

ROSEBURG PUBLIC SCHOOLS

School Board Regular Meeting and Executive Session

1419 NW Valley View Drive
Roseburg, Oregon

Vol 1 No. 22

March 11, 2020

Board Members:

Rodney Cotton	Excused
Joseph Garcia, Chair	Excused
Micki Hall	<input type="checkbox"/>
Rev. Howard Johnson	<input type="checkbox"/>
Rebecca Larson	<input type="checkbox"/>
Charles F. Lee	<input type="checkbox"/>
Steve Patterson, V. Chair	<input type="checkbox"/>

Administration:

Jared P. Cordon, Superintendent	<input type="checkbox"/>
Richard Burton, Director of Student Services	<input type="checkbox"/>
Robert Freeman, Director of Human Resources	<input type="checkbox"/>
Michelle Knee, Director of Teaching & Learning	<input type="checkbox"/>
Cheryl Northam, Chief Operations Officer	<input type="checkbox"/>

SCHOOL BOARD REGULAR MEETING

TIME/PLACE: A regular meeting of the Douglas County School District No. 4 Board of Directors was held at 6:00 p.m. on Wednesday, March 11, 2020 in the administrative office Board Room, located at 1419 NW Valley View Drive in Roseburg, Oregon, followed immediately by an Executive Session.

CALL TO ORDER: Vice-Chairman Steve Patterson welcomed the attendees and called the Board Meeting to order. Human Resources Director, Robert Freeman, led the pledge of allegiance.

COMMUNICATIONS TO THE BOARD / REVIEW OF AGENDA

Acting Chair Patterson announced that Chairman Garcia and Director Cotton were both excused this evening. Cabinet members were present. Superintendent Cordon wished Director Micki Hall a Happy Birthday and acknowledged and welcomed the numerous audience members present to celebrate student and staff recognitions. There were no changes to the agenda.

STUDENT RECOGNITION: Green Elementary Principal, Amy Rodriguez, celebrated fifth grade student, Kiana Henderson, who always strives to grow and learn. She is kind and generous and has a can-do attitude, helping others each day in the classroom. Teachers share that Kiana has encouraging words for all, performs acts of kindness and social responsibility, making her a true leader and role model.

Melrose Principal, Tammy Rasmussen, introduced fifth grade student, Blair Smith, who has attended Melrose since kindergarten. Blair is both a student and athlete with a servant heart who makes significant contributions to discussions. She has focused on reading fluency and comprehension this year, becoming a confident reader. A kind and helpful student, Blair encourages her peers while working to improve each day, as well as volunteering in the community. A skilled baker, Blair may consider culinary arts in the future.

RHS Principal, Jill Weber, introduced senior Quinlan Wedge, a bright student who engages fully, demonstrating academic strengths and talents, including having served as NHS and Key Club president. Quinlan was instrumental in creating the new Clothing Closet established last month, as well as contributing her artistic talent to helping paint a mural on the library wall for all to enjoy. A rare and wonderful student, Quinlan aspires to attend Western Oregon University, and we hope she may return one day to again lend her talents to RHS.

STAFF RECOGNITION: Melrose Principal, Tammy Rasmussen, was pleased to present a Crystal Apple to teacher Karla Heath. Karla uses all her expertise and available resources to help her students achieve, delivering inspiring lessons. A teacher leader in technology and math, Karla helps her fellow instructors become better teachers. Director Rebecca Larson echoed those sentiments, reflecting that this is one of the finest teachers she has ever observed who dedicates herself to encouraging students to be the very best they can be.

RHS LEADERSHIP STUDENT UPDATE: Leadership students Bailey Allen, Mikayla Sanguins and Riley Rose shared activities at the high school. Prom is scheduled for May 2nd, with a “Roaring 20’s” theme. A venue has yet to be determined. The recent annual Lookingglass Run was a success. Students are currently in the midst of English Smarter Balanced Testing with Science and Math already completed. Third quarter begins following Spring Break. Students are meeting with counselors to plan class schedules for the 2020-21 school year. Mental health awareness and coronavirus preventive measures are the focus of Homeroom lessons this week. On May 8th, the Mr. RHS fundraiser will be held with a “Supervillain” theme. Student athletes are already busy with spring sports including track, baseball, softball, tennis, golf and Lacrosse. Competitions will begin next week. This year’s staff appreciation week will encompass all staff together instead of celebrating classified and licensed staff separately.

BRIEF RECESS: Acting Chair Patterson called for a brief recess at 6:30 p.m. to allow students and staff being recognized to depart for the evening. The meeting was reconvened at 6:35 p.m.

CONSENT AGENDA:

Superintendent Cordon presented the Consent Agenda consisting of Approval of the Consent Agenda, Minutes from the February 26th School Board Meeting, and a Surplus Items listing.

Director Steve Patterson moved to approve the Consent Agenda as presented. Director Rebecca Larson seconded, and the Motion passed unanimously.

M1-85 Approved the Consent Agenda

PUBLIC PARTICIPATION: Acting Chair Patterson inquired if any patrons wished to address the Board, and there were none.

APPROVE BID AWARD FOR WIRELESS ACCESS POINTS (E-RATE)

Technology Coordinator, Gary McFarlane, explained that this request represents Phase 3 of the work that has been done over the past few years to install wireless access points in all classrooms. Quotes were received in response to the Request for Proposals (RFP). When the three lowest bidders were unable to verify their status as authorized Cisco resellers, it was the recommendation to select Ednetics, Inc., as the successful bidder to provide 75 Aironet 3802i controller-based Cisco wireless access points in conjunction with an eRate Form 470 filing with the Universal Service Administrative Company at a quoted price of 57,360 and after eRate cost of \$11,472.00. Following Board approval, the equipment could be provided this summer.

Director Micki Hall moved to approve the Bid Award for Wireless Access Points as recommended, for Ednetics, Inc., in the amount of \$11,472.00 after E-rate funding. Director Rebecca Larson seconded, and the Motion passed unanimously.

M1-86 Approved Bid Award to Ednetics, Inc. for Wireless Access Points

STUDENT INVESTMENT ACCOUNT APPLICATION – OVERVIEW / ACCEPTANCE

Teaching & Learning Director, Michelle Knee, informed the Board that the District's grant application for the Student Investment Account has been completed. Prior to submitting the application to the Oregon Department of Education, districts are required to present their plan at a Board meeting as well as request Board approval of the proposed plan. Michelle shared the 29-page plan and budget template and explained that the plan is a portion of the Student Success Act and is a non-competitive grant.

Michelle reviewed the following:

1. Application
2. Community Engagement and Input
3. Staff Input
4. Student Survey Results
5. Data Analysis
6. SIA Plan

The following expected outcomes, strategies and use of funds were explained:

Outcomes

1. Increased graduation rates and attendance rates for all students with the largest percentage of growth in our underserved populations of students
2. A comprehensive system to support social-emotional needs for students and adults will produce positive changes in school climate and learning conditions
3. All students will demonstrate typical or higher growth in reading and math
4. Reduction of student discipline incidents and improved school climate

Strategies

1. Create culture of safety and respect for all students and adults that supports the social, emotional, and physical well-being of students and adults that is critical to academic and professional success
2. Ensure instructional materials and tasks are appropriately challenging and supportive for all students, are aligned with content area standards and are culturally and academically relevant
3. Establish systems and interventions to identify and remove barriers to graduation for all students
4. Ensure educators and families have the tools to support academic success for every student

Use of Funds

1. Douglas County School District 4's plan will address the following allowable use categories:
 - a. Increasing instructional time
 - b. Addressing students' health and safety needs
 - c. Evidence-based strategies for reducing class size and caseloads
 - d. Expanding availability of and student participation in well-rounded learning experiences

Michelle informed the Board that once our Plan has received Board approval, it will proceed through the approval process at ODE. Once we receive confirmation of approval, the final grant agreement will be presented to the Board for consideration and approval. Funding is expected to become available in July 2020.

Director Micki Hall moved to approve the official Student Investment Account application to be submitted to the Oregon Department of Education. Director Rebecca Larson seconded, and the Motion passed unanimously.

M1-87	Approved	proposed	Student Investment Account Application
-------	----------	----------	--

POLICY JEBA: ADMISSION TO KINDERGARTEN AND FIRST GRADE, for First Reading

Teaching & Learning Director, Michelle Knee, explained that our current policy for early admission to kindergarten and first grade is heavily dependent on our school psychologists. She has worked with the Office of Student Services to streamline the policy in order for cognitive assessments to be administered by District staff to lessen the burden on our school psychologists.

Director Micki Hall moved to approve Policy JEBA: Admission to Kindergarten and First Grade for First Reading. Director Rebecca Larson seconded, and the Motion passed unanimously.

M1-88	Approved	Policy JEBA: Admission to Kindergarten and First Grade, for First Reading
-------	----------	---

POLICY JHFE: REPORTING OF SUSPECTED ABUSE OF A CHILD, for First Reading

Revised Policy JHFE: Reporting of Suspected Abuse of a Child, is one of several that will come through based on new directives resulting from Senate Bill 155, explained Human Resources Director, Robert Freeman. This policy broadens reporting requirements.

Director Charles Lee moved to approve policy JHFE: Reporting of Suspected Abuse of a Child, for First Reading. Director Micki Hall seconded, and the Motion passed unanimously.

M1-89	Approved	Policy JHFE: Reporting of Suspected Abuse of a Child, for First Reading
-------	----------	---

COMMITTEE REPORTS

The Policy Committee met on February 25th, and the policies reviewed earlier reflect the recommendations resulting from that meeting.

The Student Services Committee met on March 4th. Committee Chair Rebecca Larson reported that the group received an update on transition meetings for Pre-K to kindergarten, elementary to middle school, and middle school to high school. They also reviewed the Extended School Year (ESY) federally mandated program that helps students retain academic progress through learning over the summer months.

SUPERINTENDENT’S REPORT

Jared assured the team that we all recognize that students and staff are our most important resources, and we are working with county and state public health professionals in following recommendations for health and safety regarding COVID-19. In response to the issue, we are reviewing safety protocols and procedures and intend to work with principals and staff for future changes to keep our staff and kids healthy. The Coronavirus also reminds us to look at our technology program to establish a robust system in case schools would need to

close for a defined time period. The bond measure could help with this investment. The expansion of our wireless capacity will help as well.

The superintendent expressed appreciation for the work being done by both the Board and Cabinet, and acknowledge the difficult demands being put on district leaders.

Administration has been in discussions with representatives from George Fox University regarding a potential partnership to bring university instruction here to Roseburg. The college is already partnering with the City of Roseburg and UCC for nursing courses. We are intrigued by the opportunity to “grow our own” and establish branding for our community.

Jared acknowledged Nutrition Services Director, Kyle Micken, for his work on the recent Future Chef competition held at Joseph Lane Middle School. The superintendent was invited to participate and got to enjoy the food prepared by the students. It was difficult to choose between all the wonderful choices.

Budget season is coming up for our General Fund budget. Administration is working on a process focusing on how best to support a system rather than directing dollars outside of a plan. Mr. Cordon expressed his deep belief in designing a system built around equitable outcomes.

The new district website is planned for March 31st and there are no changes to the domain name. Jared thanked Gary McFarlane and Chelsea Duncan for their work on this project. Staff are also working on online registration.

INDIVIDUAL REPORTS BY DIRECTORS

Director Howard Johnson thanked Janet for providing the Board with draft agendas for upcoming meetings to keep the Board better informed.

PUBLIC PARTICIPATION: Acting Chair Patterson inquired if any patrons wished to address the Board, and there were none.

RECESS: With all regular business before the Board completed, acting Chair Patterson recessed the regular meeting at 7:00 p.m.

EXECUTIVE SESSION: Acting Chair, Steve Patterson, then convened an Executive Session pursuant to ORS 192.660(2) (i) and (b). With discussion completed, Acting Chair Patterson recessed the Executive Session to reconvene the regular meeting at 7:12 p.m.

RECONVENE REGULAR MEETING: Acting Chair, Steve Patterson, reconvened the regular session at 7:12 p.m.

Director Rebecca Larson moved to approve Superintendent Cordon’s evaluation. Director Micki Hall seconded, and the Motion passed unanimously.

M1-90 Approved Superintendent Jared Cordon’s Evaluation as presented

Director Charles Lee then moved to approve a one-year extension of Superintendent Cordon's employment contract. Director Rebecca Larson seconded, and the Motion passed unanimously.

M1-91 Approved a one-year extension of Superintendent Jared Cordon's Employment Contract
--

Director Micki Hall moved to support administration's findings related to the complaint reviewed by the Board during Executive Session. Director Rebecca Larson seconded, and the Motion passed unanimously.

M1-92 Supported administrative findings related to complaint reviewed during Executive Session
--

PUBLIC PARTICIPATION: Acting Chair Steve Patterson inquired if anyone wished to address the Board, and there were none.

ADJOURNMENT: With all business before the Board now completed, Acting Chair Steve Patterson adjourned the meeting at 7:15 p.m.

Jared P. Cordon, Superintendent
JPC/jlk

Next Meeting(s): April 8, 2020 at 6:00 p.m. in the Administrative Office Board Room, located at 1419 NW Valley View Drive in Roseburg Oregon.