

Enrollment and Capacity Management Advisory Committee Agenda

April 30, 2018 (6:30 PM – 9:00 PM)

~optional pre-meeting beginning at 5:00 p.m.~

Educational Service Center (Forum Room)

Facilitator: Patricia Magnuson

*The **purpose** of the Enrollment and Capacity Management Advisory Committee (ECMAC) is increase community trust in long-range planning for enrollment and building use. The ECMAC will analyze information affecting enrollment, capacity, and building use, and generate observations and recommendations to be communicated to district administration.*

In order to facilitate our work within the Enrollment and Capacity Management Framework, we agree to the following **protocols**:

- represent the work of the ECMAC when communicating with others;
- share concerns directly with the person involved if a communication or relationship breakdown occurs;
- listen for understanding, contribute and seek individual perspectives, and assume good intent;
- fully engage in the ECMAC work; and
- begin and end on time unless we agree to revise.

Outcomes: As a result of our meeting tonight, ECMAC members will:

- agree to FY 2018 observations and recommendations; and
- celebrate our work together.

Agenda Item	Binder Materials
Welcome and introductions	1. Agenda (yellow) 2. Meeting evaluation (blue) 3. 4.23.18 meeting evaluation responses 4. Notes from 4.23.18 meeting
Review recommendations from 4.23.18 and agree to final FY 2018 observations and recommendations	
Review draft Summary of Progress Report	5. DRAFT Summary of Progress Report
Celebrate FY 2018 work and commit to FY 2019 ECMAC membership	
Check out and evaluation	

Wi-Fi access *Osseo-Public*

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