

Enrollment and Capacity Management Advisory Committee Agenda

October 16, 2017: 6:30 PM – 9:00 PM

Educational Service Center – Board Room

Facilitator: Patricia Magnuson

*The **purpose** of the Enrollment and Capacity Management Advisory Committee (ECMAC) is increase community trust in long-range planning for enrollment and building use. The ECMAC will analyze information affecting enrollment, capacity, and building use, and generate observations and recommendations to be communicated to district administration.*

In order to facilitate our work within the Enrollment and Capacity Management Framework, we agree to the following protocols:

- represent the work of the ECMAC when communicating with others;
- share concerns directly with the person involved if a communication or relationship breakdown occurs;
- listen for understanding, contribute and seek individual perspectives, and assume good intent;
- fully engage in the ECMAC work; and
- begin and end on time unless we agree to revise.

Outcomes: As a result of our meeting tonight, ECMAC members will:

- gain a shared understanding of the data and current reality for enrollment and capacity planning;
- understand the process that led to the development of next steps in this priority work.

Agenda Item	Binder Materials
Welcome and Introductions	1. Agenda (yellow) 2. Committee Roster – update 3. Notes from last meeting 4. Meeting evaluation (blue)
Table Discussion	5. Article: Boundary Plan Divides District
Review school board work session presentation	
Background: <ul style="list-style-type: none"> ➤ ECMAC Framework and 2016-17 journey ➤ 2016-17 ECMAC Summary of Progress <ul style="list-style-type: none"> - Enrollment - Capacity ➤ 2016-17 ECMAC Observations & Recommendations <ul style="list-style-type: none"> - Analysis summary (maps) - 2016-17 Recommendations ➤ 2017-18 Strategic Priority Work 	6. PowerPoint copy
Break	
Review school board work session presentation, continued	
2017 summer work: <ul style="list-style-type: none"> ➤ Understanding industry standard practice ➤ Gather data ➤ Interpret data 	
Next Steps	
Check Out and Evaluation	7. Evaluation form

Wi-Fi access *Osseo-Public*

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