

FINANCIAL REPORTS

February 29, 2020

Submitted by:

Andrew Burgess Controller **Reviewed & Approved by:**

Kate Davis Chief Financial Officer Kate Davis (Apr 22, 2020)

Signature

Date

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Business Services Department



MEMORANDUM

To:	School Board of Directors
	Dr. Susan Enfield, Superintendent
From:	Andrew Burgess, Controller
CC:	Kate Davis, Chief Financial Officer
Date:	April 29, 2020
RE:	February 2020 Financials

Enrollment Report

The District's Average FTE in September was 17,331. February's average was 17,679, which was 348 FTE more than that first month of the school year.

In February, the District had 29 fewer FTE, compared to the projected Open Doors {1418} Program enrollment at the start of the year.

In the CTE program, the District had 5 fewer FTE in middle and high schools combined, compared to the start of the year. This was due to an 8 FTE decrease in middle schools and a 3 FTE increase in high schools. This month, the Skill Center averaged 37 FTE higher.

In February, the District had 216 fewer FTE, compared to the beginning of the year for the Bilingual Program. The District averaged 530 fewer FTE than at the start of the year in the Bilingual Program Exited.

Special Education enrollment was 274 students higher compared to the start of the year. Enrollment will continue to increase throughout the school year as more special education students are anticipated to be identified and served.

General Fund

Revenue collections for the month of February totaled \$24.4M. Expenditures totaled \$27.9M for the month. Revenue under expenditures decreased the fund balance by \$3.5M. The balance sheet shows that the total ending fund balance at the end of February was \$22.5M. The Unassigned Fund Balance at the end of February was \$3.3M.

Through February, revenues booked as a percentage of the overall total budgeted revenue was lower than in past years during the same time period. 45.7% of budgeted revenue was received by February this year, compared to 48.8% this same time last year, a difference of 3.1%. This stems from an anticipated lower tax collection amount this fall compared to prior years. As for

expenditures, 46.6% of the budgeted amount for the year has been spent, compared to 46.5% at the same time last year, a minuscule difference.

Capital Projects Fund

Expenditures in the Capital Project Fund reflect bond-related building projects and salaries. The projections represent District commitments for salaries, contracts, and purchase orders for the fiscal year 2019-2020. Capital Project Fund balance at the end of February was \$113.9M.

Debt Service Fund

The Budget Status Report shows the District collected \$634K in property tax and \$7K in interest in February. No principal or interest payments were made in February. Debt Service Fund balance at the end of February was \$4.6M.

ASB Fund

Total revenues collected for the month were \$59K, with expenditures reaching \$69K. The fund balance decreased by \$10K, accordingly, for the month of February. The ending fund balance was \$1M.

Transportation Vehicle Fund

The TVF had \$1K of interest earned, and spent no funds in February. The fund balance ended at \$735K.

Investment Earnings

Investment earnings in February totaled \$270,973. The interest rate in February was 2.07%, 1 basis point higher compared to January.

BOARD ENROLLMENT REPORT February 2020

Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE to date	Difference
Kindergarten	1,446	1,390	-57
Grade 1	1,415	1,471	56
Grade 2	1,396	1,427	31
Grade 3	1,396	1,417	21
Grade 4	1,405	1,384	-21
Grade 5	1,449	1,489	40
Grade 6	1,449	1,397	-52
Grade 7	1,281	1,327	46
Grade 8	1,245	1,277	32
Grade 9	1,309	1,370	61
Grade 10	1,287	1,306	19
Grade 11	1,112	1,191	79
Grade 12	1,248	1,234	-14
Total K-12 less Running Start, Dropout	17,438	17,679	241

Student Enrollment Details per Apportionment Report & P223 Summary

Running Start	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	435	412	23
Vocational (CTE)	50	46	2
Total Runnng Start	485	458	27
Dropout Reengagement (Open Doors 1418)	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	310	281	-29
Alternative Learning Experience (ALE)	Projected FTE	Average FTE to date	Difference
Grades K-6 ALE FTE	0	0	(
Grades 7-8 ALE FTE	0	2	2
Grades 9-12 ALE FTE	40	67	27
Total K-12 including Running Start, Dropout & ALE	18,273	18,419	146
Career and Technical Education (CTE)	Projected FTE	Average FTE to date	Difference
Career and Technical Education (CTE) Grades 7-8 CTE Exploratory	Projected FTE 117	Average FTE to date	Difference
	•	•	
Grades 7-8 CTE Exploratory	117	144	27
Grades 7-8 CTE Exploratory Grades 9-12 CTE Exploratory	117 500	144 555	27 55
Grades 7-8 CTE Exploratory Grades 9-12 CTE Exploratory Grades 9-12 Skill Centers	- 117 500 395	144 555 417	27 55 22
Grades 7-8 CTE Exploratory Grades 9-12 CTE Exploratory Grades 9-12 Skill Centers Total CTE & Skill Center	117 500 395 1,012	144 555 417 1,115	27 58 22 103
Grades 7-8 CTE Exploratory Grades 9-12 CTE Exploratory Grades 9-12 Skill Centers Total CTE & Skill Center Transitional Bilingual Program (TBIP)	117 500 395 1,012 Projected HC	144 555 417 1,115 Average HC to date	27 55 22 103 Difference
Grades 7-8 CTE Exploratory Grades 9-12 CTE Exploratory Grades 9-12 Skill Centers Total CTE & Skill Center Transitional Bilingual Program (TBIP) Eligible Kindergarten - Grade 6 Students	117 500 395 1,012 Projected HC 3,550	144 555 417 1,115 Average HC to date 3,692	27 55 22 103 Difference 142
Grades 7-8 CTE Exploratory Grades 9-12 CTE Exploratory Grades 9-12 Skill Centers Total CTE & Skill Center Transitional Bilingual Program (TBIP) Eligible Kindergarten - Grade 6 Students Eligible Grade 7 - Grade 12 Students	117 500 395 1,012 Projected HC 3,550 1,800	144 555 417 1,115 Average HC to date 3,692 2,055	27 55 22 103 Difference 142 255
Grades 7-8 CTE Exploratory Grades 9-12 CTE Exploratory Grades 9-12 Skill Centers Total CTE & Skill Center Transitional Bilingual Program (TBIP) Eligible Kindergarten - Grade 6 Students Eligible Grade 7 - Grade 12 Students Eligible Exited Students	117 500 395 1,012 Projected HC 3,550 1,800 1,070	144 555 417 1,115 Average HC to date 3,692 2,055 1,031	27 55 22 103 Difference 142 255 -36

2,675

2,616

-59

Age K-21 Resident Special Education

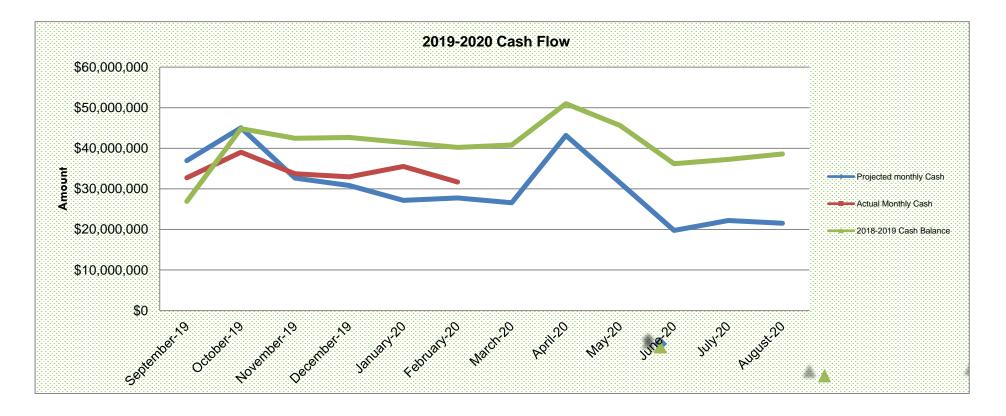
Highline School District No. 401 General Fund Budget Status Report For the Period Ended February 29, 2020

REVENUES		2019-2020 <u>Budget</u>		Actual For Month		Actual For Year	Percent of Budget	Remaining <u>Budget</u>
1000 Local Taxes	\$	40,298,953	\$	552,943	\$	15,252,670	37.8%	\$ 25,046,283
2000 Local Nontax		14,038,194		425,751		4,329,234	30.8%	9,708,960
3000 State, General Purpose		175,680,773		15,995,245		85,439,286	48.6%	90,241,487
4000 State, Special Purpose		65,235,430		4,942,277		29,485,262	45.2%	35,750,168
5000 Federal, General Purpose		15,000		-		-	0.0%	15,000
6000 Federal, Special Purpose		23,771,798		2,189,590		10,630,295	44.7%	13,141,503
7000 Revenues From Other Districts		475,000		276,880		297,849	62.7%	177,151
8000 Other Agencies & Associations		2,308,827		37,664		1,587,456	68.8%	721,371
9000 Other Financing Sources		-		-		-	0.0%	-
TOTAL REVENUES	\$	321,823,975	\$	24,420,350	\$	147,022,051	45.7%	\$ 174,801,924
EXPENDITURES								
00 Regular Instruction	\$	173,461,887	\$	13,897,882	\$	79,408,010	45.8%	\$ 94,053,877
20 Special Education		46,667,327		4,067,665		23,469,697	50.3%	23,197,630
30 Vocational Education		6,753,483		536,736		3,152,116	46.7%	3,601,367
40 Skills Center		4,825,489		439,279		2,208,799	45.8%	2,616,690
50&60 Compensatory Education		33,871,722		2,588,680		14,833,065	43.8%	19,038,657
70 Other Instructional Programs		2,032,084		265,597		1,163,718	57.3%	868,367
80 Community Services		2,476,600		232,695		1,312,070	53.0%	1,164,530
90 Support Services		57,541,822		5,881,114		27,040,578	47.0%	30,501,244
TOTAL EXPENDITURES	\$	327,630,414	\$	27,909,648	\$	152,588,053	46.6%	\$ 175,042,361
Other Uses - Transfers to other funds	\$	-	\$	-	\$	-		
Revenues Over (Under) Expenditures	\$	(5,806,439)	\$	(3,489,297)	\$	(5,566,002)	-	
BEGINNING FUND BALANCE					\$	28,092,726		
ENDING FUND BALANCE ACCOUNTS	d Dav (¢	250,000			¢	1 905 090		
2821 Restricted for Carryover of Restricte 2825 Restricted for Skills Center		,			\$ ¢	1,805,080		
2828 Restricted for Food Service	\$	450,000			\$ ¢	1,286,902		
2830 Restricted for Debt Service	\$ \$	500,000			\$ \$	2,514,267		
2840 Nonspendable Fund Balance-Invent		325,000			φ \$	- 227,131		
2850 Restricted for Uninsured Risks		400,000			φ \$	400,000		
2870 Committed to Other Purposes	\$ \$	400,000			φ \$	400,000		
2888 Assigned to Other Purposes	ֆ \$	- 17,699,559			э \$	- 12,978,000		
2890 Unassigned Fund Balance	\$ \$	14,469,002			φ \$	3,315,343		
-			-				-	
TOTAL ENDING FUND BALANCE	\$	34,093,561	•		\$	22,526,724	=	

Highline School District No. 401 Balance Sheet As of February 29, 2020 General Fund

	•	504 007	
Cash on Hand	\$	521,827	
Cash on Deposit with County	\$	31,179,576	
Warrants Outstanding	\$	(6,002,186)	
Accounts Receivable	\$	1,090,606	
Taxes Receivable	\$	47,756,657	
Inventory	\$	511,828	
Prepaid Expenses	\$	1,419,436	
Cash with Trustee (SUI)	\$	1,551,576	
			\$ 78,029,320
Accounts Payable	\$	819,504	
Payroll and Benefits Liabilities	\$	6,926,436	
Taxes and Other Deferred Revenues	\$	47,756,657	
			\$ 55,502,596
Restricted Fund Balance	\$	5,606,249	
Nonspendable Fund Balance	\$	227,131	
Assigned to Other Purposes	\$	13,378,000	
Unassigned Fund Balance	\$	3,315,343	
-			\$ 22,526,724

Highline School District No. 401 General Fund 2019-2020 Cash Flow As of February 29, 2020



Highline School District No. 401 Three-Year Comparison Of Revenues By Funding Source As of February 29, 2020 Year To Date

Major R	evenue	2017-2018 Budget	20	17-2018 Year to Date	% of budget received YTD**	2018-2019 Budget	20	18-2019 Year to Date	% of budget received YTD**	2019-2020 Budget	20	19-2020 Year to Date	% of budget received YTD**
1000	Local Taxes	\$ 58,465,147	\$	26,331,296	45.04%	\$ 44,996,472	\$	29,402,556	65.34%	\$ 40,298,953	\$	15,252,670	37.85%
2000	Local Support	14,905,329		2,738,526	18.37%	18,283,824		2,663,098	14.57%	13,875,470		4,329,234	31.20%
3000	State Apportionment	138,557,380		67,896,567	49.00%	178,609,380		87,329,624	48.89%	175,680,773		85,439,286	48.63%
4000	State Grants	44,004,663		22,144,850	50.32%	61,679,768		29,699,719	48.15%	64,478,745		29,485,262	45.73%
5000	Federal Grants - General Purpose	10,000		11,881	118.81%	15,000		-	0.00%	15,000		-	0.00%
6000	Federal Grants - Special Purpose	23,670,668		10,633,130	44.92%	22,455,923		9,963,098	44.37%	24,291,704		10,630,295	43.76%
7000	Other School Districts	735,000		434,674	59.14%	700,000		419,460	59.92%	475,000		297,849	62.71%
8000	Other Entities	807,234		761,724	94.36%	1,539,840		637,666	41.41%	2,708,329		1,587,456	58.61%
9000	Other Financial Resources			-	0.00%			100	0.00%	-		-	0.00%
		\$ 281,155,421	\$	130,952,649	46.58%	\$ 328,280,207	\$	160,115,322	48.77%	\$ 321,823,975	\$	147,022,051	45.68%

**6 months = 49.98% of budget

Highline School District No. 401 Three-Year Comparison of Expenditures By Object As of February 29, 2020 Year To Date

													or 61 1 7
		2017-2018	20 [,]	17-2018 Year	% of budget expended	2018-2019	20	18-2019 Year	% of budget expended	2019-2020	20	19-2020 Year	% of budget expended
Expend	diture by State Object	 Budget		to Date	YTD**	Budget		to Date	YTD**	Budget		to Date	YTD**
2	Salaries - Certificated Employees	\$ 122,422,023	\$	56,920,166	46.50%	\$ 131,348,034	\$	64,923,002	49.43% \$	136,477,396	\$	68,142,398	49.93%
3	Salaries - Classified Employees	47,736,855		21,890,098	45.86%	50,078,315		23,856,857	47.64%	55,293,057		26,265,958	47.50%
4	Employee Benefits and PY Taxes	61,263,880		30,511,821	49.80%	66,234,626		33,346,813	50.35%	79,548,831		34,519,829	43.39%
5	Supplies, Inst. Resources	19,930,236		5,259,384	26.39%	22,981,625		4,936,397	21.48%	20,321,899		5,934,101	29.20%
7	Purchase Services	27,948,146		16,387,777	58.64%	36,050,578		15,986,813	44.35%	35,132,879		17,211,212	48.99%
8	Travel	232,175		179,435	77.28%	926,575		222,693	24.03%	366,472		195,780	53.42%
9	Capital Outlay	 1,316,323		101,254	7.69%	575,505		67,987	11.81%	489,880		318,777	65.07%
		\$ 280,849,638	\$	131,249,934	46.73%	\$ 308,195,258	\$	143,340,561	46.51% \$	327,630,414	\$	152,588,053	46.57%

**6 months = 49.98% of budget

Highline School District No. 401 Capital Projects Fund Budget Status Report For the Period Ended February 29, 2020

REVENUES		2019-2020 <u>Budget</u>	Actual For Month		Actual For Year	Encumbrance	Percent <u>of Budget</u>	Remaining <u>Budget</u>
 1000 Local Taxes 2000 Local Nontax 3000 State, General Purp 4000 State, Special Purp 5000 Federal, General P 6000 Federal, Special Purp 7000 Revenues From Ot 8000 Other Agencies & A 9000 Other Financing Sc 	ose urpose Irpose her Districts Issociations urces	3,285,000 2,500,000 - - - - - -	\$ 209,788 - - - - - - - - - - - -	\$	2,466,105 - 19,275,405 - - - - 271,472		0.0% 75.1% 0.0% 771.0% 0.0% 0.0% 0.0% 0.0%	818,895 (16,775,405) - - - - - (271,472)
TOTAL REVENUE	s <u>\$</u>	5,785,000	\$ 209,788	\$	22,012,982		380.5%	\$ (16,227,982)
EXPENDITURES10Sites20Buildings30Equipment40Energy50Sales & Lease Exp60Bond Issuance Exp90Debt Expenditures		17,387,500 61,028,760 6,700,000 - - - - - -	\$ 17,800 8,153,164 - - - - - -	\$	20,672 51,229,949 211,355 - - - - -	\$ - 2,287,337 1,653 - - - - -	0.1% 87.7% 3.2% 0.0% 0.0% 0.0%	\$ 17,408,172 7,511,474 6,488,645 - - - - - -
TOTAL EXPENDIT	URES <u>\$</u>	85,116,260	\$ 8,171,398	\$	51,461,976	\$ 2,288,990	63.2%	\$ 31,408,291
Other Uses - Transfers to C	ther Funds \$	-	\$ -	\$	-			
Revenues Over (Under) Ex	penditures \$	(79,331,260)	\$ (7,961,610)	\$	(29,448,994)			
BEGINNING FUND BALAN	ICE \$	113,193,202		\$	143,383,712			
ENDING FUND BALANCE GL 830 Restricted for Debt GL 850 Restricted for Unins GL 861 Restricted from Bot GL 863 Restricted from State GL 865 Restricted from Otf GL 869 Restricted from Unin GL 889 Assigned to Fund F GL 890 Unassigned TOTAL ENDING FUND BA	Service \$ sured Risks \$ nd Proceeds \$ Proceeds \$ deral Proceeds \$ deral Proceeds \$ distributed Proceeds \$ Purposes \$	- - - - - - - - - - - - - - - - - - -		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	91,386,939 16,500,260 - 1,559,498 - 4,488,021 - - - 113,934,718			
	<u> </u>	55,001,342		Ψ	110,004,110			

Highline School District No. 401 Balance Sheet As of February 29, 2020 Capital Projects Fund

Cash on Deposit with County	\$	115,610,515	
Warrants Outstanding	\$	(234,206)	
Impaired Investments	\$	134,273	
Due from Other Gov'ts	\$	-	
	·		\$ 115,510,582
Accounts Payable	\$	1,147,520	
Unclaimed Property Payable	\$	3,703	
Retainage Payable	\$	424,592	
Sales Tax Payable	\$	50	
HCA Payable	\$	-	
Due To Other Funds	\$	-	
			\$ 1,575,864
Restricted From Bond Proceeds	\$	91,386,939	
Restricted From State Proceeds		16,500,260	
Restricted From Other Proceeds	\$	1,559,498	
Assigned Fund Purposes	\$	4,488,021	
Unreserved	\$	-	
			\$ 113,934,718

Highline School District No. 401 Debt Service Fund Budget Status Report For the Period Ended February 29, 2020

REVE	NUES	:	2019-2020 <u>Budget</u>	Actual For Month		Actual For Year	Encumbrance	Percent of Budget		Remaining <u>Budget</u>
1000 2000 3000 5000 9000	Local Taxes Local Nontax State, General Purpose Federal, General Purpose Other Financing Sources	\$	51,926,573 - - - - -	\$ 634,116 6,826 - - -	\$	23,984,086 213,266 - - 27,274,848		46.2% 0.0% 0.0% 0.0%	\$	27,942,487 (213,266) - - (27,274,848)
	TOTAL REVENUES	\$	51,926,573	\$ 640,942	\$	51,472,200		99.1%	\$	454,373
<u>EXPEI</u>	NDITURES Matured Bond Expenditures Interest on Bonds Bond Issuance Costs TOTAL EXPENDITURES	\$ \$	29,885,000 20,124,300 10,000 50,019,300	- - - -	\$ \$	29,160,000 10,429,349 234,101 39,823,450	- - -	97.6% 51.8% 2341.0% 79.6%	•	725,000 9,694,951 (224,101) 10,195,850
Reven	ues Over (Under) Expenditures	\$	1,907,273	\$ 640,942	\$	11,648,750				
5998	Other Financing Sources/Uses			(26,955,000)		(26,955,000)				
BEGIN	INING FUND BALANCE	\$	20,244,400		\$	19,902,782				
GL 830 GL 890	IG FUND BALANCE ACCOUNTS Restricted for Debt Service Unassigned Fund Balance L ENDING FUND BALANCE	\$ \$ \$	22,151,673 - 22,151,673		\$ \$ \$	19,902,782 (15,306,250) 4,596,532				

Highline School District No. 401 Associated Student Body Fund Budget Status Report For the Period Ended February 29, 2020

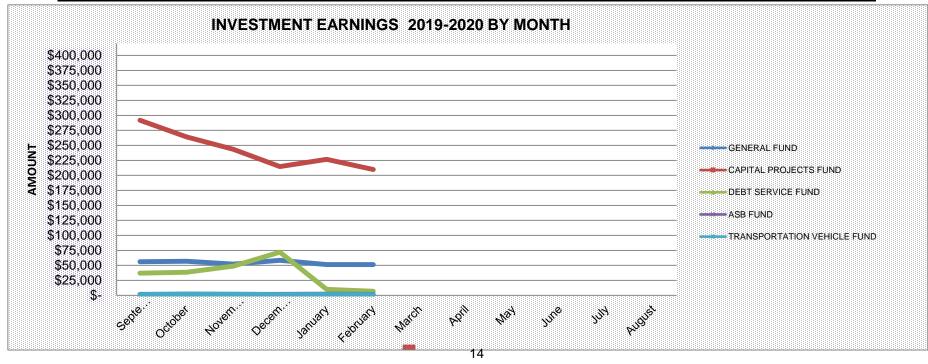
REVENUES		:	2019-2020 <u>Budget</u>		Actual For Month		Actual For Year	En	<u>cumbrance</u>	Percent of Budget		Remaining <u>Budget</u>
100 200 300 400	General Student Body Athletics Classes Clubs	\$	480,000 150,000 42,500 351,050	\$	25,089 8,841 2,418 22,570	\$	284,942 112,919 8,498 87,798			59.4% 75.3% 20.0% 25.0%	\$	195,058 37,081 34,002 263,253
600	Private Monies		20,110		12		5,571			27.7%		14,539
	TOTAL REVENUES	\$	1,043,660	\$	58,929	\$	499,728			47.9%	\$	543,932
EXPE 100 200 300 400 600	NDITURES General Student Body Athletics Classes Clubs Private Monies TOTAL EXPENDITURES	\$ \$	401,041 284,225 47,100 388,855 24,811 1,146,032	\$ \$	9,714 129 26,171 2,991		153,895 72,905 13,889 71,900 5,515 318,105		62,369 24,751 10,015 16,799 - 113,933	53.9% 34.4% 50.8% 22.8% 22.2% 37.7%	•	184,777 186,569 23,196 300,156 19,296 713,994
Reven	ues Over (Under) Expenditures	\$	(102,372)	\$	(10,505)	\$	181,623					
BEGI	INING FUND BALANCE	\$	912,842			\$	866,931					
GL 81 GL 84	IG FUND BALANCE ACCOUNTS 9 Restricted to Fund Purposes 0 Non-Spendable Fund Balance 0 Unreserved Fund Balance	\$ \$ \$	810,470 - -			\$ \$ \$	866,931 - 181,623					
ΤΟΤΑ	L ENDING FUND BALANCE	\$	810,470			\$	1,048,554					

Highline School District No. 401 Transportation Vehicle Fund Budget Status Report For the Period Ended February 29, 2020

REVENUES		2	2019-2020 <u>Budget</u>		Actual For Month		Actual For Year	Encumbrance	Percent of Budget	Remaining Budget
2200 2300 2800 4499 8000	School Bus Revenue Investment Earnings Insurance Recovery Transp. Reimbursement, Depreciation Revenues From Other Agencies	\$	- 9,500 - 678,729 -	\$	- 1,267 - - -	\$	- 9,715 - -		0.0% 102.3% 0.0% 0.0% 0.0%	\$ - (215) - 678,729 -
	TOTAL REVENUES	\$	688,229	\$	1,267	\$	9,715		1.4%	\$ 678,514
<u>EXPE</u> 33 34	NDITURES Transportation Equipment Purchases Transportation Equipment Major Repair TOTAL EXPENDITURES	\$ \$	700,000 - 700,000		-	\$ \$	586,392 - 586,392	-	83.8% 0.0% 83.8%	113,608 - 113,608
Revenues Over (Under) Expenditures		\$	(11,771)	\$	1,267	\$	(576,677)			
BEGINNING FUND BALANCE		\$	716,623			\$	1,311,351			
ENDING FUND BALANCE ACCOUNTS GL 819 Assigned to Fund Purposes GL 890 Unreserved		\$ \$	704,852 -	-		\$ \$	1,311,351 (576,677)			
TOTAL ENDING FUND BALANCE		\$	704,852	-		\$	734,674			

Highline School District No. 401 Investment Earnings 2019-2020

MONTH	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	ASB FUND	TRANSPORTATION VEHICLE FUND		
September	\$ 56,174	\$ 291,893	\$ 36,909	\$ 1,718	\$ 1,324		
October	56,733	264,075	38,449	1,646	2,365		
November	52,067	243,431	48,709	1,725	2,044		
December	58,404	214,776	72,032	1,721	1,246		
January	51,377	226,845	9,981	2,018	1,434		
February	51,324	209,788	6,825	1,769	1,267		
March							
April							
May							
June							
July							
August							



February 2020 Highline Financial Board Report

Final Audit Report

2020-04-22

Created:	2020-04-22
By:	Andrew Burgess (andrew.burgess@highlineschools.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAjJIM3sWZIcoeLIRYAvImdVbtp7_r5r1a

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