

**ROCKFORD BOARD OF EDUCATION
ROCKFORD, ILLINOIS
Meeting Minutes**

**Administration Building
Tuesday, June 26, 2018**

President Kenneth Scrivano called the regular meeting of the Rockford Board of Education to order at 5:31 p.m.

Present: President Kenneth Scrivano, Secretary Michael Connor, Mr. Anthony Dixon, Mrs. Jude Makulec (5:33 p.m.),
Mr. David Seigel, Mr. Jaime Escobedo

Absent: Vice President Tim Rollins

Motion by Mr. Connor seconded by Mr. Seigel the Board **hold** an executive session to consider the appointment, compensation, discipline, performance or dismissal of employees; the discipline of students; pending or imminent litigation; collective bargaining matters; or other matters provided for pursuant to §2 (c) of the Open Meetings Act.

Approved: 5-0-2

The Board was in executive session from 5:31 p.m. until 6:45 p.m.

1. Call to Order – *President Kenneth Scrivano called the regular meeting of the Rockford Board of Education to order at 7:02 p.m.*
2. Moment of Silence and Pledge of Allegiance
3. Roll Call
Present: President Kenneth Scrivano, Secretary Michael Connor, Mr. Anthony Dixon, Mrs. Jude Makulec, Mr. David Seigel, Mr. Jaime Escobedo
Absent: Vice President Tim Rollins
Mr. Scrivano thanked RPS 205 graduate, Rod Weddle, and Alan Leon who are working behind the scenes to produce the Board's broadcast on Channel 20.
4. Recognition
A. Rescuers – Earl Dotson, Jr.
Markinez Gray and Demari Hart played a critical role in the rescue of a man from a flooded Schnucks parking lot on Charles Street June 18, 2018. As the man's car was being sucked into the rising water, they stabilized the car so two other rescuers could work to free the man and get him to safety. Markinez and Demari are juniors at East High School; they both teach swim lessons with the Rockford Park District. They said they were not frightened at all to risk their own safety. "I love helping people," Markinez said. "There is too much negative in the world. You've got to bring some kind of positivity to someone's life." Markinez said. Thank you, Markinez and Demari, for doing more than your part to save someone's life.
5. Petitions & Communications
There were no speakers.
6. Board Member Comments
 - Mr. Scrivano spoke of Phyllis Archambeau, a former District teacher and principal who passed away earlier in the year. She was Mr. Scrivano's kindergarten teacher at Summerdale. Mrs. Archambeau was an outstanding elementary school teacher and principal. She was a director of Chapter 1, won State recognitions including administrator for Those Who Excel. She lived to ninety three years old.
 - Mr. Seigel spoke of the two young men recognized for their heroic actions and the deep pool of talent the District has. He again thanked Markinez Gray and Demari Hart for their actions.
7. *Consent Items
 - A. Meeting Minutes: 6/12/18; 6/09/18 – Strategic Planning Meeting
 - B. Payroll
 - C. Accounts-Payable
 - D. Purchase Orders
 - E. Construction Bid Request Log
 - F. Contracts Under \$10,000
 - G. Travel
8. *Bid Recommendations
 - A. 18-57 Roofing Inspection, Maintenance and Repairs

B. 18-58 Towels and Aprons

9. Recurring Contracts

- A. ~~Recurring Contract with CEC for School Improvement Grant Services at Kennedy—Dr. Woulfe~~
- B. ~~Addendum to Recurring Contract with ROE/KIDS for Grant-Funded Services—Dr. Woulfe~~
- C. ~~Recurring Contract with Edgenuity for Online Services—Dr. Woulfe~~
- D. Plan Administrator Renewal – Blue Cross Blue Shield
- E. Plan Administrator Renewal – PayFlex
- F. ~~Reading Horizons Discovery—Kari Neri, Executive Director of Curriculum~~
- G. ~~McGuire Woods Recurring Contract~~

10. *Other Consent

- A. ~~Permanent Operating Transfer—\$11 Million—Ms. Michelle Jahr, CPA, Chief Financial Officer~~
- B. Monthly Investment Report- May 2018 – Guary Bernadelle, Executive Director of Finance
- C. Financial Results: May 2018 – Guary Bernadelle, Executive Director of Finance
- D. FY18 Budget Transfers Summary – Ms. Michele Sather, Executive Director of Budget
- E. Annual Acceptance of Updated Title I Plans – Dr. Woulfe
- F. Grant Acceptance Illinois Department of Human Services – Maternal Infant Early Childhood Home Visiting Grant
- G. ~~Follett Texts for Integrated Literacy—Additional Purchase—Kari Neri, Executive Director of Curriculum~~
- H. Facility Rental Fee Waiver – Swedish American Hospital
- I. ~~IASB Annual Membership~~
- J. MOU (Memorandum of Understanding) Bus Refer a Friend
- K. Educational Office Personnel Association (EOPA) Tentative Agreement
- L. ~~Prevailing Wage Resolution~~
- M. ~~New School Construction Change Order Logs—Kevin Behling, Executive Director of Design & Construction~~
- N. RPS Managed Work Change Order Logs – Kevin Behling, Executive Director of Design & Construction
- O. Workers' Compensation Settlement Agreement – CG
- P. Workers' Compensation Settlement Agreement – DL
- Q. Freedom of Information Log

Motion by Mr. Connor seconded by Mr. Seigel to approve Consent items not pulled.

Yeas: Mr. Dixon, Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo

Absent: Mr. Rollins

Approved: 6-0-1

Motion by Mr. Connor seconded by Mr. Seigel to approve Recurring Contract pulled 9A, Contract for CEC for School Improvement Grant Services at Kennedy.

CEC is a lead partner with the District providing non-academic support and is a daily presence at the school. The District is entering into year three of the five year grant. Board members requested updates and information on teacher turnover. MAP data will be sent to Board members. PAARC results will not be available until October.

Mr. Scrivano called the vote.

Yeas: Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Dixon

Absent: Mr. Rollins

Approved: 6-0-1

Motion by Mr. Connor seconded by Mr. Seigel to approve Recurring Contract pulled 9B, Addendum to Recurring Contract with ROE/KIDS for Granted-Funded Services.

The grant has been extended to March 31, 2019. The contract will continue to support the District with school improvement. Jennifer Macek and her team will begin rolling out the parameters. There will be trauma informed trainers and certified plans for priority schools.

Mr. Scrivano called the vote.

Yeas: Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Dixon, Mr. Scrivano

Absent: Mr. Rollins

Approved: 6-0-1

Motion by Mr. Connor seconded by Mr. Seigel to approve Recurring Contract pulled 9C, Recurring Contract with Edgenuity Online Services.

This was first purchased to support summer school programs. This is being expanded to all elementary and middle schools, except for Marshall Schools. The agreement will enable data sharing between NWEA, RPS 205, and Edgenuity. This interfaces with Illinois Common Core components and teachers can refine the learning paths. The cost will be covered by Title I funds.

Mr. Scrivano called for the vote.

Yeas: Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Dixon, Mr. Scrivano, Mrs. Makulec

Absent: Mr. Rollins

Approved: 6-0-1

Motion by Mr. Connor seconded by Mr. Seigel to **approve** Recurring Contract pulled 9F, Reading Horizons. The agreement includes the software renewal which is an annual expense. The coaching currently being paid will end in 2019 as the District is building internal capacity with instructional coaches.

Mr. Scrivano called for the vote.

Yeas: Mr. Connor, Mr. Escobedo, Mr. Dixon, Mr. Scrivano, Mrs. Makulec Mr. Seigel

Absent: Mr. Rollins

Approved: 6-0-1

Motion by Mr. Connor seconded by Mr. Seigel to **approve** Recurring Contract pulled 9F, McGuire Woods. The District is entering into the seventh consecutive year of this agreement without any changes to the fiscal impact. Services are annually evaluated to ensure that it is a needed investment. The Administration continues to believe this is needed.

Mr. Scrivano called for the vote.

Yeas: Mr. Dixon, Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor

Nays: Mr. Escobedo

Absent: Mr. Rollins

Approved: 5-1-1

Motion by Mr. Connor seconded by Mr. Seigel to **approve** Other Consent item pulled 10A, Permanent Operating Transfer - \$11 Million.

Approval of the transfer will enable Administration to transfer the funds to the Operations Budget, which currently has a deficit balance. After the transfer, the Operations Budget will have a \$1MM balance and Transportation a \$14MM balance. The District has not transferred funds since 2015.

Mr. Scrivano called for the vote.

Yeas: Mr. Dixon, Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo

Absent: Mr. Rollins

Approved: 6-0-1

Motion by Mr. Connor seconded by Mr. Dixon to **approve** Other Consent item pulled 10G, Follett Texts for Integrated Literacy – Additional Purchase.

Approval of this will allow the District to purchase additional integrated literacy texts for 3rd grade and special education classrooms. The total fiscal impact is \$131,756.95.

Mr. Scrivano called for the vote.

Yeas: Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Dixon

Absent: Mr. Rollins

Approved: 6-0-1

Motion by Mr. Connor seconded by Mr. Seigel to **approve** Other Consent item pulled 10I, IASB Annual Membership.

Mr. Scrivano and Dr. Jarrett met with representative from the Illinois Association of School Boards (IASB). A different funding formula was presented, capping the membership to \$30,000 a year. The membership would include PRESS, its policy service, and one complementary Board training session. Concerns included the cost of the membership and the return on investment. Dr. Jarrett asked Board members to speak to Attorney Hoadley regarding the value of its membership before deciding.

Motion by Mr. Connor seconded by Mr. Escobedo to **table item 10I, IASB Annual Membership** until the August 14, 2018 regular Board meeting.

Yeas: Mr. Connor, Mr. Escobedo, Mr. Dixon, Mr. Scrivano, Mrs. Makulec

Nays: Mr. Seigel

Absent: Mr. Rollins

Approved: 5-1-1

Motion by Mr. Connor seconded by Mr. Seigel to **approve** Other Consent item pulled 10L, Prevailing Wage Resolution.

The Prevailing Wage Act requires the District to post the prevailing rate of wages for Winnebago and Boone Counties. This resolution is an annual submission to the Board.

Yeas: Mr. Connor, Mr. Escobedo, Mr. Dixon, Mr. Scrivano, Mrs. Makulec, Mr. Seigel

Absent: Mr. Rollins

Approved: 6-0-1

Motion by Mr. Connor seconded by Mr. Seigel to **approve** Other Consent items pulled 10M, New School Construction Change Order Log.

An item was questioned on the log. Dr. Jarrett will follow up.

Yeas: Mr. Escobedo, Mr. Dixon, Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor

Absent: Mr. Rollins

Approved: 6-0-1

11. *Closed Session Consent Items

- A. Appointment of Julie Chandler as 10 Month Early Childhood Administrator
- B. Appointment of Laura Zarembski as 10 Month Elementary School Assistant Principal
- C. Appointment of Kim McLaughlin at 10 Month Elementary School Assistant Principal
- D. Appointment of Tamara Behlman as 10 Month High School Assistant Principal
- E. Appointment of Spencer Brown as 10 Month High School Assistant Principal
- F. Appointment of Benjamin Epperson as 12 Month Curriculum Dean of Secondary Mathematics
- G. Appointment of Ellen Schubert as 12 Month Director of Allocation
- H. Appeal – Open Enrollment 2018
- I. Open Enrollment Appeal
- J. Salary Adjustment for Non-Bargaining Employees
- K. Resolution Authorizing Notice to Remedy – Cynthia Janssen
- L. HR Organizational Report & Addendum

12. *Closed Session Consent Items – Student Discipline

“Unless otherwise modified below, the Board adopts and accepts the hearing officer’s findings and recommendations in the following cases in which the students expelled or suspended are prohibited from being on school grounds and school-sponsored activities without the prior written permission of the principal.”

- A. GDM-2037-18 – the expulsion is held in abeyance contingent upon an Expulsion in Abeyance Agreement through the second trimester of the 2018-2019 school year.
- B. GDM-4198-18 – is expelled for the entire 2018-2019 school year.
- C. GDM-4203-18 – the 10 day suspension is affirmed. Administration will offer a last chance Expulsion in Abeyance Agreement that will return to the Board.

13. *Closed Session Consent Items – EIAs

- A. GDM-3586-18

Motion by Mr. Connor seconded by Mr. Seigel to **approve** Closed Session Consent items not pulled.

Yeas: Mr. Dixon, Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo

Absent: Mr. Rollins

Approved: 6-0-1

14. Superintendent’s Report – Dr. Jarrett

- A. Superintendent’s Report – Dr. Jarrett

Dr. Jarrett spoke of the proposed Committee of the Whole schedule. Meetings will begin at 5:30 p.m. until 8:30 p.m. and focus largely on new business and one report. The regular Board meetings would have recurring contracts and traditional items. The first meeting is July 17, 2018. Dr. Jarrett ceded the remainder of his time to Mr. Zediker.

Mr. Zediker gave an overview of the National Equity Project. Participating schools are Ellis, Lewis Lemon, McIntosh Elementary Schools, Kennedy Middle School, Auburn and East High Schools. Problems and solutions are examined at six circle model, looking a technical solutions and problems, then relational. The District’s strategy is to strengthen relationships, build self-awareness, understanding information, and using inquiry based processes within a set of structures. Future dates include building level administration initial training July 26 and 27, community stakeholder informational training August 16, and pilot schools leadership teams initial work on August 17. The full presentation can be viewed by clicking on this link: [National Equity Project](#).

15.

*Action Items

A. Resolution to Adopt 2018-2019 Budget – Ms. Michelle R. Jahr, CPA, Chief Financial Officer, and Ms. Michele Sather, Executive Director of Budget

Motion by Mr. Connor seconded by Mr. Dixon to **approve** item 15A, Resolution to Adopt 2018-2019 Budget.

Yeas: Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Dixon

Absent: Mr. Rollins

Approved: 6-0-1

B. Special Education Private and Residential Placement Contracts, Thresholds Young Adult Program

Motion by Mr. Connor seconded by Mr. Dixon to **approve** item 15B, Special Education Private and Residential Placement Contracts, Thresholds Young Adult Program.

Yeas: Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Dixon, Mr. Scrivano

Absent: Mr. Rollins

Approved: 6-0-1

C. AP Physics Resource Adoption – Kari Neri, Executive Director of Curriculum

Motion by Mr. Connor seconded by Mr. Seigel to **approve** item 15C, AP Physics Resource Adoption

Yeas: Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Dixon, Mr. Scrivano, Mrs. Makulec

Absent: Mr. Rollins

Approved: 6-0-1

D. Middle School Social Science Resource Adoption – Kari Neri, Executive Director of Curriculum

Motion by Mr. Connor seconded by Mr. Seigel to **approve** item 15D, Middle School Social Science Resource Adoption

Yeas: Mr. Connor, Mr. Escobedo, Mr. Dixon, Mr. Scrivano, Mrs. Makulec, Mr. Seigel

Absent: Mr. Rollins

Approved: 6-0-1

16.

Other Business/New Business/Agenda Recommendations

A. Canvas Learning Management System – Matt Zediker, Chief Human Resources Officer, Diana Alt, Executive Director of Talent Development

Canvas Learning Management System will enable Administration to immediately address and create professional development for new teachers and teacher leaders. Canvas also allows Administration to create courses specific to District needs and monitor staff progress. This is a three year agreement, with an annual fiscal impact \$85,000 for a total of \$255,000.

This will return for a vote at the July 10, 2018 meeting.

~~B. Rental Agreement with RVC Extension Center on Samuelson Road – Matt Zediker, Chief Human Resources Officer, Diana Alt, Executive Director of Talent Development – Pulled by Administration~~

Motion by Mr. Connor seconded by Mr. Dixon to **adjourn**.

Adjournment: 9:22 p.m.

Approved:

President: _____

Secretary: _____

/ljf