

Enrollment and Capacity Management Advisory Committee
 Meeting Agenda
 December 9, 2019 6:30 PM – 9:00 PM
 Educational Service Center
 Facilitator: Irina Fursman, HueLife

*The **purpose** of the Enrollment and Capacity Management Advisory Committee (ECMAC) is to increase community trust in long-range planning for enrollment and building use. The ECMAC will analyze information affecting enrollment, capacity, and building use, and generate observations and recommendations to be communicated to district administration.*

In order to facilitate our work together, we agree to the following **protocols**:

- represent the work of the ECMAC when communicating with others;
- share concerns directly with the person involved if a communication or relationship breakdown occurs;
- listen for understanding and contribute individual perspectives and interests openly;
- fully engage in the ECMAC work; and
- begin and end on time unless we agree to revise.

Outcomes: As a result of our meeting tonight, ECMAC members will:

1. Analyze proposed options;
2. Develop recommendations in order of preference for elementary capacity;
3. Develop recommendations for secondary capacity; and
4. Confirm agreements.

Time	Agenda Item	Binder Materials
6:30 – 6:40	Welcome and Introductions	1. Agenda 2. ECMAC Evaluation response from 11/18
6:40 – 7:10	Table Check in (ORID)	3. Q/A – Elementary Options 4. Secondary Option Observation Forms 5. Q/A – Secondary Option
7:10 – 7:30	Report Out and Q & A	
7:30 – 8:00	Recommendations Development	
8:15 – 8:45	Report and Feedback	
8:45 – 9:00	Evaluation, Closing Reflection and Adjourn	6. Evaluation Form

Wi-Fi access: *Osseo-Public*