth with crushed stone. A storm drain will be added to assist with water run-off. Mr. Evans provided clarification regarding

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the new parking lot; which will not loop around the building and have a separate exit. Cars will enter and exit the property from the existing entrance/exit curb cut.

Electric Buses – Mr. Evans advised that there is no new news on this matter. Mrs. Perreault, Mr. Evans, and a number of other individuals meet weekly on this subject. Grant funding is still available. Mr. Evans is currently waiting for some additional details on the chargers. A Letter of Agreement was signed today.

6.2 SEA Project

The SEA Project is progressing well. Several new individuals have joined the weekly Wednesday meeting. Discussion has included student counts, layout of rooms, and installation of a kitchen. The closing is set for 05/22/2020. The existing storage building has been inspected and found to contain no asbestos. The BUUSD will try to sell or donate the existing building (rather than destroying it). The existing storage building is on a concrete slab and can be jacked up and put on a trailer (for removal). In response to a query regarding the RFP for construction of the new building, Mr. Evans advised that the BUUSD is getting close to the end of the timeframe for sending out an RFP for construction to begin this fall. There have been no issues to date, and it is anticipated that the new building can be completed prior to the start of the 2021/2022 academic year. Mr. Isabelle queried regarding Minutes of the Wednesday meetings. Mr. Evans advised that there are no formal meeting Minutes being taken specifically for the Wednesday meetings, but that many e-mails are being printed and much documentation is being saved in a project binder. Mr. Isabelle would like to see that everything is documented. Mr. Cecchinelli queried regarding potential storage issues in the new building. It was noted that there is storage space in closets in some of the rooms, but that there are no large areas or rooms dedicated to storage. It is not known if the existing barn can be used for storage or if students could ever be allowed to enter the barn. The barn does not have a sprinkler system. Use of the barn would most likely be a decision to be made by the Fire Marshall. Much discussion has been held regarding the kitchen area in the new building. It is important to see that a kitchen is built, and built right, such that it will be able to accommodate an increasing student population. Mr. Evans believes that folks are pleased with the building design, including Board Chair, Mr. Malone.

7. Other Business

Mr. Cecchinelli queried regarding removal of the fence at the end of the student parking lot, and whether or not there was discussion with the neighboring property owner. Mr. Evans advised that discussion was held with the owner of the neighboring property, and they approved of removal of the fence. The fence was replaced with a guardrail. Mr. Cecchinelli queried regarding any liability relating to individuals climbing over the guardrail and getting into the water on the neighbor's property. Mr. Cecchinelli is concerned and asked if a fence is required to be around the water. Mr. Evans advised that it would be very difficult for a car to go over the guardrails into the water, and that he believes the property owner would be liable for constructing a fence (to keep individuals out of the water) if one is required (as the water is on the neighboring property, not SHS property). Mr. Evans will check with VISBIT regarding what if anything is required of SHS/the BUUSD.

In response to a query regarding discolored paint on the woodchip smokestack (paint issue or something wrong with the smokestack), Mr. Evans advised that there is an issue with the paint and that the paint issue is not confined to just the smokestack.

Mrs. Nye queried regarding the status of the storm water run-off project at BTMES. Mr. Evans believes the BUUSD is currently waiting to hear back from the Friends of the Winooski. Friends of the Winooski used grant money for the planning phase, and Mr. Evans understands that they were also going to try to secure grant funding for the project, if given the OK by BTMES/BUUSD. The BTMES Board did grant permission for the project to proceed.

Regarding like supplies with differing prices (from SWISH), it was discovered that SHS was not listed as being in the FMDA buying group, and needed to be added. Mr. Cecchinelli and Mr. Evans believe discussion of purchasing from SWISH should be held at a Facilities/Transportation Committee meeting rather than at a Finance Committee meeting. Mr. Evans had hoped to postpone attendance of the SWISH representative until meetings were held in a physical location. It may be difficult to hold the necessary discussion via video conference. Mr. Evans will check to see if any necessary paperwork can be obtained in advance, so that discussion could be held on video conference, with all parties having copies of the paperwork. Mr. Evans advised that the discussion will most likely be lengthy. Mr. Cecchinelli would like to revisit this topic at next month's meeting, at which point the Committee may be able to ascertain when best to add the SWISH representative to a meeting agenda.

8. Items to be Placed on Future Agendas

- Project Updates
- SEA Project Update
- SWISH Representative – FMDA Buyers Group
- Electric Bus Update

9. Next Meeting Date

The next meeting is Monday, June 8, 2020 at 5:30 p.m., via video conference.

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10. Adjournment

The Committee agreed by consensus to adjourn at 6:00 p.m.

Respectfully submitted,
Andrea Poulin