



The mission of the Shawnee Mission School District, the bridge to unlimited possibilities yet to be discovered, is to ensure students construct their own foundation for success in life's endeavors through relevant, personalized learning experiences orchestrated by talented, compassionate educators and distinguished by:

- an inclusive culture
- an engaged community
- and robust opportunities that challenge learners to achieve their full potential

Obj. 1. Every student will achieve academic success through a challenging, personalized learning plan.

Obj. 2. Every student will develop and utilize personal resilience while mastering essential competencies that lead to college and career readiness.

Obj. 3. Every student will develop interpersonal skills to be an engaged, empathetic member of the local and global community.

## Finance and Facilities Committee Agenda

April 22, 1:00-3:00 pm

### School Finance 101 and Budget Development Timelines

#### ON-LINE ETIQUETTE REMINDERS

- Use headphones when possible
- Mute your phone/computer when you are not talking
- Raise your hand, if you want ask a question or comment.
- This is a public meeting and falls under the guidelines of the Kansas Open Meetings Act.

#### 1. Introduction of Committee Members (1:00 – 1:15)

Facilitator: Brad Stratton

- What is your connection to SMSD?
- Why did you volunteer to serve on this committee?

##### Community Members

East – Ms. Melissa Rooker  
 North – Ms. Susan Metsker  
 Northwest – Dr. Ryan Wineinger  
 South - Mr. Gary Strout  
 West – Ms. Angelique Rodriguez-Gunion  
 At-Large – Dr. Susan Lindahl  
 At-Large – Mr. Chris White

##### Board Members

Mr. Brad Stratton  
 Dr. Mary Sinclair

##### Administrative Support

Dr. Rick Atha, Deputy Superintendent  
 Mr. Russ Knapp, Chief Financial Officer  
 Mr. Bob Robinson, Executive Director of Facilities  
 Ms. Terry Wintering, Executive Assistant

\*Dr. Mike Fulton, Superintendent, will occasionally sit in on meetings.

#### 2. Finance and Facilities Committee Overview (1:15 – 1:40)

Facilitators: Mary Sinclair, Brad Stratton

Process. Review of the ground rules. (15 min)

Purpose. Review committee description (see attached document) (10 min)

### **3. Nominate Committee Chair and Vice Chair (1:40 – 1:50)**

Chair, Brad Stratton, Vice Chair, Mary Sinclair

### **4. Task to Address (1:50 – 2:50)**

Facilitators: Mary Sinclair/Brad Stratton (5-10 min), Russ Knapp (60 min, including time for committee feedback)

Task Defined: Facilitating a shared understanding of district finances within and across the SMSD community, as amended by committee members.

- School finances are complex and technical, making them difficult to communicate effectively to the public.
- Budget planning and decisions are challenged by mid-year and year-end changes to projected revenues, changes in enrollment and special needs populations, and restrictions on uses of some funds.
- Fiscal responsibility includes the capacity to sustain program funding year-over-year, for both operational and capital needs.
- Kansas law requires school districts to develop and approve an annual budget by a specific set of dates, that begins each fiscal year in May and concludes in August.
- Don't understand the different pots of money and which are used to purchase instructional resources vs teacher salaries, for example. Need to clarify operational vs capital budgets.
- Enhance explanations of key budget concepts on district website.
- Help community understand that the district budget changes from year to year.
- Strengthen relations with media and make better use of social media to share information.
- Help community better understand the difference between state level decision-making (ksleg, SBOE) and these associated requirements placed on teachers and districts versus choices made by local districts.
- Consider how to process and preface impact of covid19 on the district budget?
- Helpful to see what other districts are doing to keep up their facilities or strategies for communicating budget decisions, and such.

Activity: Mr. Knapp will walk the committee through key components of a school finance, districts budget development timeline, and state statute timeline.

Committee Task for the Meeting: Identify common questions and misunderstandings within SMSD community regarding the district budget and/or K12 public school finance. These can be your questions or those you've heard from the broader community.

### **5. Next meeting (2:50 – 3:00)**

Facilitator: Brad Stratton

April 28, 2:00 – 4:00 pm.

Working Agenda: District Budget Development and Overview of Facility Projects for Potential Bond Issues