

## Enrollment and Capacity Management Advisory Committee Agenda

February 26, 2018: 5:30 PM – 9:00 PM

Park Center Senior High

Facilitator: Patricia Magnuson

*The **purpose** of the Enrollment and Capacity Management Advisory Committee (ECMAC) is increase community trust in long-range planning for enrollment and building use. The ECMAC will analyze information affecting enrollment, capacity, and building use, and generate observations and recommendations to be communicated to district administration.*

In order to facilitate our work within the Enrollment and Capacity Management Framework, we agree to the following **protocols**:

- represent the work of the ECMAC when communicating with others;
- share concerns directly with the person involved if a communication or relationship breakdown occurs;
- listen for understanding, contribute and seek individual perspectives, and assume good intent;
- fully engage in the ECMAC work; and
- begin and end on time unless we agree to revise.

**Outcomes:** As a result of our meeting tonight, ECMAC members will:

- learn about and provide perspectives about initial elementary capacity calculations; and
- begin to develop a shared understanding of need.

Agenda Item	Binder Materials
Dinner, welcome and introductions	1. Agenda (yellow) 2. Meeting evaluation (blue) 3. 11.13.17 evaluation summaries (pink)
Review/ECMAC Summary of Progress Report	
Enrollment Projections	4. Enrollment projections
Elementary Capacity Analysis	5. Elementary building floor plans (22 pages) 6. Elementary analysis (2 documents)
Elementary capacity table conversations and report out (include break)	7. Feedback form
Next steps, check out, evaluation	

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