

**Minutes of the
February 10, 2020
Regular Meeting of the
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, February 10, 2020. Superintendent Dr. Marc Faulkner, Deputy Superintendent Dr. Kevin Pitts, Executive Director of Finance Brenda Poteet, Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook, Executive Director of Special Programs Lisa Howard, Max Rutherford, Heather Jenkins, Kim Coe, and Miranda Brown met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Trey Oakley and Matt Penney. Trustee Chris Gerick arrived at 6:50 p.m. during item 7C - Elementary presentation. Trustee Bubba Galvan arrived at 7:00 p.m. during item 7E – Executive Director of Finance presentation.

1. Call to Order

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

2. Prayer

The prayer was led by Matt Penney.

3. Pledge of Allegiance

The pledge was led by 3rd grade students in attendance at the meeting.

4. China Spring ISD Mission and Vision statements

A. MISSION STATEMENT

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

B. VISION STATEMENT

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

C. BELIEF STATEMENT

Empowered and purpose driven leaders are vital at every level.

Rick Hines read the statements.

5. Faculty & Staff Members of the Month

- a. Elementary Faculty Member of the Month – Christy Ingram
- b. Secondary Faculty Member of the Month – Melissa Cain
- c. Staff Member of the Month – Tierra Hennig
- d. Top Cougar Kitchen – November-February – Elementary School

Dr. Faulkner presented the faculty and staff member awards of the month to Christy Ingram, Melissa Cain, and Tierra Hennig. Dr. Pitts, Dr. Faulkner and Sodexo Food Service Manager Mary Ann Kaminski recognized the Elementary Kitchen with an award for Cougar Kitchen of the quarter and recognized the food service program for their successful completion of the recent Administrative Review performed by Texas Department of Agriculture. The program earned a clean report with zero findings.

6. Public Comment

There was no public comment

7. Reports to the Board (Information Item)

- A. Extra-Curricular
 1. Athletics
 2. Band
 3. FFA
- B. Bond Advisory Committee Chair Presentation – Travis Louge
- C. Presentation by Elementary Staff
- D. Questions for campus principals about reports
- E. Executive Director of Finance

- F. Assistant Superintendent of Curriculum, Instruction, and Assessment
- G. Executive Director of Special Programs
- H. Deputy Superintendent
- I. Superintendent

- A. Athletics – Coach Bell noted various athletics activities; Coach Stone noted some CS alumni achievements and highlighted boys track happenings; Coach Smith highlighted girls track happenings.
Band - Mr. Nichelson highlighted band successes and upcoming events.
FFA – Kristi Garrett reported on FFA happenings and successes.
- B. Bond Advisory Committee Chairperson Travis Louge presented information on the Bond Advisory Committee comprised of approximately 30 members of the community. Bond Advisory committee recommended calling for a bond at the May 2020 election to support Phase I of the 10 year district plan which will add a new elementary and improve/upgrade several other district programs.
- C. The Elementary presented a student made video “Peek Into Our World” highlighting various activities, students and teachers from the Elementary campus. Trustee Chris Gerick arrived at 6:50p.m. during this presentation.
- D. There were no questions on the campus reports.
- E. Executive Director of Finance Brenda Potect gave the Executive Director of Finance Report. Trustee Bubba Galvan arrived at 7:00p.m. during this presentation.
- F. Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook gave a report on Instructional Services.
- G. Executive Director of Special Programs Lisa Howard gave her report on Special Education.
- H. Deputy Superintendent Kevin Pitts reported on various security, maintenance, transportation and food service issues.
- I. Dr. Faulkner gave the Superintendent’s report:
 - 1. Dr. Faulkner noted resignations - Christy Boerm and LeeAnn Finley; and retirements - Kim Coe and Karen Griffin
 - 2. Dr. Faulkner discussed the upcoming Education Foundation Top 10% Banquet on March 19th and Education Foundation Golf tournament on April 3rd.
 - 3. Dr Faulkner – noted that the Food Service Recognition certificate was presented earlier in item 5D.
 - 4. There were no questions on the Racial Profiling Report

8. Approval of minutes from the regularly scheduled board meeting held on January 13, 2020 (Action Item)

Holly Dunham moved and Matt Penney seconded the motion to approve the minutes from the regularly scheduled board meeting held on January 13, 2020. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

9. Consideration, discussion, and possible approval of an order calling a bond election to be held by the China Spring Independent School District, making provision for the conducting of a joint election, and resolving other matters incident and related to such election. (Action Item)

Jeff Bradburn moved and Bubba Galvan seconded the motion to call for a bond election on May 2, 2020. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

10. Review district purchases of supplies and personal property (Information Item)

There were no questions.

11. Consideration, discussion, and possible approval of adding local days to employee benefits. (Action Item)

Trey Oakley moved and Holly Dunham seconded the motion to increase the number of local leave days for employees from 2 to 5. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

12. Consideration, discussion, and possible approval of retainer renewal with Walsh, Gallegos, Trevino, Russo and Kyle P.C. law firm (Action Item)

Chris Gerick moved and Bubba Galvan seconded the motion to approve the renewal of the retainer agreement with Walsh, Gallegos, Trevino, Russo and Kyle P.C. law firm. Rick Hines,

Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

13. Consideration, discussion, and possible approval of the 2020-2021 school calendar (Action Item)

Matt Penney moved and Trey Oakley seconded the motion to approve the calendar for the 2020-2021 school year as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

14. Consideration, discussion, and possible approval of policy update 114 (Action Item)

Jeff Bradburn moved and Chris Gerick seconded the motion to approve policy update 114 as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

15-1. Executive Session, Govt. Code 551.074, 551.071, 551.082, and 551.0821

The Board went into Executive Session at 7:24p.m. pursuant to the Texas Open Meeting Act, Govt. Code 551.074, 551.071, 551.082, and 551.0821.

The Board opted to cover item 16D first – Level 3 student/parent appeal.

The Board returned from the executive session at 8:05 p.m. with no action taken.

16-1. Action arising from Executive Session (Action Item)

D. Level 3 student/parent appeal

Jeff Bradburn moved and Holly Dunham seconded a motion to accept Student A's parent remedy to continue to provide after school transportation during Student A's DAEP placement. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously. Board President Rick Hines also requested Dr. Faulkner to research the district transportation policy involved in tonight's appeal and bring information back to the board the next meeting.

15-2. Executive Session, Govt. Code 551.074, 551.071, 551.082, and 551.0821

The Board returned to Executive Session at 8:06p.m. pursuant to the Texas Open Meeting Act, Govt. Code 551.074, 551.071, 551.082, and 551.0821.

The Board covered items 16 A – C in this session.

The Board returned from executive session at 10:24 p.m. with no action taken.

16-2. Action arising from Executive Session (Action Item)

A. Approval of administrator contracts for 2020-2021:

12 month – 2 year contract: Miranda Brown, Jennifer Crook, Kristen Dutschmann, Lisa Howard, Heather Jenkins, Marc Nicholson, Kevin Pitts, Max Rutherford & Leslie Smith

12 month – 1 year contract: Jim Ditto

12 Month Employee agreement ½ time – Mark Bell

12 Month – 2 year Non-Certified Admin Contract – Brenda Poteet

11 Month – 1 year contract: Lath Boykin, David Ellis, Jeremy Gilbert, Rob Rogers, Jimmy Ross & Leanna Sexton

Chris Gerick moved and Bubba Galvan seconded a motion to approve the administrator contracts as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

B. No action taken

C. No action taken

17. Discussion of future agenda items for November's regular board meeting (Information Item)

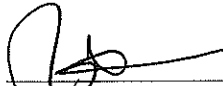
Possible Joint Election Agreement or Cancellation of Elections
Instructional Materials Allotment Certification Form Approval

Approve Contracts for Possible New Hires
Discussion of transportation policy for DAEP

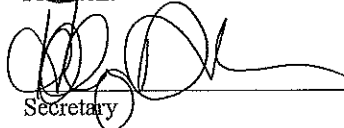
18. Adjourn (Action Item)

Bubba Galvan moved and Holly Dunham seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 10:26 p.m.



President



Secretary