



# SHIRELAND

## TECHNOLOGY PRIMARY



### **Applicant Information**

Cleaner

Shireland Technology Primary

## The MAT

The Shireland Collegiate Academy Trust objectives:

- A MAT where outcomes for young people in terms of progress are above the national average.
- A MAT where our academies are either Good or Outstanding within 3 years of joining.
- A financially healthy and stable MAT.
- A MAT that prides itself on its use of technology for teaching and non-teaching aspects.
- A MAT with a structure for rapid growth when needed.
- A MAT that builds partnership working to achieve outstanding educational outcomes and experiences.

Founded in April 2007 with two academies, currently there are four in the family with others set to join in the near future.

## Our 5 Year Strategy

To build a better future for all within our Academies who in turn will positively impact their communities.

- To grow to a Trust of 10 Academies.
- To expand within the Primary sector using technology as a key too for progress with the Free School programme as our main delivery vehicle.
- To establish an operating model that creates a proactive and process driven delivery support model.
- To ensure each academy has a wraparound structure for pastoral support including behaviour.
- To create a curriculum delivery model within each of our academies that is responsive to change and can be adapted to meet individual student's needs.
- To create a model of inter-academy support and skill sharing to support student and staff progression.

## Applications

Thank you for your interest in the post. Please note the closing date for applications is **8.00am Wednesday 1<sup>st</sup> July 2020.**

Completed applications and supporting documents should be sent via email to [HR@collegiateacademy.org.uk](mailto:HR@collegiateacademy.org.uk)

## **JOB DESCRIPTION**

**POST: Cleaner**

**GRADE: Fixed Point 1**

**HOURS: 1 x 15 hours per week (mornings), 52 weeks. Hours may alter for Academy events and holiday periods.**

**1 x 10 hours – hours to be confirmed**

**REPORTS TO: Campus/Site Manager**

To undertake, as part of a team and under supervision, the cleaning of designated areas to ensure they are maintained in a clean and hygienic condition.

### **Duties and responsibilities: -**

- Routine cleaning of premises and furnishings in all room types during term time, to include vacuuming, damp dusting, mopping, machine cleaning floors, polishing and emptying of litter bins.
- Periodic cleaning of premises and furnishing during periods of school closure, to include scrubbing/stripping of floors, wall washing, carpet shampooing and cleaning of internal glass.
- Use of all types of electrical cleaning equipment, e.g. scrubber/polishers, carpet extraction machines subject to appropriate training.
- Cleaning of toilets and sanitary areas to include where necessary the removal of body emissions to maintain the required standard of hygiene.
- To work at all times under the direction of the Site Manager.
- To inspect and report any defects to the Site Manager.
- To replenish all consumables as and when required e.g. soap, toilet paper etc.
- Use of access equipment to clean areas not accessible from floor level subject to a safe system of work.

Such other duties as may be appropriate to achieve the objectives of the post or to assist the Academy in the fulfilment of its objectives commensurate with the post holder's salary grade, abilities and aptitudes.

**The Shireland Collegiate Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.**

### Person Specification

**Job Title: Cleaner**

Category	Essential	Desirable
<b>Physical</b>	<ul style="list-style-type: none"> <li>Able to meet the physical demands of the role.</li> </ul>	
<b>Qualifications</b>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Relevant Health and Safety training.</li> </ul>
<b>Experience</b>		<ul style="list-style-type: none"> <li>Experience in a cleaning role.</li> <li></li> </ul>
<b>Training</b>	<ul style="list-style-type: none"> <li>Willing to participate fully in all relevant training.</li> </ul>	
<b>Special Knowledge</b>	<ul style="list-style-type: none"> <li>Understanding of safeguarding children and the boundaries between adults and children in a school setting.</li> </ul>	<ul style="list-style-type: none"> <li>Use of industrial cleaning equipment.</li> </ul>
<b>Circumstances</b>	<ul style="list-style-type: none"> <li>Able to work during school holiday periods.</li> <li>Able to work flexibly for Academy events and during holiday periods.</li> </ul>	
<b>Disposition</b>	<ul style="list-style-type: none"> <li>Reliable, organised able to work effectively as part of a team.</li> <li>Be able to work on own initiative when required.</li> </ul>	
<b>Practical and Intellectual Skills</b>	<ul style="list-style-type: none"> <li>.</li> </ul>	
<b>Legal Requirements</b>	<ul style="list-style-type: none"> <li>Enhanced Disclosure and Barring Service Check.</li> </ul>	

### Timeline

**Closing date for applications is: 8.00am Wednesday 1<sup>st</sup> July 2020.**

Following the shortlisting process, successful candidates will be invited for interview.

If after reading the information provided you feel that you meet the specification for the post, we would like to hear from you.

Please email your completed application form to: [HR@collegiateacademy.org.uk](mailto:HR@collegiateacademy.org.uk)