

**Meeting Agenda – Open Session  
Meeting of the Board of Directors  
Pine Lake Preparatory, Inc.  
Wednesday, April 29, 2020**

**Attendees:** Sarah Phillips, Jason Yanni, Jeremy Shook, Pamela Frost-Shirley, Emily Fowler, Katie Davidson, Jessica Bronzert, Bill Aull

**Absent:** Sara Thomas

**School Leadership Present:** Andrew Mocerri, Sherri Fletcher, Shelly Sims, Tim Hoffman, Sam Ranallo, Lauri Schatz, Lori Reuter, Kristen Sutek, Becky Goddard, Jeff Burr, Joe Webb

**1. Call to Order and Attendance:**

**2. Conflict of Interest Reminder per NCGS 138A-15(e):** *In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.*

**3. Public Comment: None.**

**4. Board Business**

a. Approval of Meeting Minutes – Sarah Phillips and Jessica Bronzert (5 minutes)

- i. Approval of Meeting Minutes from the March 25<sup>th</sup> Open Session
- ii. Approval of Meeting Minutes from the April 1<sup>st</sup> Open Session
- iii. Approval of Meeting Minutes from the April 8<sup>th</sup> Open Session
- iv. Approval of Meeting Minutes from the April 22<sup>nd</sup> Open Session
- v. Approval of Meeting Minutes from the March 25<sup>th</sup> Closed Session
- vi.

*Move to motion made by: Sarah Phillips*

*Second motion made by: Jason Yanni*

*Motion Passed: Yes, unanimously*

*Any one abstained: 4/22 meeting: Bill Aull, Jessica Bronzert; 4/8: Jeremy Shook; 3/25 Closed session: Emily Fowler*

**5. Financial Matters**

a. Monthly Financial Report (20 minutes)

- i. March 2020 Dashboard.
- ii. March 2020 Capital Campaign Update.
- iii. 2020-2021 Budget Update

The financial risk to the school this year is low; next year is more of a question. Scenario planning underway to consider various state funding levels.

**6. Administrative Matters**

a. Legislative Update

Received an update on state funding for education.

b. Statewide Grading Policy Update

Reviewed end of year grading and student promotion policies under current circumstances.

c. eLearning Calendar Proposal

Reviewed the end of asynchronous and synchronous e-learning and transitional end-of-year activities.

d. Remote Participation in Board Meetings Policy (for consideration)

Draft policy shared for feedback to the Governance committee.

e. School's canceled for the year – now what?

Comprehensive FAQ document being created to address questions.

f. Annual Operating Plan Update

Discussed changed priorities vis a vis the Academic Operating Plan and making adjustments to the plan.

- 7. Executive Session:** Motion to move into Executive Session b. § 143-318.11(a)(6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.*

*Move to motion made by: Sarah Phillips*

*Second motion made by: Jason Yann*

*Motion Passed: Yes, unanimously*

*Any one abstained: None*

- 8. Resumed Open Session:** *I move that the minutes of the closed session held on (4/29/2020) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.*

*Move to motion made by: Sarah Phillips*

*Second motion made by: Jessica Bronzert*

*Motion Passed: Yes, unanimously*

*Any one abstained: None*

**9. Vote on Executive Session Items:**

**Motion to approve A. Straub and S. Barerra as new PLP hires.**

*Move to motion made by: Sarah Phillips*

*Second motion made by: Jessica Bronzert*

*Motion Passed: Yes, unanimously*

*Any one abstained: None*

**10. Adjourn**

*Move to motion made by: Sarah Phillips*

*Second motion made by: Jeremy Shook*  
*Motion Passed: Yes, unanimously*  
*Any one abstained: None*