

ROSEBURG PUBLIC SCHOOLS

Regular School Board Meeting

Followed by Executive Session

Hucrest Elementary School Media Center

1810 Northwest Kline Street

Roseburg, Oregon

Vol 1 No. 20

February 26, 2020

Board Members:

Rodney Cotton	<input type="checkbox"/>
Joseph Garcia, Chair	<input type="checkbox"/>
Micki Hall	<input type="checkbox"/>
Rev. Howard Johnson	<input type="checkbox"/>
Rebecca Larson	<input type="checkbox"/>
Charles F. Lee	<input type="checkbox"/>
Steve Patterson, V. Chair	<input type="checkbox"/>

Administration:

Jared P. Cordon, Superintendent	<input type="checkbox"/>
Richard Burton, Director of Student Services	<input type="checkbox"/>
Robert Freeman, Director of Human Resources	<input type="checkbox"/>
Michelle Knee, Director of Teaching & Learning	<input type="checkbox"/>
Cheryl Northam, Chief Operations Officer	<input type="checkbox"/>

SCHOOL BOARD REGULAR MEETING

TIME/PLACE: A regular meeting of the Douglas County School District No. 4 Board of Directors was held at 6:00 p.m. on Wednesday, February 26, 2020 in the Hucrest Elementary School Library, located at 1810 NW Kline Street in Roseburg, Oregon.

CALL TO ORDER: Chairman Garcia welcomed the attendees and called the Board Meeting to order. Director Rod Cotton led the Pledge of Allegiance. Hucrest's Signing Club members led the audience in the pledge of allegiance.

ATTENDANCE: School Board members and the Superintendent were present. Reporter Sanne Godfrey was in attendance.

REVIEW OF AGENDA: Superintendent Cordon shared that agenda updates included additions to the Consent Agenda, including a Request for Leave of Absence, updated personnel actions, along with a revised administrative rule KL-AR. Agenda item No. 3 was removed from the agenda.

COMMUNICATIONS TO THE BOARD: Superintendent Cordon thanked Hucrest Principal, Doug Freeman, and his staff for hosting the School Board Meeting. Board members were reminded of the Executive Session immediately following the Regular Board Meeting.

WELCOME TO HUCREST ELEMENTARY SCHOOL: Hucrest Music Teacher Colin Hurowitz, introduced the Hucrest Community Choir, represented by 3rd, 4th and 5th grade students, who performed a Latin song and "Rhythm of Life", a lovely example of their considerable talent. Principal Doug Freeman shared student activities that currently occur before, during and after the school day, including science, chess, band, choir and robotics. Mr. Freeman was pleased to announce that receipt of a STEM grant promises to further enhance student engagement both in and out of the classroom.

STUDENT RECOGNITION: Hucrest Principal, Doug Freeman, introduced fifth grade student, Kadin Folsom, sharing that instructors consider Kadin to be an outstanding young man. Kadin displays intelligence, empathy and humility and makes his peers feel good just by being around him. In fourth grade, Kadin received an All-American football award for his performance on the field and in the classroom. Kadin enjoys reading, loves science and is a bit obsessed with dinosaurs!

Winchester Elementary Principal, Rick Snyder, presented fifth grade student, Amber Gutierrez, an outstanding student who takes her academic responsibilities very seriously. A strong role model, Amber far exceeds the recommended weekly homework reading requirement that has resulted in her reading fluency greatly increasing this year. Amber's teachers look forward to celebrating her continued achievement in the future.

STAFF RECOGNITION: Principal Freeman presented a Crystal Apple Award to Elementary Associate Librarian, Marci Michael, inscribed with, "If it's best for kids, it is best for her". Staff report that Marci is known for going the extra mile for students, building culture by volunteering wherever needed throughout the school. The library has become the heart and hub of the school, an inviting place for students and staff. Marci's attitude and enthusiasm have made her a priceless addition to the Hucrest community. Board members Micki Hall and Joseph Garcia both added their congratulations to Marci.

Nutrition Services Director, Kyle Micken, also presented a Crystal Apple Award to 30-year Nutrition Services staff member, Barb Morrow, recognizing her as "Dependable, Honest and Hard Working". Mr. Micken proudly shared that Barb has worked diligently at our schools including Joseph Lane, Fir Grove, Fremont, Hucrest, Eastwood and Winchester. Barb assists with serving meals in the Lunch Box Express during summer, winter and spring breaks, assuring that no kids go hungry under her watch. She also assists with Future Chef and Fine Dining Events, as well as the Therapeutic Learning Center meals. Congratulations, Barb!

RHS LEADERSHIP STUDENT UPDATE: Leadership students Bailey Allen, Cassie Ladd and Alema Norris recapped current activities such as Oregon university visitations today. During FFA week, students served breakfast for teachers and visited Hucrest and Melrose Elementary Schools to share their mission. The recently established Community Closet is open to students each Wednesday after school. On-line course selections for next year have been working well. Bailey gave a sports update, sharing that the swimmers broke two school records; girls' basketball celebrated senior night; and boys' basketball hosts North Medford on Friday while our wrestlers will be traveling to state competition in Portland. Junior Varsity cheerleaders placed 1st and Varsity took 2nd at the OCCA competition. Spring sports will begin next week. Final performances of the "*Curious Savage*" take place later this week.

BRIEF RECESS: Chairman Garcia called for a brief recess at 6:42 p.m. to allow students and staff being recognized to depart for the evening. The meeting was reconvened at 6:50 p.m.

CONSENT AGENDA:

Superintendent Cordon presented the Consent Agenda consisting of Approval of the Consent Agenda, Minutes from the February 12th School Board Meeting, a recommendation to employ Yvonne O'Neil as a .5 time Teaching and Learning Support Specialist at Fullerton IV Elementary (a temporary position for the 2019-20 school year, and a request for Leave of Absence from Margarita Herrera, a Kindergarten Teacher at Sunnyslope Elementary School for the 2020-21 school year for childcare leave.

Director Micki Hall moved to approve the Consent Agenda as presented. Director Rebecca Larson seconded, and the Motion passed unanimously.

M1-75 Approved the Consent Agenda

PUBLIC PARTICIPATION:

Representatives from the Roseburg High School FFA Club shared their inaugural newsletter and exciting news that membership at RHS has increased from 25 members in 2018 to 163 today. FFA members Colby Fairbairn, Olivia McCurdy, Jadon Ringen and Kaylea Frost presented members of the Board with wooden key chains created by woodshop students and extended an invitation to attend the FFA Friends and Supporters Dinner at 6:00 p.m. tomorrow night at Roseburg High School.

PHOENIX CHARTER SCHOOL ANNUAL REPORT (PLC):

The Board welcomed Phoenix Principal, Brandy Osborn, and Executive Director, Thomas McGregor, who shared the charter school's values and current goals for improvement, and intention to change the school's name to "Phoenix Odyssey of Roseburg". The Board had previously been provided with the 2018-19 Performance Measure Review document, Methods for Connecting with District Strategies and presentation documents.

Brandy led the Board through an exercise to help determine the level of trauma experienced during the first 18 years of life. They also shared the three types of ACE's (Adverse Childhood Experiences) and the associated increase in health risks that studies indicate escalate with higher trauma-related scores.

Brandy explained that the school is in year three of a five-year cultural change and are focusing on social and emotional health. Data is not always reflective of the work being done in academics. Since her arrival at Phoenix, Brandy has been working on student transcripts and updating the course catalog to better reflect a traditional high school, including English and math realignment. Phoenix has had nearly 40 years of successes in maintaining Phoenix values and giving kids what they need. Brandy explained that a key component at the school is to help students function and learn, build resilience and establish positive work ethic to be able to transition directly into the community work force.

Mr. McGregor reported that the school's strategic plan has been shared with the District's Leadership Team. Phoenix is eligible to receive Student Investment Account funds and plans to have a highly qualified Special Education Teacher for the first time. Brandy added that additional positions include a Retention/Test Coordinator, Skills Builder and an Instructional Assistant.

Mr. McGregor agreed that the Phoenix Board Minutes from the past two years will be forwarded to Janet for distribution to the School Board.

APPROVE FOOD SERVICE MANAGEMENT CONTRACT:

Chief Operations Officer, Cheryl Northam, shared that at the prior Board Meeting, the Board voted their intent to renew this contract and the proposed contract was created from a template from ODE.

Director Steve Patterson moved to approve the 2020-2021 Food Service Management with Sodexo USA as proposed. Director Rebecca Larson seconded, and the Motion passed unanimously.

M1-76 Approved Food Service Management Contract with Sodexo USA for 2020-2021

NEW POLICY KG-AR (2): USE OF HIGH SCHOOL FACILITIES, for Second Reading and Adoption:

Chief Operations Officer, Cheryl Northam, explained during First Reading on February 12th that this proposed Administrative Rule specific to Roseburg High School is intended to assist the high school in responding consistently to patron requests for facility use on the RHS campus. The guidance will be updated in the future to best meet the needs of the facility and patrons. The current fee structure is not conducive to long-term use. The proposed tier structure would take into consideration the length of the rental request. Chairman Garcia explained that AR's are not typically brought to the Board, but the need for adjustment to the fee structure was obvious in allowing for flexibility as we partner with our community in providing opportunities for kids.

Director Steve Patterson moved to approve Policy KG-AR: Use of High School Facilities, for Second Reading and Adoption. Director Rebecca Larson seconded, and the Motion passed unanimously.

M1-77 Approved Policy KG-AR (2): Use of High School Facilities, for Second Reading and Adoption

ADOPT RESOLUTION 19-20-14: CLASSIFIED EMPLOYEE APPRECIATION WEEK:

Chairman Garcia expressed thanks to the Classified Employee staff for doing what they do each day to support students and staff.

Director Charles Lee moved to adopt Resolution 19-20-14: Classified Employee Week to honor classified employees throughout the week of March 2-6, 2020. Director Micki Larson seconded, and the Motion passed unanimously.

M1-78 Adopted Resolution 19-20-14 in recognition of Classified Employee Appreciation Week, March 2-6, 2020

RECOMMENDATION TO RENEW PROBATIONARY ADMINISTRATOR CONTRACTS:

Human Resources Director, Robert Freeman, presented the annual listing of probationary administrators advancing from First Year to Second Year and Second Year to Third Year.

Director Steve Patterson moved to approve the recommendation to renew Probationary Administrators First Year to Second Year and Second Year to Third Year. Director Larson seconded and the Motion passed unanimously.

M1-79 Approved the Renewal of Probationary Administrator Contracts

RECOMMENDATION TO RENEW SECOND YEAR CONTRACT ADMINISTRATORS TO THREE YEAR EXTENSIONS:

Human Resources Director, Robert Freeman, presented the annual listing of Second Year Contract Administrators to Three Year Extensions.

Director Micki Hall moved to approve the recommendation to renew Second Year Contract Administrators to Three Year Extensions for the 2020-21, 2021-22 and 2022-23 school years. Director Rebecca Larson seconded, and the Motion passed unanimously.

M1-80 Approved Renewal of Second Year Contract Administrators to Three Year Extensions, July 1, 2020 through June 30, 2023

RECOMMENDATION TO RENEW PROBATIONARY TEACHERS FIRST YEAR TO SECOND YEAR; SECOND YEAR TO THIRD YEAR; THIRD YEAR TO CONTRACT; SECOND YEAR TO CONTRACT; AND FIRST YEAR TO CONTRACT:

Human Resources Director, Robert Freeman, presented the recommendations to renew probationary teachers First Year to Second Year, Second Year to Third Year, Third Year to Contract, Second Year to Contract, and First Year to Contract.

Director Micki Hall moved to approve the recommendations to renew Probationary Teachers as presented above. Director Rebecca Larson seconded, and the Motion passed with Chairman Garcia abstaining.

M1-81 Approved the Renewal of Probationary Teachers First Year to Second Year; Second Year to Third Year; Third Year to Contract; Second Year to Contract; Second Year to Contract; and First Year to Contract

RECOMMENDATION TO EXTEND CONTRACT TEACHERS FOR THE 2020-21 AND 2021-22 SCHOOL YEARS:

Human Resources Director, Robert Freeman, presented the recommendation to extend contract teachers for the 2020-21 and 2021-22 school years.

Director Steve Patterson moved to approve the recommendation to extend Contract Teachers for the 2020-21 and 2021-22 school years. Director Rebecca Larson seconded, and the Motion passed unanimously.

M1-82 Approved Extension of Contract Teachers for the 2020-21 and 2021-22 School Years

RECOMMENDATION TO ACCEPT RESIGNATIONS AND RETIREMENTS OF TEACHERS AND ADMINISTRATORS EFFECTIVE AT THE END OF THE 2019-2020 SCHOOL YEAR (including a resignation of a teacher on leave of absence):

Human Resources Director, Robert Freeman, presented resignations and retirements, including a resignation from a teacher on leave of absence.

Director Steve Patterson moved to accept resignations and retirements (including a leave of absence) effective at the end of the 2019-20 school year. Director Micki Hall seconded, and the Motion passed unanimously.

M1-83 Accepted resignations/retirements (including teacher on leave of absence) effective at the end of the 2019-2020 school year

RECOMMENDATION TO ACCEPT CONTRACTS EXPIRING AT THE END OF THE 2019-20 SCHOOL YEAR FOR TEMPORARY POSITIONS – LICENSED AND ADMINISTRATIVE:

Human Resources Director, Robert Freeman, presented contracts expiring at the end of the 2019-20 school year for temporary positions.

Director Steve Patterson moved to accept contracts expiring at the end of the 2019-20 school year for temporary licensed and administrative positions. Director Micki Hall seconded, and the Motion passed unanimously.

M1-84 Accepted Teachers and Administrators Not Returning at the End of the 2019-20 School Year and Temporary Positions Expiring at the end of 2019-2020

STUDENT SUCCESS ACT (SSA) MONTHLY UPDATE

Teaching and Learning Director, Michelle Knee, explained that staff has engaged in multiple activities to inform the public of our plans concerning the upcoming proposed Student Investment Account to address the priorities of:

- Meeting student mental and behavioral health needs; and
- Increase academic achievement and reduce academic disparities.

Michelle reported that the final touches are being made to the SIA plan and application that is to be ready for Board consideration at the March 11, 2020 Board Meeting. The information will be posted on the District web site as well for public access.

COMMITTEE REPORTS

Building & Sites (2/19/2020)

Committee Chair Howard Johnson referenced the minutes and thanked Administrative Asst. Patty Boggs for capturing the conversation for the notes. The committee heard a concern regarding citizens not yielding to school buses when lights are flashing. Facilities Manager, Tracy Grauf, presented an overview of recommended facility repairs through 2023. The committee discussed the need for consistent security procedures throughout the district with regard to entrances and exits.

SUPERINTENDENT'S REPORT

Jared presented mugs to the Board as a token of appreciation for their hard work. The mugs were not available in time for School Board Appreciation Month but are presented with sincere gratitude for the dedication of hard work required of this Board.

Effective Operations

We are nearly ready to launch the new district web site, and Board members were encouraged to have their photographs updated for the Board page. Jared reported growing excitement from community members regarding the Capital Improvement Bond. Patrons are encouraged at what it could mean for safe, high quality facilities and would represent a substantial investment in our community.

The Construction Management RFP timeline was again reviewed. The RFP was published February 24th with a

pre-proposal conference held March 4th and proposals due March 17th. Initial review of those proposals will be done at a Building & Sites Committee meeting March 18th. Proposed interview dates would be early April with intent to award at the April 8th Board meeting, to be followed with anticipated contract approval at the April 22nd Board meeting.

Safe and Inclusive

District Safety Coordinator, Ed Villarreal, was commended for his excellent work in supporting safety throughout the District. Families will be receiving letters this week regarding the coronavirus as we work closely with health authorities to address any plans to address potential wide-spread illness.

Effective Operations/Systems Development

Jared also acknowledged the work of his Cabinet for the inclusive, thoughtful process for development of the Student Investment Account investments for next year, and the results will be shared on March 11th. The District Leadership Team provided intelligent input based on data and a systems approach. We are working toward our goal of developing systems to better understand academic returns on investments.

INDIVIDUAL REPORTS BY DIRECTORS

Director Howard Johnson shared his recollection from 27 years ago when he was invited by Hucrest principal Lee Paterson and librarian Alice Robinson to deliver a speech to 550 students during Black History Month. Director Johnson noted that most of those students had never had the opportunity to shake hands with a black person. Howard also noted that a year ago we were all probably without power at our homes and expressed gratitude that the lights are on.

Director Steve Patterson noted the vintage school uniform in the room, sharing that he probably wore a similar one as he is one of the alumni of Hucrest Elementary.

Director Rebecca Larson had the opportunity to attend the Arts Assembly at RHS, sharing that it's always exciting to see students paint, perform, draw, etc. With three high school age children of her own, Becky confirmed that we don't want sick kids at school but acknowledge that teachers value attendance as well. This can result in students feeling pressure to return to school before they are ready. She encouraged the District to consider flexibility when children are ill.

Director Micki Hall shared her appreciation of working with everyone, and then gave a shout out to Joe Garcia for his work with the upcoming bond. She cautioned that this could be the last compliment he receives from her.

Director Charles Lee shared an apology that his work has prevented him from participating as fully as he would like but noted that parents are utilizing the portals available to them to help keep their students on track academically.

Director Rod Cotton also complimented Chairman Garcia for his work regarding the bond measure. Mr. Cotton also thanked Hucrest staff members for hosting tonight's meeting, sharing his affection for the school. He pointed out how welcoming the media center space was to the attendees due to the efforts of the librarian, Marci Michael, who was honored earlier with the Crystal Apple award. Director Cotton also noted that he heard the excellent radio interview of new Safety Coordinator, Ed Villarreal, earlier this week.

Chairman Garcia reported having the privilege of attending the local FLBA conference and was invited to judge.

It was an honor to spend time with the students and see how they have grown up despite very diverse backgrounds. Representative Gary Leif was also a judge and it was exciting to participate. The community will be hearing much more soon about the bond, and he is impressed with the willingness of individuals to step forward and support the initiative.

PUBLIC PARTICIPATION: Mr. Kyle Micken, Director of Nutrition Services, expressed his appreciation to the Board for renewal of the Food Service Management Contract. Chairman Garcia responded that the Board appreciates Kyle's efforts and commitment to kids, and it's often the people behind the contract who make the difference.

Purchasing Manager, Denny Austin, shared that he and Superintendent Cordon will be judging the Future Chefs competition on March 5th at Joseph Lane Middle School. The "Imagine Your Favorite Lunch" event is sponsored by Sodexo USA.

RECESS: Chairman Garcia recessed the Regular Meeting at 8:08 p.m. in order to enter into Executive Session.

EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i)

CALL TO ORDER: Chairman called the Executive Session to order at 8:14 p.m. pursuant to ORS 192.660(2)(i). Members of the School Board were present.

RECESS: Chairman Garcia recessed the Executive Session to reconvene the Regular Session at 8:49 p.m.

ADJOURNMENT: With all business before the Board completed, Chairman Garcia called for adjournment at 8:50 p.m.

Jared P. Cordon, Superintendent
JPC/jlk

Next Meeting(s): March 11, 2020 at 6:00 p.m. in the Administrative Office Board Room, located at 1419 NW Valley View Drive in Roseburg Oregon.