

## Enrollment and Capacity Management Advisory Committee (ECMAC) 2016-17 Meeting Plan

Meeting Date; 6:30 – 9:00 pm	Meeting Outcomes
<b>September 19, 2016</b> Location: Palmer Lake Elementary School 7300 West Palmer Lake Drive Brooklyn Park, MN 55429	ECMAC Members will: <ol style="list-style-type: none"> <li>1. In the category of <b>Capacity Management/Building Use</b> <ul style="list-style-type: none"> <li>• Review relevant data and materials</li> <li>• Generate requests for further data and initial observations</li> </ul> </li> <li>2. Evaluate the meeting using the framework Guiding Principles</li> </ol>
<del><b>October 10, 2016</b></del> Location: ESC	Optional Subcommittee
<b>October 17, 2016</b> Location: Basswood Elementary School 15425 Bass Lake Road Maple Grove, MN 55311	ECMAC Members will: <ol style="list-style-type: none"> <li>1. In the categories of <b>Attendance and Census Area Maps &amp; Enrollment</b> <ul style="list-style-type: none"> <li>• Review relevant data and materials</li> <li>• Generate requests for further data and initial observations</li> </ul> </li> <li>3. Evaluate the meeting using the framework Guiding Principles</li> </ol>
<del><b>November 7, 2016</b></del> Location: ESC	Optional Subcommittee
<b>November 14, 2016</b> Location: North View Middle School: An Int'l Baccalaureate World School 5869 69 <sup>th</sup> Ave N Brooklyn Park, MN 55429	ECMAC Members will: <ol style="list-style-type: none"> <li>1. In the category of <b>Enrollment</b> <ul style="list-style-type: none"> <li>• Review relevant data and materials</li> <li>• Generate requests for further data and initial observations</li> </ul> </li> <li>2. Evaluate the meeting using the framework Guiding Principles</li> </ol>
<b>December 5, 2016</b> Location: Educational Services Center (ESC) 11200 93 <sup>rd</sup> Avenue North Maple Grove, MN	Optional Subcommittee
<b>December 12, 2016</b> Location: Osseo Senior High 317 2 <sup>nd</sup> Ave NW Osseo, MN 55369	ECMAC Members will: <ol style="list-style-type: none"> <li>1. In the category of <b>Other Influences</b> <ul style="list-style-type: none"> <li>• Review relevant data and materials</li> <li>• Learn about benchmark school district data</li> <li>• Generate requests for further data and initial observations</li> </ul> </li> <li>2. Evaluate the meeting using the framework Guiding Principles</li> </ol>
<b>January 23, 2017</b> Location: ESC	ECMAC Members will: <ol style="list-style-type: none"> <li>1. Complete a draft of final observations and recommendations to be communicated to district administration.</li> <li>2. Evaluate the meeting using the framework Guiding Principles</li> </ol>
<b>February 13, 2017</b> Location: ESC	Optional Subcommittee

August 22, 2016 Training Meeting  
 Updated: October 17 ECMAC Meeting  
 Updated: December 12, 2016 ECMAC Meeting  
 Updated: March 13, 2017

Meeting Date	Meeting Outcomes
<b>March 13, 2017</b> Location: ESC 6:30 – 9:00 PM	ECMAC Members will: <ol style="list-style-type: none"> <li>1. Agree to final observations and recommendations to be communicated to district administration</li> <li>2. Evaluate the work of ECMAC using the framework Guiding Principles</li> </ol>
<b>April 3, 2017</b> Location: ESC 6:30 – 9:00 PM	ECMAC Members will: <ol style="list-style-type: none"> <li>1. Finalize report</li> <li>2. Celebrate</li> </ol>
<b>April 24, 2017</b> Location: ESC 6:30 – 9:00 PM	ECMAC Members will: <ol style="list-style-type: none"> <li>1. Prepare for May 9 school board work session presentation</li> </ol>
<b>May 9, 2017</b> Location: ESC 6:00 PM	School Board Presentation of our work at the school board work session

August 22, 2016 Training Meeting  
 Updated: October 17 ECMAC Meeting  
 Updated: December 12, 2016 ECMAC Meeting  
 Updated: March 13, 2017