

ROSEBURG PUBLIC SCHOOLS

Regular School Board Meeting

Administrative Office Board Room
1419 NW Valley View Drive
Roseburg, Oregon

Vol 1 No. 19

February 12, 2020

Board Members:

Rodney Cotton	<input type="checkbox"/>
Joseph Garcia, Chair	Excused
Micki Hall	<input type="checkbox"/>
Rev. Howard Johnson	<input type="checkbox"/>
Rebecca Larson	<input type="checkbox"/>
Charles F. Lee	<input type="checkbox"/>
Steve Patterson, V. Chair	<input type="checkbox"/>

Administration:

Jared P. Cordon, Superintendent	<input type="checkbox"/>
Richard Burton, Director of Student Services	<input type="checkbox"/>
Robert Freeman, Director of Human Resources	<input type="checkbox"/>
Michelle Knee, Director of Teaching & Learning	<input type="checkbox"/>
Cheryl Northam, Chief Operations Officer	<input type="checkbox"/>

SCHOOL BOARD REGULAR MEETING

TIME/PLACE: A regular meeting of the Douglas County School District No. 4 Board of Directors was held at 6:00 p.m. on Wednesday, February 12, 2020 in the Administrative Office Board Room, located at 1419 NW Valley View Drive in Roseburg, Oregon.

CALL TO ORDER: Vice-Chairman Patterson welcomed the attendees and called the Board Meeting to order. Director Rod Cotton led the Pledge of Allegiance.

ATTENDANCE: School Board members and the Superintendent were present, except for Board Chairman Joseph Garcia, who was excused. Reporter Sanne Godfrey was in attendance.

REVIEW OF AGENDA: Superintendent Cordon shared that Resolution 19-20-13: Bond Resolution and Ballot Title had been added, and one additional resignation had been added to the Consent Agenda.

COMMUNICATIONS TO THE BOARD: Superintendent Cordon announced that with Chairman Garcia excused, and Vice Chairman Patterson had agreed to fulfill the duties of acting Chair.

STUDENT RECOGNITION: Fir Grove Principal, Lisa Dickover, had the great pleasure of introducing fifth grade student, Rudra Patel, an outstanding student at Fir Grove since Kindergarten. Rudra is a positive role model, arriving each day ready to learn. His eagerness to learn empowers classmates to push themselves. He enjoys math, basketball and games with his family. Engineering might be part of his future endeavors!

Fullerton IV Principal, Katrina Hanson, presented fifth grade student, Aubree Ferguson, as Fullerton's student of the month. Teachers report that Aubree is kind, thoughtful and a great friend to others. Teachers will miss their Girl Scout cookie resource! Always putting forth her best effort, teachers are confident that Aubree will be successful in whatever endeavors she sets her mind to.

Fremont Principal, Ben Bentea, introduced Fremont's outstanding student and unanimous selection of the

seventh grade teachers, Arlie Aasen, who they consider to be an exemplary example of what it means to be a Fremont STAR! An excellent musician, Arlie participates in multiple extracurricular activities while earning a 4.0 GPA. Teachers expect that Arlie's determination and hard work will take her far in life.

STAFF RECOGNITION: Roseburg High School Principal, Jill Weber, presented a Crystal Apple Award inscribed with "The dream begins with a teacher who believes in you", to CTE instructor and basketball coach, Craig Stinnett. Mrs. Weber explained that Mr. Stinnett has successfully partnered with local industry in order to grow the nationally recognized welding department. Craig has created a safe environment for students to learn and believe in their potential, while also participating in the Revitalization Grant Team at RHS and mentoring new CTE instructors. Enrollment of female students in the welding program has increased from two to 38 students under Craig's leadership.

Mr. Stinnett shared his appreciation for the award, noting that it's been a collective process supported by great talent. He acknowledged the support provided by Principal Weber, Sheri Carson and Russ Bolin.

RHS LEADERSHIP STUDENT UPDATE: Leadership students Mikayla Sanguins and Elizabeth Wilson recapped current activities at the high school including preparing for the annual Arts Assembly on Wednesday, February 19th, and plans for the upcoming Mental Health Week. Last week students celebrated Counselor Appreciation Week. More than twenty students placed First in the FBLA Skills Conference. Results included:

- Margo Boyd – First Place: Future Business Leader
- Aiyana Brown – First Place: Introduction to Public Speaking
- Kia Castle – First Place: Impromptu Speaking
- Stephanie Way and Isaiah King – First Place: Marketing

The RHS Robotics Club will be hosting the Robotics Super Qualifier on Saturday, February 15th. The opening night for "Curious Savage" performances will be Thursday, February 20th. Students are fundraising to support relief efforts due to the wildfires in Australia. Mikayla presented all the current sports results and dates of upcoming district and state competitions. Swimmers will compete in the state competition in Beaverton February 20-22, and wrestlers will compete with other state qualifiers February 28-29 in Portland.

BRIEF RECESS: Acting Chair Patterson called for a brief recess at 6:25 p.m. to allow students and staff being recognized to depart for the evening. The meeting was reconvened at 6:30 p.m.

CONSENT AGENDA:

Superintendent Cordon presented the Consent Agenda consisting of Approval of the Consent Agenda, Minutes from the January 29th School Board Meeting, Gifts to the District and Surplus Items Listing.

A recommendation for employment was presented for Edward "Ed" Villarreal, to fill the new position of District Safety Coordinator.

Resignations were acknowledged from the following:

- David McKenzie, Fullerton IV Elementary Turnaround Program Teacher; and
- Thuynga "Niki" Barr, Roseburg High School Special Education Teacher.

Director Micki Hall moved to approve the Consent Agenda as presented. Director Rebecca Larson seconded, and the Motion passed unanimously.

M1-67 Approved the Consent Agenda

PUBLIC PARTICIPATION: Teachers, students, and families from the Eastwood, Green and Winchester Pre-K programs showed their support at the School Board meeting, accompanied by Early Learning Specialist Tatum Stedman. Students sang a “thank you” song to Board Director Rod Cotton, who is Director of Operations at McDonald’s, to express their gratitude for a \$2,643 donation from the business made in August 2019 to support the program. The funding provided appropriate materials for students in the program. Students had created a special poster for Director Cotton as an expression of their appreciation.

The Board was also introduced to the new District Safety Coordinator, Mr. Edward “Ed” Villarreal. Mr. Villarreal comes to us with a long history in law enforcement, including extensive experience in field training, defensive tactical instruction, active shooter response, range master, patrol officer, detective, and SWAT team leader. Superintendent Cordon reported that Ed possesses an excellent personality for working with individuals, and we are confident of his ability to forge deep relationships, adding that he has already started that work. Welcome to Roseburg Public Schools, Ed!

ESD RESOLUTION: 2020-2021 LOCAL SERVICE PLAN

Douglas ESD Assistant Superintendent, Analicia Nicholson, presented the ESD’s proposed 2020-21 Local Service Plan. Boards are asked to approve the ESD Resolution in support of the collaboratively created local service plan. Analicia shared that directors of the ESD share responsibilities for attending school board meetings throughout the county, and she is assigned to Roseburg and attends board meetings whenever possible.

The Local Service Plan (LSP) encompasses the ESD and 13 school districts (not including Reedsport), currently serving 13,998 students. Analicia explained that the four main service areas include:

1. Services to children with special needs
2. Instructional services, curriculum and professional development
3. Information Technology
4. Administrative services including fiscal, printing and communications

Through several state-wide contracts, services are provided in the areas of:

1. Early intervention/Early childhood education (Douglas, Jackson, Josephine, Klamath and Lake Counties)
2. Early Learning Hub (Douglas, Lake and Klamath Counties)
3. Oregon Technology Access Program (statewide)
4. Regional and statewide services for students with orthopedic impairments

For clarity, the ESD has identified school district support within three categories:

1. Special Needs Services and Behavioral Support
2. Education / Instructional Services
3. Technology and Administrative Services

Each year during the months of January/February, a service plan is collectively created based on the needs of students within each district, and those districts are asked for approval of the LSP for services that the 13 districts have agreed upon. The LSP budget on page 10 was reviewed. Area superintendents had identified three goals in the areas of CTE, Early Learning and Well-Rounded Education. State funding is allocated per ADMw.

Districts commonly utilize digital curriculum, network services and the district courier. Roseburg heavily utilizes communication specialist services. Area superintendents are currently discussing additional services to be provided in the area of behavior intervention to be considered when developing the next LSP. Independent evaluations are provided through the ESD upon parent request.

Oregon’s Student Investment Account may be a resource in the future to provide for specialists/trainers and professional development within the scope of student behaviors. Analicia pointed out the importance of forming PLC’s for these professionals to be inter-connected and supported by other professionals.

Director Micki Hall moved to approve the proposed Douglas ESD 2020-2021 Local Service Plan as presented. Director Rod Cotton seconded, and the Motion passed unanimously. Director Howard Johnson stated for the record that he is Chairman of the Budget Committee for Douglas ESD.

M1-68 Approved the Douglas ESD Resolution approving the 2020-21 Local Service Plan

RESOLUTION 19-20-13: BOND RESOLUTION AND BALLOT TITLE

Following consultation with expert bond legal counsel, Ann Sherman, and BP Media Solutions’ Brian Prawitz, Chief Operations Officer, Cheryl Northam, presented the resulting Resolution 19-20-13 calling for a measure election to submit to the electors of the district the question of contracting general obligation bonded indebtedness in an aggregate principal amount not to exceed \$94,000,000 to finance capital costs; and related matters. The bonds are to improve safety, security, vocational education and renovations district wide.

Director Micki Hall moved to approve the proposed Bond Resolution and Ballot Title as presented. Director Rebecca Larson seconded, and the Motion passed unanimously.

M1-69 Approved Resolution 19-20-13 adopting the bond resolution and ballot title

FOOD SERVICE MANAGEMENT SERVICES REQUESTS FOR PROPOSAL (RFQ)

Purchasing Supervisor, Denny Austin, shared the memorandum outlining the Food Service Management Contractors RFP 19-677, summarizing that two proposals were received. The consensus of the evaluation committee after considering both proposals, was to direct administration to notify Sodexo USA that they are the apparent successful proposer. This notification will initiate the five-day post selection protest and three-day response period as provided for within the RFP. Pending expiration of the protest and response periods, administration will be directed to draft a contract to be submitted to the Board for consideration at the February 26th Board Meeting.

Director Micki Hall moved to notify Sodexo USA that they are the apparent successful proposer, begin the five-day protest and the response periods for vendors, and direct administration to complete a contract for Board approval. Mr. Austin clarified for Director Johnson that the contract will be effective July 1, 2020. The contract is eligible to be renewed in one-year increments for up to four extensions. Proposed increases are tied to minimum amounts as outlined in the Consumer Price Index (CPI). Director Rod Cotton seconded, and the Motion passed unanimously.

M1-70 Approved Sodexo USA as successful respondent to food service management services RFQ; begin five-day protest and response period and draft contract effective July 1, 2020 for Board approval

POLICY AC: NONDISCRIMINATION, for Second Reading and Adoption

Human Resources Director, Robert Freeman, shared that the Policy Committee reviewed Policy AC: Nondiscrimination in January, and the Board approved for First Reading on January 29th. There were no

suggested changes following that meeting.

Director Micki Hall moved to approve Policy AC: Nondiscrimination for Second Reading and Adoption. Director Rebecca Larson seconded, and the Motion passed unanimously.

M1-71	Approved	Policy	AC:
Nondiscrimination, for 2nd Reading/Adoption			

POLICY AC-AR: DISCRIMINATION COMPLAINT PROCEDURE, for Second Reading and Adoption

The Policy Committee also reviewed this AR to accompany the above-noted policy at the January Policy Committee Meeting. Suggested changes requested during the January Board Meeting have been incorporated into the AR. References to oral complaints have been removed, and staff will help complainants when requested.

Director Micki Hall moved to approve Policy AC-AR for Second Reading and Adoption. Director Rebecca Larson seconded, and the Motion passed unanimously.

M1-72	Approved	Policy	AC-AR:
Discrimination Complaint Procedure, for Second Reading and Adoption			

NEW POLICY KG-AR: USE OF HIGH SCHOOL FACILITIES, for First Reading

Chief Operations Officer, Cheryl Northam, explained that this proposed Administrative Rule is intended to assist the high school in responding consistently to patron requests for facility use on the RHS campus. The guidance will be updated in the future to best meet the needs of the facility and patrons. The current fee structure is not conducive to long-term use. The proposed tier structure would take into consideration the length of the rental request. Director Cotton was given assurance that the hourly rate will be negotiated to an agreed upon cap so that charges for various groups are consistent.

Director Micki Hall moved to approve Policy KG-AR: Use of High School Facilities, for First Reading. Director Rebecca Larson seconded, and the Motion passed unanimously.

M1-73	Approved	Policy KG-AR: Use of High School Facilities, for First Reading
-------	----------	---

APPROVAL TO INSTALL ADDITIONAL CAMERAS AT SECONDARY SCHOOLS

Chief Operations Officer, Cheryl Northam, explained that in accordance with purchasing policy, this request is for approval to purchase security cameras from REECE Complete Security Solutions at a cost of \$55,000 for installation and upgrades at the high school and additional cameras at the middle schools. Superintendent Cordon live-streamed existing cameras on display monitors in the Board Room to illustrate how this equipment is being utilized. Mr. Cordon credited to Cheryl for having the Board Room equipment installed to facilitate staff trainings as well as for use as a command center in the event of an emergency. Superintendent Cordon expressed his hope that this was helpful for the Board to observe ways that our safety dollars are being utilized.

Director Micki Hall moved to approve the recommendation to purchase and install additional cameras at the secondary schools. Director Rodney Cotton seconded, and the Motion passed unanimously.

M1-74	Approved	\$55,000 purchase of security cameras from REECE Complete Security Solutions
-------	----------	--

COMMITTEE REPORTS

Curriculum & Instruction (2/4/2020)

Director Micki Hall shared that Principal Weber had proposed positive course changes and additions. The committee discussed material and curriculum adoptions and sequence changes. Teaching & Learning Director, Michelle Knee, noted that the elementary math adoption is currently in the pilot phase for Into Math and Ready Math. At RHS, health teachers are piloting two curriculums. World Language and Science teachers are also piloting two curriculums each. Recommendations will be brought back to the Board after quotes are obtained.

Acting Chair Patterson commented on the expansion of the vet science program, and Principal Weber shared that the expansion would enable students to graduate basically with a certificate to be a vet tech. Director Rod Cotton noted that he could envision the new classes in the new building. He also reported that members of the community are unaware of the great things happening at the high school for vocational education. Director Patterson added that long-time Board members are thankful to be considering new courses as opposed to having to consider what to remove. Director Lee received clarification of the importance of moving from Science Physics to Chemistry to Biology (from Integrated Science, Biology, Chemistry) to align with state standards. Director Micki Hall thanked Principal Weber for the new Agriculture and Auto Technology options that will enhance opportunities for students following graduation, adding that it's rewarding to see the students really enjoying the technology/drafting and welding areas.

SUPERINTENDENT'S REPORT

Superintendent Cordon referred to the five domains within our District Strategic Plan in his report:

Safe & Inclusive: The hiring of new District Safety Coordinator, Ed Villarreal, will help us ensure our kids and staff are safe. Jared thanked the Board, HR Director Freeman and the Leadership Team for the commitment to make kids safer by funding the Safety Coordinator position. There is more work to be done to make sure every kid is seen, feels respected and is heard. This position will help to let our students and parents know what we are doing to assure safety.

Effective Operations: Superintendent Cordon highlighted components of the updated district web site. Security Camera integration is another safety focus. Alignment of curriculum and programs, and scope and sequence to best support our students. Goals around student learning are to be in line with operational goals.

Leadership Development: Jared thanked Teaching and Learning Director Michelle Knee for her work with the Instructional Framework. This is providing our staff a great opportunity to focus on what it means to be an instructional leader and providing leaders with the tools to know how to be high-quality instructional leaders. We continue to hear from principals that the collective work around Instructional Framework is helping them.

Systems Development: Budget process will include consideration of the Student Investment Account (SIA) investments. Cheryl has already provided the Budget Calendar and timelines. Establishing metrics in order to be able to understand if those investments are yielding the desired results and if we are investing in the right things.

Curriculum Development – Physics at the high school. Developing alignment requires that we look at middle, elementary and Pre-K and answer questions such as, “Do we teach science at elementary? High level math courses? We are thinking about systems change, and investments in Pre-K-12.

Appropriate and Timely Instruction: Instructional Framework – We are exploring tools needed by our staff to support student learning. We may require additional assessment tools. This includes making sure parents are the first and most important teachers.

Superintendent Cordon also shared that part of the capital improvement bond process is to seek an RFP for construction management services to involve experts in the scope and sequence of work. The Building and Sites Committee will be reviewing the process.

INDIVIDUAL REPORTS BY DIRECTORS

None

PUBLIC PARTICIPATION: Mr. Brian Prawitz, President of the Roseburg High School Foundation, announced that the Future First Citizen Award has returned to the Roseburg Chamber of Commerce annual First Citizen Banquet that will take place on March 17th. A press release is being prepared to announce the five finalists from RHS that include:

- Quinlan Wedge
- Colby Fairbairn
- Ashlyn Hooten
- Brighid Rickman
- Isabelle Hervey

The Foundation Board and community members rallied in support of reinstating this worthwhile scholarship. Director Patterson responded that this is great news!

ADJOURNMENT: With all business before the Board completed, acting Chairman Patterson called for adjournment at 7:26 p.m.

Jared P. Cordon, Superintendent
JPC/jlk

Next Meeting(s): February 26, 2020 at 6:00 p.m. in the Library of Hucrest Elementary School, located at 1810 Northwest Kline Street in Roseburg Oregon.