



# MEMORANDUM

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**TO:** Board of Education  
Craig Carter, Business Administrator  
Gary Payne, Administrator of Facilities Management and Planning

**FROM:** Bryan Turner, Director of Architectural Services

**DATE:** May 5, 2020

**SUBJECT:** Bountiful Elementary Rebuild Architect Selection

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Proposals were evaluated and scored by the Professional Services Selection Committee for architectural services to design the Bountiful Elementary Rebuild project. The evaluation criteria used was as follows:

- Qualifications
- Past performance
- Experience of key individuals
- Design philosophy
- Portfolio of similar projects.

We recommend the Board of Education award the contract to highest scoring architectural firm for the Bountiful Elementary Rebuild project to:

## **VCBO Architecture**

*The District worked with VCBO Architecture on numerous projects.*