

# ROSEBURG PUBLIC SCHOOLS

## School Board Regular Meeting

### Via Zoom

1419 NW Valley View Drive  
Roseburg, Oregon

Vol 1 No. 25

April 22, 2020

#### Board Members:

Rodney Cotton ☐  
Joseph Garcia, Chair ☐  
Micki Hall ☐  
Rev. Howard Johnson ☐  
Rebecca Larson ☐  
Charles F. Lee ☐  
Steve Patterson, V. Chair ☐

#### Administration:

Jared P. Cordon, Superintendent ☐  
Richard Burton, Director of Student Services ☐  
Robert Freeman, Director of Human Resources ☐  
Michelle Knee, Director of Teaching & Learning ☐  
Cheryl Northam, Chief Operations Officer ☐

## SCHOOL BOARD REGULAR MEETING

**TIME/PLACE:** A regular meeting of the Douglas County School District No. 4 Board of Directors was held at 6:00 p.m. on Wednesday, April 22, 2020 in the Administrative Office Board Room, located at 1419 NW Valley View Drive in Roseburg, Oregon, electronically via Zoom link. Director Rod Cotton attended via speaker phone.

**CALL TO ORDER / PLEDGE OF ALLEGIANCE:** Chairman Joe Garcia welcomed the attendees and called the Board Meeting to order. Superintendent Jared Cordon led the pledge of allegiance.

**ATTENDANCE:** All Board and Cabinet members were in attendance via Zoom and conference phone. Superintendent Cordon and Teaching and Learning Director, Michelle Knee were on site. Reporter Sanne Godfrey, was also in attendance via Zoom.

### COMMUNICATIONS TO THE BOARD / REVIEW OF AGENDA

There were no changes to the agenda.

### CONSENT AGENDA:

Superintendent Cordon presented the Consent Agenda consisting of Approval of the Consent Agenda, Minutes from the April 8<sup>th</sup> School Board Meeting and employment recommendation as follows:

- Anna Patch, Music Teacher at Winchester Elementary School.

The Board received notices of resignation from the following licensed staff:

- Hugh Heinrichsen, Music Teacher at Fir Grove and Melrose Elementary Schools; and
- Emily Veale, Fifth Grade Teacher at Hucrest Elementary School.

Director Rebecca Larson moved to approve the Consent Agenda as presented. Director Micki Hall seconded, and the Motion passed unanimously.

M1-99 Approved the Consent Agenda

**PUBLIC PARTICIPATION:** Roseburg Education Association President, Camron Pope, shared that our teachers greatly appreciate everything the Board and administration have been doing. Communication has been great during this difficult time, and it is very much appreciated by the association members and staff. Human Resources Director, Robert Freeman, stated that staff throughout the district have been amazing in embracing directives during this unprecedented time. Robert thanked Camron for his leadership and district staff for doing the right things to keep us moving forward.

**APPROVAL OF PROGRAM AND CONSTRUCTION PROJECT MANAGEMENT SERVICES CONTRACT SUBJECT TO PASSAGE OF THE 2020 BOND**

Chief Operations Officer, Cheryl Northam, shared this request for contract approval following the completion of a mandatory post-selection protest and response period subsequent to the Intent to Award approved at the April 8th Board Meeting. This proposed contract with Cornerstone Management Group, Inc. includes hourly fee rates for preparatory work not to exceed \$8,000 in pre-bond approval services. Following passage of the bond, the construction management services are anticipated to approximate \$1,581,580 for safety and security (including new playground equipment, vestibule entries and fencing); five new detached gymnasiums at designated elementary schools; district-wide renovations including HVAC, paint, siding, roofing and other capital repairs; and rebuild of the Heritage building. The proposed contract has been reviewed by District counsel, attorney Jason Montgomery.

Director Rebecca Larson moved to approve the Program and Construction Project Management Services Contract, subject to passage of the 2020 bond, with Cornerstone Management Group, Inc. Director Charles Lee seconded, and the Motion passed unanimously. Chairman Garcia will make arrangements to sign the approved contract.

M1-100	Approved the Program and Construction Project Management Services Contract with Cornerstone Management Group, Inc., subject to passage of the 2020 bond
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**REVISED 2019-20 SCHOOL CALENDAR DUE TO MANDATED SCHOOL CLOSURE**

Human Resources Director, Robert Freeman, explained that the updated 2019-20 school calendar now reflects when we implemented supplemental learning (March 16<sup>th</sup>), and then pivoted to distance learning (April 13<sup>th</sup>). Conference days have been removed. Mr. Freeman cautioned that we could make further adjustments if needed in the event further mandates come from the State.

Director Micki Hall moved to adopt the revised 2019-20 school calendar to reflect both supplemental and distance learning as directed by the state. Director Rebecca Larson seconded, and the Motion passed unanimously. Distance learning will continue through the end of the regular school year.

M1-101	Adopted updated 2019-20 school year calendar as required by policy pursuant to state mandated school closure
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**STUDENT SUCCESS ACT (SSA) MONTHLY UPDATE**

Teaching and Learning Director, Michelle Knee, reminded the Board that the District's application for Student Investment Account funding was submitted to the state prior to the statewide school closure. Since the

resulting economic impact of COVID-19 is not known at this time, we have frozen any Student Investment Account (SIA) planned positions. Michelle assured the Board that if districts are allocated funds, we have our approved plans in place within potential incremental 20-40-60 and 80% reduced funding levels.

While we remain hopeful of receiving some funding, we will be prepared for any eventual revenue scenario. Director Charles Lee noted that we may not be getting State School Fund (SSF) full funding as well. Director Howard Johnson added his expectation of a revenue shortfall as business taxes are dropping due to decreased revenues.

### **COMMITTEE REPORTS**

The Building and Sites Committee met on April 15, 2020 and received a technology update, bond update, building status during closure report, construction management progress report and review of the summer projects priority list. There were no questions of the minutes detailing that discussion.

### **SUPERINTENDENT'S REPORT**

Superintendent Cordon echoed comments from both Human Resources Director Freeman and Roseburg Education Association President Camron Pope, expressing his appreciation for everything our Board and staff are doing on behalf of students and our community. He continues to receive constant emails from staff, students and families as they continue to navigate the challenges of the mandated school closure. The Nutrition Services staff are doing a fantastic job feeding families and just added a dinner option as well, bringing our current daily meal total to just over 6,000 per day. Staff are pitching in to support our first responders by providing daycare for their children at four elementary sites within the district. Slightly over 2,000 Chromebooks have been distributed to students and internet service via "hot spots" are being provided as they become available from suppliers. ODE provided guidance earlier today with regard to our kindergarten through 8th grade students. Teachers are currently piloting video conferencing. They are evaluating Google Meet right now. Any potential launch will be dependent upon rigorous beta testing.

Jared recognized efforts being made by RHS Principal, Jill Weber, in reaching out to our graduating class families to gauge their preferences for options to celebrate our 2020 senior students. The survey will remain open through this Friday and Jill will update us on the results. The options included:

1. A Virtual ceremony on June 6<sup>th</sup> consisting of a prerecorded video that could be streamed. Students would be scheduled individually for a time to be photographed in caps and gowns walking across the stage to receive diplomas.
2. Big parking space for families to stay in vehicles and view a stage. Students would receive diplomas on their way out.
3. Delaying formal graduation on Finlay field to sometime in August, keeping in mind that this may not be viable even then due to county health and governor directives.

The first Budget Committee Meeting to consider the 2020-2021 proposed budget will be held virtually on Wednesday, April 29th at 6:00 p.m. Only 27 days remain until the May 2020 election that will include the proposed district bond measure.

Superintendent Cordon expressed his sincere appreciation for everyone's hard work in these challenging times.

### **INDIVIDUAL REPORTS BY DIRECTORS**

Director Howard Johnson shared that the superintendent has all his support.

Director Micki Hall acknowledged how tough it's been for everyone since the closure, but is aware that parents are hanging in there and are very appreciative of their schools. Schools are doing an amazing job in the community.

Director Rebecca Larson shared her optimism that we are doing well and she is grateful for our teachers. However, their montage videos can bring viewers to tears.

Director Charles Lee observed that he is looking forward to seeing what we ultimately learn from this challenge, i.e., what works and what doesn't. These discoveries will have an impact on how we operate in the future.

Director Steve Patterson reflected positively that staff and the district as a whole are doing a lot of good things in our community. The level of activity around the bond is impressive considering the level of upheaval around the state and locally. He is hearing positive comments from individuals and is proud to be a part of these efforts.

Chairman Joe Garcia shared that we are learning a good deal in our community of what's important, while gaining a greater appreciation for the work our staff do. While it may sound easy to stay home and provide instruction to kids, there is a reason we have educators and support services – they are valuable and do an excellent job. It's not even remotely close to as easy as these skilled individuals make it appear. He is encouraged to observe a keener sense of community and degree of friendliness when he is out and about. People have a need for contact and interaction and Mr. Garcia expressed hope that this positive environment continues once this crisis has ended.

**PUBLIC PARTICIPATION:** Chairman Garcia inquired if any patrons wished to address the Board, and there were none.

**ADJOURNMENT:** With all business before the Board completed, Chairman Garcia adjourned the meeting at 6:30 p.m.

**Jared P. Cordon, Superintendent**  
JPC/jlk

**Next Meeting(s):** May 13, 2020 at 6:00 p.m. in the Administrative Office Board Room, located at 1419 NW Valley View Drive in Roseburg Oregon.