

**ROCKFORD BOARD OF EDUCATION  
ROCKFORD, ILLINOIS  
Meeting Minutes**

**Administration Building  
Tuesday, February 27, 2018**

1. Call to Order – *President Kenneth Scrivano called the regular meeting of the Rockford Board of Education to order at 4:00 p.m.*

2. Moment of Silence and Pledge of Allegiance

3. Roll Call

Present: President Kenneth Scrivano, Vice President Jude Makulec, Secretary Michael Connor, Mr. Anthony Dixon, Mr. Tim Rollins, Mr. David Seigel, Mr. Jaime Escobedo (arr. 4:01 p.m.)

Absent: None

4. Balanced Score Update

A. Strategic Update

Dr. Monson began by explaining the main focus of the update would be on Goal 1 and that updates would begin with Goals 2 through 4. This would permit more time for Goal 1. The entire presentation may be viewed by following this link: [02-27-18 Strategic Update](#).

**Goal 2 – Engaging Partnerships**

- Volunteer numbers continue to grow due to more parent engagement in schools. The Raptor system works well as it captures and calculates data, and athletics is doing well.
- Communications Department has begun a recruitment campaign for volunteers. The information has been published on billboards and bus placards. The District has also produced a commercial.

**Goal 3 – Optimal Climate**

- District action plan for Employee Engagement includes increased Living the Vision recognition, focusing and emphasizing professional development pathways, creating of a Let's Talk Landing page for employees to provide feedback and concerns, Values awareness roll out, and rounding by Cabinet members.
- Technology Work orders were reviewed with Board members. Although Support 1 tickets increased due to the increase of devices; however, the time to resolve issues decreased. In addition equipment repairs took less time although there was a personnel shortage.
- School-year to date data is kept for Team and Organizational rounding, and Living the Vision.
- Certified staff attendance has increased; January 2018 there absences due to viruses. Currently, the year-to-date increase is 1.05% from the same period of time in 2017.

**Goal 4 – Quality Staff**

- Administrative turnover, director and above, was reviewed; currently there have been two in HR and four in Finance. There have been a total of five turnovers at the building level, principals and assistant principals. At the secondary level there are three, and two at the elementary level.
- Pathways initiatives include current pathways for teachers, new teachers, and principals. The pathways are being designed on quarter schedule, mirroring an academic calendar.

**Goal 5 – Fiscal and Operational Stewardship**

- The focus has been to have a one percent (1%) reduction in Administrative budgets.
- A modified "Zero" based budget process was used.
- The Cabinet, Finance, and Board calendars were reviewed.

**Goal 1 – Growth and Achievement**

- Early Learning Scale (ELS) fall to winter data was reviewed. Winter 2018 results show students moving from a 0-1-2 score to 3-4-5 levels in Numbers/Num. Operations and Phonological Awareness.
- MAP® Growth™ achievement was reviewed showing more positive growth. Reading and math achievement changes included a rise in percentiles.

## Reading Achievement

| Grade | Fall 2017 | Winter 2018 | Change |
|-------|-----------|-------------|--------|
| K     | 37        | 46          | +9     |
| 1     | 28        | 29          | +1     |
| 2     | 27        | 22          | -5     |
| 3     | 11        | 11          | 0      |
| 4     | 12        | 14          | +2     |
| 5     | 11        | 16          | +5     |
| 6     | 18        | 21          | +3     |
| 7     | 24        | 30          | +6     |
| 8     | 37        | 44          | +7     |
| 9     | 21        | 20          | -1     |

## Reading Percentile Change Comparison Winter 2017 to Winter 2018

| Grade | Change Fall to Winter 2017 | Change Fall to Winter 2018 |
|-------|----------------------------|----------------------------|
| K     | -19                        | +9                         |
| 1     | -13                        | +1                         |
| 2     | -10                        | -5                         |
| 3     | -8                         | 0                          |
| 4     | -5                         | +2                         |
| 5     | -1                         | +5                         |
| 6     | +3                         | +3                         |
| 7     | +3                         | +6                         |
| 8     | +4                         | +7                         |
| 9     | 0                          | -1                         |

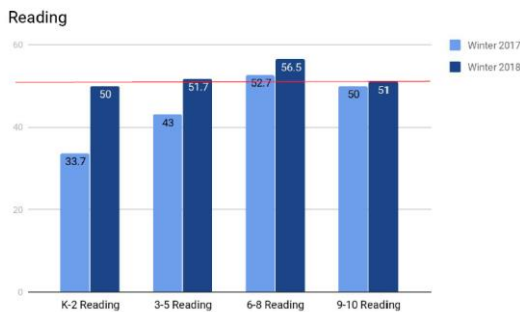
## Math Achievement

| Grade | Fall 2017 | Winter 2018 | Change |
|-------|-----------|-------------|--------|
| K     | 25        | 43          | +18    |
| 1     | 17        | 24          | +7     |
| 2     | 26        | 26          | 0      |
| 3     | 10        | 12          | +2     |
| 4     | 9         | 11          | +2     |
| 5     | 9         | 11          | +2     |
| 6     | 8         | 8           | 0      |
| 7     | 14        | 15          | +1     |
| 8     | 23        | 27          | +4     |
| 9     | 16        | 14          | -2     |

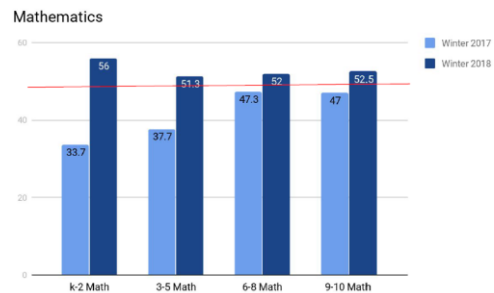
## Math Percentile Change Comparison Winter 2017 to Winter 2018

| Grade | Change Fall to Winter 2017 | Change Fall to Winter 2018 |
|-------|----------------------------|----------------------------|
| K     | -17                        | +18                        |
| 1     | -7                         | +7                         |
| 2     | -6                         | 0                          |
| 3     | -6                         | +2                         |
| 4     | -3                         | +2                         |
| 5     | +2                         | +2                         |
| 6     | 0                          | 0                          |
| 7     | +1                         | +1                         |
| 8     | -2                         | +4                         |
| 9     | -3                         | -2                         |

### Percent of Students Who Met Their Growth Targets District-Wide



### Percent of Students Who Met Their Growth Targets District-Wide



- Conditional

Growth was explained to Board members. *“Conditional Growth is used to compare students across grades, subject areas, and achievement levels. It helps us answer the question, how much more or less are a group of students growing than norm for students who share common factors: their grade, starting RIT score, the subject in which they tested, and the amount of instructional time between two test events.”*

- Using Conditional Growth allows Administrators to compare the growth of students within a school. They can look at individual grade growth. This gives the District a data point to move beyond the achievement percentile and individual students and ask how much more students are growing even if large gains aren't seen in national percentiles from one testing event to another. Success includes instructional coaching; ninety six percent (96%) of teachers in a coaching cycle increased the number of students meeting growth targets on MAP®. Multi-Classroom Leaders (MCLs) model is in place at Washington and Kishwaukee Elementary schools. In addition there is short-term goal setting and focus on students. Board members were encouraged to sit in SMART Sharing goal setting sessions.

5. Adjourn to Closed Session – 5:16 p.m.

**Motion** by Mr. Connor seconded by Mr. Rollins that the Board **hold** an executive session to consider the appointment, compensation, discipline, performance or dismissal of employees; the discipline of students; pending or imminent litigation; collective bargaining matters; or other matters provided for pursuant to §2 (c) of the Open Meetings Act.

**Approved: Voice Vote**

The Board was in executive session from 5:27 p.m. until 7:06 p.m.

**The Board reconvened in Open Session at 7:16 p.m.**

6. Recognition

A. Friends of the Coronado – Earl Dotson, Jr.

Each year, District 4th graders are invited to the Coronado Performing Arts Center to introduce them to a live stage performance. This year, fourth graders saw Yamato, The Drummers of Japan. Friends of the Coronado sponsor this event for District students. Executive Director Beth Howard presented thank you gifts to Emily Tropp and Bonnie Spurling in appreciation for their efforts.

7. Petitions & Communications

*Mr. Scrivano read the guidelines.*

- Dr. Bob Griffin spoke of the positive changes that have taken place in the District.
- Dylan Ladd thanked the District for support of the Fine Arts Program and his concerns regarding differences in differentials.
- Virginia Lucas spoke of her unhappiness with the decision to purchase the Board room furniture.
- Mary Kowing spoke in support of naming the new elementary school “Jane Addams.”
- Roberto Vargas spoke of his concerns for school safety and asked for support of the walkout scheduled for March 14th.

8. Board Member Comments

- Mr. Connor thanked Board members who did the walk-through at the new Cherry Valley Elementary School.
- Mr. Seigel spoke of attending the RAMM Banquet on February 23, 2018, celebrating outstanding students and very proud to be with these amazing people. He also spoke of everyone agreeing it is the students are bearing the fear and risk, and hoped they continue to attend school enjoying a growing sense of safety.
- Mr. Scrivano thanked Mr. Schmidt and Mr. Behling for leading the tour for the five Board members who attended the walk-through at the new Cherry Valley Elementary School. He also gave a shout-out to Susan Fumo and elementary principals and teachers. He spent the morning of February 16, 2018 at a SMART Sharing session with staff from Kishwaukee, Johnson, Bloom, Barbour and Nelson elementary schools. He spoke of being impressed with the depth of knowledge they were sharing with him as well as the depth and understanding of where their students were and where they needed to be.

9. \*Consent Items

- Meeting Minutes: 02/13/18
- Payroll
- Accounts-Payable
- Purchase Orders
- Construction Bid Request Log
- Travel

10. \*Bid Recommendations

- IFB 18-19 Jefferson High School Natatorium Upgrades
- IFB 18-24 Walker Elementary School Abatement

11. \*Other Consent  
A. Workers' Compensation Settlement Agreement – JD  
B. Fiscal Year (FY) 2019 Student Fees – Ms. Michelle Jahr, CPA, Executive Director of Finance  
C. Financial Results: January 2018 – Ms. Michelle Jahr, CPA, Executive Director of Finance  
D. Monthly Investment Report- January 2018 – Ms. Michelle Jahr, CPA – Executive Director of Finance  
E. Freedom of Information Log

**Motion** by Mr. Connor seconded by Mr. Dixon to **approve** Consent items not pulled.

**Approved: Unanimously**

12. \*Closed Session Consent Items

A. HR Organizational Report & Addendum

13. \*Closed Session Consent Items – Student Discipline

*“Unless otherwise modified below, the Board adopts and accepts the hearing officer’s findings and recommendations in the following cases in which the students expelled or suspended are prohibited from being on school grounds and school-sponsored activities without the prior written permission of the principal.”*

- A. GDM-2028-18 – the expulsion is held in abeyance contingent upon an Expulsion in Abeyance Agreement for the remainder of the 2017-2018 school year through the second trimester of the 2018-2019 school year.  
B. GDM-4154-18 – expelled for the remainder of the 2017-2018 school year through the first semester of the 2018-2019 school year.  
C. GDM-4155-18 – expelled for the remainder of the 2017-2018 school year and the entire 2018-2019 school year.  
D. GDM-4156-18 – expelled for the remainder of the 2017-2018 school year and the entire 2018-2019 school year.  
E. GDM-4157-18 – expelled for the remainder of the 2017-2018 school year and the entire 2018-2019 school year.  
F. GDM-4158-18 – expelled for the remainder of the 2017-2018 school year and the entire 2018-2019 school year.  
G. GDM-5007-18 – the four day suspension is affirmed.

14. \*Closed Session Consent Items – EIAs

- A. GDM-3438-18  
B. GDM-3439-18  
C. GDM-3447-18  
D. GDM-3448-18  
E. GDM-3449-18  
F. GDM-3451-18  
G. GDM-3454-18  
H. GDM-3458-18  
I. GDM-3462-18  
J. GDM-3463-18  
K. GDM-3464-18  
L. GDM-3465-18  
M. GDM-3466-18  
N. GDM-3467-18  
O. GDM-3468-18  
P. GDM-3469-18  
Q. GDM-3470-18  
R. GDM-3471-18

**Motion** by Mr. Connor seconded by Mr. Dixon to **approve** Closed Session consent items not pulled.

**Approved: Unanimously**

15. Superintendent’s Report – Dr. Jarrett

A. Superintendent’s Report – Dr. Jarrett

Dr. Jarrett began by reiterating the RAMM Banquet was an outstanding event, celebrating the accomplishment of District students. He also gave a shout-out to Mat Parker and Emily Tropp and the Athletics Group. The Athletic Hall of Fame event took place February 24, 2018 recognizing community

members. Dr. Jarrett closed by thanking Board members and Administration team for beginning early to review the Strategic update. There was encouraging news and excellent dialogue with Board members. At the end of each MAP testing cycles, prior to Board meetings, the Administrative Team will present updates to Board members. Dr. Jarrett thanked faculty staff and community members who are helping District students achieve academic growth.

16. Committee Reports

A. Education Committee – Mrs. Makulec

Mrs. Makulec began by speaking to the Bid Recommendation, Jefferson High School Natatorium Upgrades. The funds for this are in the deferred maintenance reserves, which was not in the original Facilities Plan. She requested that funding with future bids match those on the Plan.

The committee met Tuesday, February 20, 2018. There wasn't a quorum; however, members were presented with three updates. The first update was Instruction Coach Implementation. Currently there are twenty-three coaches in twenty-six buildings. The second item was the STEAM Academy at Haskell Calendar. Administration is requesting the calendar is aligned to the District's traditional calendar. The final update was College & Career Academy. Part of the update included reducing the number of pathways. To view the packet, please click on this link. [02-20-18 ED Committee](#). The committee will meet Monday, March 12, 2018 at 5:30 p.m.

B. Finance Committee – Mr. Rollins

The committee met Monday, February 26, 2018. There was not a quorum and discussion centered on continuing updates on the budget. Reports included the budget development for Financial Services area. Student fees for the 2018-2019 school year were reviewed. Any questions can be directed to Ms. Jahr. The packet may be viewed by clicking on this link: [02-26-2018 Finance Committee](#).

C. Operations Committee – Mr. Connor

The committee has not met since the last Board meeting. The next meeting will be Tuesday, March 6, 2018 at 6:30 p.m.

17. \*Action Items

A. Special Education Private and Residential Placement Contracts, Parkland Preparatory Academy – Jennifer Lawrence, Executive Director of Special Education

**Motion** by Mr. Connor seconded by Mr. Seigel to **approve** item 17A, Special Education Private and Residential Placement Contracts, Parkland Preparatory Academy.

**Approved: Unanimously**

B. Special Education Private and Residential Placement Contracts, Hamilton Academy – Jennifer Lawrence, Executive Director of Special Education

**Motion** by Mr. Connor seconded by Mr. Seigel to **approve** item 17B, Special Education Private and Residential Placement Contracts, Hamilton Academy.

**Approved: Unanimously**

C. Health/Life Safety Amendments for Eisenhower MS, Jefferson HS, Lincoln MS and Roosevelt CEC – Mr. Todd Schmidt, Chief Operations Officer

**Motion** by Mr. Connor seconded by Mr. Seigel to **approve** item 17C, Health/Life Safety Amendments for Eisenhower MS, Jefferson HS, Lincoln MS and Roosevelt CEC.

**Approved: Unanimously**

D. Resolution Authorizing Sale of a Portion of Parcel at Jefferson High School – Todd Schmidt, Chief Operations Officer

**Motion** by Mr. Connor seconded by Mr. Seigel to **approve** item 17D, Resolution Authorizing Sale of a Portion of a Portion Parcel at Jefferson High School.

**Approved: Unanimously**

E. License Agreement ShotSpotter Gunshot Location System – Todd Schmidt, Chief Operations Officer

**Motion** by Mr. Connor, seconded by Mr. Seigel to **approve** item 17D, License Agreement ShotSpotter Gunshot Location System.

Mrs. Makulec stated she supports the license agreement.

**Approved: Unanimously**

18. Other Business/New Business/Agenda Recommendations

A. Naming/Renaming of Facilities – Dr. Jarrett

Dr. Jarrett recommended naming Elementary School #2 at Kishwaukee Constance Renick Lane Elementary School. Many community meetings and robust discussions took place regarding the naming of the school. This will return for a vote at the 3/13/18 meeting.

B. TransFinder – Michael Slife, Executive Director of Transportation

This is routing software for the District to use with its bus routes and field trip routes. This will replace two products that are currently used. The fiscal impact to the District is \$27,415.

This will return for a vote at the 3/13/18 meeting.

C. Unite Private Networks – Bill Hull, Technology Services Coordinator

Currently, the District utilizes two 1 gigabit internet connections with AT&T and Comcast at \$8,020.90 per month. Approval of this contract will combine the services to one provider with 10 gigabits of bandwidth. The Fiscal impact is \$5,798 per month.

This will return for a vote at the 3/13/18 meeting.

19. Adjournment

**Motion** by Mr. Connor seconded by Mr. Dixon to **adjourn**

Adjournment: 8:00 p.m.

Approved: 03/20/18

**President: Kenneth J. Scrivano /s/**

**Secretary: Michael S. Connor /s/**

/ljf