

Enrollment and Capacity Management Advisory Committee Agenda

April 16, 2018 (6:30 PM – 9:00 PM)

Educational Service Center; Forum Room

Facilitator: Patricia Magnuson

*The **purpose** of the Enrollment and Capacity Management Advisory Committee (ECMAC) is increase community trust in long-range planning for enrollment and building use. The ECMAC will analyze information affecting enrollment, capacity, and building use, and generate observations and recommendations to be communicated to district administration.*

In order to facilitate our work within the Enrollment and Capacity Management Framework, we agree to the following **protocols**:

- represent the work of the ECMAC when communicating with others;
- share concerns directly with the person involved if a communication or relationship breakdown occurs;
- listen for understanding, contribute and seek individual perspectives, and assume good intent;
- fully engage in the ECMAC work; and
- begin and end on time unless we agree to revise.

Outcomes: As a result of our meeting tonight, ECMAC members will:

- continue to develop a shared understanding of need.

Agenda Item	Binder Materials
Welcome and introductions	1. Agenda (yellow) 2. Meeting evaluation (blue) 3. 3.19.18 meeting evaluation responses
Enrollment projections	4. DRAFT Enrollment section of Summary of Progress Report
Review Capacity Data	5. Poster items (6 pages) 6. Wold - elementary and secondary core area analysis
Group work: Shared understanding of need (include break)	7. Group consensus form
Report out and seek consensus	
Next steps, check out, evaluation	

Wi-Fi access *Osseo-Public*

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