

## Southridge Health Screening Procedures – COVID - 19

*Southridge* is committed to providing a safe and healthy workplace for all our students, faculty and staff. In response to COVID 19 a combination of health and safety measures have been put in place to reduce or minimize the spread of this virus including the temporary requirement for all students, faculty, staff and third-party suppliers to participate in routine daily health screenings.

### Student, Faculty and Staff Self-Assessment

As per the Southridge Health and Safety Plan all students, faculty and staff must carry out a self-assessment on a daily basis before coming to campus:

- Parents must assess their child daily for symptoms of common cold, influenza, COVID-19, or other infectious respiratory disease before sending them to school. Southridge will clearly communicate with parents to make them aware of their responsibility to assess their child daily before dropping them off at school.
- All faculty and staff must assess themselves daily for symptoms of common cold, influenza, or COVID-19 prior to entering the school. Communication will be made with faculty and staff to remind them of this protocol and responsibility.

These regular health COVID-19 symptom self-assessments can be carried out by using the COVID-19 symptom self-assessment tool found on the faculty and staff portal – COVID 19 Updates, or at [BC COVID-19 Self-Assessment Tool](#).

### Non-Invasive Temperature Screening – Students, Faculty and Staff

As of June 1, 2020, all students, faculty and staff arriving on campus will have their body temperature taken, via a non-invasive thermal imaging camera, as a precautionary measure to reduce the spread of COVID-19. The school has determined that this is a reasonable method of mitigating the risk of an outbreak on campus. The thermal imaging cameras do not record or store information.

Upon arrival on campus every student, faculty and staff member will access either the Junior School or Senior School through a designated single-entry point where body temperature will be screened. Administrative staff that normally work in the Annex building are now required to pass through the Senior School before going to the Annex.

A student, faculty or staff member who has a temperature at or above 38 degrees Celsius, will be taken to an isolation room where a second temperature measurement will be taken after a waiting period of 10 minutes. The second reading will be taken by a handheld thermal imaging camera to confirm the results of the prior reading. If the temperature remains at 38 degrees or above, the student, faculty or staff member will need to go home immediately. The student, staff or faculty member will complete the [Southridge BC Covid-19 Symptom Self-Assessment](#) (Appendix A) to determine if additional symptoms are present. See Appendix B: [What to Do if a Student or Staff Member Develops Symptoms at School](#) for the process that will be followed if a student, faculty or staff member is determined to be symptomatic.

The student, faculty or staff members temperature and answers to the BC COVID-19 symptom self-assessment form will be documented, and the record will be maintained as a private medical record.

If a student, faculty or staff member has a temperature, they will be sent home and can return to school/work when:

- They have no longer have a fever, for at least three (3) days without taking medication to reduce fever during that time; AND
- Any respiratory symptoms (cough and shortness of breath) have improved; AND
- At least ten (10) days have passed since the symptoms began.

A student, faculty or staff member may return to work earlier if a doctor confirms that the cause of the fever or other symptoms is not related to COVID-19 and releases the individual to return to work in writing.

A student, faculty or staff member who experiences fever and/or respiratory symptoms while at home should NOT come to the Southridge campus.

### **Non-Invasive Temperature Screening – Third party suppliers and vendors**

All other individuals entering the Senior School or Junior School will be assessed for an elevated body temperature. If temperatures are determined to be above 38 degrees that individual will be asked to exit the building immediately and to consider contacting the school via an alternate means to complete any necessary transactions.

## Appendix A: Southridge BC COVID -19 Symptom Self-Assessment

This self-assessment tool, developed with the BC Ministry of Health, will help determine whether you may need further assessment for COVID-19 testing by a healthcare provider or at a local collection center. You can complete this assessment for yourself, or on behalf of someone else.

Are you experiencing any of the following: (Yes or No)

- Severe difficulty breathing (e.g. struggling to breathe or speaking in single words)
- Severe chest pain
- Having a very hard time waking up
- Feeling confused
- Losing consciousness

Are you experiencing any of the following: (Yes or No)

- Mild to moderate shortness of breath
- Inability to lie down because of difficulty breathing
- Chronic health conditions that you are having difficulty managing because of difficulty breathing

Are you experiencing cold, flu or COVID-19-like symptoms, even mild ones? (Yes or No)

Symptoms include: fever, chills, cough, shortness of breath, sore throat and painful swallowing, stuffy or runny nose, loss of sense of smell, headache, muscle aches, fatigue or loss of appetite.

Have you travelled to any countries outside Canada (including the United States) within the last 14 days? (Yes or No)

Did you provide care or have close contact with a person with confirmed COVID-19?

(Note: This means you would have been contacted by your health authority's public health)

If yes, please consult your family doctor or nurse practitioner

Appendix B: What to Do if a Student or Employee Develops Symptoms at School

If a Student Develops Symptoms of COVID-19	If an Employee Develops Symptoms of COVID-19
<p><b>IF STUDENT DEVELOPS SYMPTOMS AT HOME:</b></p> <p>Parents or caregivers must keep their child at home until they have been assessed by a health care provider to exclude COVID-19 or other infectious diseases, AND their symptoms have resolved.</p> <p><b>IF STUDENT DEVELOPS SYMPTOMS AT SCHOOL:</b></p> <p>Employee must take the following steps:</p> <ol style="list-style-type: none"> <li>1. Immediately separate the symptomatic student from others in a supervised area.</li> <li>2. Contact the student’s parent or caregiver to pick them up as soon as possible.</li> <li>3. Where possible, maintain a distance of 2 meters from the ill student. If not possible, staff may wear a mask if available and tolerated, or use a tissue to cover their nose and mouth.</li> <li>4. Provide the student with tissues to cover their coughs or sneezes. Throw away used tissues as soon as possible and perform hand hygiene.</li> <li>5. Avoid touching the student’s body fluids (e.g., mucous, saliva). If you do, practice diligent hand hygiene.</li> <li>6. Once the student is picked up, practice diligent hand hygiene.</li> <li>7. Facilities must clean and disinfect the space where the student was separated, and any areas used by them (e.g., classroom, bathroom, common areas).</li> <li>8. Contact the local public health unit to notify them of a potential case and seek further input.</li> </ol> <p>Parents or caregivers must pick up their child as soon as possible if they are notified their child is ill.</p>	<p><b>IF EMPLOYEE DEVELOPS SYMPTOMS AT HOME:</b></p> <p>Employee must be excluded from work and stay home. Until they have been assessed by a health care provider to exclude COVID-19 or other infectious diseases, AND their symptoms have resolved.</p> <p><b>IF EMPLOYEE DEVELOPS SYMPTOMS AT WORK:</b></p> <p>Employee should go home as soon as possible.</p> <ol style="list-style-type: none"> <li>1. Symptomatic employee should advise their Principal, Director or Manager that they are leaving.</li> </ol> <p><b>If unable to leave immediately:</b></p> <ol style="list-style-type: none"> <li>1. Symptomatic employee should advise their Principal, Director or Manager.</li> <li>2. Symptomatic employee should separate themselves into an area away from others i.e. isolation room</li> <li>3. Maintain a distance of 2 meters from others.</li> <li>4. Use a tissue or mask to cover their nose and mouth.</li> <li>5. Facilities must clean and disinfect the space where the was separated, and any areas used by them (e.g., classroom, bathroom, common areas).</li> <li>6. If concerned, contact 8-1-1 or the local public health unit to seek further input.</li> </ol>
<p><b>If a student or staff member is assessed by their family physician or nurse practitioner and it is determined that they do NOT have COVID-19, they may return to school once symptoms resolve.</b></p>	