

Hanford Elementary School District

REGULAR BOARD MEETING AGENDA

Wednesday, June 10, 2020

HESD District Office Board Room

714 N. White Street, Hanford, CA

In accordance with Governor Newsom's Executive Order N-29-20 Paragraph 3, the HESD Board Meeting will have teleconferencing and video conferencing available.

For members of the public interested in remotely viewing the HESD Board Meeting please visit the following link to access the live video stream:

<https://www.hanfordesd.org/hesdtv>

Individuals who wish to address the Board may do so by

- Submitting an email to public-comment@hanfordesd.org
- Leaving a voice message by calling 559-585-3604 (voice message will be transcribed).

Please include your name, agenda item number or subject matter being addressed, along with a 250-word description of the subject matter being addressed.

Voice message public comments must be received no later than 3:30 p.m. on the day of the meeting in order to be part of the record for the Board's information and/or discussion.

Public comments submitted by e-mail or voice message will be included in the minutes.

Please note that consistent with Board Bylaw 9323, any statements submitted for public comment that are inappropriate in nature, including, but not limited to statements that are obscene, threatening or substantially disruptive to school operations, will either be redacted, or will not be posted.

OPEN SESSION

5:30 p.m.

- Call to Order
- Members Present
- Pledge to the Flag

CLOSED SESSION

- **Public Employee Performance Evaluation** (GC 54957) – Superintendent

OPEN SESSION

Take action on closed session items

5:30 P.M. **PUBLIC HEARING:** 2020-2021 Hanford Elementary School District Budget (Endo)

To view the budget visit:

<https://resources.finalsite.net/images/v1591130608/hesdk12caus/mc4pkgrfn7zofybyq5beo/2020-2021budgetbook.pdf>

1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the President and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to remember

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Accept warrant listings dated May 22, 2020 and May 29, 2020.
- b) Approve minutes of the Regular Meeting held on May 27, 2020.
- c) Approve donation of \$456.00 from The Bevenity Community Impact Fund.
- d) Approve donation of \$101.60 from Box Top Education.

3. INFORMATION ITEMS

- a) Receive for information the following revised Exhibit: (Endo)
 - E 3553 – Free Reduced Meals
- b) Received for information the monthly financial reports for the period of 07/01/2019-05/31/2020 (Endo)

4. BOARD POLICIES AND ADMINISTRATION

- a) Consider approval of the Memorandum of Understanding between the Kings Behavioral Health (McConnell)
- b) Consider approval of the consulting services from Forensic Analytical Consulting Services, Inc. for Lee Richmond (Mulligan)
- c) Consider approval of the consulting services from Forensic Analytical Consulting Services, Inc. for Roosevelt Elementary (Mulligan)
- d) Consider approval of Memorandum of Understanding with Champions Recovery Alternative Programs for 2020-2021 (Strickland)

5. PERSONNEL (Martinez)

- a) Employment
 - Certificated Teachers, effective 8/6/2020
 - Eric Amaral, Physical Education Teacher, Probationary
 - Sally Calderon, Physical Education Teacher, Probationary
 - Kayla Clement, Physical Education Teacher, Intern
 - Raymond Damian, Teacher, Probationary
 - Lisa Eastman, Teacher, Intern
 - Angel Hawkins, Teacher, Intern
 - Samantha Javaux, Teacher, Probationary
 - Kristy Kairis, Teacher, Probationary

Certificated Teachers, effective 8/6/2020

- Deloris Keeton, Nurse, Probationary
- Erin King, Teacher, Probationary
- Cecily Perez, Teacher, Intern
- Roxana Rodriguez, Teacher, Probationary
- Kyle Smith, Physical Education Teacher, Probationary

Certificated School Nurse, effective 8/4/2020

- Deloris Keeton, School Nurse, Probationary

b) Short-term Employment

Seamless Summer Meal Program

Mondays only, effective 6/8/20 to 6/29/20

Kennedy

- Gina Wibeto, Food Service Utility Worker – 6.0 hrs.
- Alma Piña, Food Service Worker I – 3.75 hrs.
- Lucila Cervantez, Food Service Worker I – 3.0 hrs.
- Tammy Morrison, Food Service Worker I – 3.0 hrs.
- Perla Leon Perez, Food Service Worker I – 3.0 hrs.

Lincoln

- Wendi Santimore, Cook/Baker – 6.0 hrs.
- Jamie Reyes Camargo, Food Service Utility Worker – 5.5 hrs.
- Daisy Maya Gaona, Food Service Worker I – 3.75 hrs.
- Dezirae DeSoto, Food Service Worker I – 3.0 hrs.
- Audra Jaurigui, Food Service Worker II – 3.0 hrs.

Monroe

- Teresa Coyt, Cook/Baker – 6.0 hrs.
- Waive Maze, Food Service Utility Worker – 5.5 hrs.
- Amanda Smith, Food Service Utility Worker – 3.75 hrs.
- Ashley Acle, Food Service Worker II – 3.0 hrs.
- Michelle Martinez, Food Service Worker I – 3.0 hrs.
- KeAura Muldrow, Food Service Worker I – 3.0 hrs.

King

- Corina Carrera, Cook/Baker – 6.0 hrs.
- Stacy Freitas, Food Service Utility Worker – 5.5 hrs.
- Naomi Gaffney, Food Service Worker I – 3.75 hrs.
- Maribel Garcia, Food Service Worker I – 3.0 hrs.
- Leonor Littlejohn, Food Service Worker I – 3.0 hrs.
- Mayra Rodriguez-Delgado, Food Service Worker I – 3.0 hrs.

Food Services (District Kitchen)

- Vicky Eversole, Food Service Worker II – 3.0 hrs.

c) Resignations

- Dorinda Burdick, Substitute Yard Supervisor, effective 11/1/19
- Emily Combado, Account Technician III – 8.0 hrs., Fiscal Services, effective 5/20/20
- Christopher Fannin, Teacher, Washington, effective 6/5/20
- Cheri Patterson, Substitute Yard Supervisor, effective 3/3/20
- Sarahi Vazquez, Yard Supervisor – 3.25 hrs., Lincoln, effective 6/5/20

d) Retirement

- Piedad "Merci" Murillo, READY Site Lead – 5.0 hrs., Hamilton, effective 6/5/20

e) Promotion/Transfer

- Angela Protzman, from Teacher at Wilson to Learning Director at Lincoln, effective 7/28/20

6. FINANCIAL (Endo)

- a) Consider approval of the Kings County Treasurer's Quarterly Compliance Report
- b) Consider approval of food services agreements with the Kings County Office of Education, St. Rose McCarthy Catholic School and Hanford Christian School
- c) Consider approval of lease agreements with Mobile Modular

ADJOURN MEETING

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 06/01/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: 06/10/2020

ITEM:**PUBLIC HEARING** - 2020-2021 Hanford Elementary School District Budget**PURPOSE:**

The proposed 2020-2021 Hanford Elementary School District Budget that will be reviewed during the public hearing.

The Budget can be viewed at:

<https://resources.finalsite.net/images/v1591130608/hesdk12caus/mc4pkgrfn7zofybq5beo/2020-2021budgetbook.pdf>

FISCAL IMPACT:

The fiscal impact of the budget will be discussed at the public hearing.

RECOMMENDATIONS:

This item is informational only.

PUBLIC NOTICE

2020-2021 Budget Hearing

Public Hearings for the 2020-21 Hanford Elementary School District Local Control Accountability Plan and District Budget will be held by the Trustees of the Hanford Elementary School District on June 10, 2020, at 5:30 p.m. in the District Office Board Room at 714 N. White Street, Hanford, CA 93230.

Any taxpayer directly affected by the Hanford Elementary School District may appear before the Trustees of the Hanford Elementary School District and speak on the proposed budget or any item therein. The proposed budget may be inspected by the public from June 3, 2020, 7:30 a.m. to 4:30 p.m., through June 10, 2020, 7:30 a.m. to 4:30 p.m., in the District Office at 714 N. White Street, Hanford, CA 93230.

Date to Publish: May 27, 2020

Paper to Publish: Hanford Sentinel

Contact: David Endo

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 06/01/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 06/10/2020

ITEM:

Consider approval of warrants.

PURPOSE:

The administration is requesting the approval of the warrants as listed on the registers dated: 05/22/20 and 05/29/20.

FISCAL IMPACT:

See attached.

RECOMMENDATIONS:

Approve the warrants.

Warrant Register For Warrants

Dated 05/22/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12637721	7003	ALL VALLEY PRINTING INC. Instl Matls	\$514.80
12637722	4566	ALLIED STORAGE CONTAINERS Rentals	\$188.76
12637723	7230	ARDENT GENERAL INC Buildings & Improvements	\$156,294.79
12637724	6253	AT&T Telephone	\$2,296.23
12637725	3947	ATKINSON ANDELSON LOYA RUUD & ROMO Legal	\$6,239.63
12637726	4119	KRISTINA BALDWIN Staff Appreciation Supplies	\$30.63
12637727	5697	CALIFORNIA SCIENCE CENTER Study Trip	\$25.00
12637728	3973	DANIELLE DARPLI Mileage	\$37.20
12637729	4815	DIGITECH INTEGRATIONS INC Other Services	\$4,051.00
12637730	5786	DOCUMENT TRACKING SERVICES Other Services	\$174.15
12637731	5360	EDUPOINT EDUCATIONAL SYSTEMS Tech Services	\$3,750.00
12637732	7317	FORENSIC ANALYTICAL SERVICES INC. Buildings & Improvements	\$787.50
12637733	5314	THE GARLAND COMPANY INC Buildings & Improvements	\$4,188.39
12637734	1393	GAS COMPANY Gas	\$529.91
12637735	2157	YOLANDA GOMES Rewards	\$65.22
12637736	2188	THE HOME DEPOT PRO Custodial Supplies/Warehouse	\$18,225.37
12637737	3760	KINGS COUNTY AIR Buildings & Improvements	\$36,398.00
12637738	808	KINGS WASTE & RECYCLING Garbage	\$764.00
12637739	7522	LANE ENGINEERS INC Land Improvements	\$1,380.00
12637740	5307	JENNIFER LEVINSON Staff Appreciation Supplies	\$117.82
12637741	7260	LOWE'S PRO SERVICES Maintenance Supplies	\$539.89
12637742	970	MERCED CO. OFFICE OF EDUCATION Inst'l Consultant	\$1,200.00
12637743	1058	OFFICE DEPOT Office Supplies	\$664.51
12637744	4518	R MARK RICHARD Repairs	\$58,050.00
12637745	7485	RIVERSIDE COMMUNITY CARE INC. Instl Matls	\$1,030.00
12637746	5079	SCHOOL KIDS HEALTHCARE Warehouse	\$106.50
12637747	1327	SCHOOL SPECIALTY Equipment	\$1,233.06
12637748	6826	SITELOGIQ Land Improvements	\$9,776.90
12637749	1392	SOUTHERN CALIFORNIA EDISON CO. Electricity	\$6,846.30
12637750	773	SPORTS OFFICIATING SERVICE Inst'l Consultant	\$731.00
12637751	1403	STANISLAUS FOUNDATION – DENTAL Other Services	\$1,435.10
12637752	5622	JOANNA STONE Mileage	\$68.31
12637753	2207	STUDIES WEEKLY INC. Textbooks	\$32.12
12637754	1575	WALMART COMMUNITY RFCSLLC Homeless Needs	\$748.60

Total Amount of All Warrants:

\$318,520.69

Credit Card Register For Payments
Dated 05/22/2020

Document Number	Vendor Number	Vendor Name	Amount
14028639	5339	BEYOND MENTION DESIGNS LLC Instl Matls	\$404.60
14028640	5139	DLT SOLUTIONS LLC Software Licenses	\$18,908.02
14028641	652	HANFORD SENTINEL Other Services	\$802.59
14028642	5690	INDOFF INCORPORATED Office Supplies	\$92.22
14028643	1111	J W PEPPER & SON INC Band Matls	\$39.02
14028644	806	KINGS COUNTY TROPHY Instl Matls	\$1,392.11
Total Amount of All Credit Card Payments:			\$21,638.56

Warrant Register For Warrants

Dated 05/29/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12638291	7583	DEVIN ALEXANDER Reissue Payroll	\$203.17
12638292	6783	CHRYSTINA ARMS Payroll Liability Holding	\$20.93
12638293	6253	AT&T Telephone	\$40.55
12638294	3258	BANK OF AMERICA Travel & Conf/Software License/Other Services	\$1,664.09
12638295	7581	BOXWOOD TECHNOLOGY INC. Other Services	\$616.00
12638296	6414	CONSOLIDATED TESTING LABORATORY Land Improvements	\$1,540.00
12638297	4225	KAYE GARRISON Reissue Payroll	\$4,677.08
12638298	1393	GAS COMPANY Gas	\$29.54
12638299	711	THE HORN SHOP Repairs	\$206.80
12638300	1783	KELLER MOTORS Transportation Matls	\$73.48
12638301	3760	KINGS COUNTY AIR Repairs	\$25,000.00
12638302	5828	KINGS COUNTY DEPT OF PUBLIC WORKS Fuel	\$84.92
12638303	6785	SPY SCREEN & IMAGE PRINTING Yard Signs	\$4,405.29
12638304	1558	VERIZON WIRELESS Telephone	\$874.96
Total Amount of All Warrants:			\$39,436.81

Credit Card Register For Payments
Dated 05/29/2020

Document Number	Vendor Number	Vendor Name	Amount
14028664	5690	INDOFF INCORPORATED Facilities Matls	\$2,169.46
14028665	3849	SCHOLASTIC BOOK CLUBS Instl Matls	\$303.52
Total Amount of All Credit Card Payments:			\$2,472.98

Hanford Elementary School District
Minutes of the Regular Board Meeting
May 27, 2020

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on May 27, 2020 at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Strickland called the meeting to order at 5:31 p.m. Trustee Garcia, Garner, Hernandez and Revious were present.

HESD Managers Present Joy C. Gabler, Superintendent, and the following administrators were present: David Endo, Jaime Martinez, and Karen McConnell.

Public Hearing: SitelogIQ At 5:32 p.m. President Strickland opened the Public Hearing: Facility Solutions Agreement between the Hanford Elementary School District and SitelogIQ.

David Endo, Chief Business Official, presented Chris Bristow from SielogIQ. Chris stated he has worked with the District and it's been a pleasure. Chris presented a on the Bus Charging Stations, Solar & Battery Storage and & Wilson's Multi-Purpose Room HVAC. He stated the first phase was mostly funded by Prop 39 and now they are moving into the second phase. Gerry and David were a integral part of the application process for the grants and rebates received. Chris reviewed the key features of their facility solutions program. He also reviewed the design characteristics of the solar and battery storage and he shared a picture of the design. Chris then presented the Wilson MPR room HVAC retrofit and a picture of the design. He finally reviewed the project financials and savings annually.

Trustee Garner asked why the last 2 years savings went down. Chris stated it was an error on his part and he will fix it.

President Strickland called for questions from the public, and there being none the Public Hearing was closed at 5:46 p.m.

Public Comments None

Board and Staff Comments Superintendent, Joy Gabler, gave an update on where the District stand due to COVID-19:

- Curriculum & Instruction: Last 10-day distance learning packets will be available May 26th and will last till June 5th. Joy thanked the curriculum department for all their hard work creating the materials for distance learning.
- Food Services: we continue to provide meals every Monday. On May 18th they served 23,840 meals. On May 27th they served 21,230 meals.
- Employee Recognition: The Employee Recognition would have taken part last week. This year it will take place in a virtual platform and staff can drive-up

to pick-up a cup of ice cream on June 3rd from 1:30-3:00 at the JFK bus lane.

- HESD 2020-2021: Discussion is taking place in regard to reopening. We are hearing from CDE on what we need to take into consideration. CDE has released guidelines. Joy had a meeting with the County Superintendents last Thursday and they started a conversation about reopening. She will have a series of meetings with various groups including the HESD nurses regarding schools reopening. A parent survey went out and in the first 24 hours they received 1,200 responses. She shared a graph: 47% open traditionally, 33% modified format, and 19% distance learning format.
- 2020-2021 Budget: We continue to monitor the State budget and its implication on HESD.

**Requests to
Address the
Board**

None

**Dates to
Remember**

President Strickland reviewed dates to remember: June 3rd - Ice Cream Social, June 4th - Last Day of School, June 10th - Next Board Meeting.

CONSENT ITEMS

Trustee Garcia made a motion to take consent items "a" through "d" together.
Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Garcia then made a motion to approve consent items "a" through "d".
Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated May 8, 2020 and May 15, 2020.
- b) Minutes of the Regular Meeting held on May 13, 2020.
- c) Donation of \$41.40 from Box Tops.
- d) Donation of \$4,000.00 store credit from Hubert.

INFORMATION ITEMS

**2019-20
District/Board
Goals**

Joy Gabler, Superintendent, presented for information the 2019-2020 District/Budget Goals. Superintendent Gabler reviewed the 5 goals and the overarching themes. The 5 District goals align with the 8 State priorities and align to the District's Local

Control Accountability Plan (LCAP). She stated the LCAP would have had its Public Hearing in June and then would get approved at the last meeting. The state has postponed that process until November and December.

Superintendent Gabler reviewed each goal and statistics pulled from parent surveys, students surveys and other data sources to provide insight on the district's progress toward meeting the established goals.

2020-21 District Budget David Endo, Chief Business Official, presented for information the 2020-2021 District Budget. David stated there will be a Public Hearing at the next Board meeting. He provided a 2020-2021 budget overview. The overview listed where the District will see a negative impact. He stated there is a \$2,484,000 deficit in 2020-2021. David stated they are making cuts in areas that will help but are trying not to impact staff and classrooms. Trustee Garner asked if they are confident the District will get C.A.R.E.S funds. David stated yes based on the Title I allocation. Trustee Garner then asked how much should the District have in reserves. David stated it is recommended we have 17% and districts are required to have 3%. Trustee Garner asked if the state has given any type of announcements on changes to the funding pattern or equation on how they will fund school districts. David answered there is a lot of talk about enrollment base but nothing coming directly from the State.

BOARD POLICIES AND ADMINISTRATION

Resolution# 27-20 Trustee Garcia made a motion to approve the Resolution #27-20: Ordering Governing Board Member Elections; Consolidation of Elections Specifications for the Election Order. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

MOU – Big Smiles of CA Trustee Garcia made a motion to approve the Memorandum of Understanding with Big Smiles of California to provided preventative dental care to students. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Garcia made a motion to take Personnel items "a" through "e" together. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Strickland – Yes

Trustee Garcia then made a motion to approve Personnel items “a” through “e”.
Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

The following items were approved:

***Item “a” –
Resignations***

Temporary Employees/Substitutes

- Corey Hoover, Alternative Education Aide – 5.5 hrs., Community Day School, effective 6/5/20

***Item “b” –
Retirement***

- Lisa Polder, Teacher, King, effective 6/5/20

***Item “c” –
Reassignments***

- Robert Heugly, from Vice Principal, Kennedy to Learning Director, King, effective 7/28/20

***Item “d” –
Voluntary
Transfer***

- Michelle Martinez, Food Service Worker I – 3.0 hrs., from Monroe to Hamilton, effective 8/10/20

***Item “e” –
Voluntary
Decrease in
Hours/Transfer***

- Mayra Rodriguez Delgado, Food Service Worker I, from 3.25 hrs., Hamilton to 3.0 hrs., Monroe, effective 8/10/20

FINANCIAL

Resolution #23-20 Trustee Garcia made a motion to approve the Resolution #23-20 Facility Solutions Agreement with SitelogIQ. Trustee Revious seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Adjournment

There being no further business, President Strickland adjourned the meeting at 6:32 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:

Greg Strickland, President

Tim Revious, Clerk

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: June 02, 2020

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: June 10, 2020

ITEM:

Consider approval of donation in the amount of \$465.00 from The Benevity Community Impact Fund.

PURPOSE:

The Benevity Community Impact Fund has donated \$465.00 to Hanford Elementary School District.

FISCAL IMPACT:

None.

RECOMMENDATION:

Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Javier Espindola

DATE: May 26, 2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: June 10, 2020

ITEM: Consider acceptance of donation of \$101.60 from Box Top Education to Jefferson Charter Academy.

PURPOSE: To be used to purchase student incentives.

FISCAL IMPACT: Increase of \$101.60 to Account #0100-1100-0-1110-1000-430000-021-0000

RECOMMENDATIONS: Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 06/01/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: 06/10/2020

ITEM:

Receive the following revised Exhibit for information:

E 3553 – Free and Reduced Meals

PURPOSE:

The United States Department of Agriculture (USDA) requires that school districts ensure sufficient funds are being provided by meals served to students that are not eligible for free or reduced meals. As such, the USDA requires districts that charge less than the target weighted average of \$3.09 per paid student meal to increase the paid lunch price or provide non-federal support to the food service account. Since the District currently charges \$1.65 per a paid student lunch, at a minimum the district would need to increase the cost to \$1.75 per a paid student meal to comply with the guidance. Since the District participates in the Community Eligibility Provision (CEP) and all District students receive meals for free, this amount only applies to those students that pay for lunch at non District sites to which the District provides meals.

Additionally, the District is not recommending an increase to the paid adult lunch (without milk) until such guidance is available from the California Department of Education.

FISCAL IMPACT:

There should be a slight increase in paid lunches by the private schools that are serviced by the District.

RECOMMENDATIONS:

Consider approval of the following revised Exhibit at the next Board meeting:

E 3553 – Free and Reduced Meals

Hanford ESD

Exhibit

Free And Reduced Price Meals

E 3553

Business and Noninstructional Operations

CAFETERIA PRICES LIST

CAFETERIA PRICES

The prices for cafeteria meals, by Board adoption, shall be as follows:

Lunch Program (Effective July 1, ~~2019~~ 2020)

Student Lunch	\$1.65 \$1.75
Reduced Price Lunch	\$0.00
Student Milk Only	\$0.30
Adult Lunch without Milk	\$3.85
Adult Milk Only	\$0.30

Breakfast Program (Effective July 1, 2015)

Student Breakfast	\$0.60
Reduced Price Breakfast	\$0.00
Adult Breakfast	\$2.30

Exhibit HANFORD ELEMENTARY SCHOOL DISTRICT

version: June 15, 2011 Hanford, California

revised: April 10, 2013

revised: March 17, 2014

revised: January 14, 2015

revised: April 13, 2016

revised: May 24, 2017

revised: June 16, 2018

revised: June 12, 2019

revised:

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 06/01/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: 06/10/2020

ITEM:

Receive for information monthly financial reports for the period of 07/01/2019-05/31/2020.

PURPOSE:

Attached are financial summaries for all of the District's funds for the period of 07/01/2019-05/31/2020. These reports have incorporated the latest board approved budget revisions.

FISCAL IMPACT:

The financial reports are informational only.

RECOMMENDATIONS:

Receive the monthly financial reports.

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

May 2020

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 6/1/2020 11:12:21AM

Fund: 0100 General Fund

		May Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$12,844,832.80	\$12,844,832.80		
REVENUES						
1) LCFF Sources	8010-8099	\$4,739,727.00	\$55,528,733.07	\$62,351,887.00	89.06	10.94
2) Federal Revenues	8100-8299	\$0.00	\$3,695,040.37	\$3,512,123.85	105.21	(5.21)
3) Other State Revenues	8300-8599	\$0.00	\$2,780,148.39	\$7,554,884.20	36.80	63.20
4) Other Local Revenues	8600-8799	\$178,445.83	\$2,016,391.52	\$3,152,984.22	63.95	36.05
5) Total, Revenues		\$4,918,172.83	\$64,020,313.35	\$76,571,879.27	83.61	16.39
EXPENDITURES						
1) Certificated Salaries	1000-1999	\$2,740,574.16	\$27,661,759.17	\$30,479,126.36	90.76	9.24
2) Classified Salaries	2000-2999	\$1,018,476.40	\$10,988,920.87	\$12,162,058.97	90.35	9.65
3) Employee Benefits	3000-3999	\$1,490,603.21	\$14,992,594.00	\$20,369,883.22	73.60	26.40
4) Books and Supplies	4000-4999	\$74,954.55	\$2,453,600.74	\$3,057,560.28	80.25	19.75
5) Services, Oth Oper Exp	5000-5999	\$302,068.62	\$4,000,040.35	\$5,332,669.37	75.01	24.99
6) Capital Outlay	6000-6999	\$67,892.04	\$1,090,751.13	\$2,420,843.07	45.06	54.94
7) Other Outgo(excl. 7300`s)	7100-7499	\$71,701.00	\$799,852.29	\$1,649,390.00	48.49	51.51
8) Direct/Indirect Support	7300-7399	\$0.00	\$0.00	(\$157,000.00)	0.00	100.00
9) Total Expenditures		\$5,766,269.98	\$61,987,518.55	\$75,314,531.27	82.30	17.70
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$115,544.00	\$973,450.00	\$973,450.00	100.00	0.00
3) Contributions	8980-8999	\$0.00	\$0.00	\$0.00	0.00	100.00
4) Total, Other Financing Sources/Uses		(\$115,544.00)	(\$973,450.00)	(\$973,450.00)	100.00	0.00
NET INCREASE (DECREASE) IN FUND BALANCE		(\$963,641.15)	\$1,059,344.80	\$283,898.00		
ENDING FUND BALANCE			\$13,904,177.60	\$13,128,730.80		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

May 2020

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Fund: 0900 Charter Schools Fund

		May Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$1,697.00	\$1,697.00		
REVENUES						
1) LCFF Sources	8010-8099	\$0.00	\$0.00	\$0.00	0.00	100.00
3) Other State Revenues	8300-8599	\$0.00	\$0.00	\$0.00	0.00	100.00
4) Other Local Revenues	8600-8799	\$0.00	\$1,167.25	\$0.00	0.00	100.00
5) Total, Revenues		\$0.00	\$1,167.25	\$0.00	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$1,167.25	\$0.00		
ENDING FUND BALANCE			\$2,864.25	\$1,697.00		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

May 2020

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6/1/2020 11:12:21AM

Fund: 1300 Cafeteria Fund

		May Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$1,652,016.26	\$1,652,016.26		
REVENUES						
2) Federal Revenues	8100-8299	\$0.00	\$2,216,972.74	\$3,081,462.00	71.95	28.05
3) Other State Revenues	8300-8599	\$0.00	\$164,605.52	\$192,614.00	85.46	14.54
4) Other Local Revenues	8600-8799	\$0.00	\$82,958.84	\$170,362.00	48.70	51.30
5) Total, Revenues		\$0.00	\$2,464,537.10	\$3,444,438.00	71.55	28.45
EXPENDITURES						
2) Classified Salaries	2000-2999	\$103,885.69	\$1,073,866.95	\$1,286,195.00	83.49	16.51
3) Employee Benefits	3000-3999	\$38,684.61	\$388,058.05	\$484,572.00	80.08	19.92
4) Books and Supplies	4000-4999	\$139,116.98	\$1,583,057.09	\$1,714,745.00	92.32	7.68
5) Services, Oth Oper Exp	5000-5999	\$2,487.09	\$5,783.70	\$28,708.39	20.15	79.85
6) Capital Outlay	6000-6999	\$0.00	\$286,669.47	\$286,669.47	100.00	0.00
8) Direct/Indirect Support	7300-7399	\$0.00	\$0.00	\$157,000.00	0.00	100.00
9) Total Expenditures		\$284,174.37	\$3,337,435.26	\$3,957,889.86	84.32	15.68
NET INCREASE (DECREASE) IN FUND BALANCE		(\$284,174.37)	(\$872,898.16)	(\$513,451.86)		
ENDING FUND BALANCE			\$779,118.10	\$1,138,564.40		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

May 2020

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Fund: 1400 Deferred Maintenance Fund

		May Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$16,440.74	\$16,440.74		
REVENUES						
1) LCFF Sources	8010-8099	\$0.00	\$300,000.00	\$300,000.00	100.00	0.00
4) Other Local Revenues	8600-8799	\$0.00	\$2,840.66	\$6,000.00	47.34	52.66
5) Total, Revenues		\$0.00	\$302,840.66	\$306,000.00	98.97	1.03
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$12,800.00	\$13,557.65	\$100,000.00	13.56	86.44
6) Capital Outlay	6000-6999	\$107,624.40	\$150,837.73	\$222,440.74	67.81	32.19
9) Total Expenditures		\$120,424.40	\$164,395.38	\$322,440.74	50.98	49.02
NET INCREASE (DECREASE) IN FUND BALANCE		(\$120,424.40)	\$138,445.28	(\$16,440.74)		
ENDING FUND BALANCE			\$154,886.02	\$0.00		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

May 2020

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Fund: 1500 Pupil Transportation Equip

		May Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$253,505.17	\$253,505.17		
REVENUES						
3) Other State Revenues	8300-8599	\$0.00	\$0.00	\$0.00	0.00	100.00
4) Other Local Revenues	8600-8799	\$0.00	\$3,533.57	\$7,000.00	50.48	49.52
5) Total, Revenues		\$0.00	\$3,533.57	\$7,000.00	50.48	49.52
EXPENDITURES						
6) Capital Outlay	6000-6999	\$0.00	\$0.00	\$0.00	0.00	100.00
9) Total Expenditures		\$0.00	\$0.00	\$0.00	0.00	100.00
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$100,000.00	\$100,000.00	100.00	0.00
4) Total, Other Financing Sources/Uses		\$0.00	\$100,000.00	\$100,000.00	100.00	0.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$103,533.57	\$107,000.00		
ENDING FUND BALANCE			\$357,038.74	\$360,505.17		

Fiscal Position Report

May 2020

Fund: 2000 SPECIAL RESERVE FUND FOR OTHER POSTE

		May Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$5,508,018.03	\$5,508,018.03		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$55,857.15	\$110,000.00	50.78	49.22
5) Total, Revenues		\$0.00	\$55,857.15	\$110,000.00	50.78	49.22
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$115,544.00	\$873,450.00	\$873,450.00	100.00	0.00
4) Total, Other Financing Sources/Uses		\$115,544.00	\$873,450.00	\$873,450.00	100.00	0.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$115,544.00	\$929,307.15	\$983,450.00		
ENDING FUND BALANCE			\$6,437,325.18	\$6,491,468.03		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

May 2020

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Fund: 2100 Building Fund-Local

		May Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$49,829.57	\$49,829.57		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$564.90	\$1,000.00	56.49	43.51
5) Total, Revenues		\$0.00	\$564.90	\$1,000.00	56.49	43.51
EXPENDITURES						
6) Capital Outlay	6000-6999	\$0.00	\$0.00	\$2,120.26	0.00	100.00
9) Total Expenditures		\$0.00	\$0.00	\$2,120.26	0.00	100.00
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$14,163.00	\$48,709.31	29.08	70.92
4) Total, Other Financing Sources/Uses		\$0.00	(\$14,163.00)	(\$48,709.31)	29.08	70.92
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	(\$13,598.10)	(\$49,829.57)		
ENDING FUND BALANCE			\$36,231.47	\$0.00		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

May 2020

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Fund: 2110 Building Funds - Local 1

		May Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$7,478,537.91	\$7,478,537.91		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$78,204.23	\$150,000.00	52.14	47.86
5) Total, Revenues		\$0.00	\$78,204.23	\$150,000.00	52.14	47.86
EXPENDITURES						
6) Capital Outlay	6000-6999	\$18,270.00	\$39,190.00	\$633,075.53	6.19	93.81
9) Total Expenditures		\$18,270.00	\$39,190.00	\$633,075.53	6.19	93.81
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$2,800,000.00	\$6,995,462.38	40.03	59.97
4) Total, Other Financing Sources/Uses		\$0.00	(\$2,800,000.00)	(\$6,995,462.38)	40.03	59.97
NET INCREASE (DECREASE) IN FUND BALANCE		(\$18,270.00)	(\$2,760,985.77)	(\$7,478,537.91)		
ENDING FUND BALANCE			\$4,717,552.14	\$0.00		

13 Hanford Elementary School District
Fiscal Year: 2020
Requested by dendo

Fiscal Position Report
May 2020

Fund: 2120 Building Funds - Local 2

		May Amount	YTD Amount	Revised Budget	% of Budget	% Remain
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$0.00	\$0.00	0.00	100.00
5) Total, Revenues		\$0.00	\$0.00	\$0.00	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE						
		\$0.00	\$0.00	\$0.00		
ENDING FUND BALANCE						
			\$0.00	\$0.00		

Fiscal Position Report

May 2020

Fund: 2500 CapitalFacilities Fund

		May Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$614,871.58	\$614,871.58		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$86,155.35	\$110,000.00	78.32	21.68
5) Total, Revenues		\$0.00	\$86,155.35	\$110,000.00	78.32	21.68
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$156,768.57	\$165,000.00	95.01	4.99
9) Total Expenditures		\$0.00	\$156,768.57	\$165,000.00	95.01	4.99
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$0.00	\$300,000.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	\$0.00	(\$300,000.00)	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	(\$70,613.22)	(\$355,000.00)		
ENDING FUND BALANCE			\$544,258.36	\$259,871.58		

13 Hanford Elementary School District

Fiscal Year: 2020

Requested by dendo

Fiscal Position Report

May 2020

6/1/2020 11:12:21AM

Fund: 3500 SCHOOL FACILITY PROGRAM

		May Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$418,075.43	\$418,075.43		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$5,499.31	\$10,000.00	54.99	45.01
5) Total, Revenues		\$0.00	\$5,499.31	\$10,000.00	54.99	45.01
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$59,587.16	\$63,215.60	94.26	5.74
6) Capital Outlay	6000-6999	\$904,586.39	\$3,892,508.45	\$9,590,106.27	40.59	59.41
9) Total Expenditures		\$904,586.39	\$3,952,095.61	\$9,653,321.87	40.94	59.06
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$4,622,878.59	\$9,244,171.69	50.01	49.99
4) Total, Other Financing Sources/Uses		\$0.00	\$4,622,878.59	\$9,244,171.69	50.01	49.99
NET INCREASE (DECREASE) IN FUND BALANCE		(\$904,586.39)	\$676,282.29	(\$399,150.18)		
ENDING FUND BALANCE			\$1,094,357.72	\$18,925.25		

13 Hanford Elementary School District

Fiscal Year: 2020

Requested by dendo

Fiscal Position Report

May 2020

6/1/2020 11:12:21AM

Fund: 4000 Special Reserve - Capital Outlay

		May Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$3,275,630.82	\$3,275,630.82		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$26,254.58	\$50,000.00	52.51	47.49
5) Total, Revenues		\$0.00	\$26,254.58	\$50,000.00	52.51	47.49
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$0.00	\$0.00	0.00	100.00
6) Capital Outlay	6000-6999	\$950.00	\$102,681.55	\$220,000.00	46.67	53.33
9) Total Expenditures		\$950.00	\$102,681.55	\$220,000.00	46.67	53.33
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$1,808,715.59	\$1,900,000.00	95.20	4.80
4) Total, Other Financing Sources/Uses		\$0.00	(\$1,808,715.59)	(\$1,900,000.00)	95.20	4.80
NET INCREASE (DECREASE) IN FUND BALANCE		(\$950.00)	(\$1,885,142.56)	(\$2,070,000.00)		
ENDING FUND BALANCE			\$1,390,488.26	\$1,205,630.82		

Fiscal Position Report

May 2020

Fund: 6720 Self-Insurance/Other

		May Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$476,891.50	\$476,891.50		
REVENUES						
4) Other Local Revenues	8600-8799	\$1,461.36	\$469,221.96	\$720,000.00	65.17	34.83
5) Total, Revenues		\$1,461.36	\$469,221.96	\$720,000.00	65.17	34.83
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$9,916.60	\$510,173.40	\$711,500.00	71.70	28.30
9) Total Expenditures		\$9,916.60	\$510,173.40	\$711,500.00	71.70	28.30
NET INCREASE (DECREASE) IN FUND BALANCE		(\$8,455.24)	(\$40,951.44)	\$8,500.00		
ENDING FUND BALANCE			\$435,940.06	\$485,391.50		

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: June 1, 2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
Action

Date you wish to have your item considered: June 10, 2020

ITEM: Memorandum of Understanding between the Kings Behavioral Health and the Hanford Elementary School District

PURPOSE: Kings Behavioral Health (KBH) will provide school based mental health prevention and substance use disorder services. KBH will take the responsibility, their experience, and expertise to administer and monitor school based mental health and substance use disorder services provided to families and individuals experiencing or risk of experiencing mental illness and substance use disorders.

FISCAL IMPACT: None

RECOMMENDATIONS: Approve

**Memorandum of Understanding
County of Kings -- Behavioral Health
And
School District**

This Memorandum of Understanding (hereinafter "MOU") made and entered into this the 10 day of July, 2020, by and between the County of Kings, a Political Subdivision of the State of California on behalf of its Behavioral Health Department (hereinafter "County") and School District (hereinafter "District").

RECITALS

A. County will be providing school based mental health prevention and substance use disorder services. These services will be rendered to school age youth in Kings County.

B. County has the responsibility, experience, and expertise to administer and monitor school based mental health and substance use disorder services provided to families and individuals experiencing or risk of experiencing mental illness and substance use disorder issues in Kings County.

C. District has the responsibility, experience, and expertise to oversee and collaborate with County on the effectiveness of the school-based services.

Now, therefore, the parties hereto mutually agree as follows:

1. Term: This MOU will commence on August 1, 2020 and it shall remain in effect through June 30, 2022. Either party may terminate this MOU with thirty (30) days written notice.

2. Scope of Work.

District shall:

- Provide space on site for services to be rendered by County, including space for assessments, groups, and meetings with the student participants and school staff.
- Make referrals to the County in accordance with established procedure.
- Collaborate with the County to ensure completion of all necessary forms, including the County's Consent Form and Release of Information Form.
- Meet at least twice a year Children's System of Care Clinical Program Manager or their designee, and appropriate school staff (counselor, teacher, principal, etc.).

County shall:

- Provide mental health and substance use disorder services at participating District sites.
- Provide proof of Tuberculosis test and Live Scan results to the District's Human Resource office for each County employee providing school-based services.
- Provide the District with a list of all staff who may be providing services under this MOU in a given school year.
- Provide evidence-based mental health and substance use disorder services. Program criteria, including group size and eligibility criteria, will be available for review by District.
- Provide a copy of County forms and surveys for review by District prior to provision to program participants and/or their families.

3. Compensation. There is no exchange of funds for this MOU. Neither party shall be liable to the other for payment for any resources, personnel or services under this MOU.

4. Confidentiality. Both Parties shall maintain separate, confidential records as required by State and Federal laws and regulations, including, but not limited to, California Education Code, HIPAA, CFR 42, and FERPA. Confidential records shall not be shared between the Parties except as allowed by law.

5. Indemnification.

a. District shall hold County, its elected officials, agents, officers, employees, and volunteers harmless from, save, indemnify, and defend the same against, any and all claims, and damages for injury to person or property, and related costs and expenses (including reasonable attorney's fees), arising out of any act or omission of District, its agents, officers, employees, or volunteers, during the performance of its obligations under this MOU.

b. County shall hold District, its agents, officers, employees, and volunteers harmless from, save, indemnify, and defend the same against, any and all claims and damages for injury to person or property, and related costs and expenses (including reasonable attorney fees), arising out of any act or omission of County, its elected officials, agents, officers, employees, and volunteers during the performance of its obligations under this MOU.

c. Indemnification obligations shall survive termination of this MOU.

6. Amendments. This MOU may be amended by written mutual agreement of the parties.

IN WITNESS WHEREOF, the parties have executed this MOU hereto, upon the date indicated next to their respective signature and this MOU shall become effective on the date first above written.

“District”

| Dated: _____

By: _____
Joy Gabler, Superintendent, Hanford Elementary School
District

Dated: _____

By: _____
Lisa D. Lewis, PhD., Director of Behavioral Health

APPROVED AS TO FORM:

Dated: _____

Juliana F Gmur, Assistant County Counsel

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Joy C. Gabler

FROM: Gerry Mulligan *GM*

DATE: June 2, 2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: June 10, 2020

ITEM:

Consider approval of proposal with Forensic Analytical Consulting Services, Inc. to provide environmental health consulting services at Lee Richmond Elementary for the asbestos and lead paints/coatings pre-renovation survey.

PURPOSE:

Forensic Analytical Consulting Services, Inc. to provide environmental health consulting services at Lee Richmond Elementary for the asbestos and lead paints/coatings pre-renovation survey.

FISCAL IMPACT:

Consulting services are not to exceed \$6,805.00 for this project.

RECOMMENDATION:

Approve Forensic Analytical Consulting Services, Inc. proposal to provide environmental health consulting services at Lee Richmond Elementary for the asbestos and lead paints/coatings pre-renovation survey.

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Joy C. Gabler

FROM: Gerry Mulligan *GM*

DATE: June 2, 2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: June 10, 2020

ITEM:

Consider approval of proposal with Forensic Analytical Consulting Services, Inc. to provide environmental health consulting services at Roosevelt Elementary for the asbestos and lead paints/coatings pre-renovation survey.

PURPOSE:

Forensic Analytical Consulting Services, Inc. to provide environmental health consulting services at Roosevelt Elementary for the asbestos and lead paints/coatings pre-renovation survey.

FISCAL IMPACT:

Consulting services are not to exceed \$6,805.00 for this project.

RECOMMENDATION:

Approve Forensic Analytical Consulting Services, Inc. proposal to provide environmental health consulting services at Roosevelt Elementary for the asbestos and lead paints/coatings pre-renovation survey.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jay Strickland

DATE: June 1, 2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: June 10, 2020

ITEM: MOU with Champions Recovery Alternative
Programs for 2020-2021 school year

PURPOSE: To provide Noble Youth and Anger Management Programs to render services at participating Hanford Community Day School sites in a group and/or individual format

FISCAL IMPACT: \$6000 per year

RECOMMENDATIONS: To approve

**MEMORANDUM OF AGREEMENT BETWEEN
CHAMPIONS RECOVERY ALTERNATIVE PROGRAMS, INC.
AND HANFORD ELEMENTARY SCHOOL DISTRICT**

I. Parties

The purpose of this Memorandum of Understanding (“MOU”) is to establish a relationship between Hanford Elementary School District (“HESD”) and Champions Recovery Alternative Programs, Inc. (“CONTRACTOR”)

WHEREAS, the CONTRACTOR’s services or program described in this MOU will be provided to HESD at the costs set forth below; and

BOTH PARTIES HEREBY enter into this MOU to engage CONTRACTOR to provide said services/program on school(s), site(s) (“Schools”) selected in Section II of the MOU.

II. Program Sites

Unless otherwise agreed to in writing by the parties, the School(s) governed by this agreement are the following:

- A. Hanford Elementary School District Community Day School – 820 Hume Avenue, Hanford, CA 93230

III. CONTRACTOR Responsibilities/Scope of Services

- A. Provide Noble Youth and Anger Management Programs to render services at participating Hanford Community Day School sites in a group and/or individual format. Groups may have a minimum/maximum number of participants per group (depending on curriculum), limitation of latecomer admittance to avoid disruption of group, submission to and approval by HESD of any forms prior to provision to program participants and/or their families (depending on the curriculum).

1. **Noble Youth Program** - Noble Youth is a psycho-education focused program aimed at targeting youth with behavioral issues. It is held in a group setting and curriculum topics includes:

- Teen relationship / pregnancy
- Alcohol / drug prevention
- Gang prevention / intervention
- Healthy choices
- Choices and consequences
- Bullying Victims and awareness

Champions to provide lessons in at least one 90-minute onsite class per week in the junior high classroom.

2. **Anger Management Program** - Anger Management- Is a sub section of the Interpersonal Violence Program which focuses on Anger and the ability to control anger through a psychoeducational group dynamic. The group sessions along with the curriculum help identify some of these key points of anger:

- Anger definition and its myths
- Anger as a Natural Emotion
- Anger, aggression and Hostility-differences and what it looks like
- Anger and the effects on the body

Champions to provide lessons in at least one 60-minute onsite class per week in the junior high school classroom and “check-ins” with individual students for 30 minutes after group lessons.

- A. CONTRACTOR to provide 36 classes during the subject school year, at a price of \$166.67 per class for a total of \$6,000.00.
1. Each trimester the CONTRACTOR shall provide the HESD with a list of all staff who will be providing services under this agreement at the school’s sites.
 2. Work with HESD staff to schedule planning meetings, communicate and coordinate with families regarding services (and meetings if necessary) date, time, location and purpose.
 3. Ensure, maintain, or support high quality and effective instructional core.
- B. Ensure that all CONTRACTOR personnel, including subcontractors, will comply with any policy and systems in place at HESD and School(s). This includes, but is not limited to the following:
1. **Drug and Smoke Free**—No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on HESD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use drugs on these School(s).
 2. **Anti-Discrimination**—It is the policy of HESD that in connection with CONTRACTOR’s services in this MOU there shall be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age. Therefore, the CONTRACTOR agrees to comply with all applicable Federal and California laws.
 3. **Conflict of Interest**—CONTRACTOR shall abide by and be subject to all applicable HESD policies, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any HESD employee to perform the services in this MOU, and affirms that to the best of its knowledge no such conflict presently exists. CONTRACTOR agrees to alert HESD in writing if and when a potential conflict does arise.

4. **Family Education Rights and Privacy Act**—CONTRACTOR shall observe District policies and regulations, and state and federal laws, including the Family Education Rights and Privacy Act of 1974, commonly known as FERPA, related to the confidentiality of pupil and personnel records.
- C. **Required Documents**—Ensure that all CONTRACTOR personnel who will be on HESD premises have been: (a) fingerprinted; (b) submitted to a criminal background check via Livescan or a similar service as required by the Education Code, and (c) taken a tuberculosis test. Please see **Section IV** for the relevant documentation that is required.
- D. **Insurance**—Both parties to provide the other evidence of general liability insurance that names HESD or CONTRACTOR as an additional insured, including, the location where CONTRACTOR provides programs/services, with at least \$1,000,000.00 in coverage, and furnish certificate of said insurance to each party.
- E. **Communication**—Communicate with School(s) and HESD staff, both formally and informally, to ensure, to the best of the program’s ability, that the CONTRACTOR’S services are aligned with the School(s) and HESD’s mission and objectives and are adequately meeting student’s needs. At the request of School(s) or HESD staff, provide reasonable data and information to students participating in the CONTRACTOR’s program.
- F. **Confidentiality**—CONTRACTOR shall maintain strict confidentiality of all information about individual students received under this MOU and will not disseminate such information without the express written consent of HESD. CONTRACTOR will comply with FERPA, and will be allowed to use the data received to solicit funding or to continue to expand its services/programs to others, so long as there is no information from which the identity of any student in the CONTRACTOR’s program as a participant could be made.

IV. Required Documents

CONTRACTOR CANNOT commence the services agreed to in this MOU until it has submitted the following documents:

A. Contractor (Individual):

- ☐ Completion of Pre-Consultant Screening Process—Attach a letter from Human Resources showing completion of Pre-Consultant Screening for this current fiscal year. This process will include a check of all of the following:
 - Fingerprinting—Attach documentation
 - Criminal Background Check—Attach documentation
 - Tuberculosis Clearance—Documentation from health care provider showing negative TB status within the last four years.

B. Contractor (Agency):

- ☐ Or, attach a letter from Agency/Community-Based Organization/Non-Profit Organization on agency letterhead verifying all employees have been Fingerprinted/Criminal Background Checked and have TB clearance for this current fiscal year and signed by authorized personnel.

C. Contractor:

- ☐ Insurance—see Section **III(D)** for specifications. Please attach documentation of either proof of insurance, or a waiver signed by the Executive Director.

V. **Responsibilities of HESD**

- A. Provide CONTRACTOR with Proof of Insurance as per Section III(D).
- B. **Student Selection** – HESD shall screen and recommend students for participation subject classes, following guidelines provided by CONTRACTOR.
- C. **Space**—Provide a suitable classroom or space at the participating School(s), to be agreed upon by School(s) and the CONTRACTOR.
- D. **Janitorial Service**—Provide necessary services to maintain this space, including janitorial services, maintenance, utilities, and technology support.
- E. **Payment for Services**—The parties agree, HESD shall will pay CONTRACTOR for the provision of classes, in the total sum of \$6,000.00 to be paid on a monthly basis, based upon the number of classes provided each month, at a rate of \$166.67 per class. CONTRACTOR will send HESD a monthly invoice for services provided. HESD will pay the invoice within 30 days of receipt.
- F. **Data**—Ensure that CONTRACTOR has reasonable access to student assessment and evaluation data necessary to inform instruction and periodically review student progress.
 - 1. For the purpose of cohort determination, for instructional purposes, or for academic research purposes, at the sole discretion of HESD, provide CONTRACTOR access to student assessment data for all students at School(s) including, but not limited to, California Standards Test (CST) scores and site-based assessments. Students identified may be protected by the use of ID numbers.
 - 2. Provide CONTRACTOR with any other student information reasonably necessary to provide its services consistent with the CONTRACTOR's program and to evaluate the impact of its program on students at School(s).

VI. Duration

This MOU is for the 2020-2021 school year, which runs from August 11, 2020 through June 4th, 2021.

VII. Termination

Either party may terminate this MOU at any time, without cause, with 30-day written notice to the other party. Further, either party may immediately terminate this agreement, without advance notice, based upon good cause, including, but not limited to a party's violation of the MOU or other agreement between the parties, or other good cause, by sending written notice to the other. This agreement may be amended by mutual consent of the parties. All amendments must be in writing and signed by both parties.

VIII. Hold Harmless/Indemnity

Each party agrees to defend, hold harmless, and indemnify the other party (and the other party's Board Members, officers, employees, trustees, agents, successors and assigns against all claims, suits, expenses, losses, penalties, fines, costs, and liability whether in contract, tort, or strictly liability (including, but not limited to, personal injury, death at any time and property damage) arising out of or made necessary by: (a) the indemnifying party's breach of the terms of this MOU, (b) the act or omission of the indemnifying party, its Board Members, employees, officers, agents, and assigns in connection with the performance of this MOU, and (c) the presences of the indemnifying party, its Board Members, officers, employees, agents, assigns, or invitees on the other party's premises.

In the event that any action or proceeding is brought against any party by reason of any claim or demand discussed in this section, upon notice, the indemnifying party shall defend the action or proceeding at the indemnifying party's expense, through counsel reasonably satisfactory to the other party or parties. The obligation to indemnify set forth in this section shall include reasonable attorney's fees and investigation costs and all other reasonable costs, expenses, and liabilities from the first notice that any claim or demand is made.

The indemnifying party's obligation under this section shall apply regardless of whether the other party (or any of its Board Members, officers, employees, trustees, or agents) is actively or passively negligent, but shall not apply to any claim or demand that is made.

The indemnifying party's obligation under this section shall apply regardless of whether the other party (or any of its Board Members, officers, employees, trustees, or agents) is actively or passively negligent, but shall not apply to any loss, liability, fine, penalty, forfeiture, cost or damage determined by an arbitrator or court of competent jurisdiction to be caused by the sole active negligence or willful misconduct of the other party, its officers, employees, trustees, or agents.

These indemnification obligations shall survive the expiration and/or termination of this MOU for any claims that occur during the period of the MOU.

IX. Employment Status

CONTRACTOR and its officers, employees, or agents shall, during the entire term of the MOU, be construed to be an independent contractor and nothing in this MOU is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship or all allow HESD to exercise direction or control over the professional manner in which CONTRACTOR performs the services which are the subject matter of this MOU. CONTRACTOR understands and agrees that its employees shall not and will not be eligible for membership in for any benefits from any HESD group plan for hospital, surgical, or medical insurance, or for membership in any HESD retirement program, or for paid vacation sick leave or other leave with or without pay, or for any other benefit which accrues to an HESD employee.

IN WITNESS THEREOF, the parties to this agreement have duly executed it on the day, month and year set forth below.

Hanford Elementary School District

By: _____ Dated: _____ (MM/DD/YYYY)

HESD Sponsoring Department or Site Principal (Print Name and position)

Champions Recovery Alternative Programs, Inc.


By: Frank Ruiz Dated: 08/29/2020 (MM/DD/YYYY)

Frank Ruiz, Executive Director (Print Name and position)

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jaime Martinez 

DATE: June 1, 2020

RE: (X) Board Meeting
() Superintendent's Cabinet
() Information
(X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **June 10, 2020**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Certificated Teachers, effective 8/6/2020

- Eric Amaral, Physical Education Teacher, Probationary
- Sally Calderon, Physical Education Teacher, Probationary
- Kayla Clement, Physical Education Teacher, Intern
- Raymond Damian, Teacher, Probationary
- Lisa Eastman, Teacher, Intern
- Angel Hawkins, Teacher, Intern
- Samantha Javaux, Teacher, Probationary
- Kristy Kairis, Teacher, Probationary
- Deloris Keeton, Nurse, Probationary
- Erin King, Teacher, Probationary
- Cecily Perez, Teacher, Intern
- Roxana Rodriguez, Teacher, Probationary
- Kyle Smith, Physical Education Teacher, Probationary

Certificated School Nurse, effective 8/4/2020

- Deloris Keeton, School Nurse, Probationary

b. Short-term Employment**Seamless Summer Meal Program**

Mondays only, effective 6/8/20 to 6/29/20

Kennedy

- Gina Wibeto, Food Service Utility Worker – 6.0 hrs.
- Alma Piña, Food Service Worker I – 3.75 hrs.
- Lucila Cervantez, Food Service Worker I – 3.0 hrs.
- Tammy Morrison, Food Service Worker I – 3.0 hrs.
- Perla Leon Perez, Food Service Worker I – 3.0 hrs.

Lincoln

- Wendi Santimore, Cook/Baker – 6.0 hrs.
- Jamie Reyes Camargo, Food Service Utility Worker – 5.5 hrs.
- Daisy Maya Gaona, Food Service Worker I – 3.75 hrs.
- Dezirae DeSoto, Food Service Worker I – 3.0 hrs
- Audra Jaurigui, Food Service Worker II – 3.0 hrs.

Monroe

- Teresa Coyt, Cook/Baker – 6.0 hrs.
- Waive Maze, Food Service Utility Worker – 5.5 hrs.
- Amanda Smith, Food Service Utility Worker – 3.75 hrs.
- Ashley Acle, Food Service Worker II – 3.0 hrs.
- Michelle Martinez, Food Service Worker I – 3.0 hrs.
- KeAura Muldrow, Food Service Worker I – 3.0 hrs.

King

- Corina Carrera, Cook/Baker – 6.0 hrs.
- Stacy Freitas, Food Service Utility Worker – 5.5 hrs.
- Naomi Gaffney, Food Service Worker I – 3.75 hrs.
- Maribel Garcia, Food Service Worker I – 3.0 hrs.
- Leonor Littlejohn, Food Service Worker I – 3.0 hrs.
- Mayra Rodriguez-Delgado, Food Service Worker I – 3.0 hrs.

Food Services (District Kitchen)

- Vicky Eversole, Food Service Worker II – 3.0 hrs.

c. Resignations

- Dorinda Burdick, Substitute Yard Supervisor, effective 11/1/19
- Emily Combado, Account Technician III – 8.0 hrs., Fiscal Services, effective 5/20/20
- Christopher Fannin, Teacher, Washington, effective 6/5/20
- Cheri Patterson, Substitute Yard Supervisor, effective 3/3/20
- Sarahi Vazquez, Yard Supervisor – 3.25 hrs., Lincoln, effective 6/5/20

d. Retirement

- Piedad "Merci" Murillo, READY Site Lead – 5.0 hrs., Hamilton, effective 6/5/20

e. Promotion/Transfer

- Angela Protzman, from Teacher at Wilson to Learning Director at Lincoln, effective 7/28/20

RECOMMENDATION: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 06/01/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 06/10/2020

ITEM:

Consider approval of the Kings County Treasurer's Quarterly Compliance Report.

PURPOSE:

Enclosed is the Kings County Investment Pool compliance report for the quarter ending 12/31/2019. The interest rate for the quarter was 1.9797%.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

Approve the Kings County Treasurer's Quarterly Compliance Report.



**COUNTY OF KINGS
DEPARTMENT OF FINANCE**

JAMES P. ERB, CPA • DIRECTOR OF FINANCE
1400 W. LACEY BLVD • HANFORD, CA 93230

ACCOUNTING DIVISION
(559) 852-2455 • FAX: (559) 587-9935

TAX COLLECTOR • TREASURER DIVISION
TAX: (559) 852-2479 • TREASURER (559) 852-2477
FAX: (559) 582-1236

DATE: May 21, 2020

TO: Treasury Depositors
Board of Supervisors
County Treasury Oversight Committee

FROM: James P. Erb, CPA, Director of Finance

SUBJECT: Quarterly Portfolio Compliance Report

Enclosed is the Kings County Treasurer's - Quarterly Compliance Report for the period October 1 – December 31, 2019. The interest rate for the quarter for funds held by the Treasury was 1.9797%.

If you have any questions on the report or the portfolio, please feel free to call Tammy Phelps, Assistant Director of Finance - Treasury, at 852-2462.

Encl. 1

Kings County Treasurer's Statement of Interest Earnings

For the Period October 1, 2019 - December 31, 2019	
POOLED INVESTMENT ACCOUNT:	
Gross Interest Earnings (on Accrual Basis)	\$2,105,760
Less: Administrative Expenses	(91,513)
Banking Expenses	(4,057)
Net Interest Earnings Apportioned	\$2,010,190
Portfolio Return of Investment:	
Average Pooled Funds Invested	\$383,697,980
Gross Yield on Investments	2.1773%
Net Yield on Investments	2.0785%
Treasury Return on Investment:	
Average Pooled Funds In Treasury	\$402,848,699
Gross Yield Pooled Treas Funds	2.0738%
Net Yield on Pooled Treasury Funds	1.9797%
DIRECT INVESTMENT ACCOUNT:	
Average Direct Funds Invested	\$5,736,815
TOTAL AVERAGE FUNDS INVESTED:	\$389,434,795

YIELD TRENDS		
Gross Yield History*		
Quarter	Pool	LAIF
Dec-19	2.1773%	2.2813%
Sep-19	2.1504%	2.4462%
Jun-19	2.2076%	2.5655%
Mar-19	2.1971%	2.5464%
Dec-18	1.9793%	2.3994%
Sep-18	1.8644%	2.1570%
Jun-18	1.7292%	1.9042%
Mar-18	1.4226%	1.5095%
Dec-17	1.3133%	1.2049%
Sep-17	1.2618%	1.0741%
Jun-17	1.2309%	0.9239%
Mar-17	1.1653%	0.7761%
Dec-16	1.1055%	0.6778%
Sep-16	0.9785%	0.6046%
Jun-16	1.0600%	0.5473%
Mar-16	0.8967%	0.4643%
Dec-15	1.0016%	0.3672%
Sep-15	0.8794%	0.3195%

*The yield history represents gross portfolio yields; costs have not been deducted.

Kings County Treasurer's Liquidity Projections for the Period January 1, 2020 - December 31, 2020 (In Thousands)

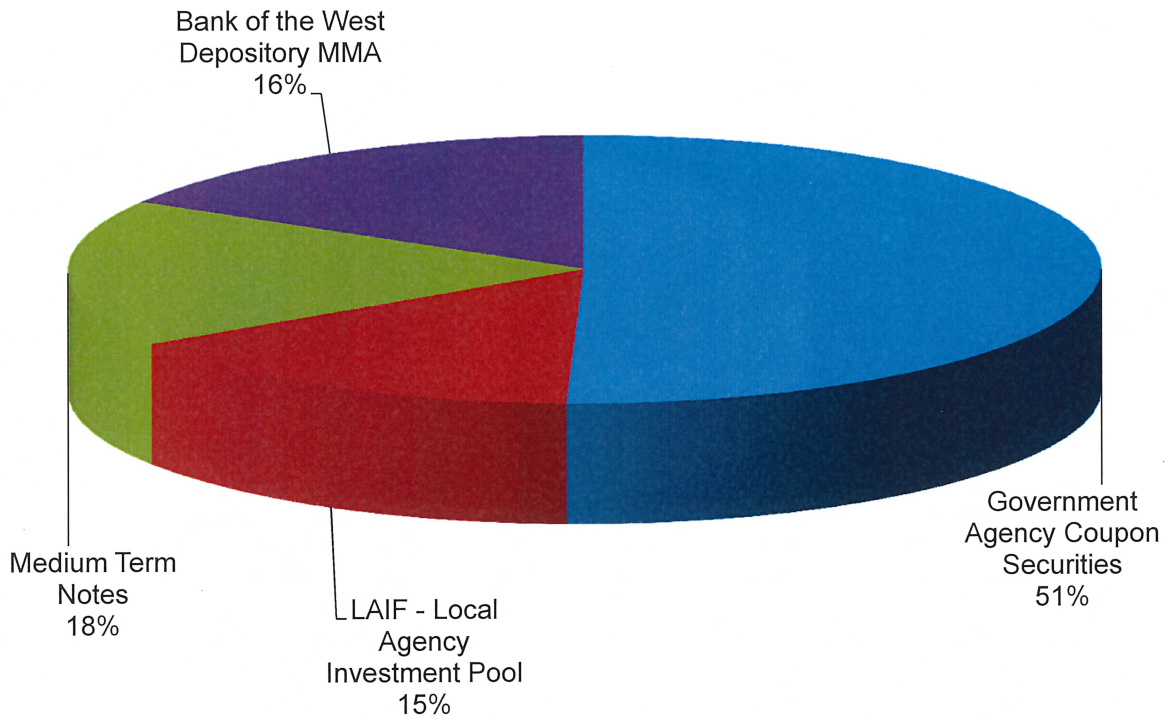
A		B		C		D		E	F	G
ACTUAL MONTH/ YEAR	TREASURER'S RECEIPTS ACTUAL	TREASURER'S DISBURSEMENTS ACTUAL	TREASURER'S SURPLUS or (DEFICIT) (A-B)	INVESTMENTS			ESTIMATE SURPLUS (F+C)			
				MONTH YEAR	PORTFOLIO MATURITIES	LAIF	TOTAL (D+E)			
Jul-19	48,759	84,570	(35,811)	Jul-20	4,000	65,000	69,000	33,189		
Aug-19	45,358	72,342	(26,984)	Aug-20	19,000	33,189	52,189	25,205		
Sep-19	66,993	67,937	(944)	Sep-20	12,000	25,205	37,205	36,261		
Oct-19	74,451	66,683	7,768	Oct-20	12,000	36,261	48,261	56,029		
Nov-19	77,089	69,746	7,343	Nov-20	3,000	56,029	59,029	66,372		
Dec-19	125,915	72,839	53,076	Dec-20	8,000	65,000	73,000	126,076		
Jan-19	65,377	69,615	(4,238)	Jan-20	6,000	65,000	71,000	66,762		
Feb-19	52,304	60,419	(8,115)	Feb-20	12,000	65,000	77,000	68,885		
Mar-19	103,737	63,778	39,959	Mar-20	7,000	65,000	72,000	111,959		
Apr-19	100,806	79,715	21,091	Apr-20	6,000	65,000	71,000	92,091		
May-19	53,584	76,013	(22,429)	May-20	13,000	65,000	78,000	55,571		
Jun-19	83,685	67,105	16,580	Jun-20	10,000	55,571	65,571	82,151		
TOTALS	898,058	850,762	47,296		112,000					

NOTE: Maximum LAIF balance was increased on January 1, 2016 from \$50,000,000 to \$65,000,000.

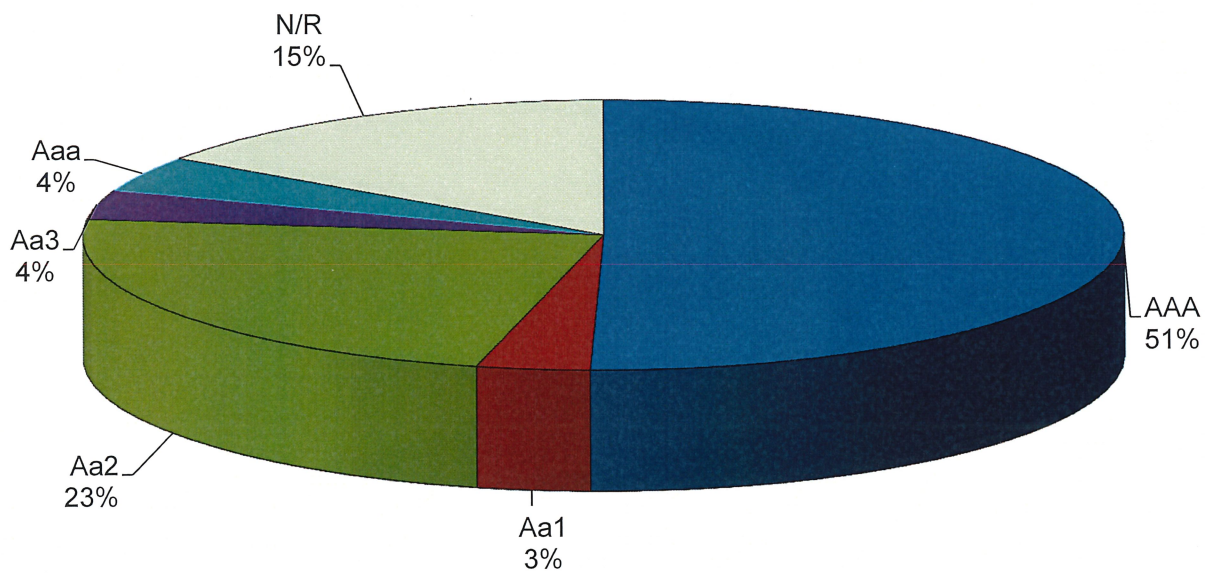
Sufficient liquidity exists to meet the mandated six months cash flow expenditure requirements. The historical receipts have been adjusted for expected non-re-occurring participant activity.

**KINGS COUNTY POOLED INVESTMENTS
PORTFOLIO STATISTICS**

Book Value by Investment Type
as of December 31, 2019



Market Value Quality Allocation
as of December 31, 2019





**Kings County Investment Pool
Portfolio Management
Portfolio Summary
December 31, 2019**

Kings County
1400 W. Lacey Blvd.
Kings County Govt. Center
Hanford, CA
(559)582-3211

Investments	Par Value	Market Value	Book Value	% of Portfolio	Days to Maturity	YTM 365 Equiv.	YTM 360 Equiv.
Government Agency Coupon Securities	215,000,000.00	215,517,200.00	215,429,776.17	50.54	977	2.081	2.052
LAIF - Local Agency Investment Pool	65,000,000.00	65,000,000.00	65,000,000.00	15.25	1	2.103	2.074
Medium Term Notes	76,000,000.00	76,799,380.00	75,733,484.79	17.77	716	2.490	2.456
BofW MMA Deposit Account	70,070,235.51	70,070,235.51	70,070,235.51	16.44	1	1.670	1.647
Investments	426,070,235.51	427,386,815.51	426,233,496.47	100.00%	621	2.089	2.061
Cash and Accrued Interest							
Passbook/Checking (not included in yield calculations)	22,728,422.62	22,728,422.62	22,728,422.62		1	1.000	0.986
Accrued Interest at Purchase *		0.00	0.00				
Ending Accrued Interest		1,941,188.57	1,941,188.57				
Subtotal		24,669,611.19	24,669,611.19				
Total Cash and Investments	448,798,658.13	452,056,426.70	450,903,107.66		621	2.089	2.061

Total Earnings	December 31 Month Ending	Fiscal Year To Date
Current Year	746,388.90	4,236,758.23

* 181,727.09 Accrued at Purchase is Included in Book Value.

Average Daily Balance	411,566,359.37	354,238,662.09
Effective Rate of Return	2.14%	2.37%

The Pooled Portfolio was in compliance during the quarter ending December 31, 2019, with California Government Code Sections 53601 et.seq. and 53635, and the Director of Finance's Statement of Investment Policy dated January 1, 2019. Market prices are provided by Union Bank of California and are as of the last business day of the month. Ratings listed in the Portfolio Reports are issued by Moody's Rating Agency. If you have any questions about the Pooled Investment Fund, please call Tammy Phelps, Assistant Director of Finance - Treasury, at (559) 852-2462.

James P. Erb, CPA, Kings County Director of Finance

5-15-2020

Reporting period 12/01/2019-12/31/2019

Run Date: 02/05/2020 - 14:23

Portfolio POOL
RC
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1

Kings County Investment Pool
Portfolio Management
Portfolio Details - Investments
December 31, 2019

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Government Agency Coupon Securities												
3133EG3J2	160045	Federal Farm Credit Bank		01/10/2017	2,000,000.00	1,999,960.00	1,999,963.33	1.550	AAA	1.532	9	01/10/2020
3136G4KM4	160043	Federal Nat'l Mortgage Assoc.		01/17/2017	2,000,000.00	2,000,080.00	2,000,000.00	1.750	AAA	1.726	16	01/17/2020
3136G3J55	160001	Federal Nat'l Mortgage Assoc.		07/27/2016	2,000,000.00	1,999,520.00	1,999,785.71	1.270	AAA	1.274	26	01/27/2020
3133EJCN7	170017	Federal Farm Credit Bank		03/15/2018	3,000,000.00	3,002,370.00	2,996,559.36	2.070	AAA	2.274	44	02/14/2020
3130A9W49	160017	Federal Home Loan Banks		11/25/2016	2,000,000.00	1,998,960.00	2,000,000.00	1.250	AAA	1.233	54	02/24/2020
3130ADR61	170019	Federal Home Loan Banks		03/16/2018	3,000,000.00	3,003,450.00	2,998,828.73	2.270	AAA	2.318	65	03/06/2020
313378J77	160028	Federal Home Loan Banks		11/17/2016	2,000,000.00	2,000,840.00	2,004,819.06	1.875	AAA	1.361	72	03/13/2020
3134GBEB4	160058	Federal Home Loan Mort. Co.		03/30/2017	2,000,000.00	2,000,960.00	2,000,000.00	1.700	AAA	1.677	86	03/27/2020
3130AB4C7	160060	Federal Home Loan Banks		04/24/2017	2,000,000.00	2,000,080.00	2,000,000.00	1.700	AAA	1.677	114	04/24/2020
3136G4FG3	160014	Federal Nat'l Mortgage Assoc.		10/27/2016	2,000,000.00	1,998,660.00	2,000,000.00	1.375	AAA	1.356	117	04/27/2020
3130AAK56	160046	Federal Home Loan Banks		01/30/2017	2,000,000.00	2,000,180.00	2,000,000.00	1.750	AAA	1.726	120	04/30/2020
3137EADR7	160030	Federal Home Loan Mort. Co.		11/17/2016	2,000,000.00	1,998,160.00	1,999,950.80	1.375	AAA	1.361	121	05/01/2020
3133EGD69	160019	Federal Farm Credit Bank		11/07/2016	2,000,000.00	1,997,720.00	1,999,857.14	1.320	AAA	1.316	127	05/07/2020
3130A9VT5	160016	Federal Home Loan Banks		11/22/2016	2,000,000.00	1,997,100.00	2,000,000.00	1.250	AAA	1.233	142	05/22/2020
3136G4JB0	160033	Federal Nat'l Mortgage Assoc.		11/30/2016	2,000,000.00	2,000,100.00	2,000,000.00	1.625	AAA	1.603	146	05/26/2020
3134GAYM0	160022	Federal Home Loan Mort. Co.		11/28/2016	2,000,000.00	1,998,100.00	2,000,000.00	1.400	AAA	1.381	148	05/28/2020
3133EGP33	160032	Federal Farm Credit Bank		12/01/2016	2,000,000.00	2,000,020.00	2,000,000.00	1.650	AAA	1.627	152	06/01/2020
313383HU8	160034	Federal Home Loan Banks		11/30/2016	2,000,000.00	2,000,560.00	2,002,600.94	1.750	AAA	1.462	163	06/12/2020
3130ABPV2	160068	Federal Home Loan Banks		06/30/2017	2,000,000.00	2,001,040.00	2,000,000.00	1.690	AAA	1.667	180	06/29/2020
3133EHSE4	170000	Federal Farm Credit Bank		07/24/2017	2,000,000.00	2,000,020.00	2,000,000.00	1.700	AAA	1.677	205	07/24/2020
3136G4LG6	160055	Federal Nat'l Mortgage Assoc.		02/28/2017	2,000,000.00	2,001,100.00	2,000,000.00	1.800	AAA	1.775	240	08/28/2020
313370US5	180013	Federal Home Loan Banks		12/10/2018	3,000,000.00	3,021,780.00	3,002,704.28	2.875	AAA	2.742	254	09/11/2020
3130ACE26	180041	Federal Home Loan Banks		04/15/2019	3,000,000.00	2,994,510.00	2,969,066.16	1.375	AAA	2.397	271	09/28/2020
3135G0U84	180042	Federal Nat'l Mortgage Assoc.		04/15/2019	3,000,000.00	3,030,210.00	3,013,290.81	2.875	AAA	2.387	303	10/30/2020
3134GB6C1	170010	Federal Home Loan Mort. Co.		12/18/2017	3,000,000.00	3,010,590.00	3,000,000.00	2.000	AAA	1.973	352	12/18/2020
3134GBSW3	160067	Federal Home Loan Mort. Co.		06/28/2017	2,000,000.00	2,002,320.00	1,999,885.17	1.750	AAA	1.732	356	12/22/2020
3134GB5E8	170009	Federal Home Loan Mort. Co.		12/28/2017	3,000,000.00	3,010,350.00	3,000,000.00	2.000	AAA	1.973	362	12/28/2020
3137EAEL9	190039	Federal Home Loan Mort. Co.		12/13/2019	3,000,000.00	3,025,710.00	3,048,326.25	2.375	AAA	1.628	412	02/16/2021
3133EKCS3	180043	Federal Farm Credit Bank		04/15/2019	3,000,000.00	3,034,830.00	3,006,092.71	2.550	AAA	2.377	435	03/11/2021
3133EJ2S7	180014	Federal Farm Credit Bank		12/12/2018	3,000,000.00	3,042,690.00	2,997,460.00	2.770	AAA	2.791	436	03/12/2021
3133EKEN2	180029	Federal Farm Credit Bank		03/26/2019	3,000,000.00	3,004,920.00	3,000,000.00	2.520	AAA	2.485	450	03/26/2021
3133EKEN2	180030	Federal Farm Credit Bank		03/26/2019	3,000,000.00	3,004,920.00	3,000,000.00	2.520	AAA	2.485	450	03/26/2021
3130A1W95	190035	Federal Home Loan Banks		12/11/2019	3,000,000.00	3,026,310.00	3,026,100.00	2.250	AAA	1.638	527	06/11/2021
3134GTXD0	190003	Federal Home Loan Mort. Co.		07/02/2019	3,000,000.00	3,000,000.00	3,000,000.00	2.100	AAA	2.071	548	07/02/2021
313383ZU8	190034	Federal Home Loan Banks		12/06/2019	3,000,000.00	3,072,570.00	3,094,100.00	3.000	AAA	1.578	618	09/10/2021
3130AHJY0	190036	Federal Home Loan Banks		12/11/2019	3,000,000.00	3,003,630.00	3,003,028.75	1.625	AAA	1.627	688	11/19/2021

Portfolio POOL
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Kings County Investment Pool
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Portfolio Details - Investments
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Government Agency Coupon Securities												
3133EJ5Q8	180018	Federal Farm Credit Bank		01/24/2019	3,000,000.00	3,001,740.00	3,000,000.00	2.800	AAA	2.762	754	01/24/2022
313378WG2	180044	Federal Home Loan Banks		04/15/2019	3,000,000.00	3,056,310.00	3,008,254.88	2.500	AAA	2.352	800	03/11/2022
3133EKGW0	180040	Federal Farm Credit Bank		04/22/2019	3,000,000.00	3,005,190.00	3,000,000.00	2.530	AAA	2.495	842	04/22/2022
3133EKTA4	190001	Federal Farm Credit Bank		07/01/2019	3,000,000.00	3,001,260.00	3,000,000.00	2.090	AAA	2.061	912	07/01/2022
3133ELAE4	190037	Federal Farm Credit Bank		12/11/2019	3,000,000.00	3,001,470.00	2,999,842.92	1.625	AAA	1.637	964	08/22/2022
3135G0W33	190038	Federal Nat'l Mortgage Assoc.		12/11/2019	3,000,000.00	2,980,260.00	2,988,085.42	1.375	AAA	1.637	979	09/06/2022
3133EKQ90	190013	Federal Farm Credit Bank		09/23/2019	3,000,000.00	2,999,520.00	3,000,000.00	2.000	AAA	1.973	996	09/23/2022
3133EJ5R6	180019	Federal Farm Credit Bank		01/23/2019	3,000,000.00	3,001,740.00	3,000,000.00	2.990	AAA	2.949	1,118	01/23/2023
3130AFTK3	180022	Federal Home Loan Banks		02/06/2019	3,000,000.00	3,002,250.00	3,000,000.00	2.960	AAA	2.919	1,132	02/06/2023
3134GTBX0	180039	Federal Home Loan Mort. Co.		04/17/2019	3,000,000.00	3,005,400.00	3,000,000.00	2.500	AAA	2.466	1,202	04/17/2023
3134GTC68	190008	Federal Home Loan Mort. Co.		07/17/2019	3,000,000.00	3,002,010.00	3,000,000.00	2.220	AAA	2.190	1,293	07/17/2023
3134GTFW8	180038	Federal Home Loan Mort. Co.		04/24/2019	3,000,000.00	3,009,870.00	3,000,000.00	2.560	AAA	2.525	1,300	07/24/2023
3134GS6U4	180026	Federal Home Loan Mort. Co.		03/22/2019	2,000,000.00	2,010,300.00	2,000,000.00	2.750	AAA	2.712	1,360	09/22/2023
3133ELAN4	190026	Federal Farm Credit Bank		11/22/2019	3,000,000.00	2,991,540.00	3,000,000.00	1.680	AAA	1.657	1,421	11/22/2023
3134GTXA6	190004	Federal Home Loan Mort. Co.		07/08/2019	3,000,000.00	3,000,840.00	3,000,000.00	2.000	AAA	1.973	1,468	01/08/2024
3134GTS61	190011	Federal Home Loan Mort. Co.		08/05/2019	3,000,000.00	3,004,110.00	3,000,000.00	2.100	AAA	2.071	1,496	02/05/2024
3130AFW94	190030	Federal Home Loan Banks		12/03/2019	3,000,000.00	3,093,300.00	3,122,096.67	2.500	AAA	1.657	1,504	02/13/2024
3134GS7D1	180027	Federal Home Loan Mort. Co.		03/26/2019	3,000,000.00	3,026,490.00	3,000,000.00	2.700	AAA	2.663	1,546	03/26/2024
3134GS6X8	180028	Federal Home Loan Mort. Co.		03/27/2019	3,000,000.00	3,005,790.00	3,000,000.00	2.800	AAA	2.762	1,547	03/27/2024
3134GTEC3	180035	Federal Home Loan Mort. Co.		04/03/2019	3,000,000.00	3,005,820.00	3,000,000.00	2.750	AAA	2.712	1,554	04/03/2024
3134GTCD3	180034	Federal Home Loan Mort. Co.		04/15/2019	3,000,000.00	3,005,730.00	3,000,000.00	2.650	AAA	2.614	1,566	04/15/2024
3134GTCQ4	180036	Federal Home Loan Mort. Co.		04/30/2019	3,000,000.00	3,007,080.00	3,000,000.00	2.700	AAA	2.663	1,581	04/30/2024
3130AHH71	190023	Federal Home Loan Banks		11/07/2019	3,000,000.00	2,991,660.00	3,000,000.00	1.850	AAA	1.825	1,588	05/07/2024
3130AGKB0	180049	Federal Home Loan Banks		06/05/2019	5,000,000.00	5,008,500.00	5,000,000.00	2.550	AAA	2.515	1,617	06/05/2024
3130AGL45	180050	Federal Home Loan Banks		06/21/2019	3,000,000.00	3,006,360.00	3,000,000.00	2.250	AAA	2.219	1,633	06/21/2024
3135G0V75	190029	Federal Nat'l Mortgage Assoc.		12/03/2019	3,000,000.00	3,003,420.00	3,030,355.83	1.750	AAA	1.657	1,644	07/02/2024
3133EKT73	190005	Federal Farm Credit Bank		07/08/2019	3,000,000.00	3,002,040.00	3,000,000.00	2.230	AAA	2.199	1,650	07/08/2024
3134GTZN6	190006	Federal Home Loan Mort. Co.		07/08/2019	3,000,000.00	3,000,210.00	3,000,000.00	2.375	AAA	2.342	1,650	07/08/2024
3134GTB51	190007	Federal Home Loan Mort. Co.		07/15/2019	3,000,000.00	3,005,220.00	3,000,000.00	2.300	AAA	2.268	1,657	07/15/2024
3134GULJ7	190018	Federal Home Loan Mort. Co.		10/30/2019	3,000,000.00	2,985,060.00	3,000,000.00	2.000	AAA	1.973	1,672	07/30/2024
3134GTS20	190010	Federal Home Loan Mort. Co.		08/02/2019	3,000,000.00	3,004,530.00	3,000,000.00	2.070	AAA	2.042	1,675	08/02/2024
3134GTQ30	190009	Federal Home Loan Mort. Co.		08/05/2019	3,000,000.00	3,002,460.00	3,000,000.00	2.250	AAA	2.219	1,678	08/05/2024
3130AGWU5	190012	Federal Home Loan Banks		08/21/2019	3,000,000.00	2,968,860.00	3,000,000.00	2.000	AAA	1.973	1,694	08/21/2024
3135G0ZR7	190028	Federal Nat'l Mortgage Assoc.		12/03/2019	3,000,000.00	3,123,210.00	3,148,121.25	2.625	AAA	1.657	1,710	09/06/2024
3134GUEG1	190014	Federal Home Loan Mort. Co.		09/30/2019	3,000,000.00	2,980,560.00	3,000,000.00	2.000	AAA	1.973	1,734	09/30/2024
3133EK4B9	190017	Federal Farm Credit Bank		10/28/2019	3,000,000.00	2,988,810.00	3,000,000.00	1.820	AAA	1.795	1,762	10/28/2024

Portfolio POOL
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Kings County Investment Pool
Portfolio Management
Portfolio Details - Investments
December 31, 2019

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Government Agency Coupon Securities												
3130AHGL1	190021	Federal Home Loan Banks		11/04/2019	3,000,000.00	2,979,030.00	3,000,000.00	1.875	AAA	1.849	1,769	11/04/2024
3133EK5M4	190022	Federal Farm Credit Bank		11/05/2019	3,000,000.00	2,991,000.00	3,000,000.00	2.000	AAA	1.973	1,770	11/05/2024
3133EK6J0	190025	Federal Farm Credit Bank		11/08/2019	3,000,000.00	2,978,850.00	2,970,600.00	1.625	AAA	1.806	1,773	11/08/2024
3134GUQT0	190024	Federal Home Loan Mort. Co.		11/18/2019	3,000,000.00	3,000,510.00	3,000,000.00	2.000	AAA	1.973	1,783	11/18/2024
3133ELBF0	190027	Federal Farm Credit Bank		11/27/2019	3,000,000.00	3,001,140.00	3,000,000.00	1.890	AAA	1.864	1,792	11/27/2024
3130AHN33	190032	Federal Home Loan Banks		12/04/2019	3,000,000.00	2,993,430.00	3,000,000.00	1.800	AAA	1.775	1,799	12/04/2024
Subtotal and Average			222,274,836.33		215,000,000.00	215,517,200.00	215,429,776.17			2.052	977	
LAIF - Local Agency Investment Pool												
SYS990001	990001	Local Agency Investment Fund			65,000,000.00	65,000,000.00	65,000,000.00	2.103	N/R	2.074	1	
Subtotal and Average			65,000,000.00		65,000,000.00	65,000,000.00	65,000,000.00			2.074	1	
Medium Term Notes												
037833AX8	160038	Apple Inc		12/06/2016	2,000,000.00	1,999,220.00	1,996,464.96	1.550	Aa1	1.894	37	02/07/2020
594918AY0	170011	Microsoft Corp		12/21/2017	3,000,000.00	3,000,030.00	2,997,198.44	1.850	Aaa	2.013	42	02/12/2020
037833CS7	170006	Apple Inc		11/16/2017	3,000,000.00	2,997,300.00	2,996,711.73	1.800	Aa1	1.998	131	05/11/2020
594918AH7	180016	Microsoft Corp		12/12/2018	3,000,000.00	3,028,740.00	3,002,662.56	3.000	Aaa	2.867	274	10/01/2020
931142CZ4	190031	Wal-Mart Stores		12/04/2019	6,000,000.00	6,071,760.00	6,103,925.00	3.250	Aa2	1.660	298	10/25/2020
594918BG8	170008	Microsoft Corp		11/21/2017	3,000,000.00	3,006,360.00	2,998,169.49	2.000	Aaa	2.035	307	11/03/2020
89236TFQ3	180023	Toyota Motor Credit Corp.		03/18/2019	3,000,000.00	3,036,300.00	3,019,240.62	3.050	Aa3	2.572	373	01/08/2021
037833BS8	170012	Apple Inc		12/21/2017	3,000,000.00	3,017,850.00	2,998,155.87	2.250	Aa1	2.261	419	02/23/2021
084670BQ0	170022	Berkshire Hathaway		04/09/2018	3,000,000.00	3,011,610.00	2,981,007.95	2.200	Aa2	2.605	439	03/15/2021
89236TEU5	180025	Toyota Motor Credit Corp.		03/18/2019	2,000,000.00	2,030,160.00	2,008,973.42	2.950	Aa3	2.604	468	04/13/2021
594918BP8	190033	Microsoft Corp		12/05/2019	6,000,000.00	5,992,080.00	6,024,225.00	1.550	Aaa	1.588	585	08/08/2021
89236TDP7	180021	Toyota Motor Credit Corp.		01/22/2019	4,000,000.00	4,060,520.00	3,961,979.42	2.600	Aa3	2.959	741	01/11/2022
084670BF4	180007	Berkshire Hathaway		11/13/2018	4,000,000.00	4,143,360.00	4,011,201.38	3.400	Aa2	3.232	761	01/31/2022
037833AY6	180005	Apple Inc		08/01/2018	2,000,000.00	2,016,980.00	1,958,548.90	2.150	Aa1	2.989	770	02/09/2022
478160CD4	180046	JOHNSON & JOHNSON		05/07/2019	3,000,000.00	3,033,150.00	2,981,663.39	2.250	Aaa	2.470	792	03/03/2022
037833CQ1	180024	Apple Inc		03/18/2019	3,000,000.00	3,036,030.00	2,976,288.61	2.300	Aa1	2.595	861	05/11/2022
931142DU4	180006	Wal-Mart Stores		08/02/2018	3,000,000.00	3,052,500.00	2,933,922.95	2.350	Aa2	3.098	1,079	12/15/2022
931142DU4	180031	Wal-Mart Stores		04/01/2019	3,000,000.00	3,052,500.00	2,994,802.40	2.350	Aa2	2.377	1,079	12/15/2022
084670BJ6	170036	Berkshire Hathaway		06/29/2018	3,000,000.00	3,098,940.00	2,987,331.77	3.000	Aa2	3.087	1,137	02/11/2023
084670BR8	170030	Berkshire Hathaway		04/23/2018	3,000,000.00	3,076,260.00	2,956,536.44	2.750	Aa2	3.156	1,169	03/15/2023
931142DH3	180045	Wal-Mart Stores		05/07/2019	3,000,000.00	3,065,220.00	2,990,055.45	2.550	Aa2	2.614	1,196	04/11/2023
89236TDK8	180011	Toyota Motor Credit Corp.		12/04/2018	3,000,000.00	3,029,490.00	2,852,519.04	2.250	Aa3	3.551	1,386	10/18/2023
037833DM9	190020	Apple Inc		10/28/2019	2,000,000.00	1,987,600.00	2,001,900.00	1.800	Aa1	1.805	1,715	09/11/2024

Kings County Investment Pool
Portfolio Management
Portfolio Details - Investments
December 31, 2019

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Medium Term Notes												
89236TGN9	190015	Toyota Motor Credit Corp.		10/22/2019	3,000,000.00	2,955,420.00	3,000,000.00	2.125	Aa3	2.096	1,756	10/22/2024
Subtotal and Average			74,359,715.06		76,000,000.00	76,799,380.00	75,733,484.79			2.456	716	
BofW MMA Deposit Account												
SYS999993	999993	Bank of the West		07/01/2019	70,070,235.51	70,070,235.51	70,070,235.51	1.670		1.647	1	
Subtotal and Average			49,198,633.05		70,070,235.51	70,070,235.51	70,070,235.51			1.647	1	
Total and Average			410,833,184.44		426,070,235.51	427,386,815.51	426,233,496.47			2.061	621	

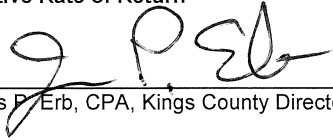


Kings County
1400 W. Lacey Blvd.
Kings County Govt. Center
Hanford, CA
(559)582-3211

**KC Direct Investments 2019
Portfolio Management
Portfolio Summary
December 31, 2019**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Managed Pool Accounts	5,243,459.22	5,243,459.22	5,243,459.22	100.00	1	1	2.160	2.190
Investments	5,243,459.22	5,243,459.22	5,243,459.22	100.00%	1	1	2.160	2.190

Total Earnings	December 31 Month Ending	Fiscal Year To Date
Current Year	10,265.59	73,866.51
Average Daily Balance	5,298,297.93	5,770,636.93
Effective Rate of Return	2.28%	2.54%


James P. Erb, CPA, Kings County Director of Finance

5-15-2020

Reporting period 12/01/2019-12/31/2019

Run Date: 02/05/2020 - 14:39

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KC Direct Investments 2019
Portfolio Management
Portfolio Details - Investments
December 31, 2019

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Managed Pool Accounts												
SYS10001	10001	LAIF - LUHS 2016 GO, Series B			5,243,459.22	5,243,459.22	5,243,459.22	2.190		2.190	1	
		Subtotal and Average	5,298,297.93		5,243,459.22	5,243,459.22	5,243,459.22			2.190	1	
		Total and Average	5,298,297.93		5,243,459.22	5,243,459.22	5,243,459.22			2.190	1	

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 06/01/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 06/10/2020

ITEM:

Consider approval of food service agreements with the Kings County Office of Education, St. Rose McCarthy Catholic School and Hanford Christian School.

PURPOSE:

The District has provided lunches to the Kings County Office of Education, St. Rose McCarthy Catholic School and Hanford Christian School in the recent past. Both entities have expressed interest in continuing the relationship with the District for the 2020-2021 school year. Currently, there is little operational impact to the Food Service Department.

FISCAL IMPACT:

The Child Nutrition Fund should realize an increase in revenue dependent on participation.

RECOMMENDATIONS:

Approve the food service agreements with the Kings County Office of Education, St. Rose McCarthy Catholic School and Hanford Christian School.

FOOD SERVICE AGREEMENT

Administering Sponsor: Hanford Elementary School District

Receiving Sponsor: Kings County Office of Education

This Agreement executed in duplicate and entered into on July 1, 2020 between the **Administering Sponsor, Hanford Elementary School District**, hereinafter referred to as **SCHOOL FOOD AUTHORITY (SFA)** and the receiving sponsor, **Kings County Office of Education**, hereinafter referred to as **COUNTY SCHOOLS**, and is created for the purpose of providing Lunches under the National School Lunch Program.

It is hereby agreed that:

- (1) The **SFA** will represent **COUNTY SCHOOLS** as the Child Nutrition Program “Sponsor” and will claim reimbursement from the California Department of Education for all meals served to children enrolled in **COUNTY SCHOOLS**. Reimbursement will be claimed at the rate of one lunch per child per day, only for complete meals counted at the point of service, and according to each child’s eligibility category.
- (2) The **COUNTY SCHOOLS** will notify the **SFA** of all Name, Address, Phone and Lunch Period – Serving time changes as they are made, in order to keep the CNIP’s application current and in compliance. In addition the Name, Address, Phone and Lunch Period – Serving times will be submitted annually with this Food Service Agreement.
- (3) Once approved by the California Department of Education, this agreement is considered permanent by the California Department of Education. However, the **SFA** will initiate a new written contract prior to July 1st of each year. Either party may terminate this agreement for cause upon ten days written notice. Notice of termination will be provided in writing to the California Department of Education, Nutrition Services Division.
- (4) The **SFA** will verify student Direct Certification and conduct the free and reduced-price application process, including the distribution, review and approval of applications for the sites belonging to **COUNTY SCHOOLS**. The **SFA** will create and update the eligibility roster and provide current lists to **COUNTY SCHOOLS** as soon as possible after changes occur.
- (5) The **SFA** will conduct the free and reduced-price application process, including the distribution, review, and approval of applications for the sites belonging to **COUNTY SCHOOLS**. The **SFA** will create and update the eligibility roster and provide current lists to **COUNTY SCHOOLS** as soon as possible after changes occur.
- (6) The **COUNTY SCHOOLS** will perform the point of service meal counts. The **SFA** will provide training as necessary to staff at **COUNTY SCHOOLS** regarding point-of-service meal counts and completion of all required documents.
- (7) The **SFA** will perform the required daily and monthly edit checks.
- (8) The **SFA** will ultimately be responsible for meal count and claiming accountability.

- (9) The **SFA** will perform the verification process and will notify **COUNTY SCHOOLS** of its findings.
- (10) The **SFA** will assume responsibility for any over-claims identified during a review or audit, and reimburse the State accordingly.
- (11) The **SFA** will include all participating sites from **COUNTY SCHOOLS** in its agreement with the California Department of Education.
- (12) The **SFA** will provide meals to **COUNTY SCHOOLS** that comply with the nutrition standards established by the United States Department of Agriculture for the Enhanced Food Base/Offer vs. Serve menu planning option.
- (13) The **SFA** will prepare the meals in the District Kitchen located at 924 Katie Hammond Lane. This preparation site will maintain the appropriate state and local health certifications for the facility.
- (14) The **COUNTY SCHOOLS** will notify the **SFA** of the number of meals needed no later than 9:00 am by e-mail each day. **COUNTY SCHOOLS** will be obligated to accept and pay for the number of meals requested. The **SFA** will not be obligated to provide any meals on days when the **SFA** is not open for business.
- (15) **COUNTY SCHOOLS** will provide the personnel, vehicle, and sufficient mobile transport thermos carts to pick up and transport the meals.
- (16) **COUNTY SCHOOLS** will be responsible for transporting the meals from the **SFA** District Kitchen. The pick-up of prepared meals will be no later than 9:45 am.
- (17) The **SFA** will be responsible for maintaining the proper temperature of the meals until **COUNTY SCHOOLS** takes delivery of the meals. At the time of delivery, **COUNTY SCHOOLS** will be responsible for documenting and maintaining the proper temperature of the meals until they are served.
- (18) The **SFA** will provide the necessary hotel pans and lids, thermometer, serving scoops, ladles, eating utensils, straws, and napkins during the term of this agreement.
- (19) **COUNTY SCHOOLS** will provide personnel to serve meals, clean serving and eating areas, utensils, mobile transport thermos cart and any other equipment used to transport meals including pre-washing all hotel pans and lids on a daily basis, **COUNTY SCHOOLS** will deliver any and all pre-washed hotel pans and lids that are property owned by the **SFA** to the HESD Lee Richmond Elementary School kitchen.
- (20) The **SFA** will wash and sanitize the hotel pans and lids in a commercial dishwasher.
- (21) **COUNTY SCHOOLS** will deliver Food Service reports to the **SFA** daily.
- (22) No later than three (3) days prior to the end of each month, the **SFA** will provide to the **COUNTY SCHOOLS** a monthly menu consisting of the meals to be served the following month.
- (23) The **SFA** will submit to the **COUNTY SCHOOLS** itemized invoices for the meals provided by the **SFA**. The invoices will be calculated at the following rates (rates are subject to change):

- a. Student Full Pay Lunch - one dollar and seventy-five cents (\$1.75)
 - b. Student Reduced Lunch – forty cents (\$0.40)
 - c. Student Free Lunch - no charge (\$0.00)
 - d. Adult Lunch without Milk – three dollars and eighty-five (\$3.85)
 - e. Adult Lunch with Milk – four dollars and fifteen cents (\$4.15)
 - f. Student Milk - thirty cents (\$0.30)
 - g. Adult Milk - thirty cents (\$0.30)
- (24) **COUNTY SCHOOLS** will pay **SFA** the full amount as presented on the monthly itemized invoice by the end of the following month.
- (25) When requested by **COUNTY SCHOOLS**, the **SFA** will provide sack lunches for field trips that meet the meal pattern requirements. Sack lunches for field trips will be requested at least 10 working days in advance. The cost per lunch will remain the same as for the regular lunch. **COUNTY SCHOOLS** will be responsible for maintaining the appropriate temperature of lunches until served. **COUNTY SCHOOLS** will be responsible for creating a list of students attending the field trip and ensuring that only students receiving a lunch from the **SFA** get marked. **COUNTY SCHOOLS** will submit checked off roster to the **SFA** the following day.
- (26) The gift or exchange of commodities is not permitted. Until students are served a meal, all food remains the property of the **SFA**.
- (27) **COUNTY SCHOOLS** will indemnify and hold the **SFA** and its officers, employees, and agents harmless from any and all liability, cost, or expense incurred as a result of negligence on the part of the **COUNTY SCHOOLS**.
- (28) **COUNTY SCHOOLS** will keep and maintain liability insurance, including extended coverage for product liability in an amount no less than \$1,000,000 (one million dollars) for each occurrence and will provide the **SFA** with a certificate evidencing insurance in the amount, naming the **SFA** as an additional insured and specifying that the coverage will not be canceled or modified without 10 days prior written notice to the **SFA**. The **SFA** will keep and maintain liability insurance that covers the **SFA's** liability.
- (29) Both parties will comply with all applicable federal, state and local statutes and regulations with regard to the preparation and service of National School Lunch Program meals, including, but not limited to, all applicable regulations relating to the overt identification of needy pupils, the nutritional content of meals, and nondiscrimination. All records maintained by both parties shall be open and available to inspection by Federal, State, and local authorities in accordance with applicable statutes and regulations.
- (30) **COUNTY SCHOOLS** will abide by all health and safety rules for serving food. They shall have one employee who has successfully passed an approved and accredited Food Safety Certification Examination. The Certificate must be current and retained on file at the facility at all times. As needed, **SFA** can provide a list of approved classes. After each review by the Kings County Health Department, a copy of the review report will be sent to the **SFA** by **COUNTY SCHOOLS**.
- (31) **COUNTY SCHOOLS** will reimburse the **SFA** for any loss of reimbursement funds denied by the National School Lunch Program which arise out of intentional or negligent conduct or omission of **COUNTY SCHOOLS**.

- (32) All business and information relating to the execution of this agreement and the services thereof, including kitchen visitations, will be directed to the Manager of Food Services, **SFA**.

TERM

This agreement becomes effective this day and will continue until June 30, 2021.

IN WITNESS WHEREOF, HANFORD ELEMENTARY SCHOOL DISTRICT and KINGS COUNTY OFFICE OF EDUCATION has executed this agreement as of the date first written above.

KINGS COUNTY OFFICE OF EDUCATION

Name and Title of Receiving Sponsor Official

By: _____

(Signature)

(Printed Name)

Title: Superintendent

Date: _____

KINGS COUNTY OFFICE OF EDUCATION

Telephone (559) 584-1441

HANFORD ELEMENTARY SCHOOL DISTRICT

Name and Title of SFA Official

By: _____

(Signature)

Joy C. Gabler

(Printed Name)

Title: Superintendent

Date: _____

HANFORD ELEMENTARY SCHOOL DISTRICT

Telephone (559) 585-3620

CALIFORNIA DEPARTMENT OF EDUCATION

Approved

Denied

By _____

FOOD SERVICE AGREEMENT

Administering Sponsor: Hanford Elementary School District
 Receiving Sponsor: St. Rose McCarthy Catholic School

This Agreement executed in duplicate and entered into on July 1, 2020 between the **Administering Sponsor, Hanford Elementary School District**, hereinafter referred to as **School Food Authority (SFA)** and the receiving sponsor, hereinafter referred to as **St. Rose McCarthy Catholic School**, and is created for the purpose of providing Lunches under the National School Lunch Program.

It is hereby agreed that:

- (1) The **SFA** will represent **St. Rose McCarthy Catholic School** as the Child Nutrition Program “Sponsor” and will claim reimbursement from the California Department of Education for all meals served to children enrolled in **St. Rose McCarthy Catholic School**. Reimbursement will be claimed at the rate of one lunch per child per day, only for complete meals counted at the point of service, and according to each child’s eligibility category.
- (2) The **St. Rose McCarthy Catholic School** will notify the **SFA** of all Name, Address, Phone and Lunch Period – Serving time changes as they are made, in order to keep the CNIP’s application current and in compliance. In addition, the Name, Address, Phone and Lunch Period – Serving times will be submitted annually with this Food Service Agreement.
- (3) Once approved by the California Department of Education, this agreement is considered permanent by the California Department of Education. However, the **SFA** will initiate a new written contract prior to July 1st of each year. Either party may terminate this agreement for cause upon ten days’ written notice. Notice of termination will be provided in writing to the California Department of Education, Nutrition Services Division.
- (4) The **SFA** will verify student Direct Certification and conduct the free and reduced-price application process, including the distribution, review and approval of applications for the sites belonging to **St. Rose McCarthy Catholic School**. The **SFA** will create and update the eligibility roster and provide current lists to **St. Rose McCarthy Catholic School** as soon as possible after changes occur.
- (5) The **SFA** will conduct the free and reduced-price application process, including the distribution, review, and approval of applications for the sites belonging to **St. Rose McCarthy Catholic School**. The **SFA** will create and update the eligibility roster and provide current lists to **St. Rose McCarthy Catholic School** as soon as possible after changes occur.
- (6) **St. Rose McCarthy Catholic School** will perform the point of service meal counts. The **SFA** will provide training as necessary to staff at **St. Rose McCarthy Catholic School** regarding point-of-service meal counts and completion of all required documents.
- (7) The **SFA** will perform the required daily and monthly edit checks.
- (8) The **SFA** will ultimately be responsible for meal count and claiming accountability.

- (9) The **SFA** will perform the verification process and will notify **St. Rose McCarthy Catholic School** of its findings.
- (10) The **SFA** will assume responsibility for any over-claims identified during a review or audit, and reimburse the State accordingly.
- (11) The **SFA** will include all participating sites from **St. Rose McCarthy Catholic School** in its agreement with the California Department of Education.
- (12) The **SFA** will provide meals to **St. Rose McCarthy Catholic School** that comply with the nutrition standards established by the United States Department of Agriculture for the Enhanced Food Base/Offer vs. Serve menu planning option.
- (13) The **SFA** will prepare the meals in the District Kitchen located at 924 Katie Hammond Lane. This preparation site will maintain the appropriate state and local health certifications for the facility.
- (14) **St. Rose McCarthy Catholic School** will notify the **SFA** of the number of meals needed no later than 9:00 am by e-mail each day. **St. Rose McCarthy Catholic School** will be obligated to accept and pay for the number of meals requested. The **SFA** will not be obligated to provide any meals on days when the **SFA** is not open for business.
- (15) **St. Rose McCarthy Catholic School** will provide the personnel and vehicle necessary to transport the meals.
- (16) **St. Rose McCarthy Catholic School** will be responsible for transporting the meals from the **SFA** District Kitchen. The pick-up of prepared meals will be no later than 10:45 am.
- (17) The **SFA** will be responsible for maintaining the proper temperature of the meals until **St. Rose McCarthy Catholic School** takes delivery of the meals. At the time of delivery, **St. Rose McCarthy Catholic School** will be responsible for documenting and maintaining the proper temperature of the meals until they are served.
- (18) On a daily basis, **St. Rose McCarthy Catholic School** will return any and all hotel pans and lids that are property owned by the **SFA**.
- (19) **St. Rose McCarthy Catholic School** will deliver Food Service reports to the **SFA** daily.
- (20) The **SFA** will provide the necessary hotel pans and lids, transport thermos container, thermometer, serving gloves, scoops, ladles, eating utensils, straws and napkins during the term of this agreement.
- (21) **St. Rose McCarthy Catholic School** will provide personnel to serve meals, clean serving and eating areas, utensils, and any other equipment used to transport meals.
- (22) No later than three (3) days prior to the end of each month, the **SFA** will provide to the **St. Rose McCarthy Catholic School** a monthly menu consisting of the meals to be served the following month.

- (23) The **SFA** will submit to the **St. Rose McCarthy Catholic School** itemized invoices for the meals provided by the **SFA**. The invoices will be calculated at the following rates (rates are subject to change):
- a. Student Full Pay Lunch - one dollar and seventy-five cents (\$1.75)
 - b. Student Reduced Lunch – forty cents (\$0.40)
 - c. Students Free Lunch - no charge (\$0.00)
 - d. Adult Lunch without Milk – three dollars and eighty-five (\$3.85)
 - e. Adult Lunch with Milk – four dollars and fifteen cents (\$4.15)
 - f. Student Milk - thirty cents (\$0.30)
 - g. Adult Milk - thirty cents (\$0.30)
- (24) **St. Rose McCarthy Catholic School** will pay **SFA** the full amount as presented on the monthly itemized invoice by the end of the following month
- (25) When requested by **St. Rose McCarthy Catholic School**, the **SFA** will provide sack lunches for field trips that meet the meal pattern requirements. Sack lunches for field trips will be requested at least 10 working days in advance. The cost per lunch will remain the same as for the regular lunch. **St. Rose McCarthy Catholic School** will be responsible for maintaining the appropriate temperature of lunches until served. **St. Rose McCarthy Catholic School** will be responsible for creating a list of students attending the field trip and ensuring that only students receiving a lunch from the **SFA** get marked. **St. Rose McCarthy Catholic School** will submit checked off roster to the **SFA** the following day.
- (26) The gift or exchange of commodities is not permitted. Until students are served a meal, all food remains the property of the **SFA**.
- (27) **St. Rose McCarthy Catholic School** will indemnify and hold the **SFA** and its officers, employees, and agents harmless from any and all liability, cost, or expense incurred as a result of negligence on the part of the **St. Rose McCarthy Catholic School**.
- (28) **St. Rose McCarthy Catholic School** will keep and maintain liability insurance, including extended coverage for product liability in an amount no less than \$1,000,000 (one million dollars) for each occurrence and will provide the **SFA** with a certificate evidencing insurance in the amount, naming the **SFA** as an additional insured and specifying that the coverage will not be canceled or modified without 10 days prior written notice to the **SFA**. The **SFA** will keep and maintain liability insurance that covers the **SFA**'s liability.
- (29) Both parties will comply with all applicable federal, state and local statutes and regulations with regard to the preparation and service of National School Lunch Program meals, including, but not limited to, all applicable regulations relating to the overt identification of needy pupils, the nutritional content of meals, and nondiscrimination. All records maintained by both parties shall be open and available to inspection by Federal, State, and local authorities in accordance with applicable statutes and regulations.
- (30) **St. Rose McCarthy Catholic School** will abide by all health and safety rules for serving food. They shall have one employee who has successfully passed an approved and accredited Food Safety Certification Examination. The Certificate must be current and retained on file at the facility at all times. As needed, **SFA** can provide a list of approved classes. After each review

by the Kings County Health Department, a copy of the review report will be sent to the **SFA** by **St. Rose McCarthy Catholic School**.

- (31) **St. Rose McCarthy Catholic School** will reimburse the **SFA** for any loss of reimbursement funds denied by the National School Lunch Program which arise out of intentional or negligent conduct or omission of **St. Rose McCarthy Catholic School**
- (32) All business and information relating to the execution of this agreement and the services thereof, including kitchen visitations, will be directed to the Manager of Food Services, **SFA**.

TERM

This agreement becomes effective this day and will continue until June 30, 2021.

IN WITNESS WHEREOF, HANFORD ELEMENTARY SCHOOL DISTRICT and St. Rose McCarthy Catholic School has executed this agreement as of the date first written above

St. Rose McCarthy Catholic School
Name and Title of Receiving Sponsor Official

By:

(Signature)

(Printed Name)

Title:

Date:

St. Rose McCarthy Catholic School
Telephone (559) 584-5218

HANFORD ELEMENTARY SCHOOL DISTRICT
Name and Title of SFA Official

By:

(Signature)

Joy C. Gabler

(Printed Name)

Title: Superintendent

Date:

HANFORD ELEMENTARY SCHOOL DISTRICT
Telephone (559) 585-3620

CALIFORNIA DEPARTMENT OF EDUCATION

Approved

Denied

By _____

FOOD SERVICE AGREEMENT

Administering Sponsor: Hanford Elementary School District
 Receiving Sponsor: Hanford Christian School

This Agreement executed in duplicate and entered into on July 1, 2020 between the **Administering Sponsor, Hanford Elementary School District**, hereinafter referred to as **School Food Authority (SFA)** and the receiving sponsor, hereinafter referred to as **HANFORD CHRISTIAN SCHOOL**, and is created for the purpose of providing Lunches under the National School Lunch Program.

It is hereby agreed that:

- (1) The **SFA** will represent **HANFORD CHRISTIAN SCHOOL** as the Child Nutrition Program “Sponsor” and will claim reimbursement from the California Department of Education for all meals served to children enrolled in **HANFORD CHRISTIAN SCHOOL**. Reimbursement will be claimed at the rate of one lunch per child per day, only for complete meals counted at the point of service, and according to each child’s eligibility category.
- (2) The **HANFORD CHRISTIAN SCHOOLS** will notify the **SFA** of all Name, Address, Phone and Lunch Period – Serving time changes as they are made, in order to keep the CNIP’s application current and in compliance. In addition, the Name, Address, Phone and Lunch Period – Serving times will be submitted annually with this Food Service Agreement.
- (3) Once approved by the California Department of Education, this agreement is considered permanent by the California Department of Education. However, the **SFA** will initiate a new written contract prior to July 1st of each year. Either party may terminate this agreement for cause upon ten days’ written notice. Notice of termination will be provided in writing to the California Department of Education, Nutrition Services Division.
- (4) The **SFA** will verify student Direct Certification and conduct the free and reduced-price application process, including the distribution, review and approval of applications for the sites belonging to **HANFORD CHRISTIAN SCHOOL**. The **SFA** will create and update the eligibility roster and provide current lists to **HANFORD CHRISTIAN SCHOOL** as soon as possible after changes occur.
- (5) The **SFA** will conduct the free and reduced-price application process, including the distribution, review, and approval of applications for the sites belonging to **HANFORD CHRISTIAN SCHOOL**. The **SFA** will create and update the eligibility roster and provide current lists to **HANFORD CHRISTIAN SCHOOL** as soon as possible after changes occur.
- (6) **HANFORD CHRISTIAN SCHOOL** will perform the point of service meal counts. The **SFA** will provide training as necessary to staff at **HANFORD CHRISTIAN SCHOOL** regarding point-of-service meal counts and completion of all required documents.
- (7) The **SFA** will perform the required daily and monthly edit checks.
- (8) The **SFA** will ultimately be responsible for meal count and claiming accountability.

- (9) The **SFA** will perform the verification process and will notify **HANFORD CHRISTIAN SCHOOL** of its findings.
- (10) The **SFA** will assume responsibility for any over-claims identified during a review or audit, and reimburse the State accordingly.
- (11) The **SFA** will include all participating sites from **HANFORD CHRISTIAN SCHOOL** in its agreement with the California Department of Education.
- (12) The **SFA** will provide meals to **HANFORD CHRISTIAN SCHOOL** that comply with the nutrition standards established by the United States Department of Agriculture for the Enhanced Food Base/Offer vs. Serve menu planning option.
- (13) The **SFA** will prepare the meals in the District Kitchen located at 924 Katie Hammond Lane. This preparation site will maintain the appropriate state and local health certifications for the facility.
- (14) **HANFORD CHRISTIAN SCHOOL** will notify the **SFA** of the number of meals needed no later than 9:00 am by e-mail each day. **HANFORD CHRISTIAN SCHOOL** will be obligated to accept and pay for the number of meals requested. The **SFA** will not be obligated to provide any meals on days when the **SFA** is not open for business.
- (15) **HANFORD CHRISTIAN SCHOOL** will provide the personnel and vehicle necessary to transport the meals.
- (16) **HANFORD CHRISTIAN SCHOOL** will be responsible for transporting the meals from the **SFA** District Kitchen. The pick-up of prepared meals will be no later than 10:45 am.
- (17) The **SFA** will be responsible for maintaining the proper temperature of the meals until **HANFORD CHRISTIAN SCHOOL** takes delivery of the meals. At the time of delivery, **HANFORD CHRISTIAN SCHOOL** will be responsible for documenting and maintaining the proper temperature of the meals until they are served.
- (18) On a daily basis, **HANFORD CHRISTIAN SCHOOL** will return any and all hotel pans and lids that are property owned by the **SFA**.
- (19) **HANFORD CHRISTIAN SCHOOL** will deliver Food Service reports to the **SFA** daily.
- (20) The **SFA** will provide the necessary hotel pans and lids, transport thermos container, thermometer, serving gloves, scoops, ladles, eating utensils, straws and napkins during the term of this agreement.
- (21) **HANFORD CHRISTIAN SCHOOL** will provide personnel to serve meals, clean serving and eating areas, utensils, and any other equipment used to transport meals.
- (22) No later than three (3) days prior to the end of each month, the **SFA** will provide to the **HANFORD CHRISTIAN SCHOOL** a monthly menu consisting of the meals to be served the following month.
- (23) The **SFA** will submit to the **HANFORD CHRISTIAN SCHOOL** itemized invoices for the meals provided by the **SFA**. The invoices will be calculated at the following rates (rates are subject to change):

- a. Student Full Pay Lunch - one dollar and seventy-five cents (\$1.75)
 - b. Student Reduced Lunch – forty cents (\$0.40)
 - c. Students Free Lunch - no charge (\$0.00)
 - d. Adult Lunch without Milk- three dollars and eighty-five cents (\$3.85)
 - e. Adult Lunch with Milk – four dollars and fifteen cents (\$4.15)
 - f. Student Milk - thirty cents (\$0.30)
 - g. Adult Milk - thirty cents (\$0.30)
- (24) **HANFORD CHRISTIAN SCHOOL** will pay **SFA** the full amount as presented on the monthly itemized invoice by the end of the following month
- (25) When requested by **HANFORD CHRISTIAN SCHOOL**, the **SFA** will provide sack lunches for field trips that meet the meal pattern requirements. Sack lunches for field trips will be requested at least 10 working days in advance. The cost per lunch will remain the same as for the regular lunch. **HANFORD CHRISTIAN SCHOOL** will be responsible for maintaining the appropriate temperature of lunches until served. **HANFORD CHRISTIAN SCHOOL** will be responsible for creating a list of students attending the field trip and ensuring that only students receiving a lunch from the **SFA** get marked. **HANFORD CHRISTIAN SCHOOL** will submit checked off roster to the **SFA** the following day.
- (26) The gift or exchange of commodities is not permitted. Until students are served a meal, all food remains the property of the **SFA**.
- (27) **HANFORD CHRISTIAN SCHOOL** will indemnify and hold the **SFA** and its officers, employees, and agents harmless from any and all liability, cost, or expense incurred as a result of negligence on the part of the **HANFORD CHRISTIAN SCHOOL**.
- (28) **HANFORD CHRISTIAN SCHOOL** will keep and maintain liability insurance, including extended coverage for product liability in an amount no less than \$1,000,000 (one million dollars) for each occurrence and will provide the **SFA** with a certificate evidencing insurance in the amount, naming the **SFA** as an additional insured and specifying that the coverage will not be canceled or modified without 10 days prior written notice to the **SFA**. The **SFA** will keep and maintain liability insurance that covers the **SFA's** liability.
- (29) Both parties will comply with all applicable federal, state and local statutes and regulations with regard to the preparation and service of National School Lunch Program meals, including, but not limited to, all applicable regulations relating to the overt identification of needy pupils, the nutritional content of meals, and nondiscrimination. All records maintained by both parties shall be open and available to inspection by Federal, State, and local authorities in accordance with applicable statutes and regulations.
- (30) **HANFORD CHRISTIAN** will abide by all health and safety rules for serving food. They shall have one employee who has successfully passed an approved and accredited Food Safety Certification Examination. The Certificate must be current and retained on file at the facility at all times. As needed, **SFA** can provide a list of approved classes. After each review by the Kings County Health Department, a copy of the review report will be sent to the **SFA** by **HANFORD CHRISTIAN SCHOOL**.

- (31) **HANFORD CHRISTIAN SCHOOL** will reimburse the **SFA** for any loss of reimbursement funds denied by the National School Lunch Program which arise out of intentional or negligent conduct or omission of **HANFORD CHRISTIAN SCHOOL**
- (32) All business and information relating to the execution of this agreement and the services thereof, including kitchen visitations, will be directed to the Manager of Food Services, **SFA**.

TERM

This agreement becomes effective this day and will continue until June 30, 2021.

IN WITNESS WHEREOF, HANFORD ELEMENTARY SCHOOL DISTRICT and HANFORD CHRISTIAN SCHOOL has executed this agreement as of the date first written above

HANFORD CHRISTIAN SCHOOL

Name and Title of Receiving Sponsor Official

By:

(Signature)

(Printed Name)

Title:

Date:

HANFORD CHRISTIAN SCHOOL

Telephone (559) 584-9207

HANFORD ELEMENTARY SCHOOL DISTRICT

Name and Title of SFA Official

By:

(Signature)

Joy C. Gabler

(Printed Name)

Title: Superintendent

Date:

HANFORD ELEMENTARY SCHOOL DISTRICT

Telephone (559) 585-3620

CALIFORNIA DEPARTMENT OF EDUCATION

Approved

Denied

By _____

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 06/01/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 06/10/2020

ITEM:

Consider approval of lease agreements with Mobile Modular.

PURPOSE:

The District currently has 5 portable classroom leases with Mobile Modular that need to be extended. Mobile Modular has proposed a 6 month terms on the leases which have been included for review.

FISCAL IMPACT:

The proposed cost is \$650/month for the 6 month leases.

RECOMMENDATIONS:

Approve the lease agreements with Mobile Modular.


Mobile Modular Management Corporation

5700 Las Positas Road, Livermore, CA 94551

Ph (925) 606-9000 Fax (925) 453-3201

www.MobileModularRents.com
Contract Addendum

Date: 5/14/2020

Customer : Hanford ESD
Billing Address: PO Box 1067
City/State/Zip: Hanford, CA 93232

Attn: Gerry Mulligan
Phone : **
Fax: **
E-mail: dendo@hanfordesd.org

Project Name : Lincoln Elementary
Site Address : 832 South Harris Street
City/State/Zip: Hanford, CA 93230

This will serve as an addendum to the contract agreement entered into between Hanford ESD (Lessee) and MOBILE MODULAR MANAGEMENT CORPORATION (Lessor).

ALL OTHER TERMS AND CONDITIONS TO REMAIN THE SAME.

Please sign and return an acknowledgement copy to our office as soon as possible. Thank you.

Renewal Information

Contract No.	Building ID	Item Description	Addendum Start Date	Addendum Stop Date	Term	Rental Rate
210019478	40216	Classroom, 24x40 DSA	7/1/2020	12/28/2020	6	\$ 650.00
210019478	40472	Classroom, 24x40 DSA	7/1/2020	12/28/2020	6	\$ 650.00
210019478	40473	Classroom, 24x40 DSA	7/1/2020	12/28/2020	6	\$ 650.00
210019478	40496	Classroom, 24x40 DSA	7/1/2020	12/28/2020	6	\$ 650.00
210019478	40497	Classroom, 24x40 DSA	7/1/2020	12/28/2020	6	\$ 650.00

- Rental rates do not include any applicable taxes or Personal Property Expense (PPE).
- Return delivery and preparing equipment for return will be quoted at time of return.
- This contract agreement defines a month as 30 calendar days. Bill Frequency for this contract is Monthly

Additional Contract Addendum Notes:
Mobile Modular Management Corporation
Hanford ESD

Printed Name

Printed Name

Title

Title

Signature

Signature

Date

Date

Please call (925) 606-9000 with any questions or comments and ask for **Norma Arreguin**
 Thank you for contacting Mobile Modular.

****Note:** Contract addendum valid only when executed, offer expires 30 days from addendum date if not executed.



Mobile Modular Management Corporation
 5700 Las Positas Road
 Livermore, CA 94551
 Phone: (925) 606-9000 Fax: (925) 453-3201
 www.mobilemodular.com

Purchase Off Rent

Quotation Reference: 110057953.1
 Date of Quote: 05/14/2020

Customer & Site Information		Mobile Modular Contact
Customer Information: Hanford ESD 714 N. White Street Hanford, CA 93230	Site Information: Hanford ESD 832 South Harris Street Lincoln Elementary HANFORD, CA 93230-5436	Questions? Please Contact: Open Sales Direct Phone: 1 (866) 459-7600 Fax:

Product Information				
	Qty	Purchase Price	Extended Purchase Price	Taxable
Classroom, 24x40 DSA (Item1001) (RH) <i>Right Hand Door Configuration. Open plan. Tackboard interior.</i> <i>Bldg id 40216, 1999 American Mod, Serial number 99-R320-643A</i>	1	\$39,352.00	\$39,352.00	N

	Qty	Charge Each	Total One Time Taxable
Charges Upon Delivery:			
Classroom, 24x40 DSA (Item1001) (RH)			\$0.00

Special Notes

POR- Rent Due Until Paid in Full: Please be aware that rent is due until the purchase price quoted above and all open balances are paid in full.

Floor Plans

All drawings and specifications are nominal

Additional Information

- Quote is valid for 30 days
- A minimum cleaning charge per floor will apply for modular buildings and for containers with offices, no minimum cleaning charge applies for storage containers.
- Customer's site must be dry, compacted, level and accessible by normal truck delivery. Costs to dolly, crane, forklift, etc. will be paid by customer. Unless noted, prices do not include permits, ramp removal, stairs, foundation systems, foundation system removal, temporary power, skirting, skirting removal, engineering, taxes or utility hookups.
- Subject to equipment availability. Unless noted, equipment and related furnishings, finishes, accessories and appliances provided are previously leased and materials, dimensions, and specifications vary. Detailed specifications may be available upon request. For lease transactions, Mobile Modular reserves the right to substitute equal or better equipment prior to delivery without notice.
- This transaction is subject to prior credit approval and all terms, conditions, and attachments of MMMC's standard contract. Security deposit and payment in advance may be required.
- **Prices do not include applicable tax.**
- **Unless otherwise noted, prices do not include prevailing wages, Davis-Bacon wages, or other special or certified wages.**