



ELEMENTARY SCHOOL - SPRING PLAN FOR SCHOOL & CAMPUS ACCESS

Monday, May 25, 2020

Dear Elementary School Parents.

I am very happy and relieved that we are beginning the next step in opening up our COVID-19 world. It has been so long since we have seen the students in our halls and as we journey through to the end of May, we are filled with a little glimmer of hope that the sound of children will once again fill our classrooms.

While our current model of emergency online learning will remain in place until the end of Elementary School classes on Friday, June 19, 2020, we are opening the campus for those students who have asked to continue their online learning in our building during the last week of classes.

These students only will be permitted to come to campus on their assigned days, as previously discussed with Ms. Barbara Seppet, beginning on Monday, June 1, 2020.

However, during the last week of school, we are hoping to invite students back to campus to say goodbye to their teachers. We will contact all families in the next few weeks with further details and instructions.

Below, please find the Vancouver College, COVID-19 Safety Rules, amended for Elementary School Students. We ask that all parents review these guidelines with their Elementary School sons, and discuss any questions they may have.

1. A two-meter distance needs to be maintained between each person, unless a barrier is in use. All elementary students are requested to stay two meters apart and primary children are instructed not to touch each other.
2. Occupancy limits for schools and rooms will be posted throughout our campus and must be followed. No parents are permitted in the building due to strict occupancy regulations.
3. All students are asked to immediately wash their hands upon arrival. Staff and students will be required to [wash hands](#) as frequently as possible, and at a minimum: when arriving and leaving school, before eating, after using the toilet, after sneezing or coughing, whenever hands are physically dirty, and when moving between different learning environments.

4. In common areas, such as hallways and stairs, people must walk on the right and follow one-way flow signage, including use of indicated entrance and exit doors. Doors within the school will be left open for less interaction with the door handles.
5. Meals will be eaten in classrooms and breaks will be staggered to reduce physical interaction. All meals (two snacks and one lunch) must be packed from home as our cafeteria is closed. There should be two snacks, and one lunch.
 - There will be no sharing of food or snacks,
 - Please review the packed lunch bag with your son,
 - Students are asked to bring filled water bottles. They will be allowed to refill their water bottle at school, but they will not be able to use the water fountain for drinking.
 - All garbage from the lunch will be placed back in the lunch bag and will be returned home for recycling and disposal.
6. When students arrive, after washing their hands, they are to proceed directly into the assigned classroom. Students will not be using the lockers. Students are to place their coat on the back of their chair and place their backpack beside their desk.
7. Students will work individually in their assigned space as much as possible. They will also work in the same spaces with the same students as much as possible. If a student needs to work closely with the teacher, he will go to the area where the teacher has a plexiglass barrier to receive further instruction.
8. Students will be going out for three recesses as a minimum, as we follow [provincial recommendations to "go outside"](#). These recesses will be more directive in nature, playing socially distant games. Playground equipment will be used and added to our enhanced cleaning schedule.
9. The focus in school will be to support the online learning plan. If students have completed their work or do not know what to do, they will be given a different assignment from the supervising teacher, with the possibility of some limited arts and crafts.
10. Any staff or student who falls ill while at school will be isolated, given a mask, and sent home as soon as possible. They will not be able to return until they have checked with their family doctor and can confirm that they have resolved the symptoms and do not have COVID-19.
11. All students and staff need to complete an [initial health report](#) before return and will be checked on daily, on a verbal basis, by their teachers or administrators. Students need to submit this form to their appropriate teacher upon return.
12. Students are required to remain on-site during breaks and lunch, and staff is encouraged to do so as well.
13. Masks are not required unless a person falls ill, but their use is allowed and must not be stigmatized.
14. Private transportation to and from school is encouraged as much as possible.

IMPORTANT INFORMATION FOR STUDENTS CONTINUING WITH ONLINE LEARNING ON CAMPUS

We ask that parents help us stagger the start of school hours, to prevent overcrowding. Students with the last name A-J are asked to arrive, if possible, between 8:15 and 8:25 am. Students with the last name K-Z are asked to arrive between 8:25 - 8:35 am. Students are to enter the school from the South door on the East side of Manrell where I will be there to greet them. Students will be ready for pick up from the same location by 2:45pm. They will be dismissed in small groups and can be picked up directly outside of Manrell Hall where I will be to assist with pick up. Parents are not to enter the building for pick up or drop off.

There is currently no After School Care Program for boys who will continue learning on campus.

Students are to bring their own supplies from home, including books, pencils, textbooks, and consumables. Students are also asked to bring their own headphones as there will be a significant effort made to connect the students to their zoom meetings through the chrome books. The supplies will be taken home at the end of the day.

Students learning on campus will follow the schedule found below:

- 8:15-8:40 - Arrival
- 8:40-9:35 - Online learning support
- 9:35-9:50 - Recess outside
- 9:50-11:00 - Online learning support
- 11:00-11:30 - Recess outside
- 11:30-12:00 - Lunch inside classroom
- 12:00-1:00- Online learning support
- 1:00-1:30 - Recess outside
- 1:30-2:45 - Online learning support
- 2:45 - Staggered Dismissal

Parents are reminded that this is not a regular school day or a trial run for September. We, as a province, are doing well with managing the pandemic, and this is the next step as mandated by the Ministry of Health in tandem with the Ministry of Education.

Please be guided by the words of Dr. Bonnie Henry: Be Kind, Be Calm, and Be Safe.

Semper Fidelis,

Barbara Seppelt