

**Enrollment and Capacity Management Advisory Committee
Meeting Agenda**

October 7, 2019 6:30 PM – 9:00 PM
Weaver Lake Elementary – Media Center
Facilitator: Ron Meyer

*The **purpose** of the Enrollment and Capacity Management Advisory Committee (ECMAC) is to increase community trust in long-range planning for enrollment and building use. The ECMAC will analyze information affecting enrollment, capacity, and building use, and generate observations and recommendations to be communicated to district administration.*

In order to facilitate our work together, we agree to the following **protocols**:

- represent the work of the ECMAC when communicating with others;
- share concerns directly with the person involved if a communication or relationship breakdown occurs;
- listen for understanding and contribute individual perspectives and interests openly;
- fully engage in the ECMAC work; and
- begin and end on time unless we agree to revise.

Outcomes: As a result of our meeting tonight, ECMAC members will:

1. become familiar with Weaver Lake Elementary School;
2. review building capacity by site;
3. be informed on enrollment projections compared to building capacity; and
4. be introduced to four options to address over-capacity conditions at elementary buildings

Agenda Item	Binder Materials
Welcome and Introductions	1. Agenda 2. ECMAC Evaluation Responses from 9.23.19
Protocols & Framework	
Building Capacity Review	3. Elementary Assumptions 4. Secondary Assumptions 5. Building Capacity Totals
Enrollment & Capacity Updates	6. October 1, 2019 Enrollment Data 7. Grade and Site Variance – October 1 st Data
Elementary Options	
Check out & Evaluation	8. Evaluation form

Wi-Fi access: *Osseo-Public*