Enrollment and Capacity Management Advisory Committee Agenda
April 3, 2017 (6:30 PM – 8:30 PM)
Educational Services Center – Forum Room
Facilitator: Patricia Magnuson

The purpose of the Enrollment and Capacity Management Advisory Committee (ECMAC) is to increase community trust in long-range planning for enrollment and building use. The ECMAC will analyze information affecting enrollment, capacity, and building use, and generate observations and recommendations to be communicated to district administration.

In order to facilitate our work together, we agree to the following protocols:
- adhere to Guiding Principles identified in the Enrollment and Capacity Management Framework;
- represent the work of the ECMAC when communicating with others;
- share concerns directly with the person involved if a communication or relationship breakdown occurs;
- listen for understanding and contribute individual perspectives and interests openly;
- fully engage in the ECMAC work; and
- begin and end on time unless we agree to revise.

Outcomes: As a result of our meeting tonight, ECMAC members will:
1. make final edits to the DRAFT Summary of Progress Report;
2. understand the next steps for our observations and recommendations; and
3. reflect on and celebrate our work.

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<th>Agenda Item</th>
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<td>6:30 Welcome and Introductions</td>
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| 6:50 Agenda/materials review | 1. Agenda – yellow  
2. Evaluation Responses from 3.31.17 |
| 7:00 Final edit of DRAFT Summary of Progress report | 3. Summary of Progress report |
| 8:15 Discussion of next steps | |
| 8:25 Planning for FY 2018 work | |
| 8:30 Reflection and celebration | |
| 8:50 Check out and evaluation | 4. Evaluation form |

Wi-Fi access Osseo-Public