

Enrollment and Capacity Management Advisory Committee Agenda

November 13, 2017: 6:30 PM – 9:00 PM

Fernbrook Elementary School

Facilitator: Patricia Magnuson

*The **purpose** of the Enrollment and Capacity Management Advisory Committee (ECMAC) is increase community trust in long-range planning for enrollment and building use. The ECMAC will analyze information affecting enrollment, capacity, and building use, and generate observations and recommendations to be communicated to district administration.*

In order to facilitate our work within the Enrollment and Capacity Management Framework, we agree to the following **protocols**:

- represent the work of the ECMAC when communicating with others;
- share concerns directly with the person involved if a communication or relationship breakdown occurs;
- listen for understanding, contribute and seek individual perspectives, and assume good intent;
- fully engage in the ECMAC work; and
- begin and end on time unless we agree to revise.

Outcomes: As a result of our meeting tonight, ECMAC members will:

- learn about Fernbrook Elementary School;
- learn how enrollment projections fit into capacity planning; and
- begin to create observations.

Agenda Item	Binder Materials
Welcome and Introductions Overview & tour of Fernbrook Elementary School	1. Agenda (yellow) 2. Final Hopes photo 3. Meeting evaluation (blue) 4. Two articles 5. 10.16.17 evaluation summaries
Guiding Principles Review	6. Q & A document 7. Framework/Guiding Principles PP
Data review & table work	8. Fernbrook capacity analysis 9. Fall 2017 Enrollment projections, November 1 actual, projections vs actual variance 10. Enrollment projections
Check Out and Evaluation	11. Evaluation form

Wi-Fi access *Osseo-Public*