



## COMMUNICATION FROM THE SCHOOL

The school uses several methods for communicating with parents:

### 1. THE ST. MARK'S PORTAL:

At St. Mark's, online portals are used to assign homework and to encourage community and discussion. All parents have a portal set up and are asked to check the portals regularly for homework, necessary forms, and important updates. Middle school students also have student portals, which will hold assignments, lessons, and information. By managing their own homework, our middle school students will learn responsibility and accountability. Once logged into the portal, you will also be able to access our Student Information System and Magnus Health, our health software, where all forms, releases and student information can be accessed and updated by our families. Our summer communication will include instructions for accessing the Parent Portal.

### 2. WEEKLY ST. MARK'S E-NEWS:

Each Friday, the school sends a weekly email with a message from Headmaster, a message from the Division Heads, school news, and a calendar of next week's events. Other updates are emailed as needed. All parents are included in the email distribution list. If you are not receiving emails from St. Mark's over the summer, please contact Jean Marie Howrd, our Director of Communication and Marketing, at [jhoward@stmes.org](mailto:jhoward@stmes.org).

### 3. PARENT GUILD BULLETIN:

Most Tuesdays, the Parent Guild sends an email sharing upcoming Parent Guild Events and volunteer needs. All parents are included in the email distribution lists for this message.

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