Cottage Lake Families,

What a week we just had! There were so many changes and obstacles to overcome and I really want to thank you all for grace and understanding. There are things that are outside our control, and this is one of them.

This past week, we began our work with the IDEA project and I do hope we are able to reschedule this once we return to school. I enjoyed the assembly that was presented on Monday and also the individual classroom sessions. Thank you to all the volunteers that were present to make that happen!

With the change in our school structure at this time, we are postponing Missoula Children's Theater, as well. I've been working with PTA and we are looking at rescheduling for June. Stay tuned for more information. Additionally, we have cancelled the 5th Grade Olympia field trip at this time. We are looking to reschedule this for the beginning of May. More details to come.

I want to thank you all for your patience while we navigate the new change to our schools for this upcoming time. I am going to spend some time below the important dates to share specifics about attendance, time online daily, remote platforms and resources you might need. This is a long email, but I promise not to send them often. :)

We can do hard things together! There will be bumps. There will be challenges. I thank you for your patience as we shift to a cloud-based learning system. We have teachers who are very excited and some that will be trying these new technological approaches for the first time. I am so proud of our staff for jumping-in to the work and so quickly.

Thank you for your partnership and I hope to see you soon.

Take Care,
Jennifer Welch, Principal

**UPCOMING WEEK AT A GLANCE:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Events</th>
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<tbody>
<tr>
<td>Sunday, March 8</td>
<td>● Daylight Savings time - Set clocks AHEAD at 2:00 AM (That means we lose an hour.)</td>
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<tr>
<td>Monday, March 9</td>
<td>● Online Northshore Learns launches</td>
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<tr>
<td>Date</td>
<td>Event Description</td>
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<tr>
<td>Tuesday, March 10</td>
<td>Online Northshore Learns continues</td>
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<td>Wednesday, March 11</td>
<td>Online Northshore Learns continues</td>
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<td>Thursday, March 12</td>
<td>Online Northshore Learns continues</td>
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<tr>
<td>Friday, March 13</td>
<td>Online Northshore Learns continues</td>
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**Additional Dates of Note:**

- March 24 - Northshore Schools Foundation Breakfast and Luncheon
- March 24 - PTA’s Science Fair
- April 6-10 - **NO SCHOOL** - Spring Break
- April 14 - Camp Cedar Springs parent meeting (5th Grade families) @ Cottage Lake Gym, 5:30 PM
- April 14 - PTA meeting in the Library, 7:00-8:00 PM
- April 20 - 2020-2021 Kindergarten parent tour for new families to Cottage Lake. (This is aimed for adults.) 4:30-5:30 PM
- April 21 - Class and Group pictures
- April 25 - PTA’s School Auction @ 20 Corners Brewery
- April 29-May 1 - 5th Grade at Camp Cedar Springs
- May 12 - PTA meeting in the Library, 7:00-8:00 PM
- May 25 - **NO SCHOOL** - Memorial Day
- June 5 - PTA Follies (talent show) program
- June 8 - 1st grade to Edmonds beach, 11:15 AM-3:15 PM
- June 8 - 2020-2021 Kindergarten Open House, 5:00-6:00 PM
- June 8 - PTA meeting in the Library, 7:00-8:00 PM
- June 17 - 5th grade party @ Perrigo Park
- June 18 - 5th grade promotion, 2:30-4:00 PM
- June 19 - Field Day, 9:30-11:30 AM
- June 22 - Last Day of School

**NORTHSHORE LEARNS - eLearning/Remote Learning:**
As I’m sure you’ve heard, all Northshore schools will be transitioning to remote learning beginning Monday, March 9. Teachers have spent hours preparing platforms, lessons, videos, preparing links, and practicing live streams to ready for the launch of this learning. From the school, I appreciate each of you assisting your students as best you can in this new platform. Mr. Paganini, our technology teacher, has worked during computer labs to navigate many of these sites with students, so many will already be experts. :) For others, this is very new, especially our younger students. We ask for patience. We ask for your support, as often as you can. To help you navigate this remote learning, below are important pieces.
• **Attendance** - Attendance will be taken every day, beginning March 9. In our view, this is school. We would like all, or as many students as possible, to log into their computer to engage in work with their teacher during regular school hours. We do recognize that some students will not be able to log on during regular school hours. For that reason, we have been working to record videos that we have or will upload for students to watch when they are able. Attendance will be given when students have logged into their teachers online platform, joined a Zoom meeting or watched a video, perhaps completed some work assigned, and also participated in iReady learning in reading and math.

• If your child will not be engaging in online learning for the day due to illness or other reasons, please call our attendance line at 425-408-4010 or email clattendance@nsd.org to excuse their absence, as well as reach out to their classroom teacher. Thank you!

• **Online Platforms** - Teachers have been able to select the online platform that works best for them. Most of our teachers selected Google Classroom, but others selected Microsoft Teams or SeeSaw. Our Preschool will continue to use Class Dojo, as well. These are all approved through the district and staff have been sharing login information with you over the past several days.

• **Time Online** - During a regular school day, students attend school for 6.5 hours. Teachers have been planning lessons and activities to engage students in a variety of ways. We believe that students should be spending between 2-4 or 2-5 hours per day online, depending on age and class. This should NOT be consecutive time, but in chunks. The range of time depends on grade level or program level. If your students also receive Speech, OT, or Learning Center support, you will be hearing from those teachers to schedule time. FSA and Sensory teachers have also been working with parents to provide lessons through their curriculum, as well as, various other activities and learning. Lastly, our specialists will also be providing links to their resources which contain suggestions of activities, songs, links, etc. students can be doing during their “specialist time.”

• **Online programs** - As part of our remote learning, students will be engaging in a few different online programs that we use at school. Those include: iReady in reading and math, Raz-Kids, Math Expressions, TCI Science, and typing resources. Staff made sure that your students went home with a list of their passwords. It is highly recommended to keep those in a very safe place; perhaps taped or using a magnet to keep on your refrigerator. We would like students to do most of the work logging into websites, if they can, but we also appreciate your support, as well.
  ○ An additional notes about iReady: when your student logs in, they will need to use their sound on their device. I also ask you not to help them with the content. We have been using this program all school year and we find it helpful to see how students progress through the lessons, which were assigned to them after their diagnostic assessments. Students have already taken two diagnostics this year.
  ○ In the perfect world, we would like students logged into iReady Reading AND iReady Math for between 30-50/60 minutes EACH, per week, during this time we
are not in school. This may look like 20 minutes, a couple days a week. It may look like completing 2 lessons, a couple times a week. Thank you for your support.

- **Online “Netiquette”** - "Netiquette" refers to Internet etiquette. This simply means the use of good manners in online communication such as e-mail, forums, blogs, and social networking sites to name a few. It is important to use netiquette because some communication online is non-verbal. Students must abide by the expectations outlined in Northshore’s Responsible Use Procedure. Students who utilize Google Classrooms, email, and other online tools need to be respectful of their teacher(s) and classmates. This includes but is not limited to:
  - Respectful behavior and language.
  - Appropriate topic discussions.
  - Appropriate video transmissions.
  - Appropriate icon, emoji, and avatar submissions.
  - School appropriate clothing (if attending meetings via video)
  - Not plagiarizing or copying others’ work (academic integrity).
  - Not falsifying information about themselves or impersonating others online.

Additional information regarding “digital citizenship” and “responsible use” can be found on the NSD website @ https://www.nsd.org/our-district/departments/technology/digital.

- **Family Resources** - I have been included in many of the communications teachers have been sending to you. I recognize there is a LOT of information in those emails, but we would ask that you read them in their entirety. Teachers are doing all they can to set up learning to launch Monday, but we need students to log into websites to start. During this process, you may find you need a little help or resources. Here are a few to begin with.
  - If your student still needs a computer or you need a hotspot for home, please use this link: https://form.jotform.com/200609371121039
  - If you borrowed a computer from school and you are having a challenge with the device or the hotspot, please call the Virtual Learning Technology Hotline 425-408-7669.
  - To learn more about our remote learning, named “Northshore Learns,” please visit this link: https://www.nsd.org/northshorelearns
  - If you would like to watch the first parent Zoom video recorded from March 6, please visit this link: https://www.nsd.org/northshorelearns/updates/~board/districtwide/post/parent-support-session-march-6. There are more Zoom parent meetings scheduled for Monday, March 9 @ 7:30 AM, 12:00 PM, and 6:00 PM.

Cottage Lake, we can do this. I will be joining some of the Zoom instruction throughout the days, monitoring attendance, phoning families, and assisting staff however I can. I am also here for you. We can do this! I am excited about this new platform and I believe we will continue great instruction for students.
In closing, we are asking for patience, not perfection. We will find glitches and errors and we will work to fix them as quickly as we can. I appreciate your partnership!