

## Enrollment and Capacity Management Advisory Committee Agenda

April 15, 2019 6:30 PM – 8:30 PM

Location: Education Services Center

Facilitator: Patricia Magnuson

*The **purpose** of the Enrollment and Capacity Management Advisory Committee (ECMAC) is increase community trust in long-range planning for enrollment and building use. The ECMAC will analyze information affecting enrollment, capacity, and building use, and generate observations and recommendations to be communicated to district administration.*

In order to facilitate our work together, we agree to the following **protocols**:

- represent the work of the ECMAC when communicating with others;
- share concerns directly with the person involved if a communication or relationship breakdown occurs;
- listen for understanding and contribute individual perspectives and interests openly;
- fully engage in the ECMAC work; and
- begin and end on time unless we agree to revise.

**Outcomes:** As a result of our meeting tonight, ECMAC members will:

1. give feedback on communication needs and strategies; and
2. contribute to summary of progress content

Agenda Item	Binder Materials
Welcome and Introductions (at table)	1. Agenda 2. ECMAC Evaluation Responses from 3.18.19
Communication Plan	
Summary of Progress – Quantitative Data Review	3. SOP Section 1 – “Observations and Recommendations”
Summary of Progress - Qualitative Data Review	4. SOP Section 4 – “Beyond the Data”
Check out & Evaluation	5. 4.15.19 Meeting evaluation

**Next Meeting: April 29, 2019 at the ESC**

Wi-Fi access: *Osseo-Public*

OSSEO AREA SCHOOLS

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