

## **Extended School Year (ESY)**

### **General Information**

- Program is scheduled to run July 6- July 30, Monday through Thursday at Burnham School.
- There will be three different times for groups this year all falling between 8:00-11:15. There will be an 8:00-11:00 group, 8:00-9:30 group and a 9:45-11:15 group.
  - Two elementary classes from 8:00-11:00
  - One middle-high class from 8:00-11:00
  - One class of reading students from 8:00-9:30
  - One class of reading students from 9:45-11:15
  - Preschool students working directly with Mr. Weymouth to schedule a time between 8:00-11:00
- No visitors will be allowed into the building during ESY- Access is limited to staff and students.
- Parents must wear masks at pick-up and drop-off.
- No food will be allowed during the program hours.
- Water bottles will be made available by the school.
  - They cannot be brought in from home
- Parent transportation is highly encouraged.
- Students will not bring any toys or materials to the program.

### **Current work**

- District teams have met to review the Governor's Summer School Guidance and taken necessary steps to ensure compliance with safety guidelines and rules set forth.
- District has ordered all necessary Personal Protective Equipment (PPE), cleaning supplies and signs to ensure adherence to the plan.
- Nurses, with the Guidance of our Medical Advisor, Dr. Kristi Beck, are working on protocols to support student health and safety. Additionally, all four district nurses are participating in contact tracing training.
- If all necessary materials are not in place by the start of ESY and we cannot ensure student and staff safety, an alternate plan will be implemented.

### **Prior to Student and Staff Arrival at ESY**

#### Training and Sharing of Information

- A training video for students and staff that covers social distancing, PPE, and hygiene practices will be provided prior to the start of the program and reviewed again on the first day of the program.

## Transportation

- The Governor encourages parent transportation (safest for students) but buses will be provided for those who need transportation.
- Bus monitors will be provided on each bus to ensure masks are worn and appropriate seating rules are followed.
- Bus monitors will take a student's temperature before the child gets on the bus.
  - Students who have temperatures higher than 100 will not be allowed on the bus
- Face masks will need to be worn on the bus by driver, monitor and students.
- A cleaning protocol will be put in place and an entry and exit plan will be put in place so students are not walking by seated students. First student on the bus route goes to the back of the bus- next student one row up diagonally seated from the other student, etc.

x=student

Bus diagram

x		x		x	
	x		x		x

## **Upon Arrival at ESY**

### Screenings

- A nurse will be present in the building during the designated school hours.
- All staff and students are required to be screened for observable illness and to confirm that temperatures are below 100 degrees before coming into the building.
  - If the temperature is greater than 100°, the student or staff member cannot come into the building
- Staff will use touchless thermometers and wear masks and face shields during the screening.
- Parents who transport students will be asked to remain until the student's temperature is taken, and they are cleared to enter the school building.
- Staff and students will be encouraged to self-report symptoms.

### The Nurse and the Nurse's Office

- The nurse will call each family if a student is absent from the program.
  - Please share any days that you know in advance that your student will not be in attendance
- There will be two nurse's offices.
  - One for bumps and bandaids (In the main office)
  - One for any student with suspected COVID symptoms- respiratory issues, GI issues, sore throat, temperature (Alternate location in the building)

- Parents need to provide current and reliable contact numbers and emergency contacts, if the parent cannot be reached, as a sick child would need to leave the program as quickly as possible.
- If a student is sent home sick, the student will not be allowed to return to the program until the nurse receives a doctor's note allowing the child to return.

#### Class Size Restrictions

- No more than one teacher and ten individuals are allowed in a classroom (our space allows for 6 feet between 10 desks)
  - Currently our "classes" have groups smaller than ten (staff included)
- Desks will be turned forward to limit transmission potential

#### Limited Contact with the Larger ESY Group

- Each "class" or group of students will have their own entrance and exit. Students will be self-contained in one room. Many entrances/exits are directly into the classroom. If your student's group does not have an entrance directly into a classroom, they will have their own entry and exit door that is only for their class use.
- Elementary classrooms have their own bathroom in their assigned classroom.
- Middle school and reading students will have their own bathroom outside of their classrooms.
- Preschool students will use the bathroom in the "bumps and bandaids" nurse's office.
- Two related service providers (OT, Speech) are working on ways to see students remotely while they are in summer program. PT will see students outside, weather permitting, or in the gym(right outside of your child's classroom)- one at a time. This will allow us to limit students' movements throughout the building.

#### Masks

- All students and staff must wear masks.
  - The only mask exemption is if the student has a medical condition that does not allow mask wearing.
- The district will provide masks to students and staff who don't have masks.
- If there will be close contact between a staff member and a student due to student needs, staff must wear surgical masks and face shields.
- 6 feet social distance must always be maintained except for accommodating students with health care or safety needs.

#### Materials

- There will be no sharing of any materials between students
- Please leave district provided devices home- devices for ESY will be provided as needed.
- Each student will have their own box or baggie of materials.
- Materials requiring cleaning and disinfecting will be cleaned and disinfected at the end of each day.
- Teaching teams - teachers/paras will be kept consistent to minimize cross-contamination

## Bathrooms

- Each group has their own identified bathroom.
- The district has identified a separate bathroom for students who may become ill or are suspected of being ill.

## **Cleaning Guidance**

### Cleaning and Disinfecting

- Cleaning guidelines per the CDC will be used.
- An additional custodian has been assigned to the building to support cleaning requirements.
- Signs will be posted.
  - Stop the Spread- Handwashing
  - Social Distance
  - Mask Zone
- All rooms will be cleaned and disinfected two times a day, and spot disinfect high touch surfaces throughout the day.
  - Conduct disinfection in absence of children
  - Bathrooms will be cleaned multiple times throughout the day since they are high traffic areas
- A trash can and paper towel rolls will be placed by the bathroom door to avoid students and staff having to grab a door handle with a clean hand.
- Cleaning logs will be implemented for our custodial staff, and monitored by the Director of Facilities
- Alcohol sanitizers will be placed at each school entrance and in every classroom.

## **Procedures if someone tests positive for COVID**

- Testing for covid-19 will be available for staff and students.
  - Nurse have worked with our medical advisor and Health Department to identify testing spots
- Contact tracing within the school community will be conducted by our school nurses.
- Staff and families will be notified if someone in the program tested positive for COVID.
- A decision to suspend or close the program will be made by the Superintendent.