

PTO Meeting Minutes
May 15, 2020

Introductions/Attendees:

Attending(via email) were Penny Martin, Megan Spaulding, Heather Slayton Molly McFaun, and Victoria Catto-Pompei

Requests:

- A. Admin requested funds for teacher end of year recognition. Cost in total is no more than \$1000.00. PTO voted to contribute \$500.00. Bridget will arrange payment with Megan.
- B. David Ferch will update re: pizza oven as school resumes.
- C. PE bike repair is in progress.
- D. Still waiting on admin clarification re: RVV blanket request.

Budget → Megan:

- A. \$9,000 after amounts promised.
- B. As approved in the budget, a new lost and found cabinet is being built for the lobby. Heather's family will be building it as no action has been resolved otherwise this school year.
- C. Final checks were written by Megan to cover requests for staff reimbursement at the admin's end of year request, summer camp scholarships, and staff appreciation/ lost and found cabinet supplies.

Fundraiser→ Heather

Event cancelled due to COVID 19.

The forms are all made for registration, notices, payment and parent info re: Color Fun Run. They are in the PTO google drive for future use.

Future Officers

Megan and Heather will be done this June. Letters have been sent to Admin and Penny. Open positions they are leaving include Treasurer, Secretary and Fundraiser. This has been advertised in the newsletter and on IG. Heather wrote general job descriptions for each. Letters of interest should be in by the March meeting so we can vote for new officers and begin transitioning them in during April and May. (Amended to May 15 vote due to COVID 19)

Vote put off until May 15 due to COVID 19.

Four letters of interest received.

Victoria P- Any position needed; Amended to Treasurer- 3 votes

Angela V- Treasurer- 2 Votes

Anastasia D- Secretary- 2 votes

Molly- Secretary- 3 votes

The incoming officers can delegate who reaches out to Angela and Anastasia to let them know and to invite them to participate in other areas.

The Treasurer (Megan Spaulding) will be removing her name from the checkbook (as she is vacating the position) May 15, 2020. All Secretary, Treasurer and Fundraising records will be passed along to the President by the current officers for redistribution among the members still serving after this date.

Newsletter:

No newsletter post Feb due to COVID 19, Admin closed to newsletter due to communications re: COVID 19 bombarding folks.

TC Scholarship:

We had only had one applicant. PTO voted to approve the application.

Next Meeting:

Date to be determined