

**Greenwich Board of Education
Minutes of the New Lebanon Building Committee Meeting**

DATE: Wednesday, February 19, 2020
TIME: 8:00 - 10:30 am
LOCATION: New Lebanon School, Conference Room

Committee Members Present:

Stephen Walko - Chairman
Bill Drake - Vice Chairman (BET)
Patricia Baiardi Kantorski - Clerk
Christina Downey (BOE)
Clare Kilgallen
Jake Allen

Absent: Dean L. Goss
Brian Harris

Ex-Officio Members Present:

Absent: Will Schwartz (DPW)
Peter Bernstein (BOE Chair)
Nick Macri (P&Z)

Others Present:

Jesse Saylor (TSKP Studio)
Jae Chu (Gilbane-Project Engineer)
John Hawley (VP Gilbane)
Chris Cykley (CSG-Clerk-of-the Works)
Alley Bartholomew (NL Principal)
Klara Monaco (NL Principal)

1. Call the meeting to order

- a. The meeting was called to order by Steve Walko at 8:00 am.

2. Update from Chairman

- a. Steve Walko reviewed the status of the Punch List. Walko discussed each item in detail.
- b. Steve Walko reviewed the status of the School's Wish List. Walko discussed each item in detail.
- c. **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve the Quarterly Report as amended, covering the period of September 1, 2019 - January 31, 2020.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent.

3. Update by Gilbane

- a. Jae Chu said Gilbane submitted the C of O to the P & Z.

4. Update by CSG

- a. Chris Cykley comments included in other sections.

5. Update by TSKP Studio

- a. Jesse Saylor comments included in other sections.

6. Discussion & Vote on Invoices and/or Change Orders

- a. The following Out-of-Scope (Owner Contingency) Items:
 - **A.) A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve ATP #182 for FA Knox Box, dated 2/19/20 for the amount of \$1,838.00.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent.
 - **B.) A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve ATP #213 for Flushometer - for larger ADA Compliant button, dated 2/19/20 for the amount of \$3,744.00. (materials only).** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent.
 - **C.) A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve ATP #221 for SI-046 Risk Management Report Sketches, dated 2/19/20 for the amount of \$4,367.00.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent.
 - **D.) A Motion was made** by Jake

Allen and seconded by Clare Kilgallen **to approve ATP #223 for Additional tack boards, dated 2/19/20 for the amount of \$36,068.00, based on T&M.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent. • E.) The committee discussed added a planter at the entrance to each bridge to prevent any vehicles from driving onto the bridge. Clare Kilgallen said the PTA would buy and plant trees and flowers in them. **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve two large planters, dated 2/19/20 for the amount of \$2,464.00.** After further discussion, it was decided to put the motion on-hold until the next meeting. The motion was withdrawn. • F.) **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve ATP #234 for Vestibule trim pieces, dated 2/19/20 for the amount of \$2,334.00.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent. • G.) **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve ATP #237 for Plants at monumental signage, dated 2/19/20 for the amount of \$1,800.00.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent. • H.) **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve ATP #239 for Relocate elevator card readers on a Time & Material bases, dated 2/19/20 for a maximum amount of \$4,874.00.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent. • I.) **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve ATP #240 for Permanent exit signs, dated 2/19/20 for the amount of \$6,669.00.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent. • J.) **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve ATP #241 for temporary fence at ball field, dated 2/19/20 for the amount of \$3,597.00.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent. • K.) **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve ATP #242 for Prep for existing shed & gate hardware rev., dated 2/19/20 for the amount of \$2,951.00.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent. • L.) **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve ATP #243 for add data for printer, dated 2/19/20 for the amount of \$876.00.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent. • M.) **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve ATP #244 for faculty toilet provisions, dated 2/19/20 for the amount of \$3,134.00.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent. • N.) **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve ATP #245 for add master station, dated 2/19/20 for the amount of \$3,466.00.** A vote was taken and the motion was approved with a vote of 5-0-1. Christina Downey abstained. Dean Goss and Brian Harris were

- absent. • **O.) ATP #246 for additional trees by parking lot, dated 2/19/20 for the amount of \$2,483.00.** was moved to the March meeting. • **P.) A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve ATP #247 for SI-053 vestibule flooring revision, dated 2/19/20 for the amount of \$9,319.00.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent. • **Q.) A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve a new type latch for the playground, dated 2/19/20 for the amount of \$500.00.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent.
- b. **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve a credit for missing stone thresholds at the entrance to several rest rooms, dated 2/19/20 for the amount of (\$2,875.00.)** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent.
 - c. **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve CSG Invoice #25 dated 2/18/20 for the amount of \$8,124.50.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent.
 - d. **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve RnB Enterprise for the amount of \$2,312.80.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent.
 - e. **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve CES Invoice #26 for the amount of \$9,053.40.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent.
 - f. **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve CES Invoice #27 for the amount of \$317.80.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent.
 - g. **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve CES Invoice #28 for the amount of \$476.70.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent.
 - h. **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve Global for the amount of \$2,764.00.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent.
 - i. **A Motion was made by Jake Allen and seconded by Clare Kilgallen to approve Insalco for the amount of \$9,053.40.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent.

7. Update on Claims by Subcontractors

- a. John Hawley discussed the two outstanding claims. Hawley said Gilbane is confident they can resolve the claims with Ferguson and said Gilbane is still in discussions with Action Air. Steve Walko said the NLBC needs a resolution by the end of the month.

8. Approval of Meeting Minutes

- a. **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve the Minutes of Meeting as amended for 12/4/19**. The motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent.
- b. **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve the Minutes of Meeting as amended for 12/18/19**. The motion was approved with a vote of 6-0-0. Dean Goss and Brian Harris were absent.

9. Discussion of Next Steps

- a. The goal of the committee is to turnover the New Lebanon School building to the BOE by the April meeting.
- b. Steve Walko informed the committee that there will be a meeting in April. Walko said he will decide the exact date and inform the committee at the March meeting.
- c. Steve Walko discussed the outstanding items from both the Punch List and School's Wish List.

10. Adjourn

- a. The meeting was adjourned by Steve Walko at 10:30 am.