

Instruction

Instructional Materials

The educational process is enhanced by a variety of instructional materials. Within the District resources, an effort will be made to equip classrooms and learning centers with an evenly proportioned, wide assortment of teaching tools, textbooks, workbooks, audio-visual materials, and equipment selected to meet the individual needs of students. The purpose of all instructional materials in the school is to assist in providing quality learning experiences for students.

Instructional Television

Instructional television shall be available for use by all staff and will reflect the curriculum of the District. The Building Principal shall monitor the use of instructional television in the school.

Field Trips

The Board of Education encourages student field trips as a method of bringing meaning to many things learned in the classroom. Such trips can be a stimulus to learning and a very productive learning experience. Teachers shall provide proper preparation in the classroom prior to the trip and well-planned opportunity for discussion at the conclusion.

Field trips are to be approved by the Building Principal, subject to review by the Superintendent, and arranged as prescribed by established procedures.

Student trips are permitted which have value in meeting educational objectives, which are necessary to the fulfillment of obligations to the interscholastic activity program, and which do not seriously interfere with the educational routine of students who must remain in school.

School transportation vehicles, if available, will be furnished for all trips sponsored within the spirit of the above statement. If non-school transportation vehicles are used, the driver and owner shall have placed on file with the School District prior to the trip a certificate of automobile insurance in the minimum amount of \$100,000.00 and \$300,000.00 liability coverage.

On all school-sponsored trips involving pupils, provision will be made for proper supervision by school employees. Parents are permitted to assist in such supervision.

Community Resources

Community resources shall be used to enrich the instructional programs. Such enrichment may be provided by individual citizens and by the organizations and institutions in the community and by planned observation of community and/or governmental activities.

Library/Media Centers

A Library Media Center will be provided in every school in the District with appropriate materials to enrich and support the curriculum. These materials shall be available for every student in the District, free of charge, to take home on a temporary basis. Students/families will be financially responsible for books that are lost when taken home.

Every school library/media center in the School District will be viewed as an information resource center for instruction and curriculum.

Textbooks

Textbooks shall be provided as instructional tools in all core curriculum* classes throughout the District. These text and all supplemental learning materials in the education of core classes shall be available for the take home studies of each student in District 205. In the event that proof exists that there is no text available in a given core class, then any and all material used will be provided for take home study.

*Core Curriculum is defined as Math, English, Sciences, History Reading, Writing, Language, Health, Social Studies, Government, and Economics.

The Board of Education shall approve the selection and adoption of textbooks upon recommendation of the Superintendent. The Superintendent shall establish the mechanics for the selection of textbooks which shall involve students, teachers, and administrators.

The instructional material used in the District shall appropriately reflect the multi-cultural and multi-ethnic nature of our American society and shall adequately express the value and worth of each such segment of our society without ethnic, racial or sexual prejudice or discrimination, insofar as quality textbooks are available.

The District shall provide textbooks for use in the public school without charge to students. The Superintendent shall determine a method of distribution of free textbooks subject to approval of the Board of Education. This does not mean that there will be no deposits to encourage return of textbooks by students nor that they will not be charged for lost or damaged textbooks.

Students shall be financially responsible for any books which they lose when taken home. The Superintendent shall establish a procedure for requiring repayment for textbooks and instructional materials lost or damaged.

The Superintendent shall request textbooks available through the Illinois Textbook Program and other government resources.

Supplemental Media

Teachers are encouraged to limit the use of supplemental media material to only that which will enhance, or otherwise illustrate, the subjects being taught. All supplemental media material must be age-appropriate.

Additionally, no movie shall be shown to students which is rated R unless prior written approval is received from the Building Principal. Additionally, no movie shall be shown to students which is rated NC-17.

LEGAL REF.: General Education Provisions Act, 20 U.S.C. §1232g.
105 ILCS 5/28-1 et seq., and 5/28-19.1.

CROSS REF.: 4.110, 4.140, 7.10

Adopted: July 8, 1997