

**Meeting Minutes – Open Session  
Meeting of the Board of Directors  
Pine Lake Preparatory, Inc.  
Wednesday, April 8, 2020**

**Attendees:** Sarah Phillips, Jason Yanni, Pamela Frost-Shirley, Emily Fowler, Katie Davidson, Jessica Bronzert, Bill Aull

**Absent:** Jeremy Shook

**School Leadership Present:** Andrew Mocerri, Sherri Fletcher, Shelly Sims, Tim Hoffman, Lauri Schatz, Sam Ranallo, Jeff Burr, Lori Reuter

**1. Call to Order and Attendance:**

- 2. Conflict of Interest Reminder per NCGS 138A-15(e):** *In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.*

**3. Public Comment: None.**

**4. Administrative Matters**

- a. Looking towards 2020-2021 Financial Update
- b. For Approval: Paycheck Protection Program Borrower Application

Motion to approve the submittal of Paycheck Protection Program Borrower Application.

*Move to motion made by: Sarah Phillips*

*Second motion made by: Bill Aull*

*Motion Passed: Yes, unanimously*

*Any one abstained: None*

- c. Upper School Academic Requirements Update/Communication
- d. Teleworking Agreement and Guidelines Agreement Update.
- e. eLearning Update

**5. Adjourn**

*Move to motion made by: Sarah Phillips*

*Second motion made by: Jessica Bronzert*

*Motion Passed: Yes, unanimously*

*Any one abstained: None*