

**ROCKFORD BOARD OF EDUCATION
ROCKFORD, ILLINOIS
Meeting Minutes**

**Administration Building
Tuesday, September 11, 2018**

President Kenneth Scrivano called the regular meeting of the Rockford Board of Education to order at 5:30 p.m.

Present: President Kenneth Scrivano, Vice President Tim Rollins, Secretary Michael Connor, Mrs. Jude Makulec, Mr. Anthony Dixon, Mr. David Seigel, Mr. Jaime Escobedo (arr. 5:37 p.m.)

Absent: None

Motion by Mr. Connor seconded by Mr. Dixon the Board **hold** an executive session to consider the appointment, compensation, discipline, performance or dismissal of employees; the discipline of students; pending or imminent litigation; collective bargaining matters; or other matters provided for pursuant to §2 (c) of the Open Meetings Act.

Approved: 6-0-1

The Board was in executive session from 5:30 p.m. until 6:51 p.m.

1. Call to Order – *President Kenneth Scrivano called the regular meeting of the Rockford Board of Education to order at 7:05p.m. Mr. Scrivano announced an extra moment of silence would be taken in honor of September 11.*
2. Moment of Silence and Pledge of Allegiance
3. Roll Call
Present: President Kenneth Scrivano, Vice President Tim Rollins, Secretary Michael Connor, Mrs. Jude Makulec, Mr. Anthony Dixon, Mr. David Seigel, Mr. Jaime Escobedo
Absent: None
Mr. Scrivano thanked Conner Childers and RPS 205 graduate Rod Weddle who are working behind the scenes to produce the Board's broadcast on Channel 20.
4. Petitions & Communications
There were no speakers.
5. Board Member Comments
 - Mr. Seigel his extended his condolences to the family of Alayah Moore, a senior at Auburn High School.
 - Mr. Scrivano, with Dr. Jarrett, is attending the Strategic Planning meeting at Alignment Rockford on September 13, 2018. He also spoke of attending Donuts with Dad at West Middle School stating the important of fathers in their children's lives.
 - Mr. Connor thanked Winnebago County Board members for approving a traffic signal in front of the new Cherry Valley Elementary School.
6. *Consent Items
 - A. ~~Meeting Minutes: 08-28-18~~ pulled by Mr. Escobedo
 - B. Payroll
 - C. Accounts Payable
 - D. Purchase Orders
 - E. Construction Bid Request Log
 - F. Contracts Under \$10,000
 - G. Travel
7. Recurring Contracts
 - A. Recurring Contract with Seven Islands for External Evaluation Services – Dr. Woulfe
 - B. ~~Circles of Learning Contract~~ – pulled by Mr. Rollins
 - C. Infant Early Childhood Mental Health Consultant – Lynn Liston Contract
 - D. Sunbelt/Vocovision Certified Speech and Language Contract
 - E. Independent Speech Contracts
 - F. Cumberland, The Stepping Stones Group, Contracted Teacher
 - G. Innovation Learning Center (ILC) Special Education Night Class
 - H. 2018-08-17 Kirtley Technology Hosting Contract
 - I. ~~2018-08-22 PowerSchool Student and Finance Applications~~ – Pulled by Mr. Rollins

8. *Other Consent
 A. Freedom of Information Log
Motion by Mr. Connor seconded by Mr. Seigel to **approve** Consent items not pulled.
Approved: Unanimously
Motion by Mr. Connor seconded by Mr. Seigel to **approve** Consent item pulled 6A, Meeting Minutes: 8-28-18.
 Mr. Scrivano called the vote.
Yeas: Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Dixon
Abstain: Mr. Escobedo
Approved: 6-0-1
Motion by Mr. Connor seconded by Mr. Seigel to **approve** Recurring Contract item pulled 7B, Circles of Learning.
Yeas: Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Dixon
Abstain: Mr. Rollins
Approved: 6-0-1
Motion by Mr. Connor seconded by Mr. Seigel to **approve** Recurring Contract item pulled 7I, 2018-08-22 PowerSchool Student and Finance Applications.
 Board members requested a review of the current contract and a timeframe for its completion. They also requested evaluations of current software, viable alternatives, and a creation of a plan with its components. Mr. Barthel, Executive Director of Technology, stated he is in the process of doing this.
 Mr. Scrivano called for the vote.
Approved: Unanimously
9. *Closed Session Consent Items
 A. Appointment of Dennis Schwab as 10 Month Assistant Principal at Eisenhower Middle School
 B. Appointment of Jeffrey Cyganiak as 12 month Non-Certified Program Administrator for Special Education
 C. HR Organizational Report & Addendum
10. *Closed Session Consent Items – Student Discipline
Unless otherwise modified below, the Board adopts and accepts the Hearing Officer's findings and recommendations in the following cases in which students expelled or suspended are prohibited from being on school grounds and school-sponsored activities without the prior written permission of the principal.
 A. GDM-4205-18 - expelled for the remainder of the 2018-2019 school year.
11. *Closed Session Consent Items – Student Discipline (EIAs)
 A. GDM-3387-18
 B. GDM-3588-19
 C. GDM-3589-19
 D. GDM-3590-19
 E. GDM-3591-19
 F. GDM-3592-19
 G. GDM-3593-19
 H. GDM-3594-19
 I. GDM-3595-19
 J. GDM-3598-19
Motion by Mr. Connor seconded by Mr. Seigel to **approve** Closed Session Consent items not pulled.
Approved: Unanimously
12. Superintendent's Report – Dr. Jarrett
 A. Back to School Report
 The report highlighted these areas for Board and community members.
 - Transportation
 - Building Cleanliness
 - Food Services
 - Construction Projects (including remodeling projects)
 - Instructional Resources
 - IT/IS
 - Registration
 - School Scheduling
 - Staffing

- Finance/Fee Collection

Board members requested information on the State's definition of low income. Members will receive the information. Administration members were asked to provide trends in future presentation. To view to presentation, please click on this link: [Back to School Report](#).

13.

*Other Business/New Business/Agenda Recommendations

A. Course Proposal with Contract: Pathway for Collaborative Leadership Teams

Approval of this proposal will enable the Administration, with Consortium for Educational Change, to build effective collaborative leadership training. The fiscal impact is \$23,750. Course enrollment begins October 15, 2018 Courses will be completed June 2019. To view the information, please click on this link: [Pathway for Collaborative School Leadership Teams](#).

This will return for a vote at the September 25, 2018 meeting.

B. Rockford Board of Education School District #205 Health Care Plan Document

Approval of the document will enable Administration to update and comply with the Affordable Care Act (ACA) and clarifications on changes to benefits and coverage information.

This will return for a vote at the September 25, 2018 meeting.

C. Board Policy 2.100 Board of Education; Board Member Conflict of Interest

The Policy is updated to align with the federal regulations requiring written standards of conduct covering conflicts of interest and governing the actions of those engaged in the selection, award, and administration of contracts in compliance with 2 C.F.R. §200.318.

D. Board Policy 2.220 Board of Education; Board Meeting Procedure

The Policy is updated to align with 5 ILCS 120/2.06 The intent of the in the presence of language is meant to protect both (1) the verbatim recordings/closed session minutes, and (2) the board members requesting access to them. The requirement is meant to prevent misuse and removal of the verbatim recording/closed session minutes from the district offices or official storage location. It is also meant to protect the board member who requests the access from being alone and in a situation where he or she could potentially be accused of tampering with or taking the verbatim recording/closed session minutes.

E. Board Policy 4.10 Operational Services; Fiscal and Business Management

The Policy is updated to require all employees, contractors and agents using the District's electronic equipment to complete an Authorization for Use of Electronic Networks and Technology form.

F. Board Policy 4.60 Operational Services; Purchases and Contracts

The Policy is revised to align with 105 ILCS 5/10-20.21(b-10), which prohibits any contract to purchase food with a bidder or offeror if the bidder's or offeror's contract terms prohibits the school from donating food to food banks, including, but not limited to, homeless shelters, food pantries, and soup kitchens.

G. Board Policy 4.110 Operational Services; Transportation

Policy language is added to require foster care students be transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act. 105 ILCS 5/10-20.5

H. Board Policy 5.10 General Personnel; Equal Employment Opportunities and Minority Recruitment

The Policy is updated to prohibit discrimination based upon an individual's order of protection status. 775 ILCS 5/1-103(Q). Also, language was added indicating, according to the Immigration Reform and Control Act of 1986, all employers must verify that employees are either U.S. citizens or authorized to work in the U.S. 8 U.S.C. §§1324(a) et seq. 775 ILCS 5/1-102(C).

In addition, language was added to indicate discrimination on the basis of a request for or use of a reasonable accommodation is a civil rights violation under the Illinois Human Rights Act. Most discrimination laws prohibit retaliation against employees who oppose practices made unlawful by those laws, including, for example, the EEOA, Title IX, ADA, ADEA, Victims' Economic Security and Safety Act, the Ill. Equal Pay Act, and the Ill. Whistleblower Act. 775 ILCS 5/6-101

I. Board Policy 5.20 General Personnel; Workplace Harassment Prohibited

The Policy has been revised to align with amendments to the State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a) which require school districts to have a policy prohibiting sexual harassment which must include, at a minimum: (1) a prohibition on sexual harassment; (2) details on how an individual can report an allegation of sexual harassment, including options for making a confidential report to a supervisor, ethics officer, Inspector General, or the Ill. Dept. of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under the State Officials and Employees Ethics Act, the Whistleblower Act (740 ILCS 174/), and the Ill. Human Rights Act (775 ILCS 5/); and (4) the consequences of a violation of the prohibition on sexual harassment and the consequences for knowingly making a false report.

J. Board Policy 5.90 General Personnel; Abused and Neglected Child Reporting
The policy is updated in response to 105 ILCS 5/10-23.12(b) to include more hotline numbers and a directive for school employees to immediately call 911 if they believe a student is in immediate danger of harm.

K. Board Policy 5.100 General Personnel; Staff Development Program

The policy is updated to incorporate trainings mandated by Illinois law including 1. training for school nutrition program directors 2. Ongoing professional development regarding the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline and developmentally appropriate disciplinary methods 105 ILCS 5/10-22.6(c-5) 3. Incorporate training mandates added to the Youth Sports Concussion Safety Act, 105 ILCS 5/22-80.

These will return for a vote at the September 25, 2018 meeting.

14.

Adjournment

Motion by Mr. Connor seconded by Mr. Dixon to **adjourn.**

Adjournment: 8:31 p.m.

Approved: 9/25/18

President: Kenneth J. Scrivano /s/

Secretary: Michael S. Connor /s/

/ljf