

Dear Parents/Guardians of the Suffield Public School District:

The nurses of Suffield Public Schools would like to offer a final drive through medication pickup at each school on Monday June 8, 2020 from 4-5:30pm. This will be the **LAST** time medication may be picked up from the schools. Please make arrangements accordingly.

In order to maintain recommended social distancing, we will be organizing medications that will be readily available for pickup as you pull up to the school. At this time, no one will be allowed to enter the building. The nurses will be stationed outside of the school with the medications and 2 tables will be set up for medication pickup.

As you pull up to the school, please maintain the recommended 6 feet of space between parties. You will verbalize who you are picking medication up for and fill out the medication pickup form on table #1. At that time, the nurse will retrieve your medication and place it on table #2. You may then take your child's medication and return to your vehicle.

If you are picking up a controlled medication, the nurses will be conducting a pre-count prior to pick up. You will count and sign the 2nd signature of the form on table #2. If anyone other than the parent/guardian is picking up a controlled medication, please let your nurse know ahead of time or the medication will not be permitted to leave the building.

Thank you for your continued support and understanding during this time. We wish you health and happiness during this summer break.

Stay well.

Sincerely,

Nurses of Suffield Public Schools

Marissa Auclair, AWS

Manda Dingley, MIS

Mary Hryniewicz, SMS

Abby Arcouette, SHS