

**ROCKFORD BOARD OF EDUCATION  
ROCKFORD, ILLINOIS  
Meeting Minutes**

**Administration Building  
Tuesday, July 9, 2019**

President Kenneth Scrivano called the regular meeting of the Rockford Board of Education to order at 5:30 p.m.

Present: President Kenneth Scrivano, Vice President Tim Rollins, Secretary Jude Makulec, Mr. Anthony Dixon, Mr. David Seigel, Mr. Michael Connor

Absent: None

**Motion** by Mr. Connors seconded by Mr. Seigel that the Board **hold** an executive session to consider the appointment, compensation, discipline, performance or dismissal of employees; the discipline of students; pending or imminent litigation; collective bargaining matters; or other matters provided for pursuant to §2 (c) of the Open Meetings Act.

**Approved: 5-0-1**

The Board was in executive session from 5:30 p.m. to 6:38 p.m.

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1. Call to Order – President Kenneth Scrivano called the regular meeting of the Rockford Board of Education to order at 7:02 p.m.
  2. Moment of Silence and Pledge of Allegiance
  3. Roll Call  
Present: President Kenneth Scrivano, Vice President Tim Rollins, Secretary Jude Makulec, Mr. Anthony Dixon, Mr. David Seigel, Mr. Michael Connor  
Absent: None  
Mr. Scrivano thanked Conner Childers and RPS 205 graduate Rod Weddle who are working behind the scenes to produce the Board's broadcast on Channel 20.
  4. Petitions & Communications  
There were no speakers.
  5. Board Member Comments
    - Mr. Dixon echoed the District's comments regarding the playground fire at McIntosh and hopefully will be replaced by the beginning of the school year.
    - Mr. Connor spoke out "to the cowards that did this" hoping they are caught. Targeting children and playgrounds where families spend time in construction interaction is positive.
    - Mr. Seigel spoke of the incident in relation to the contracts moving forward for approval at the meeting. These provide great opportunities to all students. The District is doing tremendous things; setting playgrounds and dumpsters on fire really hurt the District. This is incredibly offensive and needs to stop.
  6. Superintendent
    - A. Superintendent's Report – Dr. Jarrett  
Dr. Jarrett ceded his time to Dr. Vosberg and Mr. Gray.
    - B. FY20 Consolidated Contract Update – Dr. Matthew Vosberg, Deputy Superintendent  
Dr. Vosberg thanked Brooke Peterson, Jodie Skow, Laura Fromm, for their help in processing the consolidation of contracts. There were approximately thirty-five vendors and forty-one schools working feverishly over the last few weeks to finish the process. He also thanked Joyann Kirschbaum and Heather Psaltis who helped extensively in the work.  
The consolidated contracts are in two areas of the agenda; as consent items (Recurring Contracts) and New Business. Contracts under \$10,000 will continue to be a consent agenda item. Consolidating contracts allow schools to combine supplemental resources needed for the school year as more funds were allocated to schools. Consolidating purchases result in savings of approximately \$140,000. Return on investments include timely and strategic purchases, efficiency in processing and bulk order discounts. Three areas were included in the process; instructional support, learning support and enrichment, and devices. Administration will review the process with the schools to ensure a more efficient process. The presentation may be viewed by clicking on this link: [Consolidated Contracts](#).
    - C. Internal Audit Report  
Mr. Roman Gray, Internal Auditor, presented the 2019 annual report to Board members. Audits in progress are: Fixed Assets/Other Assets, Operations – Construction, and Kronos Timekeeping. Completed audits are: Accounts Payable,

vendor duplicate payment testing, Vendor Master File, Personnel File, IT User Security, and Employee Health Benefits audit. Prior year audit follow-up work included, Facilities tools audit, AT&T telecommunications contract settlement, Purchasing consortiums audit, and Jefferson High School cash handling. The full presentation may be viewed by clicking on this link: [Internal Audit Report](#).

7. \*Consent Items

- A. ~~Meeting Minutes; 6/26/19 – Special Board Meeting, 06/25/19, 06/11/19~~ – pulled by Mr. Seigel
- B. Payroll
- C. Accounts Payable
- D. Purchase Orders (FY19)
- E. Purchase Orders (FY20)
- F. Contracts Under \$10,000
- G. Construction Bid Request Log
- H. Travel

8. \*Bid Recommendation

- A. IFB 19-40 Asbestos Abatement at Dennis, King, and New Milford Schools

9. \*Recurring Contracts

- A. McGuire Woods
- B. ~~Addendum to May 2017 UPN Contract Authorizing Fiber Installation to 5052 28th Avenue~~ – pulled by Mr. Rollins
- C. ~~Telesolutions Consultants~~ – pulled by Mr. Connor
- D. Innovative Education, Ombudsman Program – Angela Hite-Carter
- E. ~~Youth Services Network Recurring Contract~~ – pulled by Mr. Rollins
- F. Recurring Contract with NWEA for MAP Testing Services – Dr. Woulfe
- G. ~~Recurring Contract with Consortium for Educational Change (CEC) for SIG Services at Kennedy~~ – Dr. Woulfe – pulled by Mr. Rollins
- H. Linking Talent with Opportunity MOU with Rock Valley College
- I. ~~Rock Valley Facility Contract FY 20~~ – pulled by Mr. Dixon
- J. Rockford University Education Pathways
- K. Illinois Association of School Administration (IASA) – Dr. Matthew Vosberg, Deputy Superintendent
- L. Consolidated Contracts – Dr. Matthew Vosberg, Deputy Superintendent

10. \*Other Consent

- A. Intergovernmental Agreement By and Between ISBE and Rockford Public Schools District 205
- B. Freedom of Information Log

**Motion** by Mr. Connor seconded by Mr. Rollins to approve Consent items not pulled.

**Approved: Unanimously**

**Motion** by Mr. Connor seconded by Mr. Rollins to approve Consent item pulled 7B, Meeting Minutes: 6/29/19 – Special Board Meeting, 6/25/19, 6/11/19.

**Yeas:** Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Mr. Connor, Mr. Dixon

**Abstain:** Mr. Seigel

**Approved: 5-0-1**

**Motion** by Mr. Connor seconded by Mr. Rollins to approve Recurring Contracts pulled 9B, Addendum to May 2017 UPN Contract Authorizing Installation to 5052 28th Avenue.

The funds are captured in the build-out budget of the Operations Facility.

Mr. Scrivano called for the vote.

**Approved: Unanimously**

**Motion** by Mr. Connor seconded by Mr. Rollins to approve Recurring Contracts pulled 9C, Telesolutions Consultants. This agreement enables e-rate filing, 90% reimbursement rate for internet and voice, and 85% reimbursement rate for structures, including switches.

Mr. Scrivano called for the vote.

**Approved: Unanimously**

**Motion** by Mr. Connor seconded by Mr. Rollins to approve Recurring Contracts pulled 9E, Youth Services Network Recurring Contract.

Trauma Therapists are added to the contract. The elementary schools listed on the executive summary, Welsh, Riverdahl, Constance lane, Lewis Lemon, McIntosh, Ellis, and Cherry Valley will have these positions in place. The entire contract includes Truancy staff, Behavior Intervention Specialists, Transition Advocate, and Trauma Therapists.

Mr. Scrivano called for the vote.

**Approved: Unanimously**

**Motion** by Mr. Connor seconded by Mr. Rollins to **approve** Recurring Contracts pulled 9G, Recurring Contract with Consortium for Educational Change (CEC) for SIG Services at Kennedy.

CEC is the Lead Partner for the SIG Program at Kennedy and is a required component of the grant program.

Mr. Scrivano called for the vote.

**Approved: Unanimously**

**Motion** by Mr. Connor seconded by Mr. Rollins to **approve** Recurring Contracts pulled 9I, Rockford Valley College Facility Contract FY20.

The District currently uses its facilities for professional development and training. The District's limitations include lack of air conditioning in many of its facilities as well as parking. The District is also limited with the number of spaces and classrooms it can use. Larger venues and collaborative spaces are needed for training.

Mr. Scrivano called for the vote.

**Yeas:** Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor

**Nays:** Mr. Dixon

**Approved: 5-1-0**

11. \*Closed Session Consent Items

A. Appointment of Brett Vosburgh as 12 Month Director of Special Education

B. Appointment of Michael Rya as 12 Month Director of Special Education

C. Appointment of Laura Blackwell as 11 Month Early Childhood Principal at Beyer

D. Appointment of Kimberly Ward as 11 Month Elementary Principal at Froberg

E. Appointment of Megan Green as 10 Month Assistant Principal at Barbour

F. Appointment of Katherine Koehler as 10 Month Elementary Assistant Principal at Washington

G. Appointment of Brandie Fago as 10 Month Assistant Principal at Flinn Middle School

H. HR Organizational Report & Addendum

**Motion** by Mr. Connor seconded by Mr. Dixon to **approve** Closed Session Consent items not pulled.

**Approved: Unanimously**

12. \*Action Items

A. Acceptance of Lockers

**Motion** by Mr. Connor seconded by Mr. Dixon to **approve** item 12A, Acceptance of Lockers.

First Midwest Group was thanked for its generous donation.

**Approved: Unanimously**

B. Architecture and Engineering Design Fees for Administration Building Clerestory and Roof Replacement

**Motion** by Mr. Connor seconded by Mr. Dixon **approve** item 12B, Architecture and Engineering Design Fees for Administration Building Clerestory and Roof Replacement.

Design of the Administration's atrium roof is being changed for durability over time, ongoing maintenance issues with flashings and sealants, and condensation and water infiltration issues.

Mr. Scrivano called for the vote.

**Approved: Unanimously**

C. IGA Donation of SMART Boards for Winnebago School District 323

**Motion** by Mr. Connor seconded by Mr. Dixon to **approve** item 12C, IGA Donation of SMART Boards for Winnebago School District 323.

**Approved: Unanimously**

*Board members agreed to vote on the following five items with one motion and one vote.*

D. Board Policy 4.150 Operational Services; Facility Management and Expansion Programs

E. Board Policy 5.100 General Personnel; Staff Development Program

F. Board Policy 6.15 Instruction; School Accountability

G. Board Policy 7.100 Students; Health and Dental Examinations, Immunizations, and Exclusion of Students

H. Board Policy 7.250 Students; Student Support Services

**Motion** by Mr. Connor seconded by Mr. Rollins to **approve** items 12D – 12H, Board Policies.

**Approved: Unanimously**

I. Sub District G Selection and Administration of Oath of Office to New Board Member, June Stanford – Mr. Scrivano

**Motion** by Mr. Connor seconded by Mr. Seigel to **approve** item 12I, Sub District G Selection and Administration of Oath of Office to New Board Members, June Stanford.

**Approved: Unanimously**

*Mr. Scrivano administered the Oath of Office to Ms. Stanford, who was then seated at the Board table.*

13. Other Business/New Business/Agenda Recommendations

A. INCubatorEDU Grant Acceptance

Rockford Public Schools has been awarded a grant for \$40,000 for the implementation of INCubatorEDU. The College and Career Readiness department applied for the grant from the Coleman Foundation. This award will offset the cost of implementation.

This will return for a vote at the August 13, 2019 meeting.

B. Consolidated Contracts – Dr. Matthew Vosberg, Deputy Superintendent

The District is moving toward a student-based budget, and there is a need for timely and strategic acquisition of supplemental resources. The following three vendors, Dreambox, Freckle, and IXL Math have been requested by schools to increase student achievement in literacy and numeracy.

Dreambox - \$23,892.50 for Barbour, Welsh, Haskell

Freckle - \$13,499.00 for Eisenhower Middle School

IXL Math - \$8,500.00 (Cumulative over \$10,000 with a previous school purchase) for West Middle School

Total Costs New Contracts - \$45,841.50

This will return for a vote at the August 13, 2019 meeting.

14. Adjournment

**Motion** by Mr. Connor seconded by Mr. Seigel to **adjourn.**

Adjournment: 8:15 p.m.

Approved: 8/13/19

**President: *Kenneth J. Scrivano /s/***

**Secretary: *Jude B. Makulec /s/***

/ljf