

Enrollment and Capacity Management Advisory Committee  
Meeting Agenda

January 27, 2020 6:30 PM – 9:00 PM

Zanewood Community School, A Science, Technology, Engineering, Arts, Math School – Media Center  
Facilitator: Ron Meyer

*The **purpose** of the Enrollment and Capacity Management Advisory Committee (ECMAC) is to increase community trust in long-range planning for enrollment and building use. The ECMAC will analyze information affecting enrollment, capacity, and building use, and generate observations and recommendations to be communicated to district administration.*

In order to facilitate our work together, we agree to the following **protocols**:

- represent the work of the ECMAC when communicating with others;
- share concerns directly with the person involved if a communication or relationship breakdown occurs;
- listen for understanding and contribute individual perspectives and interests openly;
- fully engage in the ECMAC work; and
- begin and end on time unless we agree to revise.

**Outcomes:** As a result of our meeting tonight, ECMAC members will:

1. become familiar with Zanewood Community School;
2. become informed about facility needs in the community education and special education programs; and
3. observations regarding under-capacity schools
4. review “Building a Better Future” recommendations from study groups

Agenda Item	Binder Materials
<b>Welcome and Introductions</b> <ul style="list-style-type: none"><li>• Adrain Pendleton: Zanewood Community School</li></ul>	1. Agenda 2. ECMAC Evaluation response from 12.9.19
<b>Facility Needs: Community Education</b>	
<b>Facility Needs: Special Education</b>	
<b>Under-Capacity Observations</b>	3. Enrollment vs Capacity Projection
<b>Review of School Board Work Session for “Building a Better Future”</b>	
<b>Evaluation, Closing Reflection and Adjourn</b>	4. Evaluation Form

Wi-Fi access: *Osseo-Public*