

**Minutes of the  
April 20, 2020  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, April 20, 2020. Superintendent Dr. Marc Faulkner, Deputy Superintendent Dr. Kevin Pitts, Executive Director of Finance Brenda Poteet, Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook, Executive Director of Special Programs Lisa Howard, Max Rutherford, Kristin Dutschmann, Heather Jenkins, Kim Coe, and Miranda Brown met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley.

**1. Call to Order**

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present. He also noted that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551. He also noted that this was a virtual meeting and was open to the public through a link attached to the notice on the district website as well as on the posting board out in front of the administration building.

**2. Prayer**

The prayer was led by Bubba Galvan.

**3. Public Comment**

There was no public comment.

**4. Approval of minutes from the regularly scheduled board meeting held on March 23, 2020 and the April 14, 2020 called meeting (Action Item)**

Holly Dunham moved and Matt Penney seconded the motion to approve the minutes from the regularly scheduled board meeting held on March 23, 2020 and the April 14, 2020 called meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**5. Reports to the Board (Information Item)**

- A. Questions on Principal Reports
  - B. Executive Director of Finance
  - C. Executive Director of Special Programs
  - D. Assistant Superintendent of Curriculum, Instruction, and Assessment
  - E. Deputy Superintendent
  - F. Superintendent
    - 1. Resignations and Retirements
    - 2. Education Foundation
- 
- A. There were no questions on the Principal Reports
  - B. Executive Director of Finance Brenda Poteet gave the Executive Director of Finance Report including the Quarterly Investment Report for the period ended March 31, 2020.
  - C. Executive Director of Special Programs Lisa Howard gave her report on Special Education.
  - D. Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook gave a report on Instructional Services.
  - E. Deputy Superintendent Kevin Pitts reported on various maintenance, human resources, transportation and food service issues.
  - F. Dr. Faulkner gave the Superintendent's report:
    - 1. Dr. Faulkner noted resignations – Callan Bosley, HS English; Emily Turner, 2<sup>nd</sup> grade; and Megan Cox, Elem Counselor; and one retirement – Pat White, MS Nurse. He also noted he had received one more resignation – Amber Clark, Int teacher and a retirement - Roy Stone, Coach/HS Teacher, since publishing the board book, so he will include those 2 in the next board packet as well.
    - 2. Dr. Faulkner noted the Education Foundation is currently working on scholarship recipients and grant recipients for this year. Other planned events are postponed at this time.
    - 3. Dr. Faulkner made a preliminary announcement that Kristen Dutschmann, MS Principal, will be the new Elementary Principal, taking Mrs. Coe's place due to her retirement.
    - 4. Dr. Faulkner also noted that the district and TEA are still trying to figure out how to accommodate a graduation ceremony for this year's seniors.

**6. Review district purchases of supplies and personal property (Information Item)**

There were no questions.

**7. Consideration, discussion, and possible approval of purchasing two double classroom buildings for the elementary for the 2020-2021 school year (Action Item)**

Jeff Bradburn moved and Chris Gerick seconded the motion to approve the purchase of two double classroom buildings for the elementary for the 2020-2021 school year from Ramtech Building Systems at a cost of \$148,900. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**8. Consideration, discussion, and possible approval of extending the contract with Sodexo for food services for the district for the 2020-2021 school year (Action Item)**

Trey Oakley moved and Bubba Galvan seconded the motion to approve the extension of the contract with Sodexo for district food service for the 2020-2021 school year. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**9. Consideration, discussion, and possible approval of a waiver for Closed, But Committed to Providing Instruction for part of the 2019-2020 school year (Action Item)**

Holly Dunham moved and Matt Penney seconded the motion to approve a waiver for Closed, But Committed to Providing Instruction for part of the 2019-2020 school year. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**10. Consideration, discussion, and possible approval of the resolution for GPA and Class Rank and amending EIC (Local) accordingly (Action Item)**

Due to COVID-19 and the change in instruction since school closures began in March, Dr. Faulkner proposed a resolution for GPA and class rank and recommended amending EIC (Local) to reflect that grades for Spring of 2020 will not be used to calculate GPA or class rankings for the class of 2020, 2021, 2022, and 2023. Each of these student's GPA's will be calculated on a 7 semester calculation. Bubba Galvan moved and Trey Oakley seconded the motion to approve the resolution and the change to EIC (Local) as presented. Rick Hines, Jeff Bradburn, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. Holly Dunham abstained, as she currently has a ranked Senior student. The motion carried with 6 votes for, 0 against, and 1 abstained.

**11. Consideration, discussion, and possible approval of contracts for the 2021-2022 school year for teachers, nurses, diagnosticians, counselors and librarians (Local) accordingly (Action Item)**

Jeff Bradburn moved and Matt Penney seconded the motion to approve the lists of contracts for returning teachers, nurses, diagnosticians, counselors and librarians as presented by Dr. Faulkner. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**12. Consideration, discussion, and possible approval of updates to the China Spring ISD Gifted and Talented Plan (Action Item)**

Chris Gerick moved and Holly Dunham seconded the motion to approve the updated China Spring ISD Gifted and Talented Plan as presented by Dr. Faulkner. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**13. Consideration, discussion, and possible approval of amending FNG (Local) (Action Item)**

Jeff Bradburn moved and Bubba Galvan seconded the motion to table the discussion on FNG (Local) to next month's meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**14. Consideration, discussion, and possible approval of budget amendment (Action Item)**

Bubba Galvan moved and Chris Gerick seconded the motion to approve the budget amendment as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**15. Discussion of future agenda items for May's regular board meeting (Information Item)**

FNG (Local) Update

New Teacher/Administrator Contracts

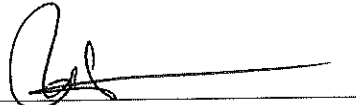
Budget Workshop

Reorganization of the board – elect officers

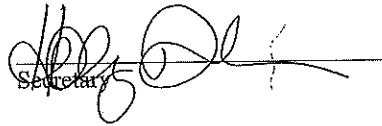
**16. Adjourn (Action Item)**

Jeff Bradburn moved and Bubba Galvan seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 6:45 p.m.



President



Secretary