

Enrollment and Capacity Management Advisory Committee Agenda

September 18, 2017: 6:30 PM – 8:30 PM

Educational Service Center – Forum Room

Facilitator: Patricia Magnuson

*The **purpose** of the Enrollment and Capacity Management Advisory Committee (ECMAC) is increase community trust in long-range planning for enrollment and building use. The ECMAC will analyze information affecting enrollment, capacity, and building use, and generate observations and recommendations to be communicated to district administration.*

In order to facilitate our work within the Enrollment and Capacity Management Framework, we agree to the following **protocols**:

- represent the work of the ECMAC when communicating with others;
- share concerns directly with the person involved if a communication or relationship breakdown occurs;
- listen for understanding, contribute and seek individual perspectives, and assume good intent;
- fully engage in the ECMAC work; and
- begin and end on time unless we agree to revise.

Outcomes: As a result of our meeting tonight, ECMAC members will:

1. get to know each other and begin to create a sense of cohesion and trust as a group;
2. deepen their understanding of the Enrollment and Capacity Management Framework and the FY 2017 Summary of Progress Report; and
3. be informed about the ECMAC meeting plan.

Agenda Item	Binder Materials
Welcome and Introductions <i>Your name, connection to school district, what are your hopes for your time on this Advisory Committee?</i>	1. Agenda 2. Committee Roster 3. Strategic Framework
Meeting Expectations	4. Charge Statement 5. Overview of Meetings 6. Role description document
Framework/Summary of Progress Review	7. FY 2017 Summary of Progress
Hopes for our work	
Check Out and Evaluation	8. ECMAC Photo Release 9. Evaluation form

Wi-Fi access *Osseo-Public*

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